

City of Green River

460 East Main Street, Green River, Utah

City Council Minutes

Regular Meeting

Tuesday, September 12, 2023

ATTENDING: Mayor Ren Hatt, Council Members Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff; Employees; Tyler Hunt, David Wilson, Julie Spadafora, Janet Smoak, Gayna Salinas; Citizens: Addison Gee, Nathan Martinez; Planning Commission; Kim McFarlane.

CONDUCTING: Mayor Ren Hatt, the meeting began at 7:04 p.m.

ORDER OF BUSINESS:

The Pledge of Allegiance was directed by Kathy Ryan

ABSENT: Kent Nelson

Recess as the Green River City Council

MOTION: Bo Harrison made a motion to Convene as the Redevelopment Agency. Kathy Ryan seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.

Convene as Redevelopment Agency

1. Discuss/approve/deny Green River Inn Redevelopment Application- David Wilson spoke, when they last met as the CRA (Community Redevelopment Agency) Green River Inn agreed to put occupancy limits on each room, which is compliant to the National Building Code. There are occupant allowances of 200 gross feet per person. Any room under 400 square feet would be set for 2 adults, rooms under 300 square feet are not to be rented or to be used for living quarters. There is one room at 278 square feet and Joesph Huff has agreed not rent it. They were asked to mark the parking spaces, and this has been completed including having the parking lot sealed as well. **MOTION:** Bo Harrison made a motion to approve the Green River Inn Redevelopment Application as long as the conditions are met. Larry Packer seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.

MOTION: Kathy Ryan made a motion to reconvene as the Green River City Council. Larry Packer seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.

Re-convene as the Green River City council

1. Public Hearing for vacating the alleyway running through Block 21 First Division of Green River- David Wilson explained, this is for the Hal Chevron property alley way, running north and south, all the way down to 200 South Pirate Avenue. Running to the old Phillip 66 station. The city was propositioned by the new land owners to vacate the alley way in block 21, running about 400 feet. David Wilson said, he has seen the land owners plans and it includes the property in the alleyway. Mayor Ren Hatt commented, they have talked about some public space for an outdoor theater, he also mentioned the fact that there are a few alley ways in town that are fairly unforce able, this is because of sheds being built on them a long time ago and the county also built a wash through an alley way as well. In

this particular instance where it is not going to disrupt anything, it should be covered with the provisions in the resolution,

2. Discuss/approve/deny Ordinance No. 2023-06 vacating and conveying the alleyway in Block 21, First Division of Green River (draft can be viewed on City website) **MOTION:** Kathy Ryan made a motion to approve Ordinance No. 2023-06 vacating and conveying the alleyway running through Block 21, First Division of Green River. Ben Lehnhoff seconded the motion. **ROLL CALL VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
3. Discussion on supporting and funding community events. Addison Gee spoke to the council about helping support funding for four different community events. She has graciously volunteered her time to help with the upcoming Halloween and Christmas activities. Mayor Ren Hatt discussed the need to have council approval so it will be scheduled to be on the agenda for October 2023.
4. Presentation of the newly elected Green River EMS garage lead- Mayor Ren Hatt announced the newly elected Green River EMS garage lead as Scott Ryan. Mayor Ren Hatt spoke, Scott Ryan has been doing what a garage lead does for some time, we would like to thank him for his great dedication and service to the City of Green River.
5. Discuss/approve/deny amendment to engineering contract with Johansen & Tuttle Engineering, Inc- Tyler Hunt commented, a contract has already been signed with Johansen and Tuttle Engineering for all of the cities engineering needs, as the city moves forward into this big water project, he wanted the numbers, project itself and the amendment to be specifically stated to make it official. Mayor Ren Hatt commented, the increase in the contractor prices reflects the fact they will be working on the water project. **MOTION:** Bo Harrison made a motion to amend the engineering contract with Johansen & Tuttle Engineering. Kathy Ryan seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
6. Discuss/approve/deny Resolution No. R08-2023 adopting a cybersecurity and computer system use policy (draft can be viewed on City website) Mayor Ren Hatt commented, the next resolutions are pertaining to increase the city's fraud risk assessment score and to make sure these policies are in order to protect the city from fraudulent actions. **MOTION:** Kathy made a motion to approve Resolution No. R08-2023 adopting a cybersecurity and computer system use policy. Larry Packer seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
7. Discuss/approve/deny Resolution No. R09-2023 adopting a conflict-of-interest policy (draft can be viewed on City website) **MOTION:** Bo Harrison made a motion to approve Resolution No. R09-2023 adopting a conflict-of-interest policy. Ben Lehnhoff seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
8. Discuss/approve/deny Resolution No. R10-2023 adopting a conflict-of-interest disclosure form (draft can be viewed on City website) **MOTION:** Kathy Ryan made a motion to approve Resolution No. R10-2023 adopting a conflict-of-interest disclosure form. Larry Packer seconded it. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
9. Discuss/approve/deny Resolution No. R11-2023 adopting a personal use of City assets policy (draft can be viewed on City website) Tyler Hunt commented, this resolution covers the employees if they need to use a computer on a break, or maybe emailing a family member, to see if they made it home safely. Approval from the Mayor or City Manager

