



**AGENDA FOR THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF SPRINGVILLE, UTAH
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET
MAY 13, 2014 – 5:15 PM**

CALL TO ORDER

COUNCIL BUSINESS

1. Minutes – *February 11, 2014*

PUBLIC COMMENT: *Audience members may bring any item not on the agenda to the Mayor and Council's attention. Please complete and submit a "Request to Speak" form. Comments will be limited to two or three minutes, at the discretion of the Mayor. State Law prohibits the Council from acting on items that do not appear on the agenda.*

2. Calendar

- May 16, 2014 – Public Safety Banquet “National Peace Officers Day” 6:30 PM
- May 17, 2014 – UTA Bike with the Mayor, Splash Pad Opening 9:30 am
- May 17, 2014 – 48th Annual Art Ball 6:00 pm
- May 20 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- May 26 – Memorial Day (City Offices Closed)
- June 7-14 – Art City Days

REGULAR AGENDA

3. Consideration of awarding the 400 South Roundabout Project to the lowest responsible bidder and authorize the Director of Public Works to issue a Notice to Proceed for the project, and Authorize the Director of Public Works to issue Change Orders or adjustments to quantities of the unit price items, as needed, not to exceed 10% of the contract amount. – Brad Stapely, Public Works Director
4. **DISCUSSIONS/PRESENTATIONS**
 - a) Emergency Preparedness – Public Safety Director, Scott Finlayson
 - b) Storm Water, Master Plan – Public Works Director, Brad Stapley

5. **MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

- a) Discussion with Department Directors

This meeting was noticed in compliance with Utah Code 52-4-202 on May 08, 2014. Agendas and minutes are accessible through the Springville city website at www.springville.org/agendasminutes. Council meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/PMN/index.html>. E-mail subscriptions to the Utah public meeting notices are available through their website. In compliance with the Americans with disabilities act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder (801) 489 – 2700 at least three business days prior to the meeting.

The next regular Council Meeting will be held on May 20, 2014 at 7:00 p.m. in the Civic Center Council Chambers, 110 South Main Street, Springville, unless otherwise noticed. In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder at (801) 489-2700 at least three business days prior to the meeting.

- b) Commission, Board, and Committee Minutes
 - i. Arts Commission minutes of April 08, 2014
 - ii. Library Board minutes of February 13, 2014
 - iii. Power Advisory Board minutes for March 27, 2014
 - iv. Spanish Fork/Springville Airport Board minutes for April 03, 2014
 - v. Water Board minutes for April 08, 2014 and April 22, 2014

- c) Mayor and Council Reports
 - i. Springville/Spanish Fork Airport Board – Councilmember Dean Olsen
 - ii. South Utah Valley Municipal Water Association – Councilmember Rick Child

6. **CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**
The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-205

ADJOURNMENT

This meeting was noticed in compliance with Utah Code 52-4-202 on May 08, 2014. Agendas and minutes are accessible through the Springville city website at www.springville.org/agendasminutes. Council meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/PMN/index.html>. E-mail subscriptions to the Utah public meeting notices are available through their website. In compliance with the Americans with disabilities act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder (801) 489 – 2700 at least three business days prior to the meeting.

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**MINUTES FOR THE JOINT WORK/STUDY MEETING
OF THE CITY COUNCIL AND
ECONOMIC ADVISORY COMMISSION
OF THE CITY OF SPRINGVILLE, UTAH
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET
FEBRUARY 11, 2014 – 5:15 PM**

6

8 The following are the minutes of the Work/Study Meeting of the Springville City Council. The
meeting was held on **Tuesday, February 11, 2014 at 5:15 p.m.** in the Springville City Civic Center
10 Council Chambers, 110 South Main Street, Springville, Utah. Adequate notice of this meeting, as
required by law, was posted in the Civic Center and on the City's website, and delivered to members of
12 the Council, media, and interested citizens.

14 Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were present:
Council Member Richard Child, Council Member Craig Conover, Council Member Christopher Creer,
16 Council Member Dean Olsen, Council Member Chris Sorensen, City Administrator Troy Fitzgerald,
Assistant City Administrator/Finance Director Bruce Riddle, Assistant City Administrator/City Attorney
18 John Penrod, and City Recorder Kim Rayburn. Also present were: Community Development Director
Fred Aegerter, Power Director Leon Fredrickson, Public Works Director Brad Stapley, Public Safety
20 Director Scott Finlayson, Buildings and Grounds Director Alex Roylance, Museum of Art Director Dr.
Rita Wright, MariLee Allred of the Library Board, Fire Chief Hank Clinton, Library Director Pamela
22 Vaughn, and Golf Director Sonny Braun. Excused was Administrative Services Manager Rod Oldroyd

 Members of the Economic Advisory Commission; Attending were; Kevin Jennings, Rick
24 Salisbury, Liz Elder, Mike Snelson, Brian Johnson, and Dan Bott. Excused were Rod Oldroyd and
Hilary Barksdale.

26

CALL TO ORDER

28 Mayor Clyde called the Work Meeting to order at 5:15 p.m., and announced that the Economic
Advisory Commission will give a presentation at 6:00 p.m.

30

COUNCIL BUSINESS

32

1. Minutes – No minutes to approve.
2. Calendar
 - February 17 – Presidents' Day, City Offices Closed;
 - 36 • February 18 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.;
 - March 4 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.;
 - 38 • March 11 – Work/Study Meeting 5:15 p.m.; and
 - March 18 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.

40

3. DISCUSSIONS/PRESENTATIONS

42

a) Library Board of Trustees

44 Marilee Allred identified herself as the Chairwoman of the Library Board of Trustees and noted
45 that she has served on the board for the past two years. She reviewed the current library events and
46 explained that the library's mission is to transform lives through knowledge, discovery and imagination.
47 She described community involvement, materials program, partnerships and technology.

48 It was noted that the materials target for last year was exceeded with over 2,000 items checked
49 out daily. This represents a 20% increase from the previous year, which indicates that the library is very
50 well used. Ms. Allred stated that this would not have been possible without the automatic check-in
51 system and sorter. Additionally, the library is innovative in terms of layout and design. There are
52 numerous gathering places that accommodate patrons of all ages, including book bins for picture books
53 that are easily accessed by children. There are marketplace displays that are pyramid shaped shelves
54 and visible upon entering the library. The shelves change regularly and are tailored to the unique needs
55 of each patron. Books are not catalogued with the Dewey Decimal System but rather are categorized by
56 genre and subject. This makes it easier for patrons to find the books they are looking for. Ms. Allred
57 reported that the Springville Library is influencing other libraries around Utah and the rest of the
58 country.

59 Ms. Allred stated that approximately 28,000 people visit the library facility each month. This
60 equates to approximately 340,000 individuals per year and an average of 1,100 patrons per day. Teen
61 Night programs have become very popular with over 100 teens attending each month. Over the past
62 month, the library has focused on the "tween" age group, or children between the ages of 8 and 11.

63 Several special guests have visited the library over the past year, namely Brandon Mull, a young
64 adult author of books such as *Beyonders* and the *Fablehaven* book series. Mayor Clyde also visited the
65 library and several patrons attended this popular event. Randy Silverman, a preservationist at the
66 University of Utah presented a class on preserving different types of materials. A group of trained dogs
67 called Dazzle Dogs also performed to kick off the summer reading program. Cal Ranch Stores donated
68 four baby ducks that lived at the library this past year. Santa Claus visited in December, which helped
69 boost numbers for the facility.

70 Ms. Allred reported that there were 593 library programs last year and 32,872 patrons who
71 attended the programs. She explained that summer reading programs are especially popular. It was
72 noted that last year 2,197 children, 249 teens, and 370 adults attended over 116 reading programs during
73 the summer months. These particular programs are especially crucial in helping children stay caught up
74 on their reading for when school begins again in the fall.

75 With regard to technology advances, last year the library created an app that allows patrons to
76 check out books or put books on hold. The library received various grants, including one from the State
77 of Utah that allows them to update their web catalogue, purchase Mac computers and flip cameras. New
78 technology is also being used to help educate the community, including a new language learning tool
79 called Mango.

80 Last year seven library employees received Masters of Library Science Degrees, many of whom
81 have gone on to work at other libraries. The Springville Library is leading by example by training
82 individuals employed by various other facilities around the State and country. Library Director, Pam
83 Vaughn, was asked to speak at the National Leadership Conference about how to creatively meet the
84 needs of a community. Other members of the library staff were also asked to speak at the State
85 Leadership Conference.

86 The Springville Library is currently working to create partnerships with various entities around
87 the City in order to help facilitate education and effective collaboration. Some recent partnerships
88 include the Springville Junior High School and Springville High School. They are currently recruiting
89 interns from the high school to work at the library. Ms. Allred noted that there have been significant
90 efforts to reach out to the Spanish-speaking members of the community. Lastly, she explained that the
91 library has been collaborating with the Springville Chamber of Commerce. She reviewed the library's
92 mission statement.

93 Mayor Clyde thanked Ms. Allred for her report and acknowledged that the library greatly
94 benefits the community. He remarked that he attended an event the previous night and recognized that
95 about 100 people participated.

96 **b) Fire/EMS**

97 Mayor Clyde reported that Reid's Park Place complimented the Fire and Rescue Team earlier in
98 the day and stated that they always respond quickly and are very well trained.

99 Fire Chief Clifton reported that the department's call volume is increasing and there were
100 approximately 1,600 emergency calls in 2013. Their goal as a department is to have enough personnel
101 to respond to back to back calls. The basic staffing model of the Fire Department is 12 hours a day,
102 seven days a week, with five paid firefighters on duty during the day, and volunteers at night and on
103 Sundays. When call volumes exceed the staffing capacity, a back up call to staff or mutual aid from
104 another agency is made.

105 City Administrator, Troy Fitzgerald, asked if it is a common practice to receive aid from another
106 agency. Chief Clinton responded that it is a common courtesy for neighboring cities to assist one
107 another in times of need. Chief Clinton explained that the monthly average for back up calls is
108 increasing. He noted that in 2010 the average number of back up calls was 1.5 per day, versus 3.5 per
109 month and 1.5 per night in 2013. He reviewed the department staffing and reported that there are
110 currently three full-time employees (including him), 23 part-time firefighters and 44 volunteers. The
111 next step is to have 24/7 coverage and develop leadership within the department so that employees can
112 have opportunities to be promoted. This can also be achieved by hiring three more firefighters and
113 completing the fire station construction. Chief Clinton concluded by stating that the improvements will
114 benefit the community and help save lives.

115 Mayor Clyde thanked Chief Clinton for his report. He also noted that Administrative Services
116 Manager, Rod Oldroyd asked to be excused from tonight's meeting.

117 **4. MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

a) Discussion with Department Directors

120 Council Member Conover reported that Patrick and Heidi Money have volunteered to Chair Art
City Days this year. The first meeting was to take place later in the week. He also reported that Brian
122 Johnson from Sunroc will be serving on the Economic Advisory Commission for tonight's committee
meeting.

124 Buildings and Grounds Director, Alex Roylance, reported that the past few rain storms have
created a puddle of water at the bottom of the tubing and sledding hill instead of snow. Overall, it hasn't
126 been the best or worst snow year.

Museum of Art Director, Dr. Rita Wright, announced that she was with the high school award
128 winners and the governor earlier in the day. Governor Herbert was very gracious with the students and
encouraged them to keep up the good work. She reported that the TV news station was also there
130 broadcasting the event.

Power Director, Leon Fredrickson, spoke about identifying customers in their large rate class.
132 Mr. Fredrickson presented a handout showing the current customer base. He explained the size and
demands of the different customers.

134 Public Works Director, Brad Stapley, reported that all of the waste water main line has been
installed from Center Street to 1400 North. Additional service connections will be made and the process
136 is moving along well. Mr. Stapley announced that the sewer work will be done on 400 South and a
proposal from UTA is forthcoming regarding 950 West and the railroad crossing. Mr. Fitzgerald added
138 that UTA has been good to work with. He looked forward to reviewing the proposal with the Council.

Mayor Clyde reported that at least one resident has complained about the municipal pool being
140 worn out.

Council Member Conover recommended organizing an ad hoc committee to work on the sign
142 ordinance. He stated that it has been about 10 years since one has been organized and small businesses
have requested repeatedly that the matter be addressed by the City. Council Member Conover added
144 that he would be happy to work with Mr. Fitzgerald and City Attorney, John Penrod, on the matter.

Council Member Creer asked if there was a master schedule available for the roundabout
146 construction project on 1300 East. Mr. Stapley reported that the project will begin this spring. Mayor
Clyde added that the goal is to have it completed before school starts in August. Mr. Fitzgerald was
148 coordinating with the school district in terms of the project timetable and how it will affect the schools.

Council Member Olsen reported that *The Deseret News* reported that Springville High School
150 had 13 Sterling Scholars. He suggested the Council send letters to each congratulating them on their
achievement.

152 Mayor Clyde stated that the newspaper reported on the Grand Opening of the new Loves Travel
Stop. There was good representation from the City Council and the Chamber of Commerce and the
154 citizens seemed impressed by the City's interest. He commented that the new facility looks very nice, is
a great addition to the community and has the lowest gas prices.

156

b) Commission, Board, and Committee Minutes and Recommendations

158 i. Arts Commission minutes of November 12, 2013;

- 160 ii. Economic Advisory Board minutes of December 10, 2013;
- 161 iii. Emergency Preparedness Committee minutes of November 21, 2013;
- 162 iv. Library Board of Trustees minutes of November 14, 2013;
- 163 v. Parks and Recreation Board minutes of November 7, 2013;
- 164 vi. Power Board minutes of December 11, 2013;
- 165 vii. Spanish Fork/Springville Airport Board minutes of January 2, 2014; and
- 166 viii. Water Board minutes of November 12, 2013

There was no discussion of the board minutes.

c) Mayor and Council Reports

- 168 i. Economic Advisory Committee – Mayor Clyde.
- 169 ii. Daughters of the Utah Pioneers/Sons of the Utah Pioneers – Council Member Dean Olsen
- 170 There was no discussion.

172 **5. CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

173 *The Springville City Council may temporarily recess this meeting and convene in a closed*

174 *session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or*

175 *lease of real property, as provided by Utah State Code Annotated §52-4-205.*

176 There was no closed session.

178 MAYOR CLYDE ADJOURNED THE MEETING FOR A SHORT BREAK AT 5:54 PM BEFORE

179 ASSEMBLING FOR THE JOINT CITY COUNCIL ECONOMIC ADVISORY COMMISSION

180 MEETING.

182 Mayor Clyde called the joint City Council and Economic Advisory Commission meeting to

183 order at 6:01 p.m. and welcomed everyone then turned the time over to Economic Advisory

184 Commission Chair Mike Snelson.

186 Chair Mike Snelson welcomed all those in attendance and asked City Administrator Troy

187 Fitzgerald to introduce the first presenter. Administrator Fitzgerald introduced Steven Hawes of HN

188 Capital, part of the Five Guys Burger chain of restaurants. Administrator Fitzgerald expressed Mr.

189 Hawes has knowledge in both the development and business side of operations and has information that

190 may be of interest to the Council and Economic Advisory Commission. Mr. Fitzgerald encouraged those

191 attending to feel free to ask Mr. Hawes questions regarding Economic Development in Springville.

192 **1. HN Capital presentation (Five Guys and real estate)**

194 Mr. Hawes thanked the Mayor and City Council and Economic Advisory Commission for having

195 him. Mr. Hawes stated he grew up in a town in New England about half the size of Springville and has

196 enjoyed visiting the City. Mr. Hawes explained HN Capital has been involved with various businesses

and their concept is twofold; one is driven by the demographics of a city such as how many families,

198 how much traffic, and what is the income level. They will go to a community and look for is it a dying
200 town or thriving town, they talk to people within the town to get their prospective and study which side
202 of the road is better. He expressed restaurants are a brutal business you need to be careful where you put
204 them because the side of the road can make a big difference on a business succeeding or failing. Mr.
206 Hawes expressed Five Guys is just burgers, their menu doesn't have a lot of other items and every
208 restaurant has its own story. Mr. Hawes explained they do a lot of research into the location and feel of
the community before building, he went on to explain they look for why should they go to the
community, is there some niche that is a draw to people? Mayor Clyde expressed there are many people
that live South of Springville that drive by the City every day and those from South Provo come to
Springville to do business so the potential is very good for businesses to locate here.

Mr. Hawes noted they do not use any kind of advertising for Five Guys Burgers, their business is
by word of mouth, and has been since the business started twenty years ago. When necessary they use
feedback from their customers to make improvements. Mr. Hawes explained working with a community
that has very good regulations, planning and inspection rules as well as customer service is beneficial
because developers also work by word of mouth. Mr. Hawes concluded his presentation and thanked the
Council and Economic Advisory Commission for having him. Chair Snelson thanked Mr. Hawes for his
presentation.

