

# Minutes

North Summit Fire Service District  
Administrative Control Board  
Regular Meeting  
Executive Conference Room  
60 N Main St  
Coalville, UT 84017  
August 17, 2023

1 Chair Armstrong called the meeting to order at 6:05PM

2 **Board Members Present**

3 Chair Roger Armstrong

4 Vice Chair Jim Rees

5 Treasurer Ari Ioannides

6 Louise Willoughby – Electronic Excused at 7:00PM

7 Chris Robinson – Joined Electronic at 7:02PM

8 Don Donaldson - Excused

9 John Adams

**Staff Present**

Ben Nielson, Fire Chief

Tyler Rowser, District Clerk

Ryan Stack, Deputy County Attorney

**Public Present**

10

11 **Item 2 Roll Call**

12 A quorum was present.

13 **Item 3 Closed session in compliance with Utah Code §52-4-205(1) as**  
14 **needed, to discuss:**

15 a. Purchase, exchange, or lease of real property

16 b. Pending or reasonably imminent litigation

17 c. Personnel – to discuss the character, competence, or physical or mental  
18 health of an individual

19 Treasurer Ioannides motioned to go in to closed session for personal,  
20 Board Member Adams seconded the motion, a vote was called, all ayes  
21 motion passed, closed session began at 6:07PM. Present Chair  
22 Armstrong, Vice Chair Rees, Treasurer Ioannides, Board member  
23 Willoughby, Board Member Adams, Ryan Stack.

24 **Item 4 Reconvene in Open Meeting**

25 The board reconvened in open session at 6:30PM

26 **Item 5 Pledge of Allegiance**

27 Chair Armstrong lead the board and public in the pledge of allegiance.

28 **Item 6 Work Session**

29

30 a. **Chief's Report. Discussion of current operational status.**

31 Item was tabled.

32 b. **Discussion of Inter Local Agreement with Summit County to**

33 **Provide Emergency Medical Services within the Fire District.**

34 Chair Armstrong started off by discussing how the EMS ILA came  
35 about.  
36 Chief Nielson talked about more of the details of the ILA and what will  
37 be required of the district to provide.  
38 Board member Willoughby left at 7:00PM and board member Robinson  
39 joined by phone at 7:02PM.

40  
41 **c. Discussion only of the draft resolution of intent to annex**  
42 **territory into North Summit Fire Service District.**  
43 Item was tabled.

44 **d. Discussion of Mutual Aid Agreement between North Summit**  
45 **Fire Service District, Park City Fire Service District, South**  
46 **Summit Fire Protection District, Summit County Wildland Fire**  
47 **Service Area and Summit County, Utah**  
48 Item was tabled.  
49

50  
51 **Item 7 Public Input**

52 *Public comment is for any matter not on the Agenda. If you wish to*  
53 *interact with the Board for public input, please follow the “Public*  
54 *Comment Instructions”.*  
55 None

56  
57 **Item 8 Consent Agenda**

- 58  
59 a. Accounts Payable July 2023  
60 b. Minutes of July 13, 2023  
61 Treasurer Ioannides motioned to approve, Board Member Adams  
62 seconded, all ayes motion passed.  
63

64 **Item 9 Consideration of Approval**

- 65  
66 a. Review, and Possible Approval of Ride Along Agreement, Release and  
67 Waiver.  
68 Item was tabled.  
69

70 **Item 10 Board Comments**

71 Item tabled.  
72

73 **Item 11 Adjourn**

74 Treasurer Ioannides motioned to adjourn, Board Member Adams  
75 seconded the motion, a vote was called, all ayes Adjourned at 7:22PM