

Closed Executive Session, Study Session and Business Meeting

(Tuesday, September 12, 2023)

280 W 940 N Provo UT 84604

Generated by Bonnie Tautkus on Wednesday, September 12, 2023

Members present

Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

A. 3:45 p.m. Closed Executive Session for the Purpose of Discussing Potential Litigation, Personnel, and Real Estate. UT Code 52.4.205

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 3:49pm

Procedural: 2. Roll Call *(Audio Timestamp 00:00:26)*

Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Gina Hales, Board Member; Teri McCabe, Board Member; Derek Anderson, Business Administrator; Wendy Dau, Superintendent

Not present: Meg Van Wagenen

Action: 3. Motion to Convene *(Audio Timestamp 00:00:40)*

I move that we convene a closed executive session for the purpose of discussing Potential Litigation, Personnel, and Real Estate.

Motion made by Jennifer Partridge, Second by Melanie Hall

Roll Call Vote: Rebecca Nielsen, Aye; Jennifer Partridge, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Gina Hales, Aye; Teri McCabe, Aye

**Meg Van Wagenen, not present for vote, Arrived at 3:59pm*

Discussion, Information: 4. Potential Litigation

Discussion, Information: 5. Personnel

Discussion, Information: 6. Real Estate

Action: 7. Motion to Adjourn *(Audio Timestamp 01:07:32)*

B. 4:40 p.m. Study Session

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 5:03

Procedural: 2. Roll Call *(Audio Timestamp 00:00:16)*

Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg VanWagenen, Board Member; Maxwell Joyner, Student Board Representative; William Weinder, Student Board Representative; Gina Hales, Board Member; Teri McCabe, Board Member; Derek Anderson, Business Administrator; Wendy Dau, Superintendent

Action: 3. Motion to Convene *(Audio Timestamp 00:00:45)*

I move that we convene the Study Session.

Motion by Gina Hales, second by Melanie Hall.

Discussion, Information: 4. Board Handbook Training: Rebecca Nielsen, Board President *(Audio Timestamp 00:01:00)*

Skipped due to time constraints.

Discussion, Information: 5. Out of State Student Travel: Superintendent Wendy Dau *(Audio Timestamp 00:01:06)*

Out of State Student Travel Requests

- CMS to DC
- PHS Choir to DC
- THS Comp. Cheer Squad to CA
- THS/PHS Dance to March 6-10
- PHS Ballroom to Denver
- THS Basketball to AZ

Discussion, Information: 6. Social Media Lawsuit: Business Administrator Derek Anderson and Joel D. Wright

(Audio Timestamp 00:18:34)

Summary:

Attorney Joel D. Wright discussed the class action suit against Meta for harm to children. Reason why the district should join the lawsuit.

Discussion, Information: 7. Altria Lawsuit: Business Administrator Derek Anderson and Joel D. Wright *(Audio Timestamp 00:31:04)*

Summary:

Attorney Joel D. Wright discussed the Altria: Vaping settlement. The district should get 70% of approximately \$109,000.

Discussion, Information: 8. Noorda RDA/TIF: Derek Anderson, Business Administrator, Keith Morey, Provo City Asst. Dir. of Dev. Services *(Audio Timestamp 00:33:50)*

[Noorda RDA/TIF Presentation](#)

Summary:

This is an expansion of an old agreement that the city is asking the board to consider.

Discussion, Information: 9. Kaufusi's Keikis *(Audio Timestamp 00:41:36)*

[Kaufusi's Keikis Board Presentation](#)

Summary:

Noorda College Osteopathic Medicine Representatives (Norman S. Wright, PhD., President & CEO; Dr. John Dougherty, Founding Dean & chief Academic Officer; Schyler Richards, Vice President of Institutional Advancement) and Assistant Superintendent Doug Finch, gave an informational presentation to the board about Kaufusi's Keikis, a medical program to help the children of the city of Provo.

- Opt-in program, parental permission is required
- Follow up visits would be offered.