2. **Property Reserve, Inc. presentation**

Administrator Fitzgerald introduced Daniel .. with Property Reserve, Inc. (PR Inc.) a business
arm of the LDS church that owns property in Springville and has some involvement with the economic
development in Springville. Mr.. went on to explain they are a non-profit organization and with that
they have certain restrictions and requirements when managing their properties. Some of the property
PR Inc. owns is near Walmart and the Freeway, discussion amongst the group was conducted regarding
the different zones within PR Inc.'s property located in Springville. Councilmember Conover asked if
PR Inc. was concerned about who might buy and develop the property. Mr... explained yes and no,
they look into all facets with price and the use of the land as well as the requirements of being a non-
profit. There was discussion of the different possibilities of purchasing the land as well as types of
development. Chair Snelson thanked Daniel for his presentation.

3. **Update on City Branding proposal to City Council and subcommittee goals – Administrator Troy Fitzgerald**

Discussion amongst the members of the Economic Advisory Commission and Council Members
was conducted on the branding and logo of the City. The Commission feels the City needs a brand and
a new logo. The Commission expressed they would like to bring this item before the Council for further
discussion. There was comment that the City needs to have consistency with the logo and branding.
Mayor Clyde mentioned this item has been discussed before and feels it is a legitimate discussion.
Administrator Fitzgerald explained this could be brought before the Council in a work session for
further discussion.

238

4. City update and subcommittee goals – Manager Rod Oldroyd

240 Chair Snelson conducted the discussion and commented his committee is currently putting
together a door approach with plans to go out once a month and contact four to five businesses.
242 No other subcommittee comment was made.

244 **5. Update on American Furniture Warehouse**

Alan Shurtliff reported he contacted the American Furniture Warehouse and the company and
246 expressed they were not at a place to conduct discussions; he asked that the commission put them on
next month’s agenda.

248

6. Update on LHM

250 No report at this time.

252 **7. Update on PowerPoint sales presentation, make assignments for creation – Councilmember
Craig Conover**

254 Councilmember Conover is working on this and has talked with the Boyer Group. This item will
be brought back to the Commission.

256

8. Discussion of progress made by the EAC

258 Chair Snelson asked for feedback and progress regarding the Economic Advisory Commission.
Councilmember Conover expressed he thought the Commission was doing a good job. Mayor Clyde
260 also noted the Commission is bringing more people to the meetings and is starting to make some
progress. No other comment was made.

262

9. Consideration of the formation of a committee to modify the sign ordinance.

264 Councilmember Conover noted the City Council discussed in the work session putting together
an ad hoc committee regarding the sign ordinance. Councilmember Conover will follow up and report
266 back to the Commission.

268 **Meeting conclusion**

Chair Snelson asked that the Commission bring ideas to next month’s meeting regarding what
270 they want to see as the “look and feel” for Springville. Alan Shurtliff stated he will report back on
American Furniture Warehouse next month.

272

ADJOURNMENT

274 COUNCILMEMBER CONOVER MOVED TO ADJOURN THE JOINT CITY COUNCIL
AND ECONOMIC ADVISORY COMMISSION MEETING AT 8:44 P.M. COUNCILMEMBER
276 CREER SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.



STAFF REPORT

DATE: May 6, 2013
TO: Mayor and City Council
FROM: Jeffrey L. Anderson, City Engineer
SUBJECT: AWARD OF 400 SOUTH ROUNDABOUT

RECOMMENDED ACTION

- Motion to award the 400 South Roundabout Project to the lowest responsible bidder _____, in the amount of \$ _____; and authorize the Director of Public Works to issue a Notice to Proceed for the project, and
- Authorize the Director of Public Works to issue Change Orders or adjustments to quantities of the unit price items, as needed, not to exceed 10% of the contract amount.

SUMMARY OF ISSUES/FOCUS OF ACTION

The 400 South – Canyon Road intersection is identified in the current Transportation Master Plan as a problem intersection that needs some improvement. The Master Plan states, “This intersection is a good candidate for a roundabout because of its volume and the right-of-way width available.” The intersection in the morning and evening peak is approaching failure (currently a LOS D) and consequently backs up quite a distance on the Canyon Road and 400 south legs during these times. Roundabouts are designed to replace stop signs so that traffic can have a continuous flow. A roundabout should help reduce the backups we presently see at this location.

With this future project in mind the City took the opportunity to purchase property in the southwest quadrant of the intersection a few years back to accommodate the round about and a new satellite fire station in the area. The purchase of this property to the south reduced/eliminated the need for property acquisition to either of the existing residences located on the north side of the intersection.

The impetus that really pushed this project to be constructed this year was the siting and construction of the new Springville Junior High School at approx. 250 North-1470 East. When the Junior High came through for design review the City performed traffic models to simulate traffic conditions during peak hours (particularly during drop off and pick up times) and found that the existing intersection configuration completely failed (a LOS E) during these times with the new traffic demands. We then ran a scenario with a roundabout at the intersection and it helped the keep traffic flowing and reduced backups during the peak times.

CITY COUNCIL AGENDA

May 13, 2014

T:\Projects\2014\400 South 1300 East Roundabout\Text\Staff Report - Award of 400 South Roundabout.doc

In addition we looked at pedestrian routes leading to the Junior High School and have included the construction of new sidewalk on the north side of 400 S (east of intersection) and on the south side of 400 S (on the west side of Canyon Road) as part of this project to provide safe walking routes for students coming to the school.

This project is slated to begin May 27th (the day after Memorial Day) and is scheduled for Final Completion on August 15th. The 2014-2015 school year begins August 19, 2014. To meet the very tight schedule, the City has allowed for the closure of the intersection between those dates. As part of the bid package the City provided a detour plan and required the contractor to plan on establishing the approved detour routes with appropriate signs and barricades and maintaining them during the construction time period.

SCOPE OF WORK

The project consists of the construction of a new roundabout at the intersection of 400 South and 1300 East (Canyon Road). The Roundabout will have an outer diameter of 140-feet and inner circle diameter of 94-feet. A portion of the inner circle (the outer 15-feet) will be a mountable of truck apron that provide turning area for larger vehicles navigating the roundabout but still dissuade passenger vehicles. The landscaped inner circle will be 64-feet in diameter. The project includes all associated grade adjustment of existing manholes and water valves, installation of storm drain, irrigation and sewer piping and associated structures, and associated relocation of existing utilities. The project also includes the installation of approx. 225 lineal feet of sidewalk on the west leg of 400 South and approx. 470 lineal feet on the east leg of 400 South. Crosswalks will be constructed on every leg of the roundabout to facilitate pedestrian traffic around the intersection.

BID SUMMARY

_____ (__) bids were received for this project. The bid amounts are listed below:

_____	\$ _____	Apparent Low Bidder
_____	\$ _____	

ALTERNATIVES

Staff recommends awarding the 400 South Roundabout Project to _____, in the amount of \$_____.

Other alternative, no project (not recommended).

Monthly Department Reports

- | | |
|---|---|
| <p>1) Administrative Services
Community/Public Relations
Economic Development
Information Technology
Volunteer Coordinator
Human Resources
Recorder
Justice Court</p> <p>2) Assistant City Administrator
Finance Department
Accounting
Treasury
Utility Billing</p> <p>Springville Library</p> <p>Hobble Creek Golf Course
Golf
Restaurant</p> <p>Recreation & Community Events Department
Community Events
Pool
Recreation
Senior Citizens</p> <p>3) Assistant City Administrator
Legal Department
Legal
Risk Management
CTC Coordinator
Victim Advocate</p> | <p>Department of Buildings and Grounds
Cemetery
Facilities
Canyon Parks
City Parks
Urban Forest</p> <p>Community Development Department
Building
Code Enforcement
Planning
Business Licensing</p> <p>4) Springville Museum of Art</p> <p>5) Power Department
Distribution
Electrical Operations
Generation
Metering</p> <p>6) Department of Public Safety
Ambulance/EMT
Emergency Preparedness
Fire
Police</p> <p>7) Department of Public Works
Engineering
Streets
Water
Water Reclamation</p> |
|---|---|

Human Resource Report

April 2014

Hilary Barksdale, PHR

Department	Position	Status	Notes
Administration	<i>Deputy Recorder/Executive Secretary</i>	Promotion: Jennifer Grigg	New part time position.
	<i>Office Assistant I</i>	Hired: Emilee Stansfield	Part time replacement
	<i>Executive Secretary/HR Generalist</i>	Applications under review. Position closed 4/28/14.	Full time replacement
Buildings and Grounds	<i>Seasonal Parks/Cemetery Maintenance Workers</i>	Currently accepting applications Hired: Hunter Brooke Oakley Call Connor Holt Korey Spencer Benjamin Pearson Becky Sumsion Adam Gonzales Scott Waters Spencer Staheli Joshua Thomson Braden Shipley	Seasonal positions
Community Development	<i>(2) Office Assistant I</i>	Hired: Rhiannon Jarvis Liz Pusey	2 part time positions replacing 1 full time position
Court	<i>Court Clerk I</i>	Hired: Alyssa Rock	Part time replacement
Finance	<i>Finance Clerk I</i>	Hired: Liz Porter	Part time position replacing full time position.
Golf	<i>Seasonal workers</i>	Hired: Kevin Averett	Seasonal position
Library	<i>Librarian</i>	Hired: Allyson Dyer	Full time replacement
Museum	<i>Head of Museum Education and Public Programs</i>	Hired: Jessica Weiss	Full time replacement
	<i>Rental Host</i>	Hired: Carrie Huffaker	Part time replacement

	<i>Executive Secretary</i>	Transfer: Hilary Barksdale	Full time replacement
Public Works	<i>Water Maintenance I</i>	Not hired. Position remains open and unadvertised.	Full time replacement
	<i>Water Meter Reader</i>	Hired: Zach Smith Elias Atkinson Jonah Hadlock Angelica Wallace	Seasonal
Recreation	<i>Swim Instructor/lifeguard</i>	Accepting applications	Seasonal positions
	<i>Referee</i>	Hired: Allyson Smith Kourtney Lamb Dakota Dalley Avery Graves Kyler Valdez Brandon Hartung Easton Call Drake LaRose Ryker Jenkins Spencer Paulsen Austin Kinross Garrett Lindsey Clay Wilmot Tyler Killian	Part time positions

Total number full time hires in April: 2

Total number part time/seasonal hires in April: 36

Volunteer Hours: 1081.75 for the month of April.

Springville City Monthly Department Report

City Recorder – May 2014

Performance Management Statistics

- 15 Official Council, Board, Commission, and Committee meetings held in January
- 4 GRAMA Requests were received in April 2014
- Contracts Processed:
FY2011-135; FY2012-141; FY2013-145; FY2014-76 (goal 145)
- Increase email subscription rates to City newsletter:
FY2011 – 60; FY 2012 – 150; FY 2013 – 228; FY 2014 – 311 (goal 275)

Significant Events

- Boards and Commission Appointments: No appointments for April, three applications received for review.
- New position of a Part Time Deputy Recorder at 20 hours per week approved. Jennifer Grigg was promoted from PT Office Assistant to this position.
- City Source Newsletter redesign in progress.

Springville City Monthly Department Report

Finance Department – May 2014

Performance Management Statistics (March 2014 vs. March 2013 Measures)

- **Number of Invoices Processed:** 3/14: 1,060 3/13: 1,103
- **% Paid on time:** 3/14: 96% 3/13: 94%
- **Number of POs opened:** 3/14: 34 3/13: 52
- **% Opened after Invoice date:** 3/14: 24% 3/13: 10%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	3/14	3/13	3/14	3/13
Water	8,472	8,339	272,866.92	303,927
Sewer	8,796	8,657	263,546.40	265,697
Electric	10,764	10,580	1,690,267.15	1,699,062
Storm Water	8,504	8,373	75,206.61	73,306
Garbage	8,335	8,223	107,689.81	106,691
Recycling	976	n/a	5,693.99	n/a
Yard Light	94	96	2,033.77	2,056

- **Utility Delinquent Notices:** 3/14: 877 3/13: 786
- **Non-payment Disconnects:** 3/14: 89 3/13: 83
- **Transactions Processed*:** 3/14: 12,372 3/13: 11,712
 - By Cashiers:** 3/14: 6,408 (52 %) 3/13: 5,391 (46%)
 - Online:** 3/14: 5,964 (48 %) 3/13: 6,321 (54%)

Significant Events.

- Tentative Budget presented for consideration

Council Discussion Items

* Revised the measurement for transactions. Previous numbers for online receipts included payments entered into Express Bill Pay by cashiers at the window, which are not truly on-line payments. We have refined the reporting process to identify these transactions, which resulted in a shift of the numbers, but the trend remains for increasing on-line payments.

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 9 MONTHS ENDING MARCH 31, 2014

General Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL	TOTAL BUDGET	% TOTAL BUDGET
				% YTD BUDGET TARGET		
REVENUES						
TAX REVENUE	766,004	8,519,903	5,723,392	149%	10,106,000	84%
LICENSE REVENUE	27,683	489,219	312,926	156%	663,010	74%
INTERGOVERNMENTAL REVENUE	142,010	932,942	666,304	140%	1,232,800	76%
CHARGES FOR SERVICES	44,975	460,549	280,267	164%	616,750	75%
FINES AND FORFEITURES	53,076	345,215	274,946	126%	512,000	67%
MISCELLANEOUS REVENUE	83,555	626,366	535,020	117%	1,084,850	58%
CONTRIBUTIONS & TRANSFERS	284,989	2,564,902	1,713,863	150%	3,453,468	74%
TRANSFERS & OTHER REVENUE SOURCES	275	66,847	65,001	103%	176,990	38%
TOTAL REVENUES AND TRANSFERS IN	1,402,567	14,005,942	9,571,719	146%	17,845,868	78%
EXPENDITURES						
LEGISLATIVE	6,701	96,751	75,323	128%	130,081	74%
ART CITY DAYS	1,040	36,835	22,118	167%	94,150	39%
ADMINISTRATION	46,222	501,088	351,138	143%	761,820	66%
INFORMATION SYSTEMS	35,246	223,693	138,881	161%	333,230	67%
LEGAL	34,356	308,844	229,183	135%	530,185	58%
FINANCE	34,899	358,434	239,545	150%	490,398	73%
TREASURY	20,597	264,395	183,051	144%	349,528	76%
BUILDING INSPECTIONS	16,867	182,172	128,962	141%	264,769	69%
PLANNING & ZONING	40,288	395,317	286,794	138%	589,451	67%
PUBLIC WORKS	18,947	177,361	133,252	133%	265,283	67%
FACILITIES MAINTENANCE	39,755	383,279	231,217	166%	514,525	74%
CITY ENGINEER	44,028	418,735	303,465	138%	636,212	66%
POLICE EXPENDITURES	260,850	2,405,735	1,682,390	143%	3,452,190	70%
POLICE DISPATCH	46,471	436,339	296,416	147%	634,598	69%
FIRE DEPARTMENT	69,364	674,695	368,785	183%	989,565	68%
MUNICIPAL COURT EXPENDITURES	25,800	222,283	164,947	135%	315,077	71%
STREETS EXPENDITURES	60,215	700,262	538,600	130%	1,093,916	64%
PARKS EXPENDITURES	56,554	575,646	750,981	77%	884,871	65%
CANYON PARKS	16,128	192,473	150,261	128%	269,094	72%
ART MUSEUM EXPENDITURES	36,201	328,004	227,069	144%	463,664	71%
SWIMMING POOL	23,099	205,291	147,078	140%	282,166	73%
RECREATION EXPENDITURES	42,761	459,786	354,728	130%	688,464	67%
CEMETERY	14,652	156,452	122,951	127%	244,023	64%
ARTS COMMISSION	883	18,642	9,751	191%	32,250	58%
LIBRARY EXPENDITURES	64,900	580,959	412,757	141%	912,345	64%
SENIOR CITIZENS	6,658	65,547	42,814	153%	89,256	73%
TRANSFERS, OTHER	138,769	1,348,923	1,014,454	133%	2,878,510	47%
TOTAL EXPENDITURES AND TRANSFERS OUT	1,202,254	11,717,938	8,606,909	136%	18,189,621	64%
NET REVENUE OVER EXPENDITURES	200,314	2,288,005	964,811	237%	(343,753)	-666%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Special Improvement Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
TAX REVENUE	-	-	51,413	0%	104,710	0%
MISCELLANEOUS REVENUE	<u>51</u>	<u>541</u>	<u>15,841</u>	<u>3%</u>	<u>50,659</u>	<u>1%</u>
TOTAL REVENUES AND TRANSFERS IN	<u>51</u>	<u>541</u>	<u>67,254</u>	<u>1%</u>	<u>155,369</u>	<u>0%</u>
EXPENDITURES						
TRANSFERS, OTHER	-	151,022	34,047	444%	605,369	<u>25%</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>-</u>	<u>151,022</u>	<u>34,047</u>	<u>444%</u>	<u>605,369</u>	<u>25%</u>
NET REVENUE OVER EXPENDITURES	<u>51</u>	<u>(150,481)</u>	<u>33,206</u>	<u>-453%</u>	<u>(450,000)</u>	<u>33%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Debt Service Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
REVENUES						
CONTRIBUTIONS & TRANSFERS IN	<u>65,102</u>	<u>585,916</u>	<u>544,795</u>	<u>108%</u>	<u>1,325,402</u>	<u>44%</u>
TOTAL REVENUES AND TRANSFERS IN	<u>65,102</u>	<u>585,916</u>	<u>544,795</u>	<u>108%</u>	<u>1,325,402</u>	<u>44%</u>
EXPENDITURES						
BOND EXPENDITURES	<u>2,500</u>	<u>286,451</u>	<u>278,134</u>	<u>103%</u>	<u>1,325,402</u>	<u>22%</u>
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>2,500</u>	<u>286,451</u>	<u>278,134</u>	<u>103%</u>	<u>1,325,402</u>	<u>22%</u>
NET REVENUE OVER EXPENDITURES	<u>62,602</u>	<u>299,464</u>	<u>266,661</u>	<u>112%</u>	<u>-</u>	