can be given for trainings or work they would like to accomplish on the weekends or of that nature. The standard procedure is to let city employees use city equipment, skid steer, backhoe etc., under Bryan Meadows supervision and approval. The employee will need to return it fueled up and also pay for any damages if any, while in their care. **MOTION:** Kathy Ryan made a motion to approve Resolution No. R11-2023 adopting a personal use of city assets policy. Ben Lehnhoff seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.

10. Discuss/approve/deny Resolution No. R12-2023 establishing a fraud hotline for the City (draft can be viewed on City website) **MOTION:** Bo Harrison made a motion to approve Resolution No. R12-2023 establishing a fraud hotline for the City. Kathy Ryan seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
11. Discuss/approve/deny Resolution No. R13-2023 adopting an ethical behavior pledge form (draft can be viewed on City website) **MOTION:** Ben Lehnhoff made a motion to approve Resolution No. R13-2023 adopting an ethical behavior pledge form. Larry Packer seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
12. Discuss/approve/deny Resolution No. R14-2023 setting training requirements for City Council, Mayor, City Manager, and City Treasurer (draft can be viewed on City website) **MOTION:** Kathy Ryan made a motion to approve Resolution No. R14-2023 setting training requirements for City Council, Mayor, City Manager, and City Treasurer. Larry Packer seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
13. Discuss/approve/deny Resolution No. R15-2023 allowing more flexibility in the work schedule of employees (draft can be viewed on City website) **MOTION:** Bo Harrison made a motion to approve Resolution No. R15-2023 allowing more flexibility in the work schedule of employees. Kathy Ryan seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
14. Discuss/approve/deny Resolution No. R16-2023 establishing a code of ethics for the City of Green River (draft can be viewed on City website) **MOTION:** Bo Harrison made a motion to approve Resolution No. R16-2023 establishing a code of ethics for the City of Green River. Ben Lehnhoff seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
15. Discuss/approve/deny Resolution No. R17-2023 Establishing a fraud and abuse reporting policy (draft can be viewed on City website) **MOTION:** Bo Harrison made a motion to approve Resolution No. R17-2023 Establishing a fraud and abuse reporting policy. Kathy Ryan seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
16. Discuss/approve/deny Resolution No. R18-2023 certifying Loni Meadows and Tyler Hunt to act on behalf of the City in regard to its PTIF (Public Treasurer's Investment Fund) accounts (draft can be viewed on City website) **MOTION:** Kathy Ryan made a motion to approve Resolution No. R18-2023 certifying Loni Meadows and Tyler Hunt to act on behalf of the City in regard to its PTIF accounts. Larry Packer seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.
17. Consideration for and adoption of Resolution No. R19-2023 a Parameters Resolution authorizing the issuance of Water Revenue Bonds of Green River City and calling of a public hearing to receive input with respect to the issuance of such Bonds and any potential impact to the private sector from the construction of the Project (draft can be

viewed on City website) Tyler Hunt spoke, the bonding law firm had them fill out a certificate that this meeting was posted properly before adopting this resolution. Julie Spadafora present the certificate to the City Council members. **MOTION:** Kathy Ryan made a motion to adopt Resolution No. R19-2023 a Parameters Resolution authorizing the issuance of Water Revenue Bonds of Green River City and calling of a public hearing to receive input with respect to the issuance of such Bonds and any potential impact to the private sector from the construction of the Project. Larry Packer seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried.

18. Discuss/approve/deny consent agenda

June 2023 Financial Report
July 2023 Financial Report
August 2023 Payment Approval Report
September 2023 Payment Approval Report
July 2023 Treasurer Report
August 2023 Treasurer Report
June 21, 2023, Special Minutes
July 11, 2023, Regular Minutes
August 8, 2023, Regular Minutes

MOTION: Kathy Ryan made a motion to approve the consent agenda with the change of approving the August 2023 Financial Report and not the June 2023 Financial Report. Ben Lehnhoff seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried

MOTION: Bo Harrison made a motion to adjourn. Larry Packer seconded the motion. **VOTE:** Bo Harrison, Larry Packer, Kathy Ryan, and Ben Lehnhoff voted aye. The motion carried

20. Adjourn, the meeting adjourned at 7:45 p.m.

Ren Hatt, Mayor

Julie Spadafora, City Recorder

Approved: September 12, 2023