Discussion, Information: 10. Construction Update: Business Administrator Derek Anderson *(Audio Timestamp 00:56:53)*

Summary:

Derek Anderson and Brandon Gray with Navigate Construction Services, presented a progress update on each of the three ongoing construction projects in the district.

- All are going well and according to the timelines or revised timelines.

Discussion, Information: 11. Large Purchase Request: Business Administrator Derek Anderson *(Audio Timestamp 01:12:26)*

Summary:

Director of Innovative Learning Suzy Cox and Assistant Superintendent Anne-Marie Harrison presented a large purchase request.

- Following state guidelines and district policy, the Lexia Early Intervention Software Program (EISP) has been selected for district wide use as the district EISP platform.
- The total cost for this purchase is \$183,400.
- The EISP grant from Utah State Board of Education will cover the cost of this purchase.
- Per district policy, any purchase over \$50,000 must come before the board for board approval.

Discussion, Information: 12. Safety & Security Update: Jason Garrison, Director Student Services *(Audio Timestamp 01:17:05)*

Tabled for now due to lack of time. The board will hear this presentation during the business meeting if time permits.

Discussion, Information: 13. Special Education Compliance Findings: Suraj Syal, Director of Special Education *(Audio Timestamp 01:17:05)*

Table for now, lack of time

Discussion, Information: 14. Policy Review: Superintendent Wendy Dau *(Audio Timestamp 01:17:15)*

Summary:

- Policy number 5330 has been updated to add June 19th as a federal holiday.
- Policy number 5400 has been updated to include Thanksgiving weekend as highly impacted days per negotiated agreements.
- SpEd policies and procedures have been adjusted to comply with state changes and align documents so they are all together and easier to find.

Discussion, Information: 15. University of Utah MOU: Superintendent Wendy Dau *(Audio Timestamp 01:21:04)*

Summary:

Superintendent Wendy Dau and Assistant Superintendent Darrell Jensen presented information on a program with the University of Utah

- Wendy has signed a Formalized Memo of Understanding with the University of Utah that allows them to send specific information to district students starting their freshman year to help prepare them to be accepted into the university by meeting qualifications.
- Other local districts already participate in this program.
- Students that meet GPA and course requirements can be automatically admitted (no application fee, no tests, etc.), and would also qualify for admission to all the other State universities
- Plans are in place for future scholarships for those with a 3.8 gpa or higher
- This program helps breakdown barriers for some that might not apply and helps more kids get admitted.
- The district will work on creating clear information to share with parents on pathways to various opportunities offered in the district like this one.

Discussion, Information: 16. Strategic Plan Update: Superintendent Wendy Dau *(Audio Timestamp 01:29:54)*

Summary:

- The strategic plan will be completed by April 16th
- Discussed plan to form a steering committee
- Board members each send superintendent 4 suggestions for people to be on the committee, and best evenings to meet by September 22nd,

Information: 17. Graduation Dates and Locations: Darrell Jensen, Asst. Supt. Secondary Ed. *(Audio Timestamp 01:43:24)*

2024 Graduation Dates and Locations

PHS - Wednesday, May 22nd, 6pm @ UVU

THS - Monday, May 20th, 6pm @ UVU

IHS - Thursday, May 23rd, 7 PM @ IHS

Fall Graduation - TBD

2023 Fall Graduation is October 4th 2023 at 5:00pm at IHS

Discussion, Information: 18. Consent Calendar Review and Questions: Pres. Rebecca Nielsen *(Audio Timestamp 01:45:01)*

Summary:

At every board meeting, items come to the agenda that need little if any discussion or debate either because they are routine procedures or already have unanimous consent. A consent

agenda (Robert's Rules of Order calls it a consent calendar) allows the board to approve all these items together without discussion or individual motions. Depending upon the organization, this can free up anywhere from a few minutes to a half hour for more substantial discussion on other critical agenda items.

The consent calendar of the Board of Education of Provo School District contains routine items and reports related to approval of minutes, appointment or termination of employees, decisions related to school choice, the monthly financial report including purchases over \$50,000, and other reports requiring no formal Board action.