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Municipal Building Authority

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
MBA REVENUE	-	-	-		452,280	0%
TOTAL REVENUES AND TRANSFERS IN	-	-	-		452,280	0%
EXPENDITURES						
MBA DEBT SERVICE	113,160	450,830	401,794	112%	450,830	100%
MBA MISC. EXPENSES	-	1,450	350	414%	1,450	100%
TOTAL EXPENDITURES AND TRANSFERS OUT	113,160	452,280	402,145	112%	452,280	100%
NET REVENUE OVER EXPENDITURES	(113,160)	(452,280)	(402,145)	112%	-	

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Community Theater CIP Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
CONTRIBUTIONS & TRANSFERS IN	-	-	-		100,000	0%
TOTAL REVENUES AND TRANSFERS IN	-	-	-		100,000	0%
EXPENDITURES						
MISCELLANEOUS EXPENSES	-	125	169	74%	500	25%
PROJECT EXPENSES	-	-	48,555	0%	100,000	0%
TOTAL EXPENDITURES AND TRANSFERS OUT	-	125	48,724	0%	100,500	0%
NET REVENUE OVER EXPENDITURES	-	(125)	(48,724)	0%	(500)	25%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Capital Improvement Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
CONTRIBUTIONS & TRANSFERS IN	76,401	691,555	437,731	158%	1,352,009	51%
TOTAL REVENUES AND TRANSFERS IN	<u>76,401</u>	<u>691,555</u>	<u>437,731</u>	<u>158%</u>	<u>1,352,009</u>	<u>51%</u>
EXPENDITURES						
INFORMATION SYSTEMS	854	19,200	-		28,900	66%
FINANCE	-	-	-		10,000	0%
FACILITIES	-	126,489	-		400,000	32%
ENGINEERING	-	3,895	-		6,000	65%
POLICE	5,145	16,889	-		17,200	98%
FIRE	-	-	-		66,000	0%
DISPATCH	-	-	-		20,000	0%
AMBULANCE	-	-	-		6,500	0%
STREETS	14,532	1,465,309	-		2,011,858	73%
PARKS	-	329,514	-		389,516	85%
CANYON PARKS	-	893	-		22,584	4%
ART MUSEUM	-	19,960	-		25,500	78%
CEMETERY	3,500	29,544	-		50,000	59%
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>24,031</u>	<u>2,011,692</u>	<u>-</u>		<u>3,054,058</u>	<u>66%</u>
NET REVENUE OVER EXPENDITURES	<u>52,370</u>	<u>(1,320,137)</u>	<u>437,731</u>	<u>-302%</u>	<u>(1,702,049)</u>	<u>78%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Special Service Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
REVENUES						
SPECIAL REVENUES	30,062	1,434,422	370,577	387%	1,156,800	124%
TOTAL REVENUES AND TRANSFERS IN	30,062	1,434,422	370,577	387%	1,156,800	124%
EXPENDITURES						
IMPACT FEE PROJECTS	-	75,000	-		575,000	13%
TRANSFERS & OTHER	-	-	154,185	0%	577,781	0%
TOTAL EXPENDITURES AND TRANSFERS OUT	-	75,000	154,185	49%	1,152,781	7%
NET REVENUE OVER EXPENDITURES	30,062	1,359,422	216,393	628%	4,019	33825%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Fleet Service Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
CHARGES FOR SERVICES	20,395	149,749	98,992	151%	205,242	73%
TOTAL REVENUES AND TRANSFERS IN	<u>20,395</u>	<u>149,749</u>	<u>98,992</u>	<u>151%</u>	<u>205,242</u>	<u>73%</u>
EXPENDITURES						
PERSONNEL	10,979	103,715	70,586	147%	148,073	70%
OPERATIONS	9,416	45,958	29,082	158%	48,467	95%
TRANSFERS & OTHER	-	5,978	240	2491%	8,700	69%
TOTAL EXPENDITURES AND TRANSFERS OUT	<u>20,395</u>	<u>155,651</u>	<u>99,908</u>	<u>156%</u>	<u>205,240</u>	<u>76%</u>
NET REVENUE OVER EXPENDITURES	<u>-</u>	<u>(5,902)</u>	<u>(916)</u>	<u>644%</u>	<u>2</u>	<u>-295078%</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 9 MONTHS ENDING MARCH 31, 2014

Vehicles and Equipment Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
REVENUES						
MISCELLANEOUS REVENUE	7,339	53,022	-		-	
TRANSFERS & OTHER	-	-	183,725	0%	966,612	0%
TOTAL REVENUES AND TRANSFERS IN	7,339	53,022	183,725	29%	966,612	5%
EXPENDITURES						
ADMINISTRATION	-	-	-		30,000	0%
COMMUNITY DEVELOPMENT	-	18,872	-		19,000	99%
FACILITIES	-	25,692	-		30,000	86%
ENGINEERING	-	1,749	-		31,000	6%
POLICE	-	126,943	-		220,700	58%
AMBULANCE	-	133,500	-		135,000	99%
STREETS	125,219	191,064	-		185,000	103%
PARKS	-	26,538	-		37,000	72%
CANYON PARKS	-	16,298	-		30,000	54%
RECREATION	-	-	-		42,000	0%
CEMETERY	-	10,393	-		37,000	28%
WATER	-	-	-		75,634	0%
ELECTRIC	-	28,923	-		206,000	14%
STORM WATER	-	-	-		210,000	0%
GOLF COURSE	-	-	-		65,000	0%
TOTAL EXPENDITURES AND TRANSFERS OUT	125,219	579,973	-		1,353,334	43%
NET REVENUE OVER EXPENDITURES	(117,880)	(526,950)	183,725	-287%	(386,722)	136%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Water Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
ENTERPRISE REVENUE						
WATER SALES	-	-	-		-	
OTHER REVENUE	<u>321,895</u>	<u>5,609,580</u>	<u>2,378,621</u>	<u>236%</u>	<u>7,466,593</u>	<u>75%</u>
TOTAL FUND REVENUE	<u>321,895</u>	<u>5,609,580</u>	<u>2,378,621</u>	<u>236%</u>	<u>7,466,593</u>	<u>75%</u>
WATER EXPENDITURES						
PERSONNEL	59,419	556,160	381,783	146%	758,260	73%
OPERATIONS	66,530	717,105	511,448	140%	964,130	74%
VEHICLES & EQUIPMENT	-	1,128	-		-	
PROJECTS	396,733	1,912,081	131,817	1451%	4,418,589	43%
IMPACT FEE PROJECTS	1,890	2,660,161	39,836	6678%	3,627,789	73%
TRANSFERS, OTHER	<u>49,528</u>	<u>499,843</u>	<u>335,640</u>	<u>149%</u>	<u>701,922</u>	<u>71%</u>
TOTAL FUND EXPENDITURES	<u>574,100</u>	<u>6,346,478</u>	<u>1,400,524</u>	<u>453%</u>	<u>10,470,690</u>	<u>61%</u>
NET REVENUE OVER EXPENDITURES	<u>(252,205)</u>	<u>(736,898)</u>	<u>978,098</u>	<u>-75%</u>	<u>(3,004,097)</u>	<u>25%</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 9 MONTHS ENDING MARCH 31, 2014

Sewer Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUE						
SEWER FEES	270,329	2,504,904	1,708,712	147%	3,430,000	73%
OTHER REVENUE	22,037	237,564	129,910	183%	437,497	54%
TOTAL FUND REVENUE	292,366	2,742,469	1,838,622	149%	3,867,497	71%
SEWER COLLECTIONS EXPENDITURES						
PERSONNEL	13,709	120,725	89,151	135%	167,015	72%
OPERATIONS	13,111	102,500	51,219	200%	168,442	61%
WASTE WATER TREATMENT PLANT						
PERSONNEL	34,465	312,375	230,800	135%	442,821	71%
OPERATIONS	66,721	289,143	210,628	137%	456,234	63%
VEHICLES & EQUIP-WASTE WATER	-	70,524	1,508	4675%	176,905	40%
PROJECTS	80	358,971	27,044	1327%	1,678,000	21%
IMPACT FEE PROJECTS	-	-	10,000	0%	20,000	0%
BOND PRINCIPAL	122,453	238,228	-		214,000	111%
TRANSFERS, OTHER	43,658	586,844	364,936	161%	816,662	72%
TOTAL FUND EXPENDITURES	294,197	2,079,311	985,287	211%	4,140,079	50%
NET REVENUE OVER EXPENDITURES	(1,831)	663,158	853,335	78%	(272,582)	-243%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Electric Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUE						
ELECTRIC SALES	1,696,757	18,387,584	12,381,285	149%	23,567,667	78%
OTHER REVENUE	<u>236,757</u>	<u>1,700,575</u>	<u>1,081,489</u>	<u>157%</u>	<u>1,766,322</u>	<u>96%</u>
TOTAL FUND REVENUE	<u>1,933,514</u>	<u>20,088,158</u>	<u>13,462,774</u>	<u>149%</u>	<u>25,333,989</u>	<u>79%</u>
ELECTRIC UTILITY EXPENDITURES						
ELECTRIC DISTRIBUTION						
PERSONNEL	108,182	1,051,265	728,373	144%	1,446,177	73%
OPERATIONS	34,476	251,369	188,085	134%	547,907	46%
ELECTRIC GENERATION						
PERSONNEL	106,308	1,013,878	686,776	148%	1,381,961	73%
OPERATIONS	16,955	326,927	186,325	175%	490,584	67%
NEW DEVELOPMENT	80,558	240,232	95,353	252%	221,801	108%
PROJECTS	30,770	411,044	73,279	561%	1,453,939	28%
IMPACT FEE PROJECTS	43,029	320,298	1,869	17142%	912,550	35%
TRANSFERS, OTHER	<u>1,416,597</u>	<u>13,770,113</u>	<u>8,518,007</u>	<u>162%</u>	<u>19,359,303</u>	<u>71%</u>
TOTAL FUND EXPENDITURES	<u>1,836,877</u>	<u>17,385,125</u>	<u>10,478,067</u>	<u>166%</u>	<u>25,814,222</u>	<u>67%</u>
NET REVENUE OVER EXPENDITURES	<u>96,637</u>	<u>2,703,033</u>	<u>2,984,707</u>	<u>91%</u>	<u>(480,233)</u>	<u>-563%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Storm Water Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUES						
STORM WATER FEES	75,207	668,269	439,769	152%	874,000	76%
OTHER REVNUUE	6,536	403,205	268,453	150%	445,470	91%
TOTAL FUND REVENUE	<u>81,743</u>	<u>1,071,474</u>	<u>708,222</u>	<u>151%</u>	<u>1,319,470</u>	<u>81%</u>
STORM DRAIN EXPENDITURES						
PERSONNEL	15,306	138,549	83,184	167%	198,259	70%
OPERATIONS	4,300	193,672	149,830	129%	282,702	69%
PROJECTS	80	60,679	-		120,536	50%
IMPACT FEE PROJECTS	-	30,000	46,429	65%	206,988	14%
TRANSFERS, OTHER	21,491	193,957	135,259	143%	556,103	35%
TOTAL FUND EXPENDITURES	<u>41,178</u>	<u>616,857</u>	<u>414,703</u>	<u>149%</u>	<u>1,364,588</u>	<u>45%</u>
NET REVENUE OVER EXPENDITURES	<u>40,565</u>	<u>454,617</u>	<u>293,519</u>	<u>155%</u>	<u>(45,118)</u>	<u>-1008%</u>

SPRINGVILLE CITY CORPORATION
FUND SUMMARY
FOR THE 9 MONTHS ENDING MARCH 31, 2014

Solid Waste Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUE						
SOLID WASTE FEES	113,384	1,013,957	640,472	158%	1,369,000	74%
OTHER REVENUE	<u>203</u>	<u>3,977</u>	<u>1,708</u>	<u>233%</u>	<u>4,500</u>	<u>88%</u>
TOTAL FUND REVENUE	<u>113,587</u>	<u>1,017,935</u>	<u>642,180</u>	<u>159%</u>	<u>1,373,500</u>	<u>74%</u>
SOLID WASTE EXPENDITURES						
PERSONNEL OPERATIONS	21,309	200,843	116,870	172%	250,507	80%
SOLID WASTE RECYCLING OPERATIONS	42,247	412,510	290,896	142%	640,880	64%
PERSONNEL OPERATIONS	-	-	-		603	0%
TOOLS & EQUIPMENT PROJECTS	-	34,257	33,276	103%	42,887	80%
TRANSFERS, OTHER	(131,484)	405,015	10,566	3833%	422,347	96%
	<u>17,989</u>	<u>161,138</u>	<u>145,779</u>	<u>111%</u>	<u>315,833</u>	<u>51%</u>
TOTAL FUND EXPENDITURES	<u>(49,938)</u>	<u>1,213,762</u>	<u>597,387</u>	<u>203%</u>	<u>1,692,748</u>	<u>72%</u>
NET REVENUE OVER EXPENDITURES	<u>163,525</u>	<u>(195,828)</u>	<u>44,793</u>	<u>-437%</u>	<u>(319,248)</u>	<u>61%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Golf Fund

	PERIOD ACTUAL	YTD ACTUAL	YTD BUDGET TARGET	ACTUAL % YTD BUDGET TARGET	TOTAL BUDGET	% TOTAL BUDGET
ENTERPRISE REVENUE						
GOLF FEES	76,032	557,734	509,604	109%	984,000	57%
OTHER REVENUE	-	2,828	7,461	38%	15,500	18%
TOTAL FUND REVENUE	<u>76,032</u>	<u>560,562</u>	<u>517,065</u>	<u>108%</u>	<u>999,500</u>	<u>56%</u>
GOLF COURSE EXPENDITURES						
PERSONNEL	34,741	371,044	-		564,452	66%
OPERATIONS	19,943	168,473	111,710	151%	250,247	67%
PROJECTS	4,024	10,134	18,934	54%	106,715	9%
TRANSFERS, OTHER	5,172	46,551	39,569	118%	104,744	44%
TOTAL FUND EXPENDITURES	<u>63,880</u>	<u>596,201</u>	<u>170,213</u>	<u>350%</u>	<u>1,026,158</u>	<u>58%</u>
NET REVENUE OVER EXPENDITURES	<u>12,152</u>	<u>(35,640)</u>	<u>346,852</u>	<u>-10%</u>	<u>(26,658)</u>	<u>134%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Redevelopment Agency Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
ENTERPRISE REVENUE						
TAXES	-	109,096	-		10,000	1091%
TOTAL FUND REVENUE	-	109,096	-		10,000	1091%
EXPENDITURES						
PROJECTS	-	-	-		-	
TOTAL FUND EXPENDITURES	-	-	-		-	
NET REVENUE OVER EXPENDITURES	-	109,096	-		10,000	1091%

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Cemetery Trust Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
ENTERPRISE REVENUE						
CHARGES FOR SERVICES	<u>10,118</u>	<u>49,197</u>	<u>-</u>		<u>61,000</u>	<u>81%</u>
TOTAL FUND REVENUE	<u>10,118</u>	<u>49,197</u>	<u>-</u>		<u>61,000</u>	<u>81%</u>
EXPENDITURES						
PROJECTS	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	
TOTAL FUND EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>		<u>-</u>	
NET REVENUE OVER EXPENDITURES	<u>10,118</u>	<u>49,197</u>	<u>-</u>		<u>61,000</u>	<u>81%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Airport Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
REVENUES						
MISCELLANEOUS REVENUE	552	95,350	73,546	130%	95,661	100%
TRANSFERS & OTHER	-	4,026	1,953	206%	4,000	101%
TOTAL FUND REVENUE	<u>552</u>	<u>99,377</u>	<u>75,499</u>	<u>132%</u>	<u>99,661</u>	<u>100%</u>
EXPENDITURES						
OPERATIONS	5,506	54,485	32,019	170%	95,400	57%
TOTAL FUND EXPENDITURES	<u>5,506</u>	<u>54,485</u>	<u>32,019</u>	<u>170%</u>	<u>95,400</u>	<u>57%</u>
NET REVENUE OVER EXPENDITURES	<u>(4,954)</u>	<u>44,891</u>	<u>43,479</u>	<u>103%</u>	<u>4,261</u>	<u>1054%</u>

SPRINGVILLE CITY CORPORATION
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2014

