



Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Terry Wiseman

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a regular meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, October 17, 2023**.

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **Public Hearing** – regarding Milford City's proposal to apply for loan funding and grant funding from the Utah Permanent Community Impact Board (CIB) for a Milford City Wastewater Improvements Project.
3. **VISITORS**
 - a. Christopher Katis – Utah FORGE update
4. **CONSENT ISSUES**
 - a. Financial report: September 2023
 - b. Approval of bills and payroll
 - c. Approval of Minutes: September 19 Special Meeting, September 19, 2023 Regular Meeting
5. **NEW BUSINESS**
 - a. Presentation of the American Flag flown over the White House in honor of Milford's 150th Celebration
 - b. Discuss Wastewater Project
 - c. Rural Community Development Grant update
 - d. Consideration of Interlocal Agreement for Economic Development with Beaver County
6. **OLD BUSINESS**
 - a. Culinary water project update
7. **ORDINANCE AND RESOLUTIONS**
 - a. Resolution 11-2023 "Cancelling Municipal Election 2023"
8. **COMMENTS**
 - a. Staff member reports and comments
 - b. Councilmember reports and comments

9. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 12th day of October, 2023. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.
****City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.**



NOTICE OF PUBLIC HEARING

PUBLIC NOTICE is hereby given that Milford City Council will be holding a public hearing as part of a regular Council Meeting at the Council Chambers, Milford City Office, 26 South 100 West, Milford City, Utah 84751 at 4:00 p.m. on Tuesday, October 17, 2023.

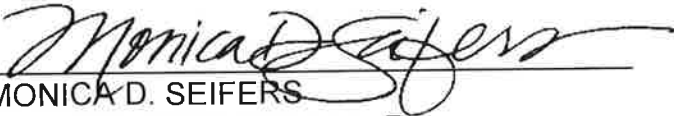
The purpose of the hearing:

To hear public comment regarding Milford City's proposal to apply for loan funding and grant funding from the Utah Permanent Community Impact Fund Board (CIB) for a Milford City Wastewater Improvements Project. This proposed project will result in an increase in the sewer rates.

Dated this 2nd day of October 2023.

CERTIFICATE OF DELIVERY & POSTING

The undersigned, duly appointed and acting City Recorder does hereby certify that the above Notice of Public Hearing was posted in three public places within the Milford City Limits on this 2nd day of October 2023. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted at utah.gov.pmn, on the city Facebook page linked to www.milfordcityutah.com.


MONICA D. SEIFERS
MILFORD CITY RECORDER

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Milford City Council Agenda Request Form

This form must be submitted by Noon the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) : Christopher Katis for Dr. Joseph Moore

ORGANIZATION (if applicable): Utah FORGE

ADDRESS: 423 Wakara Way, Ste. 300, SLC, UT 8410

PHONE : 801-718-8551 CELL PHONE: 801-718-8551

E-MAIL ADDRESS: ckatis@egi.utah.edu

To be used if additional information is required and to provide you a copy of agenda. Agenda will also be posted on www.utah.gov/pmn. You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend October 17, 2023. Amount of Time Requested
20 mins

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) :

Provide an update about activities that at the Utah FORGE site.

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY
PROVIDING INFORMATION? (**check one**): REQUIRES ACTION ☐ INFO ONLY ☒

PLEASE DESCRIBE DESIRED OUTCOME: Provide an update about activities that recently completed at the Utah FORGE site.

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES NOX
IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY
RECORDER Initial here _____

*****CONTINUED ON REVERSE*****

CITY OF MILFORD
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2023

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	127,398.54
01-11120	CASH IN CHECKING - UIB	309,374.95
01-11130	CASH IN CHECKING - VENMO-UIB	1,153.39
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	251.98
01-11610	CASH-STATE TREASURER-COMBINED	2,825,809.65
01-11700	CASH - A/R CLEARING	1,771.77
01-11750	UTILITY CASH - A/R CLEARING	3,507.12

	TOTAL COMBINED CASH	3,269,567.40
01-11810	ST TREAS-DESIGNATED-WATER	(582,481.86)
01-11815	ST TREAS-DESIGNATED-SEWER	(622,327.69)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(332,860.61)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(5,157.36)
01-11819	ST TREAS- RECREATION COMPLEX	(19,627.52)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(96,115.91)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(30,145.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	90,000.00
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,580,806.85)

TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	707,325.27
30	ALLOCATION TO DEBT SERVICE FUND	195,602.55
51	ALLOCATION TO WATER FUND	414,365.74
52	ALLOCATION TO SEWER FUND	263,513.29

TOTAL ALLOCATIONS TO OTHER FUNDS	1,580,806.85
ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,580,806.85)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
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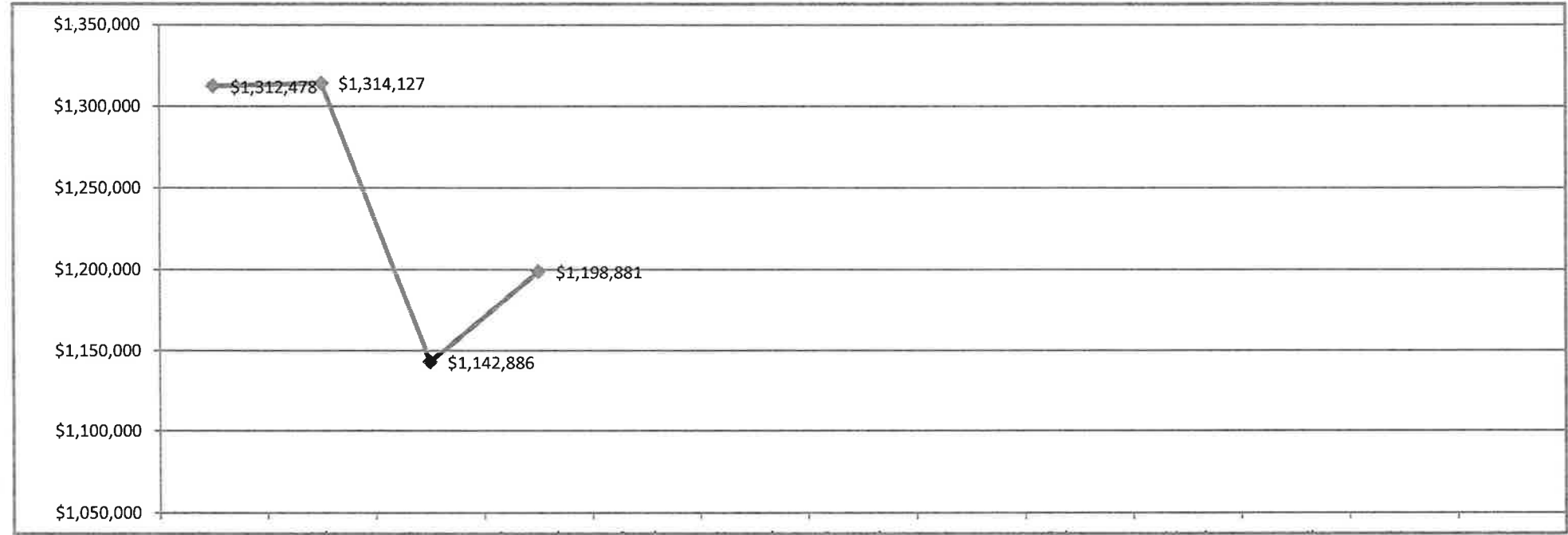
Utah State Treasury Report 2023-2024

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated	W														
Water 111810	D	\$632,933.50	\$8,276.00	\$8,399.31	\$8,555.05										\$658,163.86
Designated	W														
Sewer 111815	D	\$597,661.42	\$8,093.44	\$8,211.35	\$8,361.48										\$622,327.69
Designated	W														
General Fund 111816	D	\$303,642.96	\$9,661.88	\$9,920.29	\$9,635.48										\$332,860.61
Designated	W														
Library	D	\$4,846.22	\$76.81	\$68.60	\$27.11										\$5,018.74
Designated	W		\$11,510.96	\$250.00	\$3,097.82										
City Recreation 111818	D	\$70,068.46	\$6,923.67	\$6,950.71	\$1,744.62										\$70,828.68
Designated	W														
Recreation Complex	D	\$19,455.00	\$100.70	\$103.67	\$106.77										\$19,766.14
Restricted Cash - Water	W														
Bond 3S024 111860	D	\$82,915.91	\$4,400.00	\$4,400.00	\$4,400.00										\$96,115.91
Restricted Cash - Water	W														
Main 3S024 - 111865	D	\$90,044.14													\$90,044.14
Restricted Cash-Library	W														
Bond	D	\$22,582.00	\$834.00	\$834.00	\$834.00										\$25,084.00
Restricted Cash-Adm Building	W														
Bond	D	\$149,840.01	\$6,000.00	\$6,000.00	\$6,000.00										\$167,840.01
Restricted Cash	W														
Impact Fees - Water	D	\$13,031.23	\$67.45	\$69.44	\$71.51										\$13,239.63
Restricted Cash	W														
Impact Fees - Sewer	D	\$21,893.51	\$113.32	\$116.67	\$120.15										\$22,243.65
Restricted Cash	W														
Impact Fees - Gen Fund	D	\$19,537.20	\$101.12	\$104.11	\$107.22										\$19,849.65
Designated	W														
Cemetery	D	-\$275.38	-\$1.43	-\$1.47	-\$1.51										-\$279.79
Designated	W														
Streets	D	\$5,331.45	\$27.60	\$28.41	\$29.26										\$5,416.72
Designated	W														
Kinney Kids Foundation	D	\$500.00													\$500.00
Designated	W														
Perpetual Care	D	\$8,341.41	\$283.17	\$145.72	\$148.17										\$8,918.47
Designated	W														
Dangerous Buildings	D	\$3,106.41	\$16.09	\$16.56	\$17.05										\$3,158.11
Designated	W		\$8,844.80		\$674.87										
4th of July Revenue	D	\$62,502.55		\$11,794.00											\$84,776.88
Designated	W		\$570.00		\$75.00										
Christmas Light Parade	D	\$8,545.30	\$44.23	\$45.68	\$43.39										\$8,033.60
Designated	W														
Christmas Light Project	D	\$2,276.93													\$2,276.93
Designated	W														
Lions Club Tourney	D	\$1,500.00		\$2,794.00											\$4,294.00
Designated	W		\$1,023.82		\$10,096.11										
Golf Association	D	\$12,133.18													\$1,013.25
Designated	W														
Lighted M Project	D	\$136.93													\$136.93
Designated	W			\$2,718.77											
150th Birthday Celebration	D	\$28,448.00	\$7,468.00		\$6,380.01										\$39,577.24
Designated	W														
Digitization of Newspapers	D	\$2,371.98													\$2,371.98
Miscellaneous & Interest	W														
	D	\$542,232.62													\$542,232.62
Months Totals			\$30,536.47	\$57,032.28	\$32,635.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
State Treasury Bal		\$2,705,604.94	\$2,736,141.41	\$2,793,173.69	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65	\$2,825,809.65

