

Grantsville City Library Board of Trustees
Meeting Minutes
Thursday, September 7, 2023, 4:15 p.m.
Approved October 5, 2023

Trustees in Attendance:

Elisabeth Allen (Liz), Vice-Chair
Tara Bell
Janet Craven, Chair
Tana Dixon
Stacy Given
Sharon Kuttler, Secretary
Arlene Mair

Additional Attendees:

Jolene Jenkins, City Council Liaison

Absent:

John Ingersoll, Director (at a State Library conference)

1. Call to Order and Attendance:

The meeting was called to order by Janet Craven at 4:15 p.m. Attendance was recorded as indicated above. Tana Dixon, our new trustee, introduced herself.

2. Tara Bell moved to approve the minutes of the August 3, 2023 meeting.

Arlene Mair seconded the motion. The motion passed unanimously.

3. Community Advocacy:

- a. Back to School BBQ - the event was well attended and had lots of community information for families with school-aged children. John set up a table to promote the library and cooked hot dogs.
- b. Grantsville Family Picnic at the Park (Academy Square) on Monday, September 18th. Dinner 6-7 pm; Movie 7:30-9:00 pm - the library is one of the sponsors. The library could help with clean-up and take-down and with distributing popcorn.
- c. Honey Harvest Festival on Friday, Oct. 13th - Saturday, Oct. 14th - John will email a sign-up sheet to the Board. Sharon will get more sticker sheets for a kids' craft and provide a Story Trail.

4. Director's Report (written):

- a. The Twenty Wells Chapter of the Sons of Utah Pioneers hosted Merrill Nelson at the library. Mr. Nelson wrote the soon-to-be-released book, *Grantsville Through the Years*.
- b. John's written report also covered Night Out Against Crime, Movie Night at the Park, the Back to School BBQ, and August's Statistics.

5. Unfinished Business:

- a. Student Liaison - no action was taken as far as we know to find a Student Liaison. Janet will ask John. Arlene will contact Jolene Peterson about a candidate. Jolene said she knows a girl on the youth council who loves the library and would be a good fit.

6. New Business:

- a. Tana Dixon - Sharon will send her a link to the Open and Public Meetings Act Training 2023.
- b. Jolene mentioned some upcoming events that the library and board may want to participate in:
 1. Trunk or Treat at the Grantsville High School
 2. Veterans' Breakfast and Program on Nov. 11

7. Closed Session:

Stacy Given moved to go into a closed session to discuss the Director's evaluation, seconded by Tana Dixon. All approved. The Closed session was ended on a motion by Arlene Mair, seconded by Liz Allen.

8. No Public Comments.

9. The meeting was adjourned at 4:54 p.m. on a motion by Stacy Given, seconded by Tana Dixon.

10. Our next meeting is scheduled for 4:15 p.m. on Thursday, October 5, 2023, at the Grantsville City Library, 42 North Bowery Street, Grantsville, Utah. It will also be available through Zoom.

Documents Distributed:

- a. Agenda for the Sept 7, 2023 Library Board Meeting
- b. Director's Report dated Sept 1, 2023
- c. Draft Minutes of the Aug 3, 2023 meeting
- d. Summary of the Evaluation of John Ingersoll, September 2023