Airport CIP Fund

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>YTD BUDGET TARGET</u>	<u>ACTUAL % YTD BUDGET TARGET</u>	<u>TOTAL BUDGET</u>	<u>% TOTAL BUDGET</u>
REVENUES						
CONTRIBUTIONS & TRANSFERS	<u>-</u>	<u>1,102,602</u>	<u>289,411</u>	<u>381%</u>	<u>4,088,333</u>	<u>27%</u>
TOTAL FUND REVENUE	<u>-</u>	<u>1,102,602</u>	<u>289,411</u>	<u>381%</u>	<u>4,088,333</u>	<u>27%</u>
EXPENDITURES						
PROJECTS	<u>-</u>	<u>915,175</u>	<u>-</u>		<u>4,116,665</u>	<u>22%</u>
TOTAL FUND EXPENDITURES	<u>-</u>	<u>915,175</u>	<u>-</u>		<u>4,116,665</u>	<u>22%</u>
NET REVENUE OVER EXPENDITURES	<u>-</u>	<u>187,426</u>	<u>289,411</u>	<u>65%</u>	<u>(28,332)</u>	<u>-662%</u>

PO Number	Seq	Vendor Name	Vendor Number	Type	Description	PO Date	GL Account	Open	PO Amunt	Req
06064	1	RED MAN PIPE & SUPPLY CO	2911	PO	BETTIS EM500M-30-C4-02-0041	04/01/2014	535350250	True	1,343.57	
06065	1	KEN GARFF FORD	2019	PO	F150 4X4 TRUCK FOR ELECTRI	04/23/2014	485300015	True	23,983.16	
06267	1	PEARPOINT INC	2605	PO	2007 CAMERA REPAIRS	04/01/2014	555500250	False	3,310.37	
06268	1	SOUTH UTAH VALLEY SOLID W	3199	PO	SPRING CLEAN UP PROJECT	04/02/2014	575700240	True	5,000.00	
06268	2	SOUTH UTAH VALLEY SOLID W	3199	PO	SPRING CLEAN UP PROJECT	04/02/2014	104410330	True	1,300.00	
06269	1	MONSEN ENGINEERING INC	2355	PO	TRIMBLE ROBOT FOR SURVEYI	04/23/2014	104185250	True	1,500.00	
06270	1	GENEVA ROCK PRODUCTS	1477	PO	ASHPALT FOR PATCHES AND	04/28/2014	104410640	True	20,000.00	
06290	1	HD SUPPLY, INC	1720	PO	4- PUMP FOR GAS DETECTOR	04/21/2014	104220250	True	2,200.00	
06314	1	CHILD ENTERPRISES	742	PO	MASONRY GATE PILLARS FOR	03/18/2014	454561102	True	20,000.00	
06315	1	OVERMAN CONCRETE	2541	PO	WASH, RE-CAULK AND SEAL S	04/01/2014	454182101	False	2,850.00	
06315	2	OVERMAN CONCRETE	2541	PO	WASH AND SEAL FIRE STATIO	04/01/2014	454182101	False	3,700.00	
06315	3	OVERMAN CONCRETE	2541	PO	RE-CAULK FIRE STATION PARK	04/01/2014	454182101	False	7,000.00	
06316	1	TROTTER & MORTON FACILITI	3600	PO	REPLACE AC UNITS ON RIVOLI	04/14/2014	446400001	True	13,381.00	
06382	1	JOHNSTON AND PHILLIPS	1986	PO	INSTALL A CAST IN PLACE FOR	04/04/2014	526190825	True	9,843.00	
06383	1	HOFFMAN UTAH, INC	3001	PO	STEINERS' FLORAL SEWER MAI	04/16/2014	526190825	True	10,730.00	
06384	1	JOHNSTON AND PHILLIPS	1986	PO	REPAIRS ON STORM WATER S	04/22/2014	555500242	True	20,000.00	
06393	1	MOUNTAINLAND SUPPLY COM	2401	PO	10"CHECK VALVE	03/21/2014	515100242	True	1,400.00	
06394	1	HD SUPPLY WATERWORKS LT	1722	PO	FLAT BACK WATERMAN HEAD	04/14/2014	515100270	True	1,748.75	
06419	1	SMASH ATHLETICS INC	3157	PO	1312-YOUTH BASEBALL AND S	04/02/2014	104560271	True	11,415.00	
06420	1	SMASH ATHLETICS INC	3157	PO	800-MLB REPLICA HATS FOR B	04/02/2014	104560271	False	3,720.00	
06592	1	UNION PACIFIC RAILROAD CO	3661	PO	RAILROAD CROSSING FLAGGE	04/02/2014	536800007	True	1,599.48	
06593	1	CODALE ELECTRIC SUPPLY IN	796	PO	17-30 PK LED STREET LIGHTS	04/15/2014	104135311	True	7,140.00	
06594	1	HD SUPPLY POWER SOLUTION	1721	PO	12-8" STREET LIGHT ARMS	04/15/2014	104135311	False	1,860.00	
062103	1	UTILITY EQUIPMENT	3886	PO	LINE TRUCK REPAIRS	04/04/2014	535300250	True	2,902.74	113
062104	1	BAKER CORP	380	PO	CLEAN OIL TANK RENTAL & DE	04/04/2014	536800009	False	7,920.00	114
062105	1	HAMILTON ASSOCIATES	1583	PO	FOCUS 2S METER W/ TS1 END	04/04/2014	536050001	True	12,188.40	115
06267	2	PEARPOINT INC	2605	Adjustment	2007 CAMERA REPAIRS	04/01/2014	555500250	False	357.76-	
06420	2	SMASH ATHLETICS INC	3157	Adjustment	800-MLB REPLICA HATS FOR B	04/02/2014	104560271	False	186.00-	
062106	1	INTERMOUNTAIN FARMERS	1828	PO	50 LB STERILANT	04/15/2014	535300650	False	2,399.80	116
062106	2	INTERMOUNTAIN FARMERS	1828	PO	50 LB STERILANT	04/15/2014	535300246	False	2,039.83	116
062106	3	INTERMOUNTAIN FARMERS	1828	PO	50 LB STERILANT	04/15/2014	535300260	False	359.97	116
062107	1	CODALE ELECTRIC SUPPLY IN	796	PO	#2 ACSR - REEL (SPARROW)	04/16/2014	535300245	False	250.00	119
062107	2	CODALE ELECTRIC SUPPLY IN	796	Adjustment	Close PO: 062107, Sequence: 1	04/16/2014	535300245	False	250.00-	
062108	1	CRESCENT ELECTRIC SUPPLY	911	PO	2/0 URD TRIPLEX - REEL (CON	04/23/2014	536800009	True	1,920.00	118
062108	2	CRESCENT ELECTRIC SUPPLY	911	PO	1/0 URD TRIPLEX - REEL (BRE	04/23/2014	536050001	True	3,244.00	118
062108	3	CRESCENT ELECTRIC SUPPLY	911	PO	#2 OVH TRIPLEX - REEL (CON	04/23/2014	536050009	True	1,018.80	118
062109	1	HD SUPPLY POWER SOLUTION	1721	PO	1/0 ACSR - REEL (RAVEN)	04/23/2014	536800009	True	1,340.90	120
062109	2	HD SUPPLY POWER SOLUTION	1721	PO	1/0 OVH TRIPLEX - REEL (NERI	04/23/2014	536800009	True	1,944.00	120
062109	3	HD SUPPLY POWER SOLUTION	1721	PO	#2 URD TRIPLEX - REEL (STEP	04/23/2014	536050009	True	1,240.00	120
062110	1	CODALE ELECTRIC SUPPLY IN	796	PO	1/0 15 KV PRIMARY WIRE - REE	04/23/2014	536800009	True	17,850.00	121

Grand Totals:

230,849.01

Vendor number hash: 50202
Total Number of Purchase Orders: 28
Total Number of Transactions: 40

Springville City Monthly Department Report

Library –April 2014

Performance Management Statistics

We have been able to hold or surpass last year's figures in checkout of materials. We continue to increase usage of online downloadable books and downloadable audio books. We notice more libraries are offering Kindle, Nook, and iPad Readers for checkout—some loaded with preselected materials, others open for patrons to browse and select titles.

Another trend we see is an increase the amount of time patrons spend in the library. A lot of this is due to users bringing their own laptops or tablets (a bonus for us) to take advantage of our space and internet speed.

Reaching our Goals:

Partnership

The library's teen program was able to do a second partnership with the **UVU** traveling theater program in April to provide two additional opportunities for teens in our community to come to the library. First, on April 2, we had an introduction to acting for teens. Students and faculty from UVU taught the basics of acting technics through interactive games and activities. 9 teens participated. The following week, UVU returned with the full cast of the original UVU theater production *Letters to Myself*, a musical written for teens from real letters teens wrote to themselves. It provided a new creative medium for 29 teens that ended in a highly entertaining, quality production.

The Springville Library was just selected to host the Beehive Book Award Opening Event for the teen nominees. Beehive Book awards are unique in that the public rather than a committee decides winning books. We will be working with the head of the state's teen committee to make that a great and well publicized event for us and **all Utah County libraries**.

Community Needs

Goal #1 Strategy 1 - Design collection, programs and services to draw the community to the library.

The month of April was a tremendous month in Spanish services. This month marked the annual Día de los niños/Día de los libros event. Every year the Utah Library Association (ULA) sponsors an event highlighting the importance of literacy and diversity amongst our children. It is a multicultural celebration that was funded through a grant sponsored by ULA and ALA. This year the theme was carnival and while the weather we hoped for on the 26th was sun, it turned out to be one of the rainiest days of the year. The difficulty was overcome as we used our meteorological skills earlier in the week to

begin the transition to an indoor activity sans hotdogs, marshmallow fight and snow cones. Inside we were able to set up 6 different carnival booths with the volunteer partnerships with **LIA** and the local chapter of. At these booths children of all ages and ethnicities who braved the weather were able to play games and win prizes. Along with each prize we handed out over 500 pieces of literature informing parents on summer reading, Pre-k education, ESL services and bookmarks with "I Love Reading" in 10 languages. The program ran for two hours and also featured popcorn, candy, 6 prize books through raffle, a Magician, and two story time performers. In total we had 108 attend with over 7 volunteers and 4 paid performers.



Programming:

Children's

- Family Night with Baby Chickens! Monday April 14th, 7:00pm

Tom from Cal-Ranch brought 8 chicks and 3 rabbits to show for our Library Family Night. He talked a little about what it is like to be a chick on a farm and how to take care of chickens. The kids lined up to pet a chick and then get a Cal-Ranch sticker and activity book. We had one line for the chicks and one line for the rabbits. We had so much fun seeing these cute live animals!

- "Studio L" After-School program for K-6th graders, April 24th, 4-5pm

Linda Lewis came to teach the kids improvisation! Linda is a retired theater teacher from Mapleton Junior High. With the help of teen volunteers and Linda Lewis, the K-6th graders of Springville put on our own library comedy show. We had lots of laughs! Parents stayed to watch and had fun seeing their kids on stage. After all the laughter was done, we handed out Snickers to each of the kids and volunteers.

Teen

- Teen Night- April 17th

Teen night this month featured activities and entertainment from the latest installment of *The Hobbit* film series. We promoted reading materials and offered a free book raffle with several copies of *The Hobbit* as prizes. 117 teens attended. This included one teen in particular who was not only new to the library, but to the city as well. We were pleased to meet her and show her the library and the teen activities in progress. By the end of the evening, she had found a group and enjoyed the evening. She is

already a returning library patron and we are pleased to see yet another example of teen night introducing teens to the library and the community.

- Newly re-vamped teen graphic novel section. Already seeing an increase in browsing and check-outs.



Spanish

In addition to our Dia event we have begun the very first Spanish Summer Reading program or “Lectura de verano.” The idea behind the program is that children who sign up for summer reading also have the option of reading in Spanish %50 percent of their time for added prizes and events that they can attend. We already have over 10 signatures and are working on developing a Spanish summer reading program at the end of every month through July.

Springville City Monthly Department Report

Buildings and Grounds Department – May 2014

Performance Management Statistics

- **Canyon Parks**

- April Pavilion Reservations = 29 April Campsite reservations = 70
- April Revenue = \$7,061 2014 Revenue YTD = \$57,149
- YTD Pavilion Reservations = 320 YTD Campsite Reservations = 153

-

- **Cemeteries**

- April Burials = 16 April Plots Sold = 23 April Revenue = \$29,722
- April Cremation Burials = 4 Revenue YTD = \$96,016

-

- **Urban Forestry**

- 2014 Trees Planted = 191 2014 Trees Removed = 57 2014 Trees Pruned = 127

-

- **Facilities Maintenance**

- Work orders processed FY 2014 = 875 April Work Orders = 91
- Potential problems identified and repaired FY 2014 = 211
- Days in FY 2014 with a piece of mechanical equipment down = 13
- Call Backs FY 2014 = 19 April Call Backs = 0

Significant Events

- We held our 2014 Arbor Day celebration at Brookside Elementary on April 25. This was our first time working with the students at this school. The program went very well. We were able to work with the fourth grade students. After a short assembly and a visit from Smokey Bear, the students helped out Urban Forest crew plant two trees at Kolob Park. Ream's Foods, Wal-Mart, and Monogram Station were very generous with their donations for the program. Each student received a water bottle and a package of seeds to plant at home. Monogram Station printed some t-shirts for the teachers and deserving students.

- Spring has arrived very fast this year. Our Parks and Canyon Parks staff have worked double time to get all sprinkling systems operational about two weeks earlier than normal. They have also gotten a head start on herbicide application and fertilization for the early season. Our parks should look great this year.
- Our Facilities staff have also gotten an early start on spring cleaning this year. Good weather has allowed us to accomplish tasks in March and April that generally would have waited until May.
- The Canyon Parks are also enjoying the benefits of the warm weather. We have had many campers and families picnicking in the parks.

Council Discussion Items

Springville City Monthly Department Report
Community Development –April, 2014

Performance Management Statistics

1	New Building Permits –Apr. 2014	29 permits issued for a valuation of \$1,440,812
	Apr. 2013	22 permits issued for a valuation of \$1,290,369
	YTD 2014	113 permits issued for a valuation of \$17,092,499
	YTD 2013	93 permits issued for a valuation of \$6,827,332

- Significant Events

Code Enforcement worked on 194 potential violations. Of that number 124 were citizen generated complaints. The Code Enforcement Office attended a code enforcement training conference in California which focused on customer service and presented the information he learned to Community Development Staff and will present to the Utah Ordinance Compliance Association on May 1st.

Planning Commission held meetings on April 8th and their annual retreat on April 26th

We continue to have problems with contractors either not submitting building plans before construction or submitting plans and then not following them. The challenge comes when these improvements are installed and then they are required to tear out and reconstruct because the improvements are not in conformance with the building or fire code.

April 8th

- 2 * Consideration of the Consent Agenda
 - a. Approved the Stephen Pratt Subdivision, Plat A, a minor subdivision to be located at 101 and 143 East 200 South in the TC - Town Center zone.

4. Administrative Session
 - a. Commissioner Craig Huff was selected to continue as Planning Commission Chair
 - b. Commissioner Frank Young was selected as the Planning Commission Vice Chair
 - c. April 26, 2014 Planning Commission Retreat

April 26th

City Attorney presented on legal considerations in planning and an update of what occurred at the Utah State Legislature this year regarding planning.

Mayor Talbot of Farmington talked about experiences as a developer and as an appointed and elected official.

Report Criteria:

License Approval Date = 04/01/2014-04/30/2014

Business License Status = ACTIVE

Bus Name	Description	Location	License Description	Bus Phone1	Name
ALVEY, KATHRYN E	HOME OFFICE/HOME OCCUPATION	1275 SOUTH 400 EAST	DAYCARE	801-885-8661	KATHRYN ALVEY
AMERICAN PROMOTIONAL EVE	TEMPORARY LICENSE	660 SOUTH 1750 WEST (WALM	TEMPORARY FIREWORKS SALES (W	801-262-1851	ELROD, JERRY
DAYBREAK FAMILY THERAPY	STANDARD LICENSE	330 EAST 400 SOUTH #1	MENTAL HEALTH COUNSELING	435-668-4138	SHARA MITCHELL
DUSTFREE	HOME OFFICE/HOME OCCUPATION	938 WEST MATTEA LN	CLEANING SERVICES	801-623-9209	EDUARDO BLESS
JACKSON HEWITT TAX SERVICE	STANDARD LICENSE	660 SOUTH 1750 WEST	TAX PREPARATION SERVICES	407-691-0004	TAX SERVICES OF AMER
MARTIN, CHAD L	TEMPORARY LICENSE	VARIES	TEMPORARY LICENSE	801-318-5605	CHAD L MARTIN
MBA and JANITORIAL	HOME OFFICE/HOME OCCUPATION	892 West 175 South	HOME OFFICE/HOME OCCUPATION	801-515-6165	Sarahi Aquino
REVIVE & REMEDY MASSAGE	STANDARD LICENSE	1220 NORTH MAIN ST SUITE 3	massage therapy	435-754-6336	Jami Harris
Staywell Chiropractic Inc	STANDARD LICENSE	1190 N Springcreek Pl Ste E1	chiropractic office	801-953-8543	None
ZAE, JOEL	TEMPORARY LICENSE	25 NORTH MAIN	SNO CONE SHACK	801-707-4982	ZAE, JOEL

Grand Totals:

10

Springville City Monthly Department Report ****Electric – May– 2014****

Performance Management Statistics – As of 30 April 2014 – 83 % of FY 2014 Elapsed

- Monthly Retail Revenue – \$1,707,676 - 2.41 % ↓ Decrease from last year (2013: \$1,749,875)
- FY 2014 YTD Retail Revenue – \$20,019,182 **85.12 %** of budget for retail sales (FY14 Budget: \$23,517,697)

Goal – Efficiently manages wholesale power costs to maintain annual budgeted expenditures.