Funds removed from City and back to the Golf Association 8/23/2023 Check 45946

Historical Fund Balance
City of Milford
Unaudited
2023-2024

June	July	August	September	October	November	December	January	February	March	April	May	June
\$1,312,478	\$1,314,127	\$1,142,886	\$1,198,881									



Retained Earnings

Low = 5% of General Fund Revenue

High = 35% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$450,312.24

Budget Revenue 2023-2024

\$1,739,815.00

Retained Earnings

\$22,515.61

\$608,935.25

\$1,198,881.11

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2023

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	707,325.27	
10-12100	ST TREAS-DESIGNATED-GEN FUND	332,860.61	
10-12110	ST TREAS-DESIGNATED-LIBRARY	5,018.74	
10-12140	ST TREAS-RECREATION COMPLEX	19,766.14	
10-13110	ACCOUNTS RECEIVABLE	8,447.77	
10-13113	AR/CREDIT CARD, AIRPORT	(2,442.08)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	39,836.96	
10-13115	PROPERTY TAX RECEIVABLE	127,091.00	
10-15110	INVENTORY-AIRPORT FUEL	18,532.60	
10-16510	MACHINERY AND EQUIPMENT	62,000.00	
TOTAL ASSETS			1,318,437.01

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(2,282.59)	
10-21500	WAGES PAYABLE	17,236.92	
10-22210	FICA PAYABLE	3,316.42	
10-22220	FEDERAL WITHHOLDING PAYABLE	1,338.54	
10-22230	STATE WITHHOLDING PAYABLE	3,694.39	
10-22240	EMPLOYMENT SECURITY	(321.89)	
10-22250	WORKER COMPENSATION PAYABLE	1,193.80	
10-22300	RETIREMENT PAYABLE	4,660.23	
10-22310	DISABILITY PAYABLE	76.31	
10-22500	HEALTH INSURANCE PAYABLE	(3,009.38)	
10-22510	LIFE INSURANCE PAYABLE	45.40	
10-22600	401 K PAYABLE	(8,376.55)	
10-22601	FLEX PLAN	2,055.74	
10-22700	MISC. PAYROLL DEDUCTIONS	16.13	
10-23000	DEFERRED REVENUES	(22,288.00)	
TOTAL LIABILITIES		(2,644.53)	

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	122,200.43	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	1,283,663.77	
	REVENUE OVER EXPENDITURES - YTD	(84,782.66)	
BALANCE - CURRENT DATE		1,198,881.11	
TOTAL FUND EQUITY			1,321,081.54
TOTAL LIABILITIES AND EQUITY			1,318,437.01

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	.00	127,091.00	127,091.00	.0
10-31-200 PROPERTY TAXES-DELINQUENT	66.85	696.00	6,500.00	5,804.00	10.7
10-31-300 SALES AND USE TAX	34,493.16	110,014.26	450,000.00	339,985.74	24.5
10-31-400 CABLEVISION FRANCHISE TAX	18.44	57.32	700.00	642.68	8.2
10-31-402 PACIFICORP FRANCHISE TAX	14,405.03	42,176.43	170,000.00	127,823.57	24.8
10-31-403 QUESTAR FRANCHISE TAX	2,428.04	3,934.93	45,000.00	41,065.07	8.7
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,339.22	4,061.74	15,000.00	10,938.26	27.1
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	3,581.48	14,390.11	30,000.00	15,609.89	48.0
TOTAL TAXES	56,332.22	175,330.79	844,291.00	668,960.21	20.8
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	75.00	150.00	6,200.00	6,050.00	2.4
10-32-210 BUILDING PERMITS	.00	653.97	25,000.00	24,346.03	2.6
10-32-220 IMPACT FEES - GENERAL FUND	.00	.00	2,000.00	2,000.00	.0
10-32-230 OTHER DEVELOPMENT REVENUE	15.00	115.00	1,000.00	885.00	11.5
TOTAL LICENSES AND PERMITS	90.00	918.97	34,200.00	33,281.03	2.7
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	35,000.00	35,000.00	.0
10-33-560 CLASS "C" ROAD FUNDS	42,021.18	42,021.18	125,000.00	82,978.82	33.6
10-33-561 CLASS "C" ROAD FUNDS SB 175	.00	.00	61,451.75	61,451.75	.0
10-33-700 AIRPORT GRANT REVENUE	.00	9,765.00	20,000.00	10,235.00	48.8
10-33-701 LIBRARY GRANT REVENUE	.00	.00	5,323.00	5,323.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-703 MUNICIPAL SMALL GRANT-REVENUE	.00	.00	5,000.00	5,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	42,021.18	51,786.18	254,774.75	202,988.57	20.3

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,560.00	1,400.00	(160.00)	111.4
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	10,270.00	17,000.00	6,730.00	60.4
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	660.00	850.00	190.00	77.7
10-34-606 CITY RECREATION- FULL FOOTBALL	1,767.50	7,645.50	6,500.00	(1,145.50)	117.6
10-34-607 CITY RECREATION-BABE RUTH	.00	63.00	4,800.00	4,737.00	1.3
10-34-608 CITY RECREATION - VOLLEYBALL	290.00	1,855.00	1,300.00	(555.00)	142.7
10-34-609 CITY RECREATION - WRESTLING	.00	.00	5,000.00	5,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	480.00	480.00	4,000.00	3,520.00	12.0
10-34-620 CITY RECREATION - SOCCER	.00	.00	3,000.00	3,000.00	.0
10-34-630 CITY RECREATION - CAL RIPKEN	.00	200.00	8,500.00	8,300.00	2.4
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	80.00	80.00	3,000.00	2,920.00	2.7
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	2,000.00	2,000.00	.0
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	2,794.00	1,500.00	(1,294.00)	186.3
10-34-720 GOLF FEES	36.00	640.00	3,500.00	2,860.00	18.3
10-34-730 SWIM FEES	17.00	3,028.75	12,000.00	8,971.25	25.2
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	127,499.25	127,499.25	.0
10-34-750 MISCELLANEOUS REVENUE-RECREAT	.00	150.00	.00	(150.00)	.0
10-34-760 JULY 4TH REVENUE	.00	11,794.00	26,000.00	14,206.00	45.4
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	3,000.00	3,000.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	.00	4,500.00	4,500.00	.0
10-34-790 GOLF ASSOCIATION REVENUE	.00	858.00	6,500.00	5,642.00	13.2
10-34-810 SALE OF CEMETERY LOTS	2,000.00	2,800.00	6,000.00	3,200.00	46.7
10-34-820 PERPETUAL CARE	300.00	500.00	2,000.00	1,500.00	25.0
10-34-830 CEMETERY OPENING AND CLOSING	300.00	900.00	4,000.00	3,100.00	22.5
10-34-840 COLLECTION COSTS - GARBAGE	8,755.96	26,163.62	100,000.00	73,836.38	26.2
10-34-850 COLLECTION COSTS - COMM. DUMP	.00	1.82	.00	(1.82)	.0
10-34-900 AIRPORT COUNTY DONATION	.00	(1,000.00)	1,000.00	2,000.00	(100.0)
10-34-910 AIRPORT FUEL SALES	136.66	10,941.67	80,500.00	69,558.33	13.6
10-34-920 HANGER AND TIE DOWN	660.00	1,980.00	7,900.00	5,920.00	25.1
TOTAL CHARGES FOR SERVICES	14,823.12	84,365.36	446,449.25	362,083.89	18.9
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	1,170.81	3,653.31	15,000.00	11,346.69	24.4
10-36-310 CONCESSION REVENUE	.00	7,253.14	15,000.00	7,746.86	48.4
10-36-500 RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
TOTAL MISCELLANEOUS REVENUE	1,170.81	10,906.45	33,000.00	22,093.55	33.1