Discussion, Information: 19. Upcoming Google Calendar Items: **President Rebecca Nielsen** *(Audio Timestamp 01:47:08)*

Upcoming Google Calendar Items

President Rebecca Nielsen

United Way Day of Caring

Thursday, Sept. 14, 2023

District Wide

Legislative Committee

(Gina, Jennifer, Teri)

Friday, Sept. 15, 2023

3:00pm, District Office Boardroom 1

PTA Presidents and Principals

Tuesday, Sept. 19, 2023

9:30am, District Office, Boardroom 1

Student Representative Board Meeting

Wednesday, Sept. 20, 2023

11:00am, PHS

Policy Committee

Wednesday, Sept. 25, 2023

3:00pm, Student Services Conference Room

Joint Meeting w/City Council

Tuesday, Sept. 26, 2023

11:30am, City Council Chambers

USBA Regional Meeting

Wednesday, Sept. 27, 2023

6-8pm, Alpine District Office

All Day Study Session

Friday, Sept. 29, 2023

8:00 am-4:00 pm

GTC

Fall Graduation

Wednesday, Oct. 4, 2023

5:00pm, IHS

Gina Hales, Speaker

Board Meetings

Tuesday, Oct. 10, 2023

5:00pm Study Session

7:00pm Business Meeting

District Offices

Action: 20. Motion to Adjourn *(Audio Timestamp 01:48:00)*

I move that we adjourn the Study Session.

Motion by Lisa Boyce, second NONE.

C. 7:00pm Business Meeting

Procedural: 1. Welcome: President Rebecca Nielsen

Meeting called to order at 7:02pm

Procedural: 2. Roll Call *(Audio Timestamp 00:00:24)*

Melanie Hall, Board Member; Gina Hales, Board Member; Megan VanWagenen; Wendy Dau, Superintendent; Rebecca Nielsen, Board President; Jennifer Partridge, Board Vice President; Teri McCabe, Board Member; Lisa Boyce, Board Member; Derek Anderson, Business Administrator

Action: 3. Motion to Convene *(Audio Timestamp 00:00:46)*

I move that we convene the business meeting.

Motion by Megan Van Wagenen, second by Gina Hales.

Procedural: 4. Opening Remarks: Jennifer Partridge *(Audio Timestamp 00:01:02)*

Summary:

- USBA Leadership Conference, Keynote speaker 3 principals: Love, Lift and Lead
- School Board Meetings Goal: student success

Procedural: 5. Pledge of Allegiance: Jason Garrison, Director of Student Services *(Audio Timestamp 00:02:34)*

D. Community Connections

Recognition: 1. Employee Recognition: Provo Way Awards

(Audio Timestamp 00:03:11)

Provo Way Award Recipients

Presented by Caleb Price

Stephen Ritchie, Technology, Senior Network Technician

Rachelle Carter, Timpview High School, School Counselor

Deanna Coates, Provo High School, Teacher

Kaylee Smedley, Provo High School, Teacher

Janessa Zeyer, Provo High School, ESP School Counselor Office Assistant

Procedural: 2. Public Input *(Audio Timestamp 00:09:51)*

None

***Inserted Item from Study Session that was tabled due to lack of time.*

Discussion, Information: 12. Safety & Security Update: Jason Garrison, Director Student Services *(Audio Timestamp 00:10:23)*

Summary:

- Review of recent district efforts to increase safety and security throughout the district.

[Safety and Security presentation](#)

E. Business Items

Action: 1. Consideration to Approve Out of State Student Travel *(Audio Timestamp 00:29:38)*

I move that we remove the cheerleading travel from the motion.

Motion by Teri McCabe, second by Jennifer Partridge.

I move that we approve the student travel requests as discussed in study session without the THS Cheerleading Trip.

Motion by Gina Hales, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

I move that we approve the THS Cheerleading trip to CA.

Motion by Lisa Boyce, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Lisa Boyce, Megan Van Wagenen

Nay: Teri McCabe

Action: 2. Consideration to Approve Signing of Altria Agreement *(Audio Timestamp 00:40:09)*

I move that approve the Altria settlement and authorize the business administrator to sign the agreement.

