



Utah Transit Authority

Board of Trustees

REGULAR MEETING AGENDA

669 West 200 South
Salt Lake City, UT 84101

Wednesday, October 11, 2023

9:00 AM

FrontLines Headquarters

The UTA Board of Trustees will meet in person at UTA FrontLines Headquarters (FLHQ) 669 W. 200 S., Salt Lake City, Utah.

For remote viewing, public comment, and special accommodations instructions, please see the meeting information following this agenda.

1. Call to Order and Opening Remarks	Chair Carlton Christensen
2. Pledge of Allegiance	Chair Carlton Christensen
3. Safety First Minute	Cherryl Beveridge
4. Public Comment	Chair Carlton Christensen
5. Consent	Chair Carlton Christensen
a. Approval of September 27, 2023 Board Meeting Minutes	
b. Approval of International Travel to Vancouver, British Columbia, Canada for Planning & Engagement Peer Observation	
6. Reports	
a. Executive Director Report - Memorial - Douglas Funk	Jay Fox
b. Financial Report - August 2023	Viola Miller Brad Armstrong
c. Discretionary Grants Update	Viola Miller Alma Haskell
7. Resolutions	
a. R2023-10-01 - Resolution Supporting the Nomination to Re-Appoint Beth Holbrook to the Utah Association of Special Districts Board	Carlton Christensen
b. R2023-10-02 - Resolution Establishing an Employee Retirement Plan Contribution Rate Policy	Jeff Acerson Kim Shanklin Ann Green-Barton

c.	R2023-10-03 - Resolution Adopting Revised Board Policies	Annette Royle
8.	Contracts, Disbursements and Grants	
a.	Contract: 900 East UVX Design Services (Horrocks Engineers, Inc.)	Travis Colledge
b.	Contract: Cooperative Agreement for Installation, Maintenance, and Operation of a Connected Vehicle System for Bus Operations (UDOT)	Shaina Quinn Casey Brock Blaine Leonard
c.	Pre-Procurements - Operations System Software - Design Services for Maintenance Training Facility - Pension Management and Investment Services	Todd Mills
9.	Service and Fare Approvals	
a.	Fare Agreement: Special Events Agreement for Utah Transportation Conference (UDOT)	Kensey Kunkel
10.	Budget and Other Approvals	
a.	UTA Policy - UTA.01.09 Sustainability	Patti Garver Sarah Ross
b.	UTA Policy - UTA.02.10 Authority to Settle Claims	Dave Pitcher
11.	Discussion Items	
a.	Tooele County Microtransit Electrification Project	Shaina Quinn
b.	Tentative 2024 Budget	Viola Miller Brad Armstrong Daniel Hofer
12.	Other Business	Chair Carlton Christensen
a.	Next Meeting: Wednesday, October 16, 2023 at 3:00 p.m.	
13.	Closed Session	Chair Carlton Christensen
a.	Strategy Session to Discuss Collective Bargaining AND Pending or Reasonably Imminent Litigation	
14.	Open Session	Chair Carlton Christensen

15. Adjourn

Chair Carlton Christensen

Meeting Information:

- Special Accommodation: Information related to this meeting is available in alternate format upon request by contacting adacompliance@rideuta.com or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.
- Meeting proceedings may be viewed remotely by following the meeting portal link on the UTA Board Meetings page - <https://www.rideuta.com/Board-of-Trustees/Meetings>
- In the event of technical difficulties with the remote connection or live-stream, the meeting will proceed in person and in compliance with the Open and Public Meetings Act.
- Public Comment may be given live during the meeting by attending in person at the meeting location OR by joining the remote Zoom meeting below.
 - o Use this link- https://rideuta.zoom.us/webinar/register/WN_kNhT0R1QTOel87RF5v0MTg and follow the instructions to register for the meeting (you will need to provide your name and email address).
 - o Sign on to the Zoom meeting through the URL provided after registering
 - o Sign on 5 minutes prior to the meeting start time.
 - o Use the "raise hand" function in Zoom to indicate you would like to make a comment.
 - o Comments are limited to 3 minutes per commenter.
- Public Comment may also be given through alternate means. See instructions below.
 - o Comment online at <https://www.rideuta.com/Board-of-Trustees>
 - o Comment via email at boardoftrustees@rideuta.com
 - o Comment by telephone at 801-743-3882 option 5 (801-RideUTA option 5) – specify that your comment is for the board meeting.
 - o Comments submitted before 2:00 p.m. on Tuesday, October 10th will be distributed to board members prior to the meeting.
- Meetings are audio and video recorded and live-streamed
- Members of the Board of Trustees and meeting presenters will participate in person, however trustees may join electronically as needed with 24 hours advance notice.
- Motions, including final actions, may be taken in relation to any topic listed on the agenda.