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	5,691.76	17,434.20	60,000.00	42,565.80	29.1
10-38-400 LIBRARY FINES AND FEES	73.50	116.00	1,000.00	884.00	11.6
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-800 150TH BIRTHDAY DONATIONS	26,335.34	38,530.35	45,000.00	6,469.65	85.6
10-38-900 MISCELLANEOUS REVENUE	294.60	70,923.94	20,000.00	(50,923.94)	354.6
	<u>32,395.20</u>	<u>127,004.49</u>	<u>127,100.00</u>	<u>95.51</u>	<u>99.9</u>
TOTAL INTEREST/OTHER					
	<u>146,832.53</u>	<u>450,312.24</u>	<u>1,739,815.00</u>	<u>1,289,502.76</u>	<u>25.9</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>						
10-41-110	SALARIES - MAYOR AND COUNCIL	2,600.00	7,800.00	31,200.00	23,400.00	25.0
10-41-130	BENEFITS - MAYOR AND COUNCIL	226.46	679.38	3,500.00	2,820.62	19.4
	TOTAL LEGISLATIVE	2,826.46	8,479.38	34,700.00	26,220.62	24.4
<u>ADMINISTRATIVE</u>						
10-43-110	SALARIES & WAGES - ADMIN/TREAS	8,798.40	19,409.60	76,252.80	56,843.20	25.5
10-43-111	SALARIES & WAGES - ADMIN ASST	6,660.00	14,580.00	57,720.00	43,140.00	25.3
10-43-113	SALARIES & WAGES - RECORDER	1,871.40	3,966.60	16,218.80	12,252.20	24.5
10-43-130	BENEFITS - ADMINISTRATOR/TREAS	7,197.51	14,947.65	52,513.96	37,566.31	28.5
10-43-131	BENEFITS - ADMIN ASST	6,458.44	13,257.48	45,463.09	32,205.61	29.2
10-43-134	BENEFITS - RECORDER	1,402.02	2,814.49	10,371.42	7,556.93	27.1
10-43-210	DUES, SUBSCRIPTIONS & DONATION	100.00	430.00	2,500.00	2,070.00	17.2
10-43-215	DOT DRUG PROGRAM	.00	.00	500.00	500.00	.0
10-43-220	NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230	TRAVEL AND CONFERENCES	17.03	56.33	6,000.00	5,943.67	.9
10-43-239	COMPUTER SERVICE CONTRACT	.00	500.00	500.00	.00	100.0
10-43-240	OFFICE SUPPLIES AND EXPENSE	1,647.55	2,852.96	14,000.00	11,147.04	20.4
10-43-241	PROGRAMING AND EQUIPMENT	350.20	5,572.99	24,318.54	18,745.55	22.9
10-43-242	PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243	MAIN STREET BEAUTIFICATION	.00	382.36	5,000.00	4,617.64	7.7
10-43-270	UTILITIES - OFFICE	309.09	956.33	4,000.00	3,043.67	23.9
10-43-272	UTILITIES - TELEVISION	.00	.00	400.00	400.00	.0
10-43-273	UTILITIES - FIRE ALARM	.00	246.00	1,000.00	754.00	24.6
10-43-280	TELEPHONE - OFFICE	312.64	949.58	4,000.00	3,050.42	23.7
10-43-510	INSURANCE AND BONDS	340.60	35,371.78	37,000.00	1,628.22	95.6
10-43-520	INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-530	150TH BIRTHDAY CELEBRATION	2,412.70	42,191.59	55,000.00	12,808.41	76.7
10-43-610	MISCELLANEOUS - GENERAL FUND	535.34	69,372.73	6,000.00	63,372.73	1156.2
10-43-620	EMPLOYEES SPOT AWARDS	.00	314.85	1,000.00	685.15	31.5
10-43-632	ARPA EXPENSE	.00	.00	67,346.90	67,346.90	.0
10-43-920	TRANSFER TO DEBT SERVICE FUND	6,834.00	20,502.00	82,008.00	61,506.00	25.0
	TOTAL ADMINISTRATIVE	45,246.92	248,675.32	572,613.51	323,938.19	43.4
<u>NON-DEPARTMENTAL</u>						
10-50-310	AUDIT SERVICES	621.26	621.26	20,000.00	19,378.74	3.1
10-50-320	ATTORNEY RETAINER	500.00	1,000.00	6,000.00	5,000.00	16.7
10-50-321	LEGAL FEES	375.00	375.00	3,500.00	3,125.00	10.7
10-50-340	FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350	BUILDING INSPECTIONS	.00	.00	20,000.00	20,000.00	.0
10-50-360	SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
	TOTAL NON-DEPARTMENTAL	1,496.26	1,996.26	51,500.00	49,503.74	3.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	1,000.00	2,000.00	6,500.00	4,500.00	30.8
10-51-130 BENEFITS - JANITORIAL	90.12	180.24	600.00	419.76	30.0
10-51-270 UTILITIES - SENIOR CITIZEN CEN	328.74	998.71	5,300.00	4,301.29	18.8
10-51-480 REPAIRS AND MAIN - BUILDINGS	3,226.30	4,441.04	15,000.00	10,558.96	29.6
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	4,645.16	7,619.99	29,900.00	22,280.01	25.5
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	1,400.00	1,475.00	8,700.00	7,225.00	17.0
10-61-130 BENEFITS - CROSSING GUARDS	126.17	132.94	1,000.00	867.06	13.3
10-61-230 FUEL - STREETS	621.04	1,443.27	6,500.00	5,056.73	22.2
10-61-480 STREETS - OIL AND CHIPS	.00	68,508.98	73,000.00	4,491.02	93.9
10-61-481 STREETS - MAINTENANCE	853.48	2,582.67	50,000.00	47,417.33	5.2
10-61-482 STREETS - EQUIPMENT	92.02	258.40	20,000.00	19,741.60	1.3
10-61-483 STREETS - LIGHTS	2,235.48	6,628.68	30,000.00	23,371.32	22.1
10-61-484 SHOP TOOLS	129.00	171.98	4,000.00	3,828.02	4.3
10-61-740 CAPITAL OUTLAY - EQUIPMENT	6,400.00	11,561.96	71,400.00	59,838.04	16.2
TOTAL STREETS DEPARTMENT	11,857.19	92,763.88	264,600.00	171,836.12	35.1
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	4,332.85	9,370.84	37,349.86	27,979.02	25.1
10-70-111 SALARIES & WAGES - PART TIME	786.06	3,757.61	8,000.00	4,242.39	47.0
10-70-130 BENEFITS - PARKS REG	4,029.75	8,254.83	28,158.16	19,903.33	29.3
10-70-131 BENEFITS - PARKS	72.72	347.60	800.00	452.40	43.5
10-70-250 EQUIPMENT SUPPLIES & MAIN.	148.90	148.90	6,000.00	5,851.10	2.5
10-70-260 PARKS MAINTENANCE	70.89	1,090.16	4,800.00	3,709.84	22.7
10-70-610 CABOOSE PARK EXPENDITURES	12.10	36.38	750.00	713.62	4.9
10-70-620 RECREATION COMPLEX EXPENSE	36.99	196.65	6,000.00	5,803.35	3.3
10-70-630 CEMETERY MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
10-70-640 PAVILION EXPENSE	21.46	68.44	500.00	431.56	13.7
10-70-650 VETERAN'S PARK EXPENDITURES	245.27	767.05	2,000.00	1,232.95	38.4
10-70-660 AJ'S CONTRACT FOR PARK MAINT	700.00	1,400.00	4,900.00	3,500.00	28.6
10-70-670 REHAB HISTORICAL PARK	2,497.49	4,943.88	5,000.00	56.12	98.9
10-70-740 CAPITAL OUTLAY - PARKS	6,760.35	14,340.25	17,600.00	3,259.75	81.5
TOTAL PARKS	19,714.83	44,722.59	125,858.02	81,135.43	35.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	380.27	878.29	4,500.00	3,621.71	19.5
10-71-430 GARBAGE - COLLECTION FEES	8,453.86	16,846.33	100,000.00	83,153.67	16.9
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	.00	.00	2,000.00	2,000.00	.0
TOTAL GARBAGE COLLECTION	8,834.13	17,724.62	106,500.00	88,775.38	16.6
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	500.00	1,000.00	3,000.00	2,000.00	33.3
10-72-120 SALARIES & WAGES-CONCESSIONS	1,400.00	4,200.00	7,000.00	2,800.00	60.0
10-72-130 BENEFITS - RECREATION	45.06	90.12	300.00	209.88	30.0
10-72-140 BENEFITS - CONCESSIONS	126.17	378.51	700.00	321.49	54.1
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	976.00	976.00	1,500.00	524.00	65.1
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	250.00	1,300.00	1,050.00	19.2
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	8,906.59	14,000.00	5,093.41	63.6
10-72-255 CITY RECREATION-FLAG FOOTBALL	32.82	314.80	850.00	535.20	37.0
10-72-256 CITY RECREATION-FOOTBALL FULL	538.75	5,399.68	6,000.00	600.32	90.0
10-72-257 CITY RECREATION-BABE RUTH	.00	.00	4,000.00	4,000.00	.0
10-72-258 CITY RECREATION-VOLLEYBALL	700.00	1,582.76	1,500.00	82.76	105.5
10-72-259 CITY RECREATION-WRESTLING	.00	.00	4,200.00	4,200.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-72-261 CITY RECREATION - SOCCER	.00	80.00	2,000.00	2,080.00	(4.0)
10-72-262 CITY RECREATION - CAL RIPKEN	.00	75.96	8,500.00	8,424.04	.9
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	2,000.00	2,000.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	512.34	1,500.00	987.66	34.2
10-72-266 LIONS CLUB TOURNAMENT EXPENSE	.00	.00	2,000.00	2,000.00	.0
10-72-270 MAINTENANCE-BALL LIGHTS	.00	.00	1,600.00	1,600.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	75.00	5,000.00	4,925.00	1.5
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	1,200.00	1,200.00	.0
10-72-545 GOLF ASSOCIATION	.00	10,950.94	7,000.00	3,950.94	156.4
10-72-550 JULY 4TH EXPENSE	.00	674.87	24,000.00	23,325.13	2.8
10-72-560 CONCESSION EXPENSE	36.49	524.99	11,500.00	10,975.01	4.6
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	1,000.00	1,000.00	.0
10-72-720 CITY RECREATION - JANITORIAL	.00	.00	5,000.00	5,000.00	.0
10-72-740 CAPITAL IMPROVEMENTS - REC	40.00	439.99	10,000.00	9,560.01	4.4
TOTAL RECREATION	4,395.29	36,272.55	132,850.00	96,577.45	27.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	2,000.00	4,000.00	9,193.88	5,193.88	43.5
10-73-130 BENEFITS - GOLF COURSE	180.20	360.40	1,000.00	639.60	36.0
10-73-250 REPAIRS AND MAINTENANCE	.00	.00	6,000.00	6,000.00	.0
10-73-270 UTILITIES - GOLF COURSE	462.18	1,356.02	2,500.00	1,143.98	54.2
10-73-480 EQUIPMENT & SUPPLIES	297.10	297.10	1,500.00	1,202.90	19.8
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	49.99	850.00	800.01	5.9
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	71,831.95	71,831.95	.0
TOTAL GOLF FUND	2,939.48	6,063.51	92,875.83	86,812.32	6.5
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	1,212.48	5,557.20	8,756.80	3,199.60	63.5
10-74-111 SALARIES & WAGES - LIFEGUARDS	1,142.28	9,552.76	17,500.00	7,947.24	54.6
10-74-112 SALARIES & WAGES-ASST MANAGER	.00	687.02	7,560.80	6,873.78	9.1
10-74-130 BENEFITS-MANAGER	109.23	500.68	800.00	299.32	62.6
10-74-131 BENEFITS - LIFEGUARDS	102.92	860.71	1,600.00	739.29	53.8
10-74-132 BENEFITS-ASST MANAGER	.00	61.90	400.00	338.10	15.5
10-74-250 EQUIPMENT SUPPLIES & MAIN.	21.64	4,889.15	10,000.00	5,110.85	48.9
10-74-270 UTILITIES - SWIMMING POOL	2,112.38	6,921.30	14,000.00	7,078.70	49.4
10-74-280 TELEPHONE - SWIMMING POOL	47.82	190.00	250.00	60.00	76.0
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	14.49	44.49	2,000.00	1,955.51	2.2
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	2,658.34	4,641.27	64,631.65	59,990.38	7.2
TOTAL SWIMMING POOL	7,421.58	33,906.48	127,499.25	93,592.77	26.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	3,298.68	7,602.84	28,435.68	20,832.84	26.7
10-75-111 SALARIES & WAGES - PART TIME	1,439.10	3,357.90	13,500.00	10,142.10	24.9
10-75-130 BENEFITS - LIBRARIAN	935.17	2,155.41	8,559.71	6,404.30	25.2
10-75-131 BENEFITS - PART TIME	128.47	301.35	1,200.00	898.65	25.1
10-75-230 TRAVEL & CONFERENCES-LIBRARY	39.30	144.10	1,000.00	855.90	14.4
10-75-250 EQUIPMENT SUPPLIES & MAIN	.00	.00	500.00	500.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	30.79	900.00	869.21	3.4
10-75-252 BOOK PURCHASE - LIBRARY	59.94	565.80	1,500.00	934.20	37.7
10-75-253 LIBRARY EXPENSE FROM TREASURY	1,860.00	1,860.00	3,000.00	1,140.00	62.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	.00	1,200.00	1,200.00	.0
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	185.26	570.14	5,000.00	4,429.86	11.4
10-75-280 TELEPHONE - LIBRARY	117.71	353.13	1,500.00	1,146.87	23.5
10-75-290 UTILITIES- INTERNET	95.25	285.75	1,200.00	914.25	23.8
10-75-470 LIBRARY GRANT- CLEF	767.60	857.60	5,323.00	4,465.40	16.1
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	441.59	1,800.00	1,358.41	24.5
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	363.38	600.00	236.62	60.6
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	2,338.00	1,400.00	(938.00)	167.0
TOTAL LIBRARY	8,926.48	23,727.78	82,118.39	58,390.61	28.9
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	969.24	2,261.56	8,400.00	6,138.44	26.9
10-76-130 BENEFITS - AIRPORT OPERATOR	86.60	205.38	1,400.00	1,194.62	14.7
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	2,493.93	2,755.87	5,000.00	2,244.13	55.1
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
10-76-270 UTILITIES - AIRPORT	219.49	668.57	3,500.00	2,831.43	19.1
10-76-280 TELEPHONE - AIRPORT	115.72	348.90	1,500.00	1,151.10	23.3
10-76-290 CREDIT CARD PROCESSING FEE	92.16	631.88	4,000.00	3,368.12	15.8
10-76-481 FUEL PURCHASE - JET A	.00	.00	30,000.00	30,000.00	.0
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	40,000.00	40,000.00	.0
10-76-483 AIRPORT CONCESSION EXPENSE	.00	.00	500.00	500.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	39.87	129.92	1,000.00	870.08	13.0
10-76-620 AIRPORT REHABILATION GRANT	.00	452.65	.00	(452.65)	.0
10-76-740 CAPITAL OUTLAY - EQUIPMENT	5,687.81	5,687.81	17,500.00	11,812.19	32.5
TOTAL AIRPORT	9,704.82	13,142.54	118,800.00	105,657.46	11.1
TOTAL FUND EXPENDITURES	128,008.60	535,094.90	1,739,815.00	1,204,720.10	30.8
NET REVENUE OVER EXPENDITURES	18,823.93	(84,782.66)	.00	84,782.66	.0