Measure	FY 2011	FY 2012	FY 2013	FY 2014
Budgeted Power Resource Cost / MWh	\$ 69.65	\$ 64.69	\$ 68.99	Budget Target - \$ 67.49
Actual Power Resource Cost / MWh (as of 3-30-2014)	\$ 67.40	\$ 60.00	\$ 60.97	<u>YTD Actual - \$ 59.26</u>

Goal – Maintain and improve the Distribution system reliability

Measures	FY 2011	FY 2012	FY 2013	FY 2014 (Target/ <u>YTD Actual</u>)
SAIDI: System Average Interruption Duration Index (minutes)	1.36	12.05	10.21	23.97 / <u>13.06</u>
CAIDI: Customer Average Interruption Duration Index(minutes)	87.43	180.30	90.55	67.38 / <u>81.90</u>

Goal – Provide friendly, professional customer service to all existing and new customers

Measure	2007	2009	2011	2013 Rating (Target/ <u>YTD Actual</u>)
Bi-Annual Customer Survey: Electrical Services Ratings -	4.90	5.04	5.06	5.25 / <u>5.23</u>

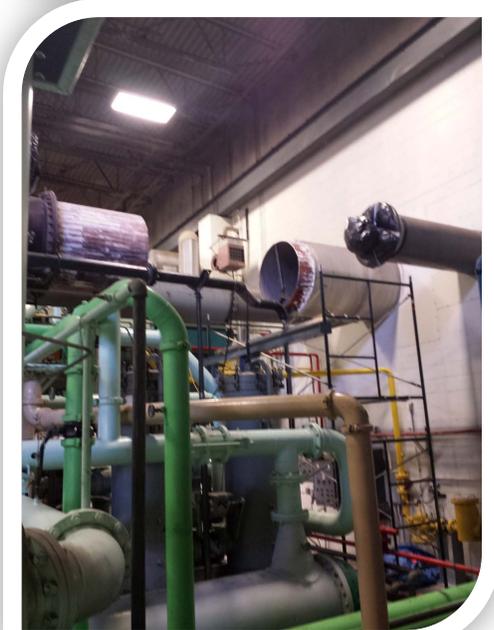
Significant Projects and Tasks Review –

- Generation Division - WHPP - Resources
 - ✓ Total system demand for **April peaked at 35.78 MW (as compared to 35.67 MW last year)**, on the 10th of the month during hour 10. **Total system energy** posted at Baxter and Dry Creek Receiving substations was **18,077,795 kWh** for the month (as compared to **18,698,788 kWh last year**).
 - ✓ Staff has completed as much as possible to make ready for the **Catalytic equipment** that will be arriving at the end of May. Work is proceeding to have the engines **ready** for operation during **peak summer loads**.

- Electrical Operations & Substations
 - ✓ **WHPP-** Staff continues to work on the K2 Governor Control Upgrade project as well as testing on the other engines. **Make ready** is in place for the **monitoring points** on the **Catalytic Convertor**.
 - ✓ **Substations** - completed **monthly maintenance** on all distribution substations. Received and set the **power transformers** at the **North Substation** and the **SUVPS Dry Creek Substation**. Completed control wiring on the North Substation transformer and high side (46kV) connections to the breaker. Commissioning is scheduled to begin on May 12th with customer load scheduled to be connected after meters are read on the 20th. Work on the **SUVPS Dry Creek** transformer will begin around the 27th of May with on line commissioning happening the 2nd or 3rd week of June.
 - ✓ **Received** and started assembly and programming of **the new** pole mount breaker for the Hobble Creek Canyon Left Fork Circuit 6042. Installation and testing is scheduled.

▪ Distribution Division

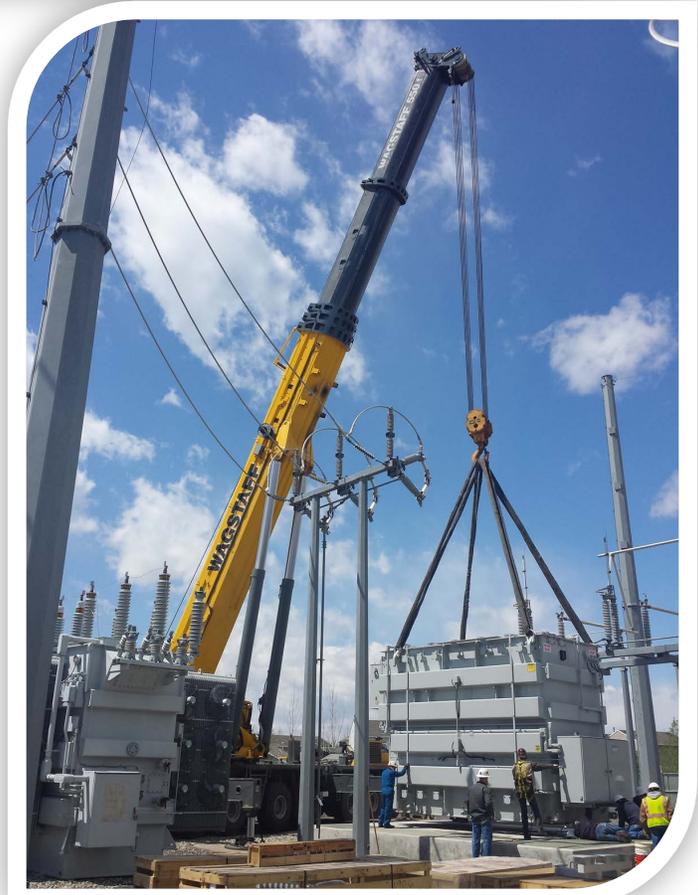
- ✓ **Metering and Customer Service staff completed: 296** Blue Stake underground utility locates (**up 36% from last month of 217**); **208** Customer generated work orders; **15** service inspections; **3 temporary** power residential meters set; **5 new** meters set; **Holiday Inn Express permanent service and metering** completed; **15 Yellow tags** for disconnects generated by customer non-payment; **0** residential energy audits; **72** customer shut off notices (Collector called 533 customers); Repaired 3 vandalized meters. 1 out on a barn on West Center and 2 in Jolley's Ranch.
- ✓ **Repaired 30** Street light repairs; continued work on the secondary GIS mapping – 229 of 1,863 distribution transformer low voltage secondary connections have been identified and mapped for future planning and outage management.
- ✓ **Completed the installation of the 11 new poles and new conductor on Circuit 101 Phase 2** out of the **Baxter Substation**. Completed the **permanent installation** at the new **Holiday Inn Express**



Make ready completed for installation of the catalytic convertor on K2



Placement of the power transformer at the SUVPS Dry Creek Substation



MAY 2014 - DEPARTMENT OF PUBLIC SAFETY

This Month's Focus:

For most people, "dog catcher" is the term used to describe our animal control officers. But that description is far from accurate when it comes to describing what they are asked to do. For some people having an officer explain to them that their "non-human family members" are not allowed to roam free throughout the city is as emotionally charged as hearing that their son or daughter (the human kind) has been arrested. In fact, almost nothing evokes more emotional outrage than calls about the pets people have, unless it is an officer telling parents their children are in trouble with the law!

Our animal control officers contact hundreds of people every month about various violations of city and state codes. Some of these violations are serious, while others are simply nuisance calls. Sometimes animals bite people or attack other people's pets. There were five such cases this month alone! Some calls involve domesticated animals that are simply running loose or are unlicensed or unvaccinated. Other calls involve wild animals such as deer, moose and bears within the city limits, sightings in (or near) the city of bobcats and mountain lions... raccoons that have cleverly managed to break into people's homes... as well as skunks, muskrats, rattlesnakes and other animals that don't fit in so well with city life. Rabid bats are a problem, and like many of these calls they present a real danger to our community. Just this month, our ACOs responded to a call of a bat that had gotten into a home and had bitten a small child! It then escaped. The child will now have to undergo treatment for rabies. In fact, it is estimated that over a five year period, our ACOs will handle somewhere between 800 and 1,000 wild animal calls! (We also turned two baby owls over to DWR officials this month!)

Our animal control officers are called upon to investigate animal cruelty cases. What comes to the minds of most of us might be a dog with a dirty kennel or pen. What comes to the mind of an ACO are the variety of calls, from nearly starved dogs to young horses who, having been left wearing a halter unattended for several months, now has a deformed snout with open, infected and bleeding sores from outgrowing the halter. Sometimes the ACO is met with a person who shows remorse. Other times they are met with a person who angrily demands the right to take care of their property in whatever manner they desire. Fortunately these very difficult animal cruelty calls are a bit rarer than other animal control calls, with about ten each year. They are, however, some of the more difficult cases to handle because the abuse of the animals can be so egregious.

One of the more common animal offenses is that of letting one's pet run stray. Certainly the five to seven hundred complaints each year do make the 'stray animal' the single most commonly call handled by animal control officers. But the problem doesn't just end there, with irritated neighbors calling because they end up cleaning up after their neighbors' animals. It also takes its toll with the more than two hundred dead animals our ACOs pick up from the streets each year. On some occasions, animals are hit and only slightly injured. These we attempt to return to their owners. Other animals are so seriously injured that our ACOs are forced to euthanize them. Sometimes there are so many stray animals hit by cars it can only be described as "animal carnage." Family pets (dogs and cats) are the majority of those animals killed. So far this year, our ACOs have picked up 48 animal carcasses while they have returned 47 pets to their owners, and taken another 62 animals to the shelter.

We even recently captured the symbol of American freedom, a bald eagle! The animal was extremely ill when caught, and was taken to a rehabilitation center to see if it could be nursed back to health. Much to our disappointment, the animal succumbed to the disease.

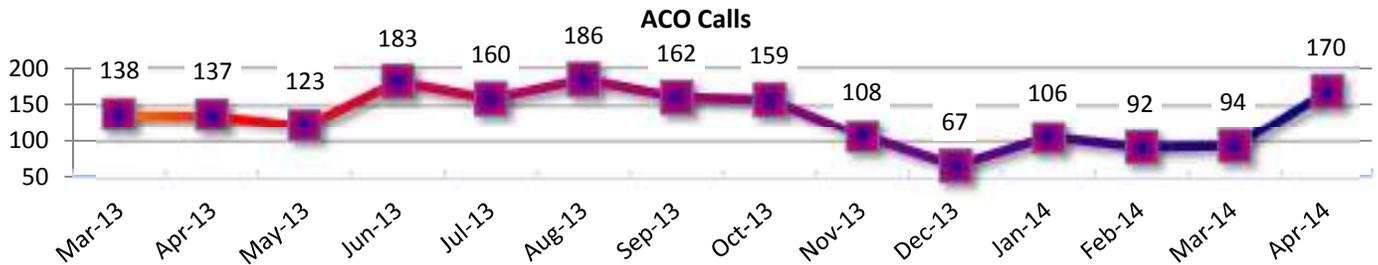
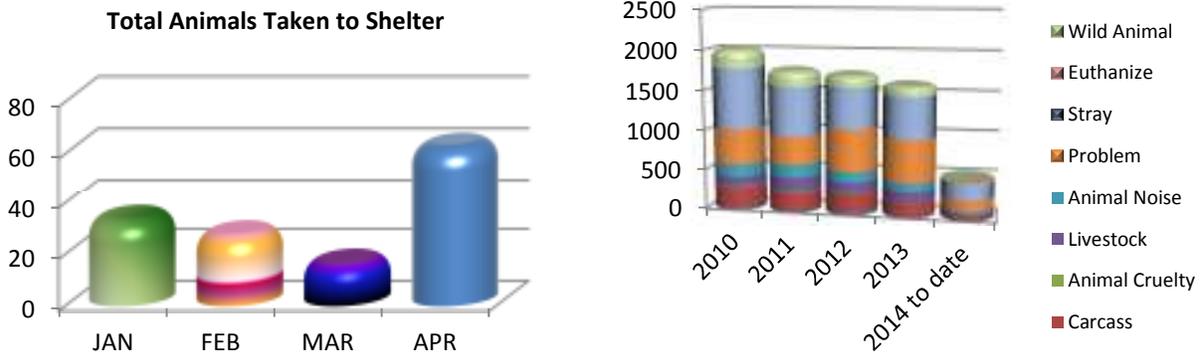
Our animal control officers work hard on several fronts. They are proactive in addressing dog licensing issues, contacting animal owners, issuing 'fix-it' tickets, and arranging for 'rabies clinics.' Herding goats, sheep, horses and cattle from streets and highways isn't easy. Picking up strays, scraping up animal carcasses and telling people they can't have some exotic pets (like rattlesnakes) isn't either. We call upon them to help prepare the parade routes during City celebrations like Art City Days, and to help direct traffic at major traffic accidents. We even call upon them to deliver equipment and supplies to other public safety officers when needed.

They are often under-appreciated, or even unappreciated for the job they do, and yet their contribution to our neighborhoods and to the public's safety is great. Far from being a "dog catcher" our ACOs handle what seems to be a never ending and wildly varied caseload every month. We can certainly assure you that they are greatly appreciated by our police officers for the jobs they are willing to do.

MAY 2014 - PUBLIC SAFETY REPORT

Animals Taken to Shelter:

Each month our Animal Control Officers take a variety of animals to the shelter. While most of the animals are either dogs or cats, occasionally an out-of-the-ordinary animal slips into the mix. Animals like guinea pigs and bunnies, chickens and goats... and other 'pets' that sounded like a good idea when they bought them, are often turned in to our ACOs when they are no longer wanted. Oddly enough there seems to be little correlation between the weather, the date or any predictable criteria that would indicate a direct bearing on the number of animals taken to the shelter.



Types of Animal Control calls vary from simple 'barking dogs' to the more complex investigations of animal abuse and cruelty. Some of those cruelty calls are very egregious, and photos from the crime scene are extremely graphic.

Fire Department:

The Fire Department (along with police) responded to a natural gas leak this past month. The leak began in the early morning hours when a gasket burst at the pressure reducing station on 400 West. The escaping gas sounded like a jet engine, and was deafening to hear. Police and Fire employees worked together in an effort to evacuate homes in the immediate area while they also closed down the area around the leak. Fortunately no one was injured and there was no other damage to surrounding homes or property.



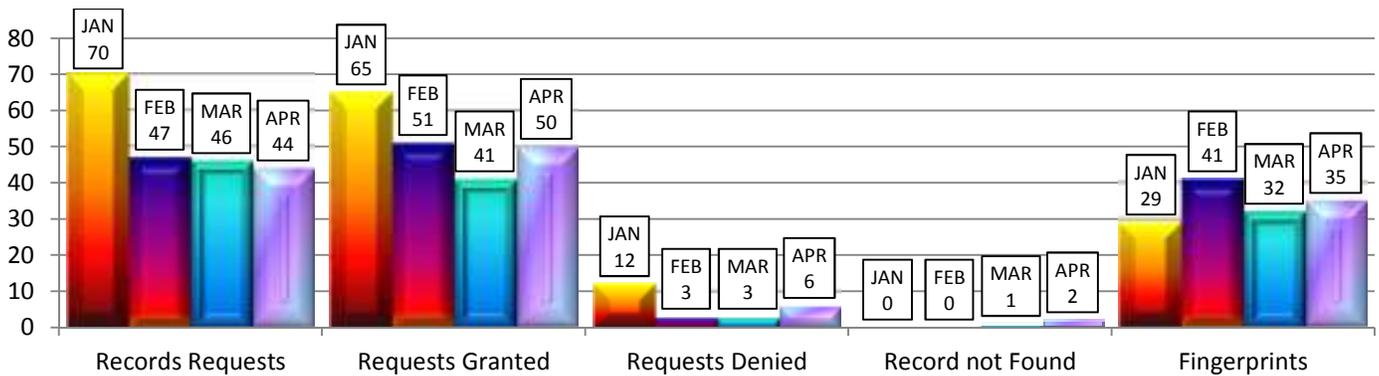
MAY 2014 - PUBLIC SAFETY REPORT

Drug collection box: In other areas of public safety, our medication disposal box continues to be a valuable resource for the community. To date, Springville has collected **148.63 pounds** of out-dated or no-longer-needed medications in our collection box. Citizens can dispose of unwanted medications any time, day or night, in the box. So many residents take advantage of the program that it has to be emptied regularly throughout the week.

