

MINUTES OF THE JORDAN VALLEY CONSERVATION GARDENS FOUNDATION MEETING

(Approved October 9, 2023)

November 7, 2022

A meeting of the Board of Directors of the Jordan Valley Conservation Gardens Foundation (Foundation) was held on Monday, November 7, 2022, at 3:39 p.m. at the Jordan Valley Water Conservancy District Administration Office located at 8215 South 1300 West, West Jordan, Utah.

This meeting was conducted electronically in accordance with the Utah Open and Public Meetings Act (Utah Code Ann. (1953) §§ 52-4-1 et seq.) and Chapter 7.12 of the Administrative Policy and Procedures Manual ("Electronic Meetings").

Directors Present:

Barbara Townsend, Foundation Chair
Reed Gibby
Karen Lang
Sherrie Ohrn
Dawn Ramsey (electronic)
Corey Rushton
Lyle Summers
John Taylor

Directors Not Present:

Mick Sudbury

Others Present:

Bart Forsyth	Kurt Ashworth	Martin Feil - E	Gordon Batt
Mark Stratford	Todd Schultz	Jason Brown	David Martin
Matt Olsen	Alan Packard	Shazelle Terry	Courtney Brown
Brian McCleary	Shaun Moser	Brian Callister	Beverly Parry
Mindy Keeling - E	Shane Swensen	Alicia Sekiller	Greg Christensen - KID

Ms. Barbara Townsend, Chair, called the meeting to order at 3:39 p.m.

Agenda Item No. 1 - Consider approval of the minutes of the Board of Directors meeting held on October 11, 2022

Mr. Reed Gibby moved to approve the minutes. Mr. John Taylor seconded the motion. The motion was unanimously approved by those present as follows:

Mr. Reed Gibby – aye	Ms. Karen Lang – aye
Ms. Sherrie Ohrn – aye	Ms. Dawn R. Ramsey – electronic
Mr. Corey Rushton – aye	Mr. Mick Sudbury – not present
Mr. Lyle Summers – aye	Mr. John Taylor – aye
Ms. Barbara Townsend – aye	

Agenda Item No. 2 - Ratify actions taken by the Board of Directors at the October 11, 2022, Jordan Valley Conservation Gardens Foundation meeting

Mr. Corey Rushton moved to ratify actions taken by the Board of Directors at the October 11, 2022, JVCGF meeting. Ms. Karen Lang seconded the motion. The motion was unanimously approved by those present as follows:

Mr. Reed Gibby – aye	Ms. Karen Lang – aye
Ms. Sherrie Ohrn – aye	Ms. Dawn R. Ramsey – electronic
Mr. Corey Rushton – aye	Mr. Mick Sudbury – not present
Mr. Lyle Summers – aye	Mr. John Taylor – aye
Ms. Barbara Townsend – aye	

The following is a list of attendees at the Jordan Valley Conservation Gardens Foundation meeting held October 11, 2022, and actions taken at the meeting:

Directors Present:

Corey Rushton
Mick Sudbury
Barbara Townsend
Karen Lang (electronic)
Reed Gibby
Sherrie Ohrn (electronic)
John Taylor

Directors Not Present:

Dawn Ramsey
Lyle Summers

Others Present:

Bart Forsyth	Kurt Ashworth	Martin Feil	Gordon Batt
Mark Stratford	Todd Schultz	Jason Brown	David Martin
Matt Olsen	Alan Packard	Shazelle Terry	Courtney Brown
Brian McCleary	Shaun Moser	Brian Callister	Beverly Parry
Mindy Keeling	Shane Swensen	Amanda Strack	Jason Helm

Agenda Item No. 2.a. - Consider approval of the minutes of the Board of Directors meeting held on October 12, 2021

Mr. Reed Gibby moved to approve the minutes. Mr. Mick Sudbury seconded the motion. The motion was unanimously approved as follows:

Ms. Karen Lang – aye
Ms. Dawn R. Ramsey – not present
Ms. Sherrie Ohrn – aye
Mr. Mick Sudbury – aye
Mr. John Taylor – aye

Ms. Barbara Townsend – aye
Mr. Reed Gibby – aye
Mr. Corey Rushton – aye
Mr. Lyle Summers – not present

Agenda Item No. 2.b. – Election of Foundation officers for the coming year

The existing officers include, Lyle Summers, Chair; Matt Olsen, President; Courtney Brown, Vice President; David Martin, Treasurer; and Jessica Morgan, Secretary. Mr. Rushton opened the discussion by asking for nominations of future Foundation officers. Mr. Sudbury nominated Ms. Barbara Townsend to serve as Foundation Chair. Mr. Bart Forsyth suggested that Alicia Sekiller could serve as Secretary due to recent staffing changes.