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2023

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	195,602.55	
30-12120	ST. TREAS CIB LIBRARY	32,655.46	
		<hr/>	
	TOTAL ASSETS		228,258.01
			<hr/>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
30-29610	FUND BALANCE-RESERVED-SID	31,927.00	
30-29800	BEGINNING OF YEAR	175,829.01	
	REVENUE OVER EXPENDITURES - YTD	20,502.00	
		<hr/>	
	BALANCE - CURRENT DATE	228,258.01	
		<hr/>	
	TOTAL FUND EQUITY		228,258.01
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	TOTAL LIABILITIES AND EQUITY		228,258.01
			<hr/>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

DEBT SERVICE FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
	<u>SOURCE 39</u>					
30-39-100	TRANSFER FROM GENERAL FUND	6,834.00	20,502.00	(82,008.00)	(102,510.00)	25.0
	TOTAL SOURCE 39	6,834.00	20,502.00	(82,008.00)	(102,510.00)	25.0
	TOTAL FUND REVENUE	6,834.00	20,502.00	(82,008.00)	(102,510.00)	25.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>EXPENDITURES</u>					
30-40-620	SID BOND PRINCIPAL	.00	.00	10,000.00	10,000.00	.0
30-40-621	BOND B1806 ADMIN BUILD PAYMENT	.00	.00	20,000.00	20,000.00	.0
30-40-622	B1806 ADMIN BUILD INTEREST	.00	.00	12,820.00	12,820.00	.0
	TOTAL EXPENDITURES	.00	.00	42,820.00	42,820.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	42,820.00	42,820.00	.0
	NET REVENUE OVER EXPENDITURES	6,834.00	20,502.00	(124,828.00)	(145,330.00)	16.4

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2023

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	414,365.74	
51-12100	ST TREAS-DESIGNATED-WATER	582,481.86	
51-12120	ST TREAS-RESTRICTED-BOND S3054	96,115.91	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	53,316.55	
51-14200	DEFERRED OUTFLOW OF RESOURCES	19,649.27	
51-15100	NET PENSION ASSET	44,274.80	
51-16110	WATER LAND	40,000.00	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,593,964.03	
51-16510	MACHINERY AND EQUIPMENT	220,128.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-16810	WIP	5,882,092.34	
51-17500	ACCUMULATED DEPRECIATION	(2,134,113.19)	
TOTAL ASSETS			7,965,883.41

LIABILITIES AND EQUITY

LIABILITIES

51-21320	DEPOSITS PAYABLE	17,326.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	37,141.64	
51-21400	DEFERRED REVENUE	8,000.00	
51-25500	WATER FUND INTEREST PAYABLE	1,485.00	
51-25800	LOAN PAYABLE USDA 91/01~2020	3,996,834.32	
51-25900	LOAN PAYABLE USDA 91/03~2020	740,940.18	
TOTAL LIABILITIES			4,801,727.14

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	61,159.79	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	60,044.35	
51-29800	RETAINED EARNINGS-WATER FUND	2,135,890.76	
51-29900	RETAINED EARNINGS-DESIGNATED	437,689.70	
	REVENUE OVER EXPENDITURES - YTD	469,371.67	
BALANCE - CURRENT DATE		3,102,996.48	
TOTAL FUND EQUITY			3,164,156.27
TOTAL LIABILITIES AND EQUITY			7,965,883.41

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	65,611.00	224,412.90	750,000.00	525,587.10	29.9
51-37-200 WATER CONNECTION FEES	.00	.00	1,000.00	1,000.00	.0
51-37-201 IMPACT FEES	.00	.00	4,500.00	4,500.00	.0
51-37-300 PENALTIES & FORFEITURES	808.10	2,071.47	6,500.00	4,428.53	31.9
51-37-400 GRANTS	238,961.18	606,640.63	523,397.05	83,243.58	115.9
51-37-600 INTEREST - WATER FUND	3,555.05	10,230.36	20,000.00	9,769.64	51.2
TOTAL OPERATING REVENUE	308,935.33	843,355.36	1,305,397.05	462,041.69	64.6
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	1,320.75	1,659.07	20,000.00	18,340.93	8.3
TOTAL INTEREST - OTHER	1,320.75	1,659.07	20,000.00	18,340.93	8.3
TOTAL FUND REVENUE	310,256.08	845,014.43	1,325,397.05	480,382.62	63.8

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	9,474.97	20,552.36	79,819.36	59,267.00	25.8
51-40-111 SALARIES & WAGES-OPERATOR A&B	7,389.36	15,786.01	62,249.76	46,463.75	25.4
51-40-112 SALARIES & WAGES-UTILITY CLERK	5,614.20	11,899.80	48,656.40	36,756.60	24.5
51-40-115 SALARIES & WAGES - OVERTIME	791.51	1,916.56	10,000.00	8,083.44	19.2
51-40-130 BENEFITS - FOREMAN	7,596.68	15,679.65	53,653.90	37,974.25	29.2
51-40-131 BENEFITS - OPERATOR A & B	7,043.13	14,218.53	46,930.26	32,711.73	30.3
51-40-134 BENEFITS - UTILITY CLERK	4,205.94	8,758.23	31,114.27	22,356.04	28.2
51-40-135 BENEFITS - OVERTIME	.00	.00	1,000.00	1,000.00	.0
51-40-230 WATER FUEL	619.19	1,438.95	6,500.00	5,061.05	22.1
51-40-250 EQUIPMENT SUPPLIES & MAIN.	4,869.33	6,425.88	20,000.00	13,574.12	32.1
51-40-270 UTILITIES - CULINARY	6,667.83	19,692.66	45,000.00	25,307.34	43.8
51-40-271 UTILITIES-PRESSURE PUMP	1,954.80	5,650.92	15,500.00	9,849.08	36.5
51-40-273 UTILITIES-IRRIGATION	2,838.25	8,371.27	20,000.00	11,628.73	41.9
51-40-274 UTILITIES-INTERNET	60.00	182.00	720.00	538.00	25.3
51-40-280 TELEPHONE - WATER	103.06	320.84	1,300.00	979.16	24.7
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	385.00	581.00	6,400.00	5,819.00	9.1
51-40-311 LEGAL AND AUDIT SERVICES	215.86	215.86	5,000.00	4,784.14	4.3
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	4,000.00	4,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	.00	2,000.00	2,000.00	.0
51-40-520 ZENNER METER SUPPLIES AND FEES	.00	.00	4,000.00	4,000.00	.0
51-40-610 MISCELLANEOUS EXPENSE	1,500.80	1,661.06	4,000.00	2,338.94	41.5
51-40-620 SERVLINE INSURANCE	954.00	1,954.00	15,500.00	13,546.00	12.6
51-40-650 DEPRECIATION	.00	.00	83,000.00	83,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
51-40-742 2020 CULINARY WATER PROJECT	6,095.69	240,337.18	523,397.05	283,059.87	45.9
TOTAL EXPENDITURES	68,379.60	375,642.76	1,093,241.00	717,598.24	34.4
TOTAL FUND EXPENDITURES	68,379.60	375,642.76	1,093,241.00	717,598.24	34.4
NET REVENUE OVER EXPENDITURES	241,876.48	469,371.67	232,156.05	(237,215.62)	202.2

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2023

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	263,513.29	
52-12110	ST. TREAS-DESIGNATED SEWER	622,327.69	
52-13110	ACCOUNTS RECEIVABLE	16,376.25	
52-14200	DEFERRED OUTFLOW OF RESOURCES	18,868.06	
52-15100	NET PENSION ASSET	42,514.53	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,138,772.10	
52-16510	MACHINERY AND EQUIPMENT	139,322.45	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(2,035,409.60)	
TOTAL ASSETS			1,294,985.19

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	(364.25)	
52-21330	ACCRUED EMPLOYEE BENEFITS	24,108.39	
52-21400	DEFERRED REVENUE	8,000.00	
TOTAL LIABILITIES			31,744.14

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	58,728.21	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	18,040.26	
52-29800	RETAINED EARNINGS-SEWER FUND	836,191.33	
52-29900	RETAINED EARNINGS-DESIGNATED	317,993.89	
	REVENUE OVER EXPENDITURES - YTD	32,287.36	
BALANCE - CURRENT DATE		1,204,512.84	
TOTAL FUND EQUITY			1,263,241.05
TOTAL LIABILITIES AND EQUITY			1,294,985.19

