

## MINUTES OF THE STUDY SESSION – SEPTEMBER 26, 2023

The Board of Education of the Alpine School District met in a study session on Tuesday, September 26, 2023 at 4:00 PM. The study session took place in the board room at the Alpine School District office.

Board members present: Board President Sara M. Hacken, Vice President Julie E. King, Stacy M. Bateman, Sarah L. Beeson, Dr. Mark J. Clement, Joylin Lincoln, and Ada S. Wilson.

Also present: Superintendent Dr. Shane J. Farnsworth, Business Administrator Robert W. Smith, and members of the administrative staff. There were eight others in attendance.

### 1. Report on World Languages

Jody Lindsay, World Language Content Specialist, gave a report on the World Language Program in the district. Currently, there are nine languages taught in Alpine School District. They are ASL, Chinese, French, German, Italian, Japanese, Korean, Portuguese, and Spanish. In 2023, 499 students earned the Seal of Biliteracy, which was the highest in the state.

### 2. Board Governance

Board member Julie King led a discussion on chapter two in the book *Nuance* by Michael Fullan.

The meeting adjourned at 5:16 PM.

## MINUTES OF THE BOARD MEETING – SEPTEMBER 26, 2023

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Board members present: Board President Sara M. Hacken, Vice President Julie E. King, Stacy M. Bateman, Sarah L. Beeson, Dr. Mark J. Clement, Joylin Lincoln, and Ada S. Wilson.

Also present: Superintendent Dr. Shane J. Farnsworth, Business Administrator Robert W. Smith, and members of the administrative staff. There were approximately 79 others in attendance.

Board Member Sarah Beeson conducted the meeting.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was offered by Rob Smith.

### INSPIRATIONAL THOUGHT OR REFLECTION

An inspirational thought was shared by Erin Grygle.

## RECOGNITIONS

### You Make a Difference Recognitions for Cedar Ridge Elementary

#### Support Professionals:

- Niel Corry
- Cynthia Clemesha

#### Teachers:

- Reed Willmore
- Peggy Lowry
- Joye Lefrandt

#### Volunteers:

- Erin Grygla
- Heather Curtis

### Student Recognitions For Cedar Ridge Elementary

- June Sundwall – Kindergarten
- Rosalie Vasquez – First Grade
- Robert Miller – Second Grade
- Edmund Martinez – Third Grade
- Sydney Garrett – Fourth Grade
- Lucy Knowlton – Fifth Grade
- Brynn Wright – Sixth Grade
- Tilly Dujardin – Small Group

### Cedar Ridge Elementary Overview

Principal Carl Stubbs reported on the great things happening at Cedar Ridge Elementary. He is grateful for the warm welcome he has received as the new principal this year.

## COMMUNITY COMMENTS

**Jameson Carr** commented about the Title IX report that was in the media last week.

Online comments from members of the community were received and read by the Board of Education.

## ROUTINE BUSINESS ITEMS

### 1. Student Trip Requests

The student trip requests were included for the Board's review.

### 2. LEA Specific Licenses

The LEA Specific License applications were included for the Board's review.

**Superintendent Farnsworth recommended approval of the routine business.** Board member King raised concerns that one of the trip requests was longer than the three days allowed. A letter

requesting an exception for an additional day was added to the trip applications. Board President Hacken noted that several groups are going to the same location, but at different costs. She emphasized that student trips need to be cost effective for families, and educational. **Ada Wilson motioned to approve the routine business, Sara Hacken seconded it, and the motion passed unanimously.**

#### ACTION ITEM

##### 1. Appointment of Business Administrator/Clerk-Treasurer on the Board

Board President Sara Hacken said that Rob Smith has been the business administrator in ASD for 21 years and has announced his retirement. Richard Stowell from USBA facilitated the hiring process for hiring a new business administrator. A committee made up of 20 individuals from the community participated in the initial application screening process. The Board reviewed the applications and rankings from the committee. They were impressed with the caliber and qualifications of those who applied and were interviewed. **President Hacken announced that Jason Sundberg will be the new business administrator for Alpine School District.**

Superintendent Farnsworth and the Board thanked Rob for his years of service and voiced their support for Jason Sundberg. **Julie King motioned to approve the appointment of Jason Sundberg as the business administrator for Alpine School District, Stacy Bateman seconded it, and the motion passed unanimously. Mr. Sundberg will be sworn in as the business administrator at the end of October.**

##### 2. Final Approval of the FY24 TSSA Plan

**Superintendent Farnsworth recommended approval of the FY24 TSSA Plans. Sara Hacken motioned to approve the FY24 TSSA Plans, Mark Clement seconded it, and the motion passed unanimously.**