Mr. Gibby moved to approve the nominations of Ms. Barbara Townsend to serve as Foundation Chair, Mr. Olsen to continue serving as President, Mr. Brown to continue serving as Vice President, Dave Martin to continue serving as Treasurer, and Alicia Sekiller to serve as Secretary. The motion was unanimously approved as follows:

Ms. Karen Lang – aye
Ms. Dawn R. Ramsey – not present
Ms. Sherrie Ohrn – aye
Mr. Mick Sudbury – aye
Mr. John Taylor – aye

Ms. Barbara Townsend – aye
Mr. Reed Gibby – aye
Mr. Corey Rushton – aye
Mr. Lyle Summers – not present

Agenda Item No. 2.c. – Review Foundation financial statement

Mr. Dave Martin reported that there was a small increase in cash coming in when compared to last year for a total of \$76,582. He highlighted the largest contributors were Utah Division of Arts and Museums in the amount of \$28,000 and Salt Lake County Zoo Arts, and Parks (ZAP) in the amount of \$23,000.

Mr. Martin reported on the remainder of the statements with items of note:

- There were no expenditures for construction of new Garden exhibits.
- \$44,873 was spent on plants, mulch, and other supplies. These items were purchased with the required grant funding for Operational Garden expenses.

Ms. Sherrie Ohrn asked if the Foundation would take on a prominent role in the upcoming Garden expansion. Mr. Olsen confirmed that it would.

Agenda Item No. 2.d. – Report on last 12 months of Foundation grants, expenditures, and activities

Mr. Matt Olsen reported on Foundation expenses from the previous year that were paid from grants received by the Utah Division of Arts and Museums and Salt Lake County

ZAP programs. Some of the expenses included tree pruning, irrigation parts, patio furniture, staff uniforms, flowerpots, and replacement chess pieces.

Mr. Olsen then described the requirements of becoming a ZAP Tier 1 recipient. The Foundation has historically been funded at the Tier 2 level. Currently the Garden meets three of the four requirements because it does not have an annual budget size of \$367,200 (3-year average).

Mr. Olsen reported that in addition to the existing Foundation expenses, the District is currently paying compensation for three full-time Garden employees and the annual maintenance and operations budget. Including those expenditures would be approximately \$580,000 per year.

Mr. Rushton suggested with the large Garden expansion coming up, the ZAP Tier 1 grants might not be the highest priority opportunity and suggested to reach out to the County to see which funding opportunities would best support future projects associated with the Garden expansion.

Mr. Olsen agreed to initiate a meeting with ZAP to discuss funding options.

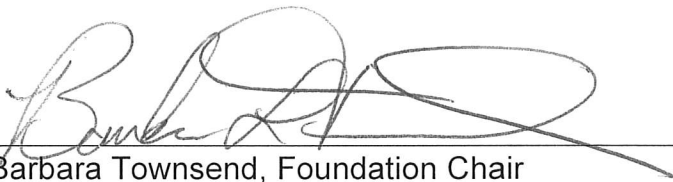
Mr. Olsen reported that in total there were \$80,000 in donations between October 2021 and October 2022.

Agenda Item No. 2.e. – Report on fundraising progress

Mr. Olsen noted that the packet includes a report that provides an update on fundraising from last year.

Agenda Item No. 3 - Adjourn

Ms. Barbara Townsend asked for a motion to adjourn the meeting. Ms. Karen Lang made a motion to adjourn. Mr. Lyle Summers seconded the motion. The meeting was adjourned at 3:42 p.m.



Barbara Townsend, Foundation Chair



Matthew D. Olsen, Foundation President