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

SEWER FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>OPERATING REVENUE</u>					
52-37-100	SEWER FEES	24,899.93	74,570.70	285,000.00	210,429.30	26.2
52-37-201	IMPACT FEES	.00	.00	3,000.00	3,000.00	.0
52-37-600	INTEREST - SEWER FUND	3,361.48	9,666.27	30,000.00	20,333.73	32.2
	TOTAL OPERATING REVENUE	28,261.41	84,236.97	318,000.00	233,763.03	26.5
	<u>INTEREST - OTHER</u>					
52-38-900	MISCELLANEOUS REVENUE	.00	.00	4,000.00	4,000.00	.0
	TOTAL INTEREST - OTHER	.00	.00	4,000.00	4,000.00	.0
	TOTAL FUND REVENUE	28,261.41	84,236.97	322,000.00	237,763.03	26.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2023

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	8,749.44	19,239.36	77,217.28	57,977.92	24.9
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,888.57	6,247.22	24,899.90	18,652.68	25.1
52-40-130 BENEFITS - OPERATOR A & B	2,686.47	5,503.19	18,772.10	13,268.91	29.3
52-40-131 BENEFITS - LEADMAN	7,106.71	14,943.51	52,822.33	37,878.82	28.3
52-40-230 FUEL - SEWER	619.19	1,438.95	6,000.00	4,561.05	24.0
52-40-250 EQUIPMENT SUPPLIES & MAIN	95.40	2,120.00	14,000.00	11,880.00	15.1
52-40-270 UTILITIES-ELECTRICAL & GAS	415.72	1,167.99	12,000.00	10,832.01	9.7
52-40-280 TELEPHONE - SEWER	31.27	105.53	425.00	319.47	24.8
52-40-310 LEGAL AND AUDIT SERVICES	215.86	215.86	5,000.00	4,784.14	4.3
52-40-510 TRAVEL AND CONFERENCE	.00	.00	800.00	800.00	.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	156.00	2,000.00	1,844.00	7.8
52-40-620 SERVLINE PROTECTION	812.00	812.00	5,500.00	4,688.00	14.8
52-40-650 DEPRECIATION	.00	.00	75,000.00	75,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	.00	2,000.00	2,000.00	.0
TOTAL EXPENDITURES	23,672.63	51,949.61	296,436.61	244,487.00	17.5
TOTAL FUND EXPENDITURES	23,672.63	51,949.61	296,436.61	244,487.00	17.5
NET REVENUE OVER EXPENDITURES	4,588.78	32,287.36	25,563.39	(6,723.97)	126.3

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2023

GENERAL FIXED ASSETS

<u>ASSETS</u>			
91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,338,571.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	3,071,616.39	
91-16410	OFFICE FURNITURE AND EQUIPMENT	157,835.57	
91-16510	MACHINERY AND EQUIPMENT	621,390.71	
91-16610	AUTOMOBILES AND TRUCKS	163,719.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	3,114,907.77	
TOTAL ASSETS			9,728,251.78
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	8,982,659.63	
BALANCE - CURRENT DATE		9,728,251.78	
TOTAL FUND EQUITY			9,728,251.78
TOTAL LIABILITIES AND EQUITY			9,728,251.78

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2023

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

872,591.29

TOTAL ASSETS

872,591.29

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

21,591.29

95-25102 BONDS PAYABLE -CIB LIBRARY

190,000.00

95-25105 ADMINISTRATION BUILDING LOAN

661,000.00

TOTAL LIABILITIES

872,591.29

TOTAL LIABILITIES AND EQUITY

872,591.29

The Airport fuel pump was hit by lightning over the weekend of August 4-August 6, 2023. The pumps were down and the only fuel that was sold was when a pilot didn't check the NOTEM and needed fuel. The Airport Operator manually pumped the fuel and charged him \$150.00 cash on August 23, 2023.

No Airport Paperwork from 8/4-8/31/23.

****Westech fixed the pump on Friday, September 1st; however it went down again on Monday, September 4th so no paper was completed.**

Fuel pumps fixed 9.20.23

Milford Municipal Airport Monthly Fuel Analysis Month September 2023

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
9/1/2023			\$4.76						\$0.16	\$4.60
9/2/2023										\$0.00
9/3/2023										\$0.00
9/4/2023										\$0.00
9/5/2023										\$0.00
9/6/2023										\$0.00
9/7/2023										\$0.00
9/8/2023										\$0.00
9/9/2023										\$0.00
9/10/2023										\$0.00
9/11/2023										\$0.00
9/12/2023										\$0.00
9/13/2023										\$0.00
9/14/2023										\$0.00
9/15/2023										\$0.00
9/16/2023										\$0.00
9/17/2023										\$0.00
9/18/2023										\$0.00
9/19/2023										\$0.00
9/20/2023										\$0.00
9/21/2023										\$0.00
9/22/2023										\$0.00
9/23/2023										\$0.00
9/24/2023										\$0.00
9/25/2023										\$0.00
9/26/2023										\$0.00
9/27/2023	\$8.83	1.38	\$0.00	0						\$8.83
9/28/2023	\$0.00	0	\$0.00	0						\$0.00
9/29/2023	\$0.00	0	\$0.00	0						\$0.00
9/30/2023	\$123.07	19.23	\$0.00	0						\$123.07
										\$0.00
										\$0.00
	\$131.90	20.61	\$4.76	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.16	\$136.50

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

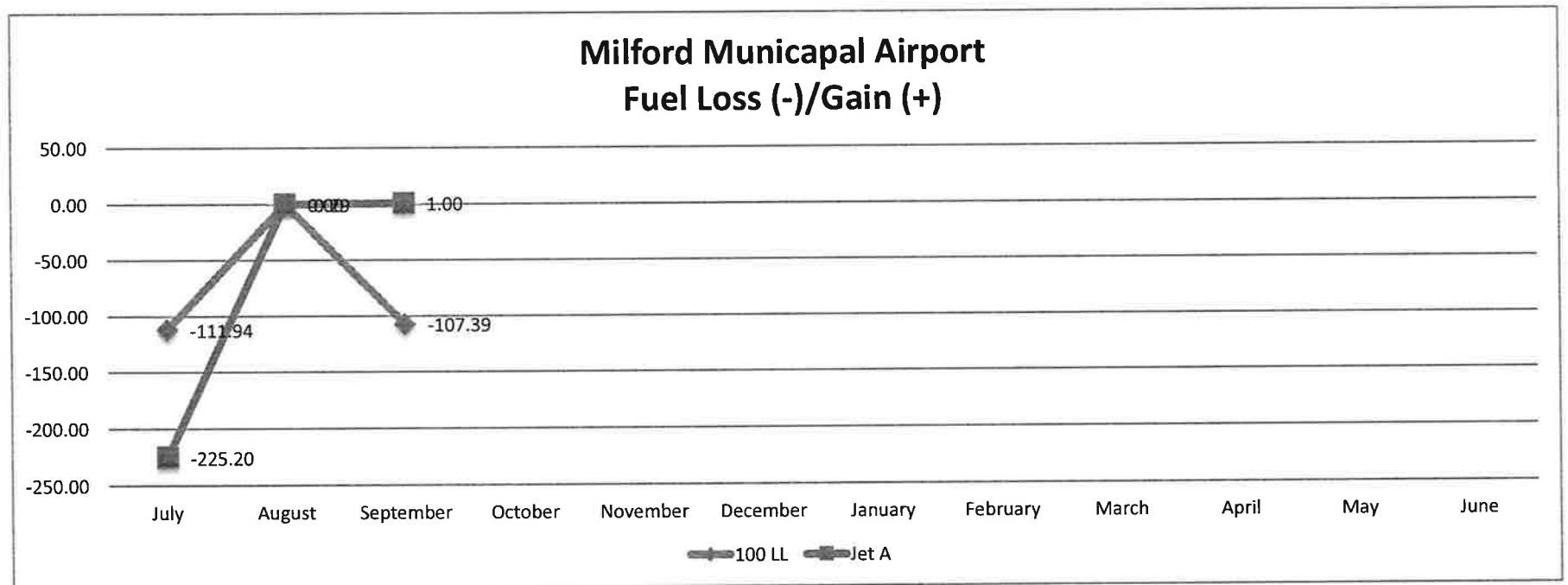
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$136.66			-\$2,573.98
	\$4.76	CC Rem	-\$2,437.32
	\$0.00	Cash	-\$2,442.08

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	1735.00	0.00	20.61	1714.39	1607.00	-107.39	\$5.57	\$8,950.99
Jet A	2779.00	0.00	0.00	2779.00	2780.00	1.00	\$4.06	\$11,286.80
Total	0.00	0.00	20.61	4493.39	4387.00	-106.39		\$20,237.79

Milford Municipal Airport Fuel Loss/Gain 2023-2024

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-111.94	-0.29	-107.39									
Jet A	-225.20	0.00	1.00									



INTERLOCAL AGREEMENT BETWEEN BEAVER COUNTY
BEAVER CITY, MILFORD CITY, AND MINERSVILLE TOWN TO FUND ECONOMIC
DEVELOPMENT WITHIN BEAVER COUNTY

COMES NOW Beaver County, hereinafter referred to as the "County", Beaver City, hereinafter referred to as "Beaver" Milford City, hereinafter referred to as "Milford", Minersville Town hereinafter referred to as "Minersville", hereby agree, pursuant to the Utah Interlocal Cooperation Act as set forth in Utah Code Annotated 11-13-101, et seq., 1953, as amended, to the continued cooperation in pursuing economic development in Beaver County including the municipal boundaries within Beaver County.

WITNESSETH:

WHEREAS, pursuant to the provisions of the Utah Interlocal Cooperation Act as set forth in Utah Code Annotated 11-13-101, et seq., 1953, as amended, local government units are permitted to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis of mutual advantage and to provide the benefit of economies of scale, and economic development for the overall promotion of the general welfare of the State; and

WHEREAS, the Utah Interlocal Cooperation Act provides that any two or more public agencies may enter into an agreement with one another for joint or cooperative action pursuant to an agreement duly approved by resolution of the governing bodies of each such public agency; and

WHEREAS, the participating public agencies desire to cooperate to strengthen and advance the economy of Beaver County through creating jobs and increasing the tax base

through the private industry by limiting government interference, providing resources to existing businesses and through recruitment of new business to Beaver County;

NOW THEREFORE, in consideration of the mutual agreement contained herein and upon the further consideration of the recitals hereinabove set forth, it is hereby agreed by and among the parties hereto as follows:

1. All the parties to this agreement believe that a Countywide effort will be most successful in promoting economic development within Beaver County and within each of the boundaries of the municipal corporations located within Beaver County. The parties also agree that a successful economic development program takes many years to develop.