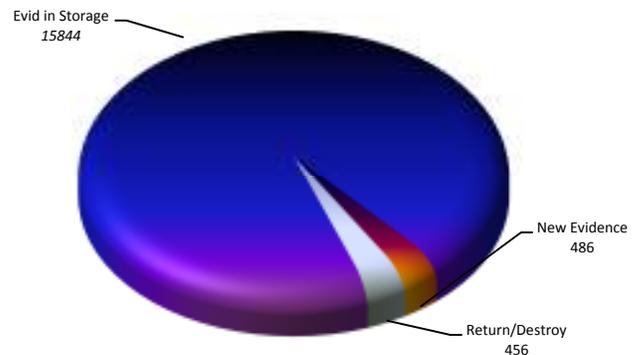


Disposal of old medication prevents the contamination of our environment and takes unneeded drugs out of the home where they might accidentally be ingested by children. We also assist with special 'clean out your medicine cabinet' events like the one at the end of the month, where people can drop off their old medications. (The most recent event took in nearly **100 additional pounds** of prescription medications!

Public Safety Records Requests: Dozens of requests for police reports come into the Department each month. Most of these are easily granted, and for a minimal fee, people can get their own copy of everything from an accident to a crime report by accessing the GRAMA form offered by the City.



Evidence Recovered:



One last note:

Officers arrested more than sixty suspects this past month. In one case the suspect began waving for an officer to stop and help him. When the officer did, the man told him he was having a "panic attack." Apparently the man had a court date, and since he was in possession of drug paraphernalia, spice and methamphetamine he became worried that his court hearing might not go in his favor. After checking him medically, and discovering the illegal items, it didn't go well for him. He (and his buddy) both ended up going to jail.

Springville City Monthly Department Report

Public Works – May 2014

Performance Management Statistics

	<u>FEB</u>	<u>MAR</u>	<u>APR</u>
• Administration - Customer Service Work Orders Received:	125	177	263
• Water - Leaks Repaired in the Water Distribution System	4	6	9
• Water Stopped Meters (current #/#fixed this month)	6/3		6/0
• Wastewater Collection - Footage of Sewer Pipe Televised:	9,202	13,417	9,145
• Wastewater Treatment Plant - Sewage Treated (mgd*)	3.19	3.62	3.48
• Engineering - In-house design projects:	10	7	7
• Streets - <i>Citizen Work Orders Completed**</i>	21	20	22

* (million gallons per day)

** (includes traffic sign & sidewalk replacements, street sweeping call-outs, pot-hole filling)

Significant Events

- **PW Administration:** Continued work with UDOT for the installation of a traffic signal on 400 S at 950 W. Assisted in the acquisition of land for
 - A future storm water detention basin at Spring Haven Farms (2600 W & 700 S)
 - The proposed roundabout at 400 South / 1300 East / Canyon Road
- **Engineering Division:**
 - Submitted Pressurized Irrigation and Sewer master plans and impact fee analysis documents to the Water Board. These master plan documents have also been sent to the Home Builders Association for review and comment and then taken to the City Council for adoption.
 - The 1500 W Sewer – Phase II project is completed.
 - The Phase II 36" transmission Pressurized pipeline design has commenced.
 - PI Pond will is anticipated to be completed in June 2014.
 - The 400 S 1300 E roundabout is out to bid. Results to be presented to the City Council on May 13, 2014.
 - Main Street sewer reconstruction project (400 S to 500 S) is currently underway, with completion prior to UDOT overlay of Main Street scheduled in June 2014.
 - The City will solicit bids for the 400 N & 900 E sidewalk project in early May.
- **Streets Division:** Completed the roadway crack sealing project filling 233,400 linear feet of roadway cracks in selected roadways throughout the City. Hauled in and stock-piled road base. Repaired drainage issues and repaved a section of roadway on Red Devil Drive. Completed two weekends of City Spring Clean-up.
 - **Recycling:** Over 1037 customers participating in the recycling program.
- **Water Division:** The Main Street Pipeline Replacement project is completed. The Burt Springs pumping station and the 900 S Well Improvements Project has been completed. Water Division crews spend many hours preparing Plat A ditches for the upcoming irrigation season.
- **Wastewater/Storm Water Division:** Cleaned 7,900 feet of sewer main pipeline. Cleaned and repaired 42 manholes and 7 storm drain catch basins. Sold 242 cubic yards of compost. Removed 23 tons of dirt and debris from City streets through street sweeping. Spent 67 man-hours mapping the City's sewer and storm drain system.

MINUTES FOR THE MEETING OF THE ARTS COMMISSION
OF THE CITY OF SPRINGVILLE, UTAH
443 South 200 East, Springville Utah 84663 – April 8, 2014 – 7:00 P.M.

CALL TO ORDER

The meeting was called to order.

Time: 7:02p

Present: Ginny Ackerson, Chuck Keeler, Debbie Allred, Julie Ahlborn, Daryl Tucker, Claudia Davenport, MariLee Allred, Donna Breckenridge, Ellen Clyde (DUP), Jessica Weiss (Museum), Dean Olsen (Councilman)

Absent:

Excused: Sandy Allison, Rita Wright, Delora Bertelsen

INVOCATION Ellen Clyde

PUBLIC COMMENT

Public comment may be written or verbal. All public comments are limited to 3 minutes and no action can be taken. Responses by the committee will be limited to reporting on official actions taken at previous meetings. At the committee's request, items presented during public comment may be added to the agenda of a future meeting of the committee.

CONSENT AGENDA

Motion: Approval of the Minutes of March 11, 2014. (Amended)

Action: Motion: Daryl T. Second: Claudia D. Motion Passed

COMMISSION BUSINESS/ACTION ITEMS

1. Chair's Report – Verbal or written report including: Chair Bertelsen
2. Staff Report – Budget Update – Chuck K. -
 - a. Fliers for Talent Festival given to Commission members to distribute.
 - b. Update on piano: for Talent Festival they generally rent 2 every year; to save money, it was proposed to buy an electronic piano which can be used at the Talent Festival as well as the Second Stage, Rec. Center programs, etc. The Parks & Recreation Board is willing to pay for half if the Arts Commission pays for half. (\$1300 would be the Commission's share.) Buying this piano will pay for itself in 2 years in saved rental fees, tuning fees, etc. This piano is priced at \$4700 (new). The vendor is willing to sell it to us for \$2500 (no tax). Ginny A. has been working with the vendor who has agreed to let us put a down payment now, with the remainder to be paid July 1. This payment schedule will allow the cost to be distributed between 2 fiscal years.
 - c. Half the chairs in the Rivoli have been installed by BYU people.
 - d. Sam Sagowa was originally asked to do the artist in residence for Art City Days, but he is not available. The Musettes were proposed as an alternate. With the Commission's approval, Chuck will move forward in asking them. (Commission voiced their approval). Ken Grier will be the Art City Day Parade Grand Marshall.
3. Policy Changes and Grant Funding Updates: - Chuck K.
 - a. Wording on the grant application has been changed to include the arts & humanities to encourage a broader applicant base.

- b. The Arts Commission budget for the last several years has been \$23,000. This year, \$25,000 was requested from the city council. For the 2014-2015 fiscal year, the Commission's budget will stay at \$23,000 but the library & museum (and any other department) grant requests will be allocated directly from the city council to those departments, rather than coming from the Arts Commission budget. This will effectively give the Commission \$4500 that will be available for other grant applicants.
 - c. Chuck highlighted the recent Easter egg hunt activity at the pool. Over 400 people attended. People had to take turns to participate so as not to exceed the pool occupancy.
- 4. Distribution of Grant Applications: - Chuck K.
 - a. Updated grant applications are now available. We need to try and expand our giving to new applicants wherever possible. July 1 is the grant application deadline and will be the deadline going forward. The Commission prefers to award grant money to fund activities in Springville or those benefit Springville members.
 - b. Next year, Springville will celebrate its 50th anniversary of Art City Days. Additional money will be allocated for Art City Days to fund a larger fireworks display, upgrade the float, bring in bigger name entertainment, etc.
- 5. Commissioner Reports – Verbal and/or written reports from members of the commission relating to areas of responsibilities.
 - a. Historical Society – Daryl T. – April 23 is the next historical society lecture: Frank Weight will be the presenter. He has conducted extensive research on another Springville missing soldier from WWII; this soldier was not originally listed as one of the soldiers killed or missing. His name will be added to local memorials. Frank will also be talking about the mystery of “lost” people in the cemetery. Some markers have deteriorated and more recent plat maps don't show the locations of these interments.
 - b. Arts in Education – Julie A. – Reported on Stephen Pratt's earlier presentation on a large photo installation using pieces created by his students and in conjunction with the Inside Out foundation. Pier 49 has given their tentative approval to have their south wall used as a possible installation site. However, as this building is a historical building, the Historic Preservation Committee and/or city council will likely need to be involved in the final site approval. Chuck K. will find out from the city council for sure. Other site options discussed included: Brian's Auto Supply (Napa) about using their wall, on one of the walls in the space between the Grace Bible Church & Napa Auto Parts (middle of the block). Pratt would like to install the pictures during the end of May so they would be up during Art City Days. The adhesive used in the installation is wheat paste. Pratt would use \$200 from his

classroom budget; he requested \$450 from the Arts Commission and the Inside Out foundation will cover the remaining \$350.

- c. Folkfest – Donna B. – Still working with same performing groups as in March: Australia, Bangladesh, Belgium, France, Indonesia, Lithuania, Morocco, Peru, Sierra Leone, South Africa, Taiwan. 3 groups have money in and visas; a couple are trying for tourists visas; next year another awesome Indonesian group is planning to attend they use masks, lights, etc. The mayor’s reception will be May 28 from 6:30-7:30 p.m. and the parking lot dance with the Folkfest dancers will be later that night. The Folkfest committee needs a Facilities Director. Contact Donna Breckenridge with referrals.
- d. Music/Concert Series and Talent Show – Ginny A. – Talent Show auditions will be held May 3, from 10 a.m.-3:30 p.m. – in the Grand Gallery at the Art Museum. April 13th Clara Hertado Lee (coloratura) will be performing. April 27th at 4:30 p.m. the Air Force Golden West Winds will be performing.
- e. Performing Arts – Daryl T. – Rehearsals are being held for Fiddler on the Roof (Art City Days production.)
- f. Library – Claudia D. – This year’s summer reading program will be science based and called Fizz, Boom, Read. The programming is planned – still working on titles. Claudia also expressed appreciation from the library for the Commission’s support in past years for helping to fund the summer reading program.
- g. Dance – Debbie – no report
- h. Public Relations – no report – new PR board member needed; Donna will check with Meg Grierson as a possible option.
- i. Historian – Ellen C. – no report. Any items (photos, programs, articles, reports) from Commission funded programs/events for the past year needs to be given to Sandy or Ellen as soon as possible for the scrapbook.
- j. Secretary – MariLee A. – Requested updated contact info from Commission members for Commission directory.
- k. Graphic Arts/Museum/Children’s Art Festival – Jessica W. – Jessica expressed the museum’s continued interest in supporting and partnering with other arts entities/programming.
- l. Statues to Live By – Chuck K. - Cleaning & maintenance of statues in years past has been done by hired professionals. Chuck has put together cleaning kits and enlisted volunteers to help clean the statues. This year, there were a number of scouts who helped clean the statues as part of an Eagle Scout project.

FUTURE AGENDA ITEMS -

1. The committee to approve by motion, items to appear on future agendas.

Motion:

Action: Move _____ Second _____ Voice Vote _____ Pass/Fail

FUTURE MEETINGS

1. The commission to approve the location, date and time of the next regular meeting of the commission to be: May 13, 2014

ADJOURNMENT

1. The meeting was adjourned by motion. Time: 7:58 p.m.
Action: Motion: Claudia D., Second: Daryl T., Motion Passed

Copies of the agenda were posted at the Springville Community Services Building on April 4, 2014 and distributed to the media in accordance with Utah State law.

- Chuck Keeler, Director

In compliance with the Americans with Disabilities Act, the City will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Recreation Director at (801) 489-2730 at least three business days prior to the meeting.

Springville Public Library Board of Trustees Regular Meeting
Board Meeting Room, located on the 2nd Floor of the Springville Library
February 13, 2014 7:00 p.m.

Present: Pam Vaughn, Ann Kronmiller, Jenette Swain, Janet Johnson, Joey Franklin, MariLee Allred, Keith Leatham, Betsy Hopkins, Karen Ellingson, Margy Layton, Chris Sorensen

I. Approval of January minutes and February agenda

Chris Sorensen offered first motion to approve minutes. Motion 2nd by Jenette Swain. Council voted unanimously to approve minutes.

II. Foundation report—Roger Layton

February agenda amended to move Foundation Report to March (Roger Layton not in attendance). 1st motion to amend by Karen Ellingson, 2nd by Margy Layton. Unanimously approved.

Before moving to item three, each member of the board introduced themselves briefly for the sake of new members of the board.

III. Friends of the Library Report—Jenette Swain

Jenette reviewed library bank statements and passed Central Bank Statement around the table so board could review the numbers. Group discussed the need for having regular schedule for making deposits into the library account. Janet Johnson suggested making the deposit right after the board meetings. Ending Balance for January: \$3854.72

Board then discussed briefly the policy regarding the library accepting used book donations from the community. Pam clarified that the library will accept books in good condition.

IV. City Council

- a. Update on information from the city regarding or of interest to the library

Chris Sorenson expressed appreciation for MariLee Allred's presentation to City Council about the state of the library.

V. Director's report—Pam Vaughn

- a. Update on activities and/or issues at the library

Pam expressed the library's need for a volunteer who can mend books. Preferably someone who can come in once a week, perhaps a few hours on a particular day. Someone who could go through the children's books and check for repairs.

MariLee Allred suggested we put that call for a volunteer on the Facebook page. Jenette suggested putting a call for volunteers in the city newsletter.

Pam expressed appreciation for Mayor's visit to Olympic themed night at the library.

Discussion about value of having city council members coming to library activities like family night to mingle with the community that comes to the library. A good way for city leaders to get to know citizens and vice versa.

Discussion about Maker's Space: BYU students will come in and teach classes on the Macs (Photoshop and Illustrator etc). We need to advertise that better.

Margy Layton mentioned value of connecting with Chamber of Commerce.

Report on hiring process for new librarian. After initial round, Pam has decided to broaden the search and leave it open a few more weeks to see who what turns up. Lots of entry level applicants. Not very many with supervisory experience.

VI. Officer Appointments for 2014 – Secretary

Keith Leatham and Joey Franklin still waiting on approval from mayor and city council.

Margy 1st motion to table appointments until approval is granted.

Betsy 2nd motion to table appointments.

Motion approved unanimously.

VII. New board member recommendations

Discussion of applicants and who to recommend. There was a discussion of geographic and demographic diversity needs on the council and the desire to have representations from around Springville from citizens at a variety of stages of life. More discussion about the possibility of volunteers who aren't selected for the board instead joining the library foundation.

Discussion arrived at having Tom Smith's name be presented for board membership, and the other two applicants recommended for library foundation membership.

Motion to Adjourn. 1st by Jenette. 2nd by Janet. Motion unanimously approved.

Notice of Special Accommodations:

In compliance with the Americans with Disabilities Act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Library Director [801.489.2720](tel:801.489.2720) at least three business days prior to this meeting. Notice of Electronic or telephone participation: Electronic and telephone participation is not available for meetings of this public body. Other information: This meeting was noticed in compliance with Utah Code 52.4.202 on or about January 2, 2014. Agendas and minutes are accessible through the Springville City website at www.springville.org/agendasminutes and through the Utah Public Notice Meeting website at www.utah.gov/PMN/index.html. Email subscriptions to the Utah public meeting notices are available through their website.

Contact information: Betsy Hopkins: betsy.spackman@gmail.com Secretary, Library Board of Directors. The next meeting for the Library Board of Directors is scheduled for January 9, 2014



SPRINGVILLE CITY PARKS & RECREATION BOARD

Minutes of the meeting held on March 27, 2014
Community Services Building – 443 S 200 E– 6:30 p.m.

CALL TO ORDER: Meeting called to order by Lisa Willey at 6:36 p.m.

APPROVAL OF THE MINUTES: Harold Davis made a motion to approve the amended minutes of the meeting held on February 27, 2014. Julie Kappas seconded the motion. Vote was unanimous in the affirmative.

PUBLIC COMMENT: Harold visited some community gardens in West Lafayette, Indiana. Kim Francom has been looking at City properties that have a water source for possible sites for gardens.

ARBOR DAY: Program is at Brookside Elementary. Julie will do t-shirts again. Non-candy prizes are desired such as seedlings, pool passes, coupons and SOS Drug likes doing ice cream cone coupons. Lisa will get some seed packets.

PROPOSALS FOR BANKS OF HOBBLE CREEK THROUGH COMMUNITY PARK: Michael Mills (CUWCD) did a power point presentation on Hobble Creek Restoration. The following is a synopsis of the presentation:

Hobble Creek has been selected as most promising area for spawning the June sucker. Lower Hobble Creek restoration was completed in 2008. This project increased width of river corridor & improved interface with Utah Lake, restored banks & plant vegetation, and added meanders & structure to increase aquatic habitat. This project is south of Camelot. There are two large berms that provide trail access. UTA did the construction work. This whole area floods. The berms keep water from going onto other properties. There is public access to this area and public use is encouraged.