##### 3. Altria Settlement

**Superintendent Farnsworth recommended approval of the Altria Settlement.** He explained that this is a part of the litigation ASD and other districts have been involved with over the negative effects of vaping. The litigation has been discussed in a closed session, but requires approval in an open board meeting. **Mark Clement motioned to approve the Altria Settlement, Ada Wilson seconded it. and the motion passed unanimously.**

##### 4. Policy 5330 – Peanut and Severe Food Allergy (Retire)

**Superintendent Farnsworth recommended approval to retire Policy 5330 – Peanut and Severe Food Allergy.** Components of this policy will be merged with Policy 5520 – Wellness, Nutrition, and Physical Activity. **Julie King motioned to approve the retirement of Policy 5330, Stacy Bateman seconded it, and the motion passed unanimously.**

##### 5. Resolution 2023-016 – Authorizing Westlake Band Trailer Excess for Disposition

**Superintendent Farnsworth recommended approval of Resolution 2023-016 to authorize declaring the Westlake band trailer as excess for disposition.** Sara Hacken motioned to approve Resolution 2023-016, Joylin seconded it, and the motion passed unanimously.

## DISCUSSION/ACTION ITEMS

1. Policy 5146 – School Fees & Fee Waivers (Updated)

Kraig Brinkerhoff, Executive Director of Legal Services, said Policy 5146 has been vetted and revised by the Business Services team. It was reviewed by the policy committee and it is now compliant and up to date with updated rule. **Joylin Lincoln motioned to move this to an action item and approve the policy. The motion was seconded by Sara Hacken and it passed unanimously.**

2. Policy 5520 – Wellness, Nutrition, and Physical Activity (Updated)

Kraig Brinkerhoff reported that Policy 5520 has been updated by the Director of Nutritional Services including the new rules that have been put in place. **Mark Clement motioned to move this to an action item and approve the updated policy, and Stacy Bateman seconded it. Julie King made a substitute motion to change 3.1.1 to “Alpine School District is committed to student safety and works with guardians to accommodate children with food allergies through the breakfast and lunch program available at schools. Forms ([hyperlink](#)) regarding those accommodations are available and information regarding treatment of food allergies and self-administering medication can be found in Policy 5410 ([hyperlink](#))**. Julie explained she is requesting this amendment to Policy 5520 to clarify the difference between an accommodation through the lunch program versus parents who need to fill out a form for the student to carry an Epinephrine injection. Mark Clement voiced his concern that the policy was being edited during the meeting. **Julie King motioned to approve the substitute motion to amend Policy 5520, Stacy Bateman seconded it, and the motion passed 6 to 1, with Sara Hacken, Julie King, Stacy Bateman, Sarah Beeson, Joylin Lincoln, and Ada Wilson voting in favor, and Mark Clement voting against. Stacy Bateman motioned to approve Policy 5520 – Wellness, Nutrition and Physical Activity as amended, Joylin Lincoln seconded it, and the motion passed unanimously.**

3. Policy 5406 – Student Dismissal (Updated)

Kraig Brinkerhoff said that Policy 5406 did not have a statement of policy and needed updating. He clarified that in 1.2 it clarifies how parents might go about excusing their students. The address for the state code was also updated. **Joylin Lincoln motioned to move Policy 5406 to an action item and for approval. Sara Hacken seconded the motion and it passed unanimously.**

BOARD MEMBERS’ AND SUPERINTENDENT’S REPORTS AND INFORMATION ITEMS

**Mark Clement** reported that the Pleasant Grove community worked to restore the “G” on the mountain this week and light it with LED lights.

**Ada Wilson** thanked the businesses who donated their time to help at our schools during the United Way Day of Caring.

**Stacy Bateman** reported that the cluster meetings are underway and the schools in the Lehi Cluster met today.

**Sara Hacken** reported on the BYU CITES Conference she attended. The topic was social capital (community involvement), which is declining nationwide, except in Utah.

**Superintendent Farnsworth** reported that during the summer, the Board authorized the staff to accept an RFP to study district reconfiguration. Bids were received and reviewed by a committee led by Kraig Brinkerhoff. Those who submitted proposals also made presentations to the committee. The bid was awarded to MGT, a company out of Florida. This selection was made because they will charge a flat fee for the duration of the process, they have significant experience in working with public education, and came with strong recommendations from other companies they have worked with. MGT is an out of state company and can give an unbiased view of the data. Dr. Farnsworth said a timeline will be established and shared in a future board meeting.

**ADJOURNMENT**

**On motion by Ada Wilson and seconded by Joylin Lincoln, the meeting adjourned at 7:05 PM.**

Approved