2. The parties by this agreement agree to form the Beaver County Economic Development Council, also known as BCEDC, appointing a person from each party to be a voting member of BCEDC as follows:

- a. "County" _____
- b. "Beaver" _____
- c. "Milford" _____
- d. "Minersville" _____
- e. "Beaver County School District" _____

3. This agreement is intended to last for three years.

4. This agreement does not create an interlocal entity.

5. County shall act as the Fiscal Agent for all BCEDC activities. As the fiscal agent they shall maintain all financial records and process all transactions involving BCEDC funds. Each entity agrees to fund the economic development activities on a yearly basis as follows:

Beaver County	\$40,000
Beaver City	\$10,000
Milford City	\$10,000
Minersville Town	\$2,500

The above amounts shall be payable to the County in one annual contribution or in quarterly payments consisting of one fourth of the annual contribution due on the fifth day of January, April, July and October of each year.

4. If any party wants to reconsider the above funding schedule, that party should request a meeting with the other parties in June if the parties are municipal corporations or November if the party is on a fiscal year budget.

5. In order to foster cooperation with the private sector, to establish lines of communication with the private sector, to obtain input and determine the feasibility and availability of infrastructure for potential economic development a separate Committee is hereby created known as the BCEDC Partners. The members of the BCEDC Partners are:

- a. Governor's Office of Economic Development
- b. Utah Department of Workforce Services
- c. Beaver Housing Authority
- f. Beaver City Hospital Board Representative

g. United States Forest Service

h.

i.

6. The BCEDC Partners are also encouraged to contribute to the BCEDC Council through Beaver County, the fiscal agent.

6. The parties hereto agree that any word, sentence or paragraph is severable and that in the event of any controversy or the determination that any word, sentence or paragraph is unlawful, unenforceable or unconstitutional, that the balance of this agreement shall be valid and construed in a manner which will make it lawful in compliance with the spirit and intent set forth in this agreement.

8. Each party hereto agrees that it shall adopt this agreement by resolution and cause the resolution and agreement to be filed with the keeper of its records and shall further cause an authorized attorney to approve the agreement and determine this agreement is in proper form and compatible with the laws of the State of Utah.

9. The parties hereby agree that the duration of this agreement shall be for three years, but may be terminated at any earlier time upon one year's written notice by either party.

DATED this ____ day of _____, 2023.

Attorney for Beaver City

Mayor of Beaver City

Attorney for Milford City

Mayor of Milford City

Attorney for Minersville Town

Mayor of Minersville Town

BEAVER COUNTY

VON J. CHRISTIANSEN
Beaver County Attorney

Wade Hollingshead, Chairman
Beaver County Commission

I hereby certify that the foregoing agreement and a resolution adopting the same was filed with me, the keeper of Beaver City records this ____ day of _____, 2023.

City Recorder

I hereby certify that the foregoing agreement and a resolution adopting the same was filed with me, the keeper of Milford City records this ____ day of _____, 2023.

City Recorder

I hereby certify that the foregoing agreement and a resolution adopting the same was filed

with me, the keeper of Minersville Town records this _____ day of _____, 2023.

Town Clerk

I hereby certify that the foregoing agreement and a resolution adopting same was filed with me, the keeper of Beaver County records this _____ day of _____, 2023.

Ginger McMullin
Beaver County Clerk

I hereby certify that the foregoing agreement and a resolution adopting same was filed with me, the keeper of Beaver County School District records this _____ day of _____, 2023.

Beaver County School District Clerk



Makayla Bealer <mbealer@milford.utah.gov>

Economic Development Payments

7 messages

Makayla Bealer <mbealer@milford.utah.gov>

Wed, Sep 20, 2023 at 4:15 PM

To: Ginger McMullin <gingermcmullin@beaver.utah.gov>

Cc: Ian Spaulding <ian.spaulding@beaver.k12.ut.us>, Les Whitney <lwhitney@beaver.utah.gov>, Nolan Davis <ndavisfiredist2@hotmail.com>, Russell Smith <digby@scinternet.net>, Terry Wiseman <twiseman2298@gmail.com>, Scott Symond <scottsymond@yahoo.com>

Hi Ginger,

Can you tell me to date how many payments have been made to catch up on their EC Annual Contributions:

Minersville Town

Beaver City

Beaver Fire Dist #2

Service District #3

Beaver County School District

I know Milford City has made a total of 6.

Thanks for all your help!

Makayla Bealer

City Administrator/Treasurer



PO Box 69 | 26 South 100 West | Milford, UT 84751

☎: Direct Line: (435) 387-2717 | City Office (435) 387-2711 ex. 0 | ✉: mbealer@milford.utah.gov | Website: milfordcityutah.com

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Ginger McMullin <gingermcmullin@beaver.utah.gov>

Thu, Sep 21, 2023 at 8:18 AM

To: Makayla Bealer <mbealer@milford.utah.gov>

Makayla,

Let me look it up. Hang tight...

Best regards

Ginger McMullin

Beaver County Clerk/Auditor

PH 435-438-6463

gingermcmullin@beaver.utah.gov

New Building Hours as of May 1

Mon-Thurs 8a-5p, Fri 8a-12p



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[Quoted text hidden]

Ginger McMullin <gingermcmullin@beaver.utah.gov>
To: Makayla Bealer <mbealer@milford.utah.gov>

Thu, Sep 21, 2023 at 8:54 AM

Makayla,

Comm Yardley was in my office, the day before yesterday, and asked if I would send an invoice to Beaver City for \$40,000. Not sure what is happening, but hopefully this fulfills what you're looking for.

BCSD	Fire 2	Hosp	Milford City	Beaver City
\$ 15,000.00	\$ 2,500.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
\$ 15,000.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
\$ 15,000.00		\$ 5,000.00	\$ 10,000.00	
\$ 15,000.00			\$ 10,000.00	
\$ 15,000.00			\$ 10,000.00	
			\$ 10,000.00	
\$ 75,000.00	\$ 7,500.00	\$ 15,000.00	\$ 60,000.00	\$ 20,000.00

Best regards

Ginger McMullin
Beaver County Clerk/Auditor
PH 435-438-6463

gingermcmullin@beaver.utah.gov

New Building Hours as of May 1

Mon-Thurs 8a-5p, Fri 8a-12p



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Makayla Bealer <mbealer@milford.utah.gov>
To: Ginger McMullin <gingermcmullin@beaver.utah.gov>

Thu, Sep 21, 2023 at 9:10 AM

Thanks Ginger! Just to confirm Minersville has not made a payment? Is that correct?

[Quoted text hidden]

[Quoted text hidden]

Ginger McMullin <gingermcmullin@beaver.utah.gov>
To: Makayla Bealer <mbealer@milford.utah.gov>

Thu, Sep 21, 2023 at 9:14 AM

I have one payment that just says Economic Development for \$3000, this could be Minersville's contribution. It was clear back in 2015, so it is old enough I can't confirm it. If it is theirs then they have paid one payment.

Best regards

Ginger McMullin

Beaver County Clerk/Auditor

PH 435-438-6463

gingermcmullin@beaver.utah.gov

New Building Hours as of May 1

Mon-Thurs 8a-5p, Fri 8a-12p



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Makayla Bealer <mbealer@milford.utah.gov>
To: Ginger McMullin <gingermcmullin@beaver.utah.gov>

Thu, Sep 21, 2023 at 9:15 AM

Thank you!

[Quoted text hidden]

[Quoted text hidden]

Ginger McMullin <gingermcmullin@beaver.utah.gov>
To: Makayla Bealer <mbealer@milford.utah.gov>

Thu, Sep 21, 2023 at 9:18 AM

You're welcome.

I know it's frustrating for you. Hopefully, with a little pressure on the entities, they will step up and make everything whole. I'm glad you're questioning and bringing things to light. I don't get involved too much, but I hear just enough to read between the lines and figure out what is going on.

Best regards

Ginger McMullin

Beaver County Clerk/Auditor

PH 435-438-6463

gingermcmullin@beaver.utah.gov

New Building Hours as of May 1

Mon-Thurs 8a-5p, Fri 8a-12p



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**Milford City Council Special Meeting
Tuesday, September 19, 2023 3:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751**

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Scott Symond, Les Whitney, and Terry Wiseman.

Staff: City Administrator Makayla Bealer City Recorder Monica Seifers, Attorney Leo Kanell, and Foreman Benjamin Stewart

Visitors: Daniel Cluff, Jeremy Andra, Duane Cutler, and Jen Wakeland

Call to Order

Mayor Davis called the special meeting to order at 3:00 PM.

1. Daniel Cluff – Bactelife Industries discussion:

- a. 480 acres to be annexed into Milford City west of Milford Airport**
- b. Property to cooperate with the airport in development opportunities**
- c. Bactelife Industries to lease land in the airport**
- d. Lease draft ideas to be presented and discussed**
- e. Council direction on creating a final lease agreement**

Mr. Cluff reported he had met with Mayor Davis and came to the city council in June. They were in attendance today to discuss opportunities as land has been procured with the intention of Bactelife development and expansion but they realize there is a little extra that could be used to attract companies and amenities. He asked what was Milford City looking for in development collaboration. Mayor Davis cited that with the possibility of annexation to the north, Milford City would need to take in all the property in that area and that would require the support of 51% of the property ownership. With that being said, if it goes through the city takes on the responsibility of maintaining all the roads and streets, we would have to provide sewer because under our ordinances septic tanks are not allowed within city limits. There are septic tanks in that area that would have to be considered. Mayor Davis does not have an issue with leasing as long as it follows the Master Plan. Another concern is the loss of funding from the Federal Aviation Administration; Milford City could never maintain that airport without the funding that comes from the FAA. Mr. Cluff clarified that it was not their intent to take control of the airstrip. He felt that other companies could possibly assist with mitigating an impact on the infrastructure. He felt that was a fair concern of the city. Mayor Davis was concerned with entering into a long-term lease agreement; it was not a situation he wanted to see the city get into. Mr. Cluff agreed citing that the lease agreement would need to have simple ways where the lease could move forward or be revoked, it has got to have some performance-based guidelines to keep it accountable to the community. Mayor Davis stated that with the proposal of the inland port, and the exact location and details yet unknown, we kind of talked about going north, it is logical with the spur location. We don't want to tie up our land where we can't work with the county or whoever and not develop something. We want to utilize that rail structure. Mr. Cluff asked Mayor Davis, for clarification, if they were not opposed to extending that rail track to the north to make that property more amenable, more supportive, to the inland port

concept. Mayor Davis cited that he has always been a proponent of expanding that spur line and coming back, it will be the easiest one to develop. There is a lot of land out there and a spur to extend off. It will take some conversation with Union Pacific and probably Martin Marietta. Council Member Spaulding asked whether it is Bactelife or another organization, he can't speak for everyone, but he felt that there is a willingness and desire to have the city and Mrs. Wakeland work together to see opportunities. Our concerns are logistical, in nature, the fact that we are a small entity with a limited budget and many of the city leaders and staff have seen businesses come over the years with great opportunities and promises made, and commitments needing to be fulfilled and then it ends up being too much of a cost. There is not much opposition but the hurdles mostly involve funding. Jeremy Andra cited that they realize that a lot of companies come in with promises, they are going to put their own money in first. The next thing is with the great advantages of Milford with rail, air, fuel lines, etc, and UIPA coming in. There are shareholders in their company beyond the three in attendance. They would invite someone from the city to be on the advisory board. Milford is strategically a great place to grow the port. They are committed to being here regardless. Mayor Davis stated that the city doesn't want to be in charge, we just want to be involved in the conversation. The city wants to take the process slowly and make sure all the progress is steady, we are gun shy. Mr. Andra agreed stating that they want to be supportive and is open to receiving feedback from the city. We have great growth plans here, nothing that is not sustainable. There is good mineral supply, agriculture, etc. They are trying to take those innovations to the next level.