CUWCD's desire is to do more improvements to Hobble Creek. They have opportunity to add water to Hobble Creek from an area east of Wayne Bartholomew Family Park. They have been adding water to the Provo River for twenty years now. Water comes from a pipe out of Strawberry Reservoir. They added four thousand acre feet of water to Hobble Creek in 2013 from the Hobble Creek Valve Station on 400 East. The goal is to maintain summer flows around 10-20 cfs.

Their plan is to improve habitat. There is a lot of debris and trees in some areas of the creek. They will focus on debris removal, bank restoration, trees and vegetation on banks, add boulders for steps for fishing access, and make banks more inviting to encourage people to use the area. They have been talking with Alex Roylance and Jeff Anderson about improving the banks through the community park. Their idea is to reroute the creek so it becomes an amenity to the park. There will be gentle berms instead of steep banks. They will need to go through a lot of studies and designs before work would actually start in maybe 6-8 months. The funding is already in place for this project.

The benefits of this restoration will be improved health & aesthetics of Hobble Creek, increased fish population & habitat diversity, trails & improved access to the creek, increased channel capacity to mitigate flood issues in the area, and to help Hobble Creek become an attraction & community resource.

This presentation is informational for the board. There could be an action item next month. CUWCD could provide some funds for maintenance of developed improvements. There is not much maintenance with natural systems. This could be a ten year process before it is completely finished. Community support is very

important. They could take the board on a tour of what they did in Ogden city.

DISTRITUBION OF COUNTY RECREATION GRANT FUNDS: Chuck Keeler stated that the grant amount this year is \$17,381.28. Museum may have interest in these funds. The decision is up to the City Council. Alex and Chuck discussed some possibilities for using the grant funds; concrete repair at Arts Park, dirt for infields, new electronic piano at Art Shop, rodeo grounds sewer line, splash pad nozzles replacement, Art Shop floor refinishing and repair, soundproofing between Art Shop and offices and new boiler at pool. Harold Davis feels like rodeo grounds need more funds for improvements. Julie also feels that there is a return on the money spent at the rodeo grounds. Lisa Willey thinks we need to get the biggest bang for the buck; splash pad nozzles makes sense because of volume of people that visit there. Some board members don't want to see money put into a new pool boiler if the pool ends up coming down in the near future.

PARKS UPDATE: Dick Sumsion said that contractor's group has come up with \$50,000 for the monument. Rugby, lacrosse and soccer has requested field use. They can't use them in the spring because of work on the fields. Fields will be ready in the fall. Outlook project is 240 twin homes west of Loves. They project it being done within a year. Housing authority is building apartment complex on Main Street where the church was burned down. Julie wanted to know if there will be fields at the new Jr high. There will be fields (not baseball) and tennis courts. Old Jr high will be used for state training.

RECREATION UPDATE: no report

ACTION ITEMS:

Lisa Willey made a motion to recommend to the City Council to allocate grant funds as follows: \$1381.28 for electronic piano, \$4000 for splash pad nozzles, \$5000 for rodeo grounds and \$7000 for the ball fields. Lynn Bartholomew seconded the motion. Vote was unanimous in the affirmative.

ADJOURNMENT: Meeting adjourned at 8:22 p.m.

NEXT MEETING: April 24, 2014

ATTENDANCE: Lisa Willey, Katie Sosa, Harold Davis, Julie Kappas, Lynn Bartholomew, Gary Hooper

CITY REPS: Chuck Keeler, Alex Roylance, Chris Creer, Teresa Tipton (Kim Francom excused)

VISITORS: Lee Baxter & Russ Finley- Department of the Interior, Michael Mills, Chris Elison & Nathan Segeberg- CUWCD, Wade Ashby, Jackie Nostrom & Jake Nostrom- Hobble Creek Riding Club.

Spanish Fork/Springville Airport Board Meeting Minutes
Held Springville City Council Work Room
April 3, 2014 4:00 pm

Board Members in Attendance:

Doug Ford - Spanish Fork
Matt Taylor – Chairman - Spanish Fork
Keir Scoubes – Spanish Fork Councilman
Dean Olsen - Springville Councilman
Clair Anderson – Springville

Staff:

Cris Child – Airport Manager
Bruce Riddle – Springville City Finance
Dave Bradford - Airport Facilities Manager
Cory Pierce – SF City Engineering Dept.
Jason Sant - SF City Assistant Attorney
Dave Anderson – SF City Planner

Absent/Excused:

Brian Park - Springville

Public Attendees:

Ed Helmick - Diamond Flight Center Jim Mellor Steve Wilson - Utah Aviation Services
Gordon Jacobs - ImSar

Item 1. Minutes from the March meeting. A motion to approve the minutes was made by Clair Anderson and seconded by Doug Ford. The vote was unanimous.

Item 2. Facilities Report. Cris Child reviewed with the Board several of the projects undertaken at the Airport over the past several years.

Item 3. Financial Report. The attached Financial Report was presented by Bruce Riddle. A motion to approve the financial report was made by Dean Olsen and seconded by Clair Anderson. The vote was unanimous in favor.

Item 4. Progress Report Land Acquisition and Runway Shift. Cory Pierce reported that Goran will be starting Phase 2 construction on April 14th and construction will continue through mid July. Phase 3 will begin in the next annual FAA grant cycle.

Item 5. Airport Development Requests for Proposals. The area along Main Street as well as the 10 Acre pasture South of the Airport are potential sites for development of Airport Hangars and Commercial space. Requests for proposals from interested developers will be prepared over the next few weeks and will be distributed to the Board members for comments and review.

Item 6. Trapnell Hangar 73 Entrance Proposal. Continued to the May Board Meeting.

Item 7. Ground Lease Agreement modification. The attached modification to section “XIV RIGHT OF ENTRY AND INSPECTION” in the Hangar Ground Lease was presented to the board by Jason Sant. A motion was made to recommend the change to the City Councils by Doug Ford and seconded by Clair Anderson. The vote was unanimous in favor

Other Items:

- 1- The board was informed of plans to hold the Fall Utah Airport Operators Conference at our Airport in September.
- 2- Jim Mellor requested that the approval of his Hangar Construction site be expanded to include a 2nd option to locate the Hangars across the ditch to the South if he is unsuccessful in getting approvals to move the ditch. A motion was made to approve the request by Clair Anderson and seconded by Doug Ford. The vote was unanimous in favor

Meeting was adjourned at 5:57 pm. Next meeting will be held at 4pm May 1, 2014.

Modification to Hangar Ground Lease Agreement

Existing Paragraph:

XIV RIGHT OF ENTRY AND INSPECTION.

Lessor hereby reserves the right to enter into and upon the leased premises and any improvements thereon at all reasonable times and for all reasonable purposes without prior notice. The airport manager or his designated representative shall exercise this right.

Proposed Paragraph:

XIV RIGHT OF ENTRY AND INSPECTION.

Lessor hereby reserves the right to enter into and upon the leased premises and any improvements thereon at all reasonable times and for all reasonable purposes with seven (7) days prior notice to the Lessee. Lessor will also provide the Lessee with the opportunity to be present when entry is made upon the leased premises. The airport manager or his designated representative shall exercise this right.

**Spanish Fork / Springville Airport
Financial Report
Period Ended February 28, 2014**

Revenues

General Fund revenues in February were \$365 coming primarily from interest earnings and tie down fees. Year-to-date revenues are \$98,825, which is approximately 99% of budgeted revenue with 67% of the budget year transpired.

In the CIP Fund, there were revenues of \$270 in February coming from state and federal grant reimbursements. The year-to-date capital fund revenue total is \$1,102,602.

Expenditures

General Fund expenditures for February were \$3,159. Expenditures included management contract fees, and day-to-day operating expenses. Year-to-date expenditures are \$48,980, which is approximately 51% of budgeted expenditures with 67% of the budget year transpired. As of the end of the reporting period, there was a \$49,846 operating surplus.

There were capital expenditures of \$374,177 recorded in the CIP Fund in February. Total capital expenditures to date are \$915,175.

SPRINGVILLE CITY CORPORATION

BALANCE SHEET

FEBRUARY 28, 2014

AIRPORT TRUST FUND

ASSETS

83-1111000	CASH - AIRPORT TRUST	268,724.04	
83-1162000	PTIF FUND - AIRPORT	123,652.23	
83-1190000	CASH ALLOCATION FROM GENERAL F	(292,195.30)	
83-1311000	ACCOUNTS RECEIVABLE	8,632.11	
	TOTAL ASSETS		<u>108,813.08</u>

LIABILITIES AND EQUITY

LIABILITIES

83-2110000	ACCOUNTS PAYABLE	1,327.53	
	TOTAL LIABILITIES		1,327.53

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
83-2951000	BEGINNING OF YEAR	57,640.01	
	REVENUE OVER EXPENDITURES - YTD	49,845.54	
	BALANCE - CURRENT DATE	107,485.55	
	TOTAL FUND EQUITY		<u>107,485.55</u>
	TOTAL LIABILITIES AND EQUITY		<u>108,813.08</u>

SPRINGVILLE CITY CORPORATION
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
83-3600-610 AIRPORT INTEREST EARNINGS	48.07	472.01	500.00	27.99	94.4
83-3600-631 AIRPORT RENTALS	6.03	76,652.01	75,911.00	(741.01)	101.0
83-3600-632 AVIATION FUEL TAX	.00	1,407.69	3,000.00	1,592.31	46.9
83-3600-633 AIRPORT TIE DOWN FEES	248.75	9,843.75	10,000.00	156.25	98.4
83-3600-640 FUEL FLOWAGE FEES	.00	4,759.76	6,000.00	1,240.24	79.3
83-3600-690 AIRPORT MISC REVENUE	.00	1,360.00	.00	(1,360.00)	.0
83-3600-691 PENALTIES	62.45	303.61	250.00	(53.61)	121.4
TOTAL MISCELLANEOUS REVENUE	365.30	94,798.83	95,661.00	862.17	99.1
<u>CONTRIBUTIONS & TRANSFERS</u>					
83-3800-650 LEASE REVENUE	.00	4,026.36	4,000.00	(26.36)	100.7
TOTAL CONTRIBUTIONS & TRANSFERS	.00	4,026.36	4,000.00	(26.36)	100.7
TOTAL FUND REVENUE	365.30	98,825.19	99,661.00	835.81	99.2

SPRINGVILLE CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
83-4000-150	BAD DEBT EXPENSE	.00	.00	1,000.00	1,000.00 .0
83-4000-230	TRAVEL, DUES & CONVENTIONS	.00	1,299.63	3,400.00	2,100.37 38.2
83-4000-240	OFFICE EXPENSE	.00	95.44	1,200.00	1,104.56 8.0
83-4000-250	AIRPORT SUPPLIES	.00	.00	1,000.00	1,000.00 .0
83-4000-251	VEHICLE FUEL	.00	480.61	1,200.00	719.39 40.1
83-4000-260	BUILDINGS & GROUNDS	1,158.74	10,239.80	17,500.00	7,260.20 58.5
83-4000-310	PROFESSIONAL FEES	.00	3,800.00	4,000.00	200.00 95.0
83-4000-330	PROFESSL FEES-MANAGEMENT CONTR	2,000.00	16,000.00	24,000.00	8,000.00 66.7
83-4000-340	PROFESS FEES -MAINTENANCE CONT	.00	17,064.17	34,000.00	16,935.83 50.2
83-4000-510	INSURANCE & BONDS	.00	.00	8,100.00	8,100.00 .0
	TOTAL EXPENDITURES	3,158.74	48,979.65	95,400.00	46,420.35 51.3
	TOTAL FUND EXPENDITURES	3,158.74	48,979.65	95,400.00	46,420.35 51.3
	NET REVENUE OVER EXPENDITURES	(2,793.44)	49,845.54	4,261.00	(45,584.54) 1169.8

SPRINGVILLE CITY CORPORATION

BALANCE SHEET

FEBRUARY 28, 2014

AIRPORT CIP FUND

ASSETS

85-1190000	CASH ALLOCATION FROM GENERAL F	238,260.10	
	TOTAL ASSETS		<u>238,260.10</u>

LIABILITIES AND EQUITY

LIABILITIES

85-2110000	ACCOUNTS PAYABLE	50,198.00	
	TOTAL LIABILITIES		50,198.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
85-2951000	BEGINNING OF YEAR	635.79	
	REVENUE OVER EXPENDITURES - YTD	<u>187,426.31</u>	
	BALANCE - CURRENT DATE	<u>188,062.10</u>	
	TOTAL FUND EQUITY		<u>188,062.10</u>
	TOTAL LIABILITIES AND EQUITY		<u>238,260.10</u>

SPRINGVILLE CITY CORPORATION
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

AIRPORT CIP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS & TRANSFERS</u>					
85-3800-331 GRANTS FROM STATE AND FEDERAL	270.00	902,601.79	3,888,333.00	2,985,731.21	23.2
85-3800-611 TRANSFER FROM CITIES	.00	200,000.00	200,000.00	.00	100.0
TOTAL CONTRIBUTIONS & TRANSFERS	270.00	1,102,601.79	4,088,333.00	2,985,731.21	27.0
TOTAL FUND REVENUE	270.00	1,102,601.79	4,088,333.00	2,985,731.21	27.0

SPRINGVILLE CITY CORPORATION
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 8 MONTHS ENDING FEBRUARY 28, 2014

AIRPORT CIP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL EXPENSE</u>					
85-5000-804 RUNWAY EXTENSION 12/30 (GRADIN	374,177.03	799,519.99	2,388,889.00	1,589,369.01	33.5
85-5000-805 RUNWAY EXTENSION 12/30 (PHASE	.00	115,655.49	1,277,776.00	1,162,120.51	9.1
85-5000-806 APRON RECONSTRUCTION PHASE II)	.00	.00	450,000.00	450,000.00	.0
TOTAL CAPITAL EXPENSE	374,177.03	915,175.48	4,116,665.00	3,201,489.52	22.2
TOTAL FUND EXPENDITURES	374,177.03	915,175.48	4,116,665.00	3,201,489.52	22.2
NET REVENUE OVER EXPENDITURES	(373,907.03)	187,426.31	(28,332.00)	(215,758.31)	661.5

1 **MINUTES OF THE SPRINGVILLE CITY WATER BOARD**

2
3 Tuesday, April 8, 2014
4 6:30 a.m.
5 110 South Main Street
6 Springville, Utah 84663
7

8
9 **ATTENDANCE**

10
11 Councilmember
12 Richard Child

Secretary
Darlene Gray

13
14 Board Members
15 Alton Beck
16 Nile Hatch
17 Calvin Crandall (6:41)
18 Rod Andrew (6:39)

City Staff
Brad Stapley – Public Works Director
Shawn Barker – Water Superintendent
Noah Gordon - Engineer

19
20 Chairperson Rollin Hotchkiss was excused. Mr. Beck opened the meeting at 6:37 AM. Mr. Beck indicated that there
21 was not a quorum so no action could be taken.

22
23 Mr. Beck referred to the treatment of sewer and asked where the affluent goes. Mr. Gordon responded that it flowed
24 into Little Spring Creek past Valtek and eventually into Utah Lake. Mr. Beck stated that there was no mention of any
25 future on the affluent with the clean water act. Mr. Gordon indicated that the information he was presenting was
26 specific for waste water collection and was separate from the master plan for treatment plant; expansion, etc. He
27 added that the two plans were separate and did not touch upon treatment; quality or other subjects in this study.

28
29 Mr. Andrew was in attendance at 6:39 am.

30
31 Mr. Gordon explained the model and asked how long ago it had been created. Mr. Hatch responded that it had been
32 done several years ago. Mr. Gordon stated that periodic updates should have been done and added that they had not
33 touched upon the use of affluent in the irrigation system.

34
35 Mr. Crandall was in attendance at 6:41 am.

36
37 Mr. Gordon stated that it was a question of how clean the water is and who the water belonged to. Mr. Child asked if
38 water shares would have to be used to use the system. Mr. Stapley explained that if the water is captured prior to
39 leaving the waste water plant boundaries, it could be used. Mr. Crandall asked what the boundaries were. Mr. Stapley
40 stated that the property of the plant was the boundaries. He indicated that the problem was using it as secondary water
41 there would have to be on-site storage and then pumping enough water to use in the system. He stated that they found
42 it would be cheaper to have an irrigation pond. Mr. Crandall stated that the water must be pressurized. Mr. Gordon
43 stated that there were significant issues with pressurizing the system.

44
45 Mr. Beck indicated that there was a quorum and stated the minutes from the March 25, 2014 meeting could be
46 reviewed. Mr. Crandall made the motion to approve the minutes. Mr. Hatch seconded the motion. The vote to
47 approve the March 25, 2014 minutes was unanimous.

48
49 Review of culinary water master plan and impact fee analysis.