Motion by Megan Van Wagenen, second by Jennifer Partridge.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 3. Consideration to Approve Special Education Policy

Updates *(Audio Timestamp 00:42:03)*

I move that we approve the Special Education Policy 4160 updates as discussed in study session.

Motion by Jennifer Partridge, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 4. Consideration to approve Policy 5330 Updates

(Audio Timestamp 00:43:37)

I move that we approve the policy 5330 updates as discussed in study session.

Motion by Lisa Boyce, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 5. Consideration to Approve Policy 5400 Updates

(Audio Timestamp 00:44:28)

I move that we approve the policy 5400 updates as discussed in study session.

Motion by Gina Hales, second by Jennifer Partridge.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 6. Consideration to Approve Large Purchase Request (EISP Software, Lexia)

(Audio Timestamp 00:45:50)

I move that we approve the large purchase request in the amount of \$183,400 for the Lexia K-3 Early Learning Software Program.

Motion by Jennifer Partridge, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

F. Consent Calendar *(Audio Timestamp 00:46:53)*

Action (Consent), Minutes: 1. Board Minutes as Part of the Consent Calendar 8.8.23

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent), Minutes: 2. Board Minutes as Part of the Consent Calendar 8.22.23 *(Audio Timestamp)*

Resolution: I move that we approve the items on the consent calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent), Report: 3. Personnel Report as Part of the Consent Calendar *(Audio Timestamp)*

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent), Report: 4. Home School, School Choice, eSchool Report as Part of the Consent Calendar *(Audio Timestamp)*

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent): 5. Financial Reports as Part of the Consent Calendar *(Audio Timestamp)*

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action (Consent): 6. Approve the Consent Calendar *(Audio Timestamp*

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Rebecca Nielsen, Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

G. Student Board Member Report

Report: 1. Student Board Member Report *(Audio Timestamp 00:47:29)*

Summary:

- Max Joyner: Recent meeting with student district council members, 4 from Provo High School and 4 from Timpview High School. Great Meeting
- Will Weidner: Great meeting, great to have venue for students to have a voice in the district

Great first meeting

H. Board Member Report

Report: 1. Board Member Report: Lisa Boyce *(Audio Timestamp 00:49:58)*

Summary:

Board Member Lisa Boyce reported on her assigned committees

- Foundation: Links for Kids, come golf and help support our students, teachers, kids
- CAPS: Recent pitch day, community businesses pitched to students, they then get to choose and respond and end up being project managers for those solutions for the chosen companies
- Finance: Great to know that our district has earned awards for how our district reports to the state and handles finances, doing well, transparent
- Policy: Good work being done on the district policy committee
- PTA: Shout out, grateful for efforts made there.
- School Community Councils: This is a great way to get involved and make decisions about how money is spent, make sure you know who is involved at your local schools and vote well
- USBA: Recently attended a great, effective conference to learn more about board responsibilities
- Schools: IHS, Canyon Crest Elementary School, THS, great things happening, check out social media posts

I. Business Administrator's Report

Report: 1. Business Administrator's Report *(Audio Timestamp 00:57:16)*

Summary:

- Finance rewards: Finance team recently awarded the triple crown for the reports submitted to the state. Thank you to our team that made that happen and to everyone in the district that plays a part.

J. Superintendent's Report

Discussion, Information: 1. Approved Student Travel

(Audio Timestamp 00:58:38)

Summary:

- Several student travel approvals

Information: 2. Miscellaneous Items *(Audio Timestamp 01:00:14)*

Summary:

1. URSEA Scholarship Awards 2023

- Momi Tu'ua, THS Principal

- Seralina McCormick-Danielson, Canyon Crest Elementary

2. PCSD was in the top 5 school districts in the state for reading outcomes

3. Founders' Month and Constitution Day

K. Adjourn

Action: 1. Adjourn *(Audio Timestamp 01:02:28)*

I move that we adjourn the Business Meeting.

Motion by Gina Hales, second NONE.