Council Member Spaulding asked if the conversation goes well and all parties feel good about going forward, what are your plans to invest in housing? Not that it is your sole responsibility, but we have had industries that have come and the executive's wives have not wanted to live in Milford. In the big picture, this is a concern for the council and the community, it is our neighbors and friends who run small businesses here in town. We want to avoid having industry located here but no residency. Mr. Andra stated that was forward thinking and they were also a forward-thinking group. Their company has a separate wing that deals with real estate. He turned the mic over to Duane Cutler who stated he understood the concern. This is a great opportunity to encourage people to buy homes for sale or that are vacant. You have got to want to live in a rural community. They are looking at this holistically and want to build a community. The goal is to have a thriving community with jobs, housing, services, etc. They would like to see the graduates go to college and then have something to move back for. They are in the community-building business, that is the mentality of the group. They will be bringing in other agencies. They understand that the community doesn't need big developers coming in with big attorneys and litigation, that is not the right approach. They feel there is a way to work together.

Mr. Cluff - Bactelife is expecting a lot of growth this next year. They are looking to see if what they are proposing is a good plan so if they need to pivot, they can move in that direction. Mayor Davis felt the city liked the idea; we just need time to make sure it is in the best interest of the community. We have some long-term goals and this will take some time. It is going to take a lot of conversation and reviewing plans. We don't want to develop something where people come in and work and then live in another community. We want the local high school graduates to be able to return and raise their families here. Mr. Cluff understands the generational value stating that they have to support what is around them and are not looking for a decision tomorrow. Regardless of whether annexation can happen or not, there is a huge cooperation. The impact is recognized, they felt it was important to come to the council and seek their insight to make sure their plans are congruent with the city's.

91 They don't want to be "that company", that is not their goal. They want to make sure there is interest.
92 Mayor Davis does not want them to get the idea that Milford is not interested. We are taking our
93 time and digesting the ideas. Council Member Spaulding added that now that the city has a clear
94 view of the proposal, we need to look at legalities, funding, planning and zoning, etc. Mr. Cluff
95 reported that there were about 8500 acres of usage of their product in Beaver County. They are not
96 in a hurry but they want to build trust and have the conversation.
97

98 Mayor Davis asked what they wanted moving forward. Mr. Cluff reiterated that good open
99 communication and dialogue to remain open. As it relates to this – we would like to be on the next
100 agenda to discuss where to go next for proposal adaptation. They are seeking if/then scenarios as
101 well. Jeremy Andra added that they were trying to find ways of circulating resources. They would
102 rather be an exporter than just an importer.
103

104 Mr. Cluff – grateful for your consideration. Beaver County has proposed some huge things and they
105 are grateful to be a part of that discussion. They feel like they can cooperate, they love the direction,
106 connectivity, and collaboration.
107

108 Jen Wakeland – she has been working with Mr. Cluff for about six months and the concerns raised –
109 the port project matrix will address some of those concerns (recruitment, housing, etc.). These
110 concerns are included in the project area plan which will be adopted October 4th here in the Milford
111 City Hall. It is good to have these dreams, thoughts, and conversations. The execution will take time.
112 Bactelife is excited about the growth and culture. You could not ask for a better partnership; they
113 are a great partner for the future growth of Milford. They are mindful of the culture.
114

115 Mayor Davis stated he was excited about it and with Jen Wakeland and the staff, city council
116 members, and Bactelife staff, we can make it happen.
117

118 **Meeting Adjournment** ~ *as there was no further business the meeting adjourned at 3:51 PM.*

Milford City Council Meeting
Tuesday, September 19, 2023 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Scott Symond, Les Whitney, and Terry Wiseman.

Absent: Lisa Thompson

Staff: City Administrator Makayla Bealer City Recorder Monica Seifers, Attorney Leo Kanell, and Foreman Benjamin Stewart, Crew Member Lance Alger

Visitors (Official Roster): Ben Coray, Mitch Heap, Jen Wakeland

Call to Order

Mayor Davis called the meeting to order at 4:03 p.m. followed by the Pledge of Allegiance.

Visitors

a. Ben Coray, Sunrise Engineering – Discuss potential need/funding options for the proposed wastewater project

Mr. Coray was in attendance to revisit the wastewater project. He reported that the Little League Lift Station is aging and causing concern. The collection system has some challenges. Mr. Coray revisited the agenda from the January 17 meeting which proposed the options. Option 1 would just replace the Little League Lift Station and a little bit of rehab to the Industrial Park lift station. This option is around the \$ 2 million mark. The current sewer rates are well below the threshold to qualify for grant funding so funding would likely come in the form of all loan. The council had asked us to get up to the level that would qualify for grant funding. Mayor Davis asked what funding sources would be available other than CIB. Mr. Coray explained that CIB, Rural Development, and possibly the Division of Water Quality. Of those three, Mr. Coray felt CIB was the best option in terms of most favorable funding. Mayor Davis is concerned with CIB giving loans but not much for grant possibilities. Mr. Coray reported that is a distinct possibility speculating from third-hand sources that there may be some grant funding available, this information did not come from CIB though. Mayor Davis is hoping to sit down and speak with Commissioner Taylor in early October. Mr. Coray – they could let you know to get a feel for where it could be funded. If the AOG has that tool it could provide recommendations. Mayor Davis stated that Gary Zabriskie could help with that. Mr. Coray – CIB is the best option. Administrator Bealer reported that at her training, Candace Powers had stated that we need to make sure we are “shovel ready” and that we have the budget items in line and the bid prices are current. She said to submit the application to the AOG prior to submitting to CIB so they can look at it and make any adjustments needed. She also indicated that they have two pots of money and they are often confused. One is mineral bonus and the other is mineral lease. She explained that sewer projects and water projects are the type they like to fund because they support infrastructure. Recreation centers, etc. are not favorable. If we choose to proceed, we just need to make sure we have our public notice and public hearing. Our scope of work needs to be detailed. Mayor Davis asked if Mrs. Powers had indicated the split of funding (loan/grant). Administrator Bealer replied that Mrs. Powers explained that there was no rhyme or reason as to what they do (so

to speak). They go off what is needed and if it is “shovel ready”. Attorney Kanell added that he has attended those meetings and he felt that to get a grant you really need staff on your side supporting you for the grant reward. Someone on the board needs to take the lead and support your project. Without that, you may not get a grant. Mayor Davis will work closely with Commissioner Taylor.

Mr. Coray was not here to force the city to apply but we are on the prioritization list and we have the opportunity to apply. Mayor Davis felt it was time to apply, citing that Gary Zabriskie has stated he would be available as a resource to prepare the application. Mr. Coray will set up a Zoom call with Gary Zabriskie, Nolan Davis, and Makayla Bealer. Which option does the city want to explore?

Council Member Spaulding – we need to start considering what our rates need to be. If we can move in that direction, even though it is not what we want -or the citizens - but we need to increase the rates. Council Member Whitney cited that we found out during the water project that the city did not do anyone a service by keeping the rates so affordable, it came back to bite us. We are at that same gate with this project. Administrator Bealer reminded the council that during the water project, the council adopted a 1% annual rate increase that went into effect – the council may want to evaluate that. Council Member Spaulding agreed we need to start pinpointing what the rate should be.

Administrator Bealer reported that the last sewer project was in 1996. It is a matter of time and the lift station is going to fail so we do need to start planning. Milford City has been prioritized on the list, which is a requirement to submit an application for funding. It would not do harm to submit an application to the AOG and see what the funding looks like; if the city doesn’t want to proceed to CIB that would be the time to pull the application. Mayor Davis and Mr. Coray discussed the options and sewer rates. Administrator Bealer explained that the last sewer rate increase was in 2007/2008, taking sewer from \$18 to \$36 per residential connection. This was a result of the auditor recommending the rate increase as the sewer fund was not in good shape. She further explained that the sewer fund has been performing quite well but to qualify for grant funding, we would need to be at a minimum of \$45 per connection; we are currently at \$36. \$47 would allow us to do Option 1 or Option 2. This is projecting the city obtaining funding at a 50/50 split grant/loan. If we don’t get enough funding, we could scale back like we did with the water project. Our number one concern right now is the Little League Lift Station. Council Member Spaulding inquired if the city could stage the rate increases. Mr. Coray responded that could be a possibility but would need to be researched; each funding agency operates differently.

Mr. Coray will contact Gary Zabriskie tomorrow and see where we are at to determine when to apply.

Consent Issues

a. Consent issues including bills and payroll, Financial Report August 2023, and minutes of the August 15, 2023 regular meeting were presented.

➤ **MOTION:** Council Member Scott Symond moved to approve the consent issues as presented. The motion was seconded by Council Member Les Whitney. All were in favor, the motion carried.

New Business

a. Planning Commission Vacancy

We received three submissions for the vacancy created by the voluntary resignation of Trish Stewart. Council Member Les Whitney asked if it would be out of line for him to make a recommendation since he is the Chair of the Planning Commission. Attorney Kanell cited that it would be the Mayor's duty to make the recommendation. Mayor Davis recommended Lynae Malchus for the appointment to the P&Z Commission.

- **MOTION:** Council Member Ian Spaulding moved to appoint Lynae Malchus to the Planning and Zoning Commission as recommended by Mayor Davis. The motion was seconded by Council Member Les Whitney. All were in favor, the motion carried.

b. Speed limit sign on SR-21

Administrator Bealer reported that concerned citizens have approached the city office regarding safety along SR-21. Makayla has started the communications with UDOT and will provide report as information becomes available.

Old Business

a. Milford 150th Celebration update

Administrator Bealer reported that the 150th celebration was held from August 31st through September 3rd, 2023. It was a great celebration that everyone that attended enjoyed the events. The following events were held:

Thursday: Lighting of the elevated water tank. It was awesome that Milford was painted back on the tank by Mr. Ken Shelley. Then A&F Steven Florence designed and installed a lighting package on the water tank. It was a great kickoff to the celebration. A nice plaque talking about the tank and its improvements was revealed.