50 Mr. Beck asked if the Water Master Plan had been presented to the HOA. Mr. Gordon indicated that it had not. Mr.
51 Stapley reported that the major cost of the pumping had been removed. Mr. Barker added that the \$5 million would
52 be saved. Mr. Hatch stated that Mayor Clyde wanted a report of the pricing, but he has not seen the data. Mr. Barker
53 indicated that a request for the information had been made to Connie Park, Utility Billing clerk.
54

1 Mr. Beck asked if the City Council approved the price structure for the canyon water users. Mr. Stapley responded in
2 the affirmative. Mr. Hatch stated that he thought it was the right and a fair process. Mr. Crandall stated that was okay
3 because of the process.
4

5 Mr. Beck asked Mr. Barker for a water report of the springs and wells. Mr. Barker reported that Spring Creek was
6 low because of draught conditions, but everything else was average. He added that water was not typically seen
7 coming out of the Bartholomew pond.
8

9 Mr. Beck asked if there was anything else on projects that the Board members needed to know about. Mr. Stapley
10 reported that the water project on Main Street was almost done. Mr. Beck asked if a contract had been awarded. Mr.
11 Stapley indicated that it had and added that Mr. Gordon was scheduled to have a pre-construction meeting today. Mr.
12 Gordon added that the 1500 West sewer line project was almost done also. Mr. Crandall asked where the project
13 started and ended. Mr. Stapley identified the project starting from Center Street to 900 South.
14

15 Review of Sewer Master Plan and Impact Fee Analysis.

16 Mr. Gordon presented the Master Plan update. During the review, he explained that the Impact Fee Analysis could
17 only project out for ten (10) years. Mr. Gordon displayed maps showing the existing sewer collections systems and a
18 map showing the modeled sewer infrastructure. He explained the looping of water lines and stated that the modeled
19 truck lines were ten-inches or larger. However, some areas may have eight-inch lines which is the State's minimum
20 size. Mr. Crandall asked if the heavier pipe was because they were under pressure. Mr. Gordon indicated that the
21 pipes had gaskets, but not pressurized.
22

23 Mr. Gordon displayed the sewer drainage basins map, explaining that the boundaries were based on how the eight-
24 inch mains flowed. He explained the instantaneous flush model. He referred to Provo City having to deal with this
25 because of large events at the Marriott Center or Cougar Stadium.
26

27 Mr. Beck asked Mr. Stapley if he had received Mr. Hotchkiss's email regarding why bigger pipes were being
28 installed. Mr. Gordon explained that the modeling indicated that most of the inflow had been eliminated, but the
29 infiltration could not be completely eliminated.
30

31 Mr. Gordon indicated that most of the City has high water and displayed the Ground Water and Potential I & I chart.
32 He added that most of the infiltration was from older pipes and laterals. He indicated that he did see that infiltration
33 could be eliminated completely.
34

35 Mr. Stapley reported that City crews had been working on 8-10,000 linear feet of sewer line per month. He indicated
36 that the City has 126 miles of sewer lines. Mr. Hatch stated that there was a bad storm that caused a risk of dumping
37 untreated water into the system. He asked if that could occur now. Mr. Gordon stated that the City's maintenance
38 crew has not seen those issues that were seen in 1998. He added that they were also trying to correlate rain data with
39 plant data. Mr. Gordon explained that once the ground is saturated, water in the system would go through infiltration
40 and not inflow. Mr. Stapley reported that maintenance crews would be televising about 26-miles of sewer each year.
41 Mr. Hatch indicated that would be a testament of how well the plant was doing.
42

43 Mr. Beck asked if anyone who reviewed the document had any comments. There were no comments.
44

45 Mr. Gordon displayed the Model Assumptions and explained that the maximum flow was determined as $q/Q=75\%$.
46 He continued by displaying the Existing Deficiencies Projects and identified those areas; i.e. Main Street and 900
47 South; 1750 West and 400 South, etc. He indicated that those areas would still have problems at build out.
48

49 Mr. Gordon discussed the IFFFP Impact Fee Facilities Plan. Mr. Stapley stated that most plants had tried to expand
50 because of State law.
51

52 Mr. Gordon displayed and discussed the Impact Fee Analysis Executive Summary. He indicated that this must meet
53 State law and this would be what would be presented to the City Council. He indicated that this reflected the
54 maximum allowable impact fee based on the data. Mr. Gordon stated that the City Council might decide to charge
55 less than the recommended fee, but they could not charge more. Mr. Crandall asked what the current connection fee
56 was. Mr. Gordon stated that the current fee is \$1,619.00 which would decrease to \$1,426.00. Mr. Hatch asked if that
57 amount would cover the cost of the system. Mr. Stapley stated that the connection fee was not supposed to cover the

1 cost of the system; that was included in bonding costs. Mr. Gordon indicated that could cover cost for about 10 years,
2 but if a larger pipe has to be installed and a smaller pipe was charged, the connection fee would not cover the cost.
3

4 Mr. Stapley stated that he would need a recommendation to take to the City Council regarding the Sewer Master Plan
5 and Impact Fee Analysis. Mr. Hatch asked what Mr. Stapley's judgment was on both the Master Plan and the
6 Analysis. Mr. Stapley responded that based on the constraints, it was a good plan. Mr. Crandall stated that it was
7 okay, with the caveat regarding not being able to cover the expenses. Otherwise, his recommendation would be to
8 approve the plan.
9

10 Mr. Beck made the motion that the Springville Water Boards agreed with the premise and recommendation found in
11 the Water Master Plan. We also concur with the analysis completed in the Impact Fee Analysis Report. We advise
12 the City Council to accept the recommendations in the Culinary Water Master Plan and the reduced impact fees found
13 in the Impact Fee Analysis Report. Mr. Crandall seconded the motion. The vote was unanimous.
14

15 Mr. Beck stated that the Board would meet again on April 22, 2014 to discuss the pressurized irrigation plans.
16

17 With nothing further to discuss, Mr. Hatch moved to adjourn the meeting. Mr. Andrew seconded the motion.
18

19 *Adjourn* – The meeting adjourned at 7:34 a.m.
20
21
22
23
24
25
26

1 **MINUTES OF THE SPRINGVILLE CITY WATER BOARD**

2
3 Tuesday, April 22, 2014

4 6:30 a.m.

5 110 South Main Street

6 Springville, Utah 84663

7

8
9 **ATTENDANCE**

10
11 **Councilmember**

12 Richard Child

11 **Secretary**

12 Marcie Clark

13
14 **Board Members**

15 Alton Beck

16 Nile Hatch

17 Calvin Crandall – 6:38 am

18 Rollin Hotchkiss – 6:42 am

19 Rod Andrew

14 **City Staff**

15 Brad Stapley – Public Works Director

16 Shawn Barker – Water Superintendent

17 Marty Beaumont – Consultant Engineer (JUB)

20
21
22 The minutes from the April 8, 2014 meetings were reviewed. Mr. Beck opened the meeting in the absence of Mr.
23 Hotchkiss. Mr. Hatch made the motion to approve the minutes. Mr. Andrew seconded. All were in favor.

24
25 Mr. Beck turned the time over to Marty Beaumont, Consultant Engineer from JUB Engineers, who has been heavily
26 involved in our pressurized irrigation and pond construction.

27
28 Mr. Beaumont gave some background on how the City came up with the partial pressurized irrigation system. The
29 Impact Fee Facilities Plan was teamed up with Lewis Young Robertson & Burningham. We provided them the
30 information so they could finalize the report. It started back in 2001 when the City started to contemplate the overall
31 system. In 2006, Hansen Allen & Luce, Inc. updated the Water Master Plan and recommended to city council that a
32 partial pressurized irrigation system be put in in the west fields, in order to decrease the demand on the culinary water
33 system. JUB then took that original master plan from 2006 and modified it, based on HAL's recommendations to
34 acquire water from springs in the west fields and pumping it. JUB looked at moving the pond up to decrease the
35 mechanical parts to the system. Eventually they come up the property there at Bartholomew's pond at the mouth of
36 the canyon. It was perfect elevation, so there are no PRV's, no pumps currently needed on the system. There will be
37 fewer wells and tanks needed by doing this. Mr. Beaumont reviewed the velocity and pressure of the water at peak
38 times and at build out. The 30" trunk line should have 7 feet per second. JUB took the current zones of the City and
39 looked at irrigable land in each zone, then applied the state's standards for irrigation to those areas. The schedule is
40 to have the pond constructed at the mouth of the canyon, then install the 36" and 30" main lines down through town
41 to 950 West and have it operable in 2016. Last year we did all the tie-ins into existing infrastructure in the west
42 fields. According to the chart, the startup area consists of about 155 acres of irrigable land, which is fairly small.
43 There is going to be about 1800 acres of irrigable land eventually. We're at less than 10% at start up. We're putting
44 in about 21,000 feet of pipe; about 4 miles. We're not providing water to fields that use flood irrigation. It's for
45 developed property (residential users). We will have the potential to connect larger areas like parks and churches, but
46 to start it will just be for residents. Mr. Crandall asked about the possibility of farmers using it. Mr. Beaumont stated
47 that the model wasn't designed to allow that.

48
49 Some of the north portion and the area west of I-15 will not have pressurized irrigation. The pipelines have not been
50 extended across the freeway. Those bores are not being done. Mr. Beaumont believes there is an 18" and 24" pipe
51 projected to go across the freeway for build-out that will be paid for with impact fees.

52
53 Mr. Hotchkiss mentioned that the pond seems to be pretty small. How long before the pond is drained? Mr.
54 Beaumont stated that the pond has 34 acre feet of water. The design of the system at build out only requires 15 acre
55 feet. The demands on the system will be around 19 cfs on peak day flows. That means on a peak day, hot summer
56 day, we'll have 20 cfs flowing into the pond, 33 cfs potentially going out; fluctuation about 4-5 feet on the pond.

April 22, 2014

Draft

1 The pond was oversized for recreation, not irrigation purposes. The concept was to use it as an urban fishery. The
2 beach was extended approximately 450' for people to come and play in the water and sand. It will be a nice amenity
3 to the City.
4

5 If there is a need to provide pressurized irrigation to feed other parts of the city, we have capacity in the pipe and the
6 pond to do that. A 36" pipe was put in instead of a 30" pipe for that purpose.
7

8 Mr. Hotchkiss asked where the 20 cfs comes from. Mr. Beaumont explained there are two means; water comes from
9 the City diversion that comes out of Hobble Creek, then through the Highline ditch, then a 24" pipe was installed
10 from the debris basin down into the pond. We've also worked with the irrigation company on the
11 Mapleton/Springville lateral. It will be connected to the 36" pipeline eventually. CUP is bringing a pipeline from
12 Mapleton down through The Rivers Subdivision.
13

14 Mr. Hotchkiss asked what Hobble Creek will look like. Will there be any water in it? Mr. Stapley explained how
15 water comes back into Hobble Creek at the Swenson Dam. Mr. Beaumont explained City diversion is totally
16 dammed off in the summer season and Mapleton and Springville take water out of that diversion. We'll get some of
17 that as it's available.
18

19 There are some other needs for sources into the system. When we're talking about build-out, we have 2 available
20 sources identified in the impact fee facilities plan, which is a 10-year window. The first one is the Swenson diversion
21 would need to be brought on line by pumping into the system; about 50 psi, fairly low head. That's where a major
22 source is for the west fields. The other is, in the 10 year projected build out, we have a capacity issue on the Highline
23 Ditch. We need to upsize the ditch where it crosses under Canyon Road up to the city diversion point. Right now it
24 is concrete lined ditch. We need to pipe it so we can get additional capacity. What that does is in the spring when we
25 have lots of water and the ability to take it, we want to postpone taking water out of the Mapleton/Springville lateral
26 as long as possible. It gives the irrigation company a lot of control in order to put the water where they need it and
27 use it more fully.
28

29 In the future there are still additional needs; one on Dry Creek - there needs to be a pump into system. The Packard
30 Drain is another potential source. All of those together should cover the needs for the build-out demands and the
31 west fields.
32

33 Mr. Hotchkiss thinks we need to figure out how to leave water in Hobble Creek year round, top to bottom. We need
34 to do a better job at figuring out how to do that, but it hasn't been a priority. Mr. Beaumont mentioned the Hobble
35 Creek Restoration Project that Mr. Hotchkiss was involved in and the Mapleton/Springville Diversion Project; one of
36 the things talked about was whether or not there would be an option to trade water, meaning we could let water come
37 down through the city diversion and then take that water that they're currently discharging into the
38 Mapleton/Springville lateral to replenish the system and that would allow us to maintain water in that section. The
39 problem is CUP doesn't even want to consider that. We're talking very low flows, meaning 2-3 second feet of water
40 available at city diversion if you dam that thing all the way off in mid-July, in a dry year. You still may not see the
41 water except for a few puddles here and there through the system because it's not available. But during a good wet
42 year and you have good water you will see more water than that that could potentially be brought down through that
43 section. The other thing we've got is not only our system is that currently, because we're not feeding the rest of the
44 city, that still has a demand for water; there is still irrigation water that will always be provided for garden plots. The
45 Highline ditch will always have to have some source of water to provide irrigation needs to that upper bench area and
46 that alone would take the 2 second feet of water just in that one diversion with no water coming through this
47 irrigation system we're talking about. There is a concept that could possibly be worked, but we'd have to make some
48 negotiations with CUP to be able to allow our water to bypass so that we could then replenish it with the
49 Mapleton/Springville lateral and there is a potential to bring water higher up in the system. Their pressure on the
50 Mapleton/Springville lateral is about 50 psi at the end of the line at the top of the hill. If this system expanded to the
51 whole city we could potentially push water back up to the debris basin area. So we could potentially feed the
52 highline ditch area out of that, but we're not getting the support from CUP. The Irrigation Company would love to
53 see that trade happen; it would be a huge benefit to their system. CUP is saying there is a lot of federal hoopla to get
54 through to make it happen.
55

56 Mr. Hotchkiss suggested looking at Hobble Creek reach by reach. Mr. Stapley stated that the critical reach is
57 currently between the city takeout and where Burt Springs is. But then it gets replenished there by Burt Springs.

1 Mr. Stapley explained how the City lobbied pretty hard to get CUP to connect the lateral to our brand new pipeline.

2
3 Mr. Crandall asked about the water coming thru the Mapleton/Springville lateral. Is it irrigation water that has been
4 turned over to the City or CUP? Mr. Stapley stated that it's both - CUP (Strawberry) and irrigation water. There is a
5 turn out at 800 S 400 E that we can take water out of if needed.

6
7 Mr. Andrew asked about dry scraping. Mr. Stapley explained that the master plan says we do have enough water to
8 keep grass. Residents can dry scape now, but the City is not pushing it. The code actually says you have to have so
9 much green scape. Mr. Hatch mentioned how awkward it would be if surrounding cities go to dry scape and
10 Springville stays an emerald green city.

11
12 Mr. Beck asked what the monthly utility fees will be. Will pressurized irrigation be metered or not? Cl. Child
13 explained that everyone benefits from PI, even if they don't receive it. We will discuss this at the next meeting in
14 May.

15
16 Mr. Stapley stated that we're struggling with Plat A irrigation. What we pay a water master is more than what
17 revenues we bring into that. You add the water department staff and it makes it even more of a burden. He is
18 pushing hard to get rid of Plat A irrigation. It is very political. There are less than 200 users that are being
19 subsidized by the rest of the city. Mr. Hotchkiss stated that as a Water Board, we're ready to take that issue on. We
20 need to get facts, figures, and numbers. Mr. Stapley explained the issue of taking out an insurance policy to cover
21 liability, which is on top of what we pay a water master. Mr. Hatch asked if it's as easy as telling the irrigation users
22 they have to use culinary water. The Plat A users don't have water shares. The city owns them and residents buy
23 time. Cl. Child can see a lot of potential problems with getting rid of it. Most of the irrigation users have large yards.

24
25 Mr. Stapley asked if the Water Board was comfortable endorsing the Pressurized Irrigation Master Plan that was just
26 presented. The next step is going through the Impact Fee Analysis and Impact Fee Facilities Plan.

27
28 Mr. Hotchkiss asked about the four foot fluctuation in the pond. Mr. Beaumont explained the times of day when the
29 pond will be low. There will be two types of sand in the pond; cleaner sand at the top where the kids will play. Mr.
30 Beaumont explained the pond in Pleasant Grove has to be cleaned out annually. That is why we expanded the beach
31 area.

32
33 Mr. Stapley explained that the mayor asked why the land for the pond was purchased out of general fund if it's being
34 used for an enterprise project. There may be a transfer of about \$600,000 to the Park's Department from the Water
35 Department. We'll have to go back and readjust our 5-year plan to figure out how to pay for that.

36
37 The pond will always have water in it, year round. It will not be drained. The existing pond is spring fed and Burt
38 Springs produces quite a bit of water. That water will flow into the pond continuously.

39
40 Mr. Hatch moved to recommend to City Council to accept the Pressurized Irrigation Master Plan and Capital
41 Facilities plan as presented. Mr. Crandall seconded. All were in favor.

42
43 The next meeting we will talk about impact fees.

44
45 Mr. Crandall moved to adjourn. Mr. Hatch seconded.

46
47 *Adjourn* – This meeting adjourned at 7:34 a.m.

48
49 Mr. Hatch will be out of town next month.