

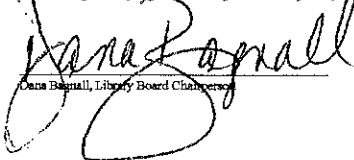
Ephraim Public Library Board
Minutes for Board Meeting held at the Ephraim Public Library
30 South Main, Ephraim, Utah
Tuesday, August 15th at 5:30 pm

1. Call to order, Roll Call, Review/Vote to approve minutes from the last meeting
 - a. Call to Order: Dana Bagnall, Chairperson.
 - b. Roll Call: Dana Bagnall, Jenny Harris, Audrey Thompson, Jennifer Harward, Marissa May, Mathilda Barreiro. Also present: Candice Maudsley, Ephraim City Recorder.
 - i. Motion to approve minutes: Mat Barreiro, seconded by Jennifer Harward.
2. Public Input (if any): None.
3. Open Meeting Training, conducted by Ephraim City Recorder Candice Maudsley.
4. Library Report July by Jennifer Harward: Jen reviewed the statistics and is pleased that overall numbers have been increasing for June/July 2023 compared to July 2022. The board reviewed library activities coming up for September and October and circulation stats for July 2023. Jen indicated the library will be adjusting circulation categories, including the removal and recategorizing of: Chapter Books, Easy Reader, and Ask at Circulation. Suggestions by the board were made for incorporating more volunteers in the janitorial or simple tasks of the library, including the Ephraim City Youth Council and the local Boy Scouts of America troop. Marissa and Dana will contact leaders of those groups (see Action Items).
5. Summer Reading: Summer reading ended 30 July, Jennifer said about 80 people completed the summer reading program and came to the reading party at the Manti pool. This was a great increase from the approximate two families that came to the summer reading party last year.
6. Harry Potter update: Harry Potter's Birthday event was very well attended (more than 175 patrons). This led to a discussion about the lack of room in the library for well-attended events and the future need for more space.
7. Code of Conduct Policy Discussion: Audrey Thompson motioned to table this item to the next meeting, originally scheduled for Tuesday, September 19, 2023. Due to a scheduling conflict, Audrey motioned to move the next meeting to Wednesday September 20, 2023 at 5:30pm, Marissa seconded.
8. Dana motioned for the meeting to close; Audrey seconded.
9. Action Items:
 - a. Marissa May will contact members of the Ephraim City Youth Council about volunteering in the library.
 - b. Dana Bagnall will contact Gary Cole, Boy Scout Troop leader about volunteering in the library.

Note: The Board may vote to discuss certain matters in Closed Session pursuant to Utah Code annotated 52-4-5. This facility is wheelchair accessible, and handicapped parking is available. Requests for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the library at 283-4544 for information or assistance.
From time to time, matters are discussed that do not appear on the posted agenda. Items that require/request action taken will appear in the Action Items section of each posted agenda. Submitted Action Items for the agenda must be submitted to the Library Board Secretary by the Friday prior to the meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the Board reserves the right to postpone the hearing of any item such documentation has been submitted.

CERTIFICATION OF POSTING

The undersigned, duly appointed Library Board Chairperson, ~~do~~ hereby certify that the above notice and agenda were posted on this 11th day of August 2023.


Dana Bagnall, Library Board Chairperson