Friday: The Wall of Fame Assembly was held and five individuals were inducted, followed was a tailgate party sponsored by Smithfield. The food was so great! Following the tailgate party was an MHS Football Game and then a beautiful fireworks show ended the night. Thanks to the Milford Fire Department for administering the fireworks.

Saturday: over 3,000 people attended the park celebration. There were fun games based around Milford Heritage, 30 sales vendors, 8 food vendors, bounce houses, a cornhole tournament with 32 teams, and great music from all the decades. It was a fun afternoon visiting and enjoying everyone's company. Also, a beard-growing contest was judged at the park celebration.

Held at the city office was a history art show that showcased so much of Milford's History. This room was so rich with our beloved history.

Old Building tours were held at various locations in Milford. Here are a few places that were visited: Williams Hotel, Atkins Hotel, Milford Hotel, and Milford Historical Park.

A free swim was held for all the kiddos.

At 6 pm a very nice parade was held down Milford Main Street. The parade was based around Milford a heritage and memories of the good days came flooding back. The Milford 150th Royalty joined the fun and participated in the parade.

Following the parade was awesome live music by 3 hometown bands: the dance was held on 400 South between Main Street and 100 West. The three bands were: Train of Thought, Stampede, and New Rotic. Everyone danced the night away late into the night.

The following morning the Lions Club held a pancake breakfast at the pavilion and then a cute Jungle Book play was held at MHS that was performed by the Milford High Drama Club. That evening we wrapped up the celebration by rededicating the Historical Park. The park was rehabbed for this celebration which was done through donations from local businesses and volunteers that was spearheaded by the 150th Committee. A nice monument was installed that shows the improvements that were made as well as honors the 1976

committee who installed the park also new signage was installed to help tell the story of our park. Also, a new bench was placed in the park to honor the 1976 historical society. Following the rededication. Our residents aged 90+ cut the ribbon. Following was a tribute to Gayle Gale from the 1973 pageant "Milford Our Lady" Then cake, brownies, and a drawing were held by everyone who had supported local business throughout the summer. So many people helped pull the event together and please know we are extremely grateful for you and your willingness to help make this event successful. As we wrap up, I'd like to mention that this event was 100% funded through fundraising. The city did not have to cover any of the expenses. The 150th Committee held 10 fundraisers and that's how we were able to provide this entire event for free to all that attended. We still have outstanding bills and we are still selling history books and bricks, so I will give a financial update once everything is wrapped up. The love and pride that was in Milford that weekend was amazing and the outpour of gratitude has been mind-blowing and surely makes the 150th Committee proud of the celebration and makes the last two years of hard work well worth it.

Council Member Whitney asked if the color of the tank lighting could be changed. Makayla would have to ask Steven Florence.

Council Member Spaulding thanked everyone involved for the success of the celebration.

Mayor Davis – you can't say enough about all the work that has taken place over the past few years. It was a great celebration and everyone in attendance was in awe of what a wonderful celebration it was. It was an awesome event. It truly was an awesome event, so much thanks to everyone involved.

b. Culinary water project update

Ben Coray reported that we are in the close-out stages of the project. There are a few minor things to be tied up with the contractor. All the AIS documentation has been submitted to Rural Development. There is a little more work to be done on SCADA. The security system will take a few months to finalize. Contingency funds remain.

c. Report/follow up on city ordinances discussion

No reports.

d. Follow up on park visitor center discussion

In the July 2023 meeting Kenneth Shelley suggested having the Caboose Park Visitor Center manned or better information provided on the kiosk. Council Member Spaulding suggested doing a QR Code that could be placed at the kiosk. Administrator Bealer cited that the county has tried to do some marketing for the Utah Ramblers, she will get with Jen Wakeland to see about getting a QR link code.

e. Building Inspection Agreement with Beaver County

Mayor Davis stated the city must have a building inspector. He is not fond of the proposed agreement but it is a needed service. There was not enough discussion that took place. Makayla – the city could see a potential loss of \$6K a year. A fee may discourage owners from filing for permits, as the fees are already high. The city may have to absorb the costs annually. Makayla reviewed the changes and the fiscal impact on the city going from a 60/40 split to a 90/10. The city receiving 10% of the quarterly fee will result in the city losing approximately \$6K for the year so the budget will need to be amended. The services of the building official are valuable and we need them.

- 185 ➤ **MOTION:** Council Member Ian Spaulding moved to approve the mayor to sign the agreement today
186 and come forth with a resolution next month with specific amounts to adjust the fee schedule by. The
187 motion was seconded by Council Member Les Whitney. All were in favor, the motion carried.
188

189 The Administrative Fee was discussed with three options being proposed. Makayla will come back with ideas
190 for the October meeting.
191

192 Ordinances and Resolutions

193 Ordinance 4-2023 "Amending Keeping of Animals"
194
195

- 196 ➤ **MOTION:** Council Member Les Whitney moved to adopt Ordinance 4-2023 "Amending Keeping of
197 Animals". The motion was seconded by Council Member Russell Smith. Roll call votes were: Council
198 Member Russell Smith – aye; Ian Spaulding – aye; Scott Symond – aye; Les Whitney – aye; and Terry
199 Wiseman – aye. All in favor, motion carried.
200

201 Staff and Council Reports

202 Administrator Bealer

- 203 ➤ Pool closure: waiting for pool temperature to drop below 50 degrees and Sharky will winterize
204 it. Will be working with Foreman Stewart on getting new winter tarps.
205 ➤ The concession Stand is closed and ready for winterization.
206 ➤ FERVO Groundbreaking will be on Monday September 25th.
207 ➤ Atkore Plant Manager Dave Mott had an out-of-state work meeting. He will attend Oct or Nov.
208 ➤ Rural Community Grant – on track to file the application.
209 ➤ South Central equipment has been removed and there are no plans to replace it.
210 ➤ Oct 4 – UIPA will be here to adopt the resolution. Please plan to be here that afternoon at 3:30
211 PM. Council Member Whitney reported he will be out of state.
212 ➤ Economic Development - \$10K payment in interlocal agreement, Milford City was the only
213 entity paying. Jen Wakeland has been working with other entities to get them to pay what they
214 owed. This will be on the October agenda.
215 ➤ Airport Fuel Pumps – there has not been any fuel sales at the airport. The pumps were struck
216 by lightning. Westech repaired them on September 1 and by that following Monday they were
217 back down. Westech was here today, and the main board was fried. Makayla contacted
218 insurance and we can file a claim.
219 ➤ Senior Citizen Center needs storage for tables and chairs. They want to put a Conex on the west
220 side of the building in the parking lot. Kyle Blackner has provided that it needed to be five feet
221 away from the building. Council Member Spaulding felt it was an appropriate solution. It is on
222 city property so they would like the city's approval. There were no concerns from the council.
223 ➤ Rural Community Grant for Industrial Park – Cory Beebe and the county road crew are on board
224 if the city obtains funding. What match or in-kind does the city want to appropriate to the
225 grant? We are looking at asking for \$450K and in-kind labor can be the crew helping remove
226 asphalt, use city equipment, etc. Cory has expressed that he will put his equipment on the
227 budget. Council Member Spaulding asked Foreman Stewart how many days his crew could
228 allocate without impacting other city operations. The city has two (2) dump trucks and two (2)
229 back-hoes. Council Member Spaulding cited we want as much labor as we can spare. Council
230 Member Whitney asked Foreman Stewart if he had a good recommendation of what the city

could contribute in kind. Foreman Stewart said it really depends on the scope of the project. Administrator Bealer suggested a small meeting with Ben Coray, Ben Stewart, Cory Beebe, Jen Wakeland, and herself to go over the scope and budget. Foreman Stewart offered that another contribution the city could make is the water for compaction. Beaver County is drafting a letter of intent to show what resources they are allocating for in-kind labor. Council Member Spaulding felt the city could contribute cash and in-kind labor, in his opinion.

City Recorder Monica Seifers

- The three incumbents for City Council are running unopposed and there were no write-in candidates. The city council may cancel the municipal elections by adopting a resolution in the October meeting. She will prepare a resolution for consideration in the next meeting.

Attorney Leo Kanell

- Economic Development – the city attorney must sign the resolution. If the city needs any help with that, he has some resources.

Foreman Ben Stewart

- Street maintenance – the chips should be swept up by tomorrow. Oil flush has been set for Wednesday the 27th.

Council Member Smith

- Has been watching the crew with the sweeper and it seems to be working great. It was a lot of money but he felt it was worth it.

Council Member Whitney

- A big thanks for the 150th celebration committee for a successful event.

Mayor Davis

- Received a letter from Verisk regarding the Building Code Effectiveness Grading Schedule Program. Milford City received a Class 03 for commercial and industrial properties and a Class 04 for one and two-family residential properties. This is the best score we could achieve without going to a full-time fire department. Council Member Whitney added that this is also an improvement from the rating of Class 08 that Milford City was at when Fire Chief Whitney, Nolan Davis, and Norman Davis got involved with the volunteer fire department. This improvement has a great positive effect on homeowner's hazard insurance saving homeowners a lot of money.

Meeting Adjournment ~ *as there was no further business the meeting adjourned at 5:42 PM.*



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 11-2023

A RESOLUTION OF MILFORD, UTAH TO CANCEL THE NOVEMBER 7, 2023
GENERAL MUNICIPAL ELECTION

WHEREAS, the Milford City Council is a fifth-class city in the State of Utah and regularly holds general municipal elections during each “odd” calendar year (e.g., 2019, 2021, 2023, etc.); and

WHEREAS, Pursuant to Utah State Law, the opportunity for the citizens of Milford City to declare their candidacy for an elected office took place from June 1, 2023, through June 7, 2023, and the deadline for the declaration of a “Write-In” candidacy ended on September 18, 2023; and

WHEREAS, Utah State Law has provisions for the cancellation of municipal elections to save taxpayer resources when the circumstances described above occur and to do so by a resolution of the governing body; and

WHEREAS, the City Council desires to cancel the 2023 local election;

NOW, THEREFORE, BE IT RESOLVED by the City Council as follows:

Section 1. Cancellation.

In accordance with *Utah Code Annotated 20A-1-206*, the 2023 local election for Milford City is hereby canceled subject to this Resolution.

Section 2. Certification.

In accordance with *Utah Code Annotated 20A-1-206(1)(c)*, the City Council hereby states that this Resolution is passed more than 20 days prior to the scheduled election on November 7, 2023, and hereby certifies that;

The municipal officer candidates named as follows are unopposed as provided by State law:

- a. Russell G. Smith – 4-year Council Member term
- b. Scott Symond – 4-year Council Member term
- c. Les Whitney – 4-year Council Member term

BE IT RESOLVED that the above-named municipal officer candidates are hereby considered elected.

Effective Date. This Resolution shall become effective on the 17th day of October 2023 by the following vote:

Ayes: _____

Absent: _____

Nays: _____

Milford City

By: _____

Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder