

SUMMIT COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

September 18, 2023

Meeting Minutes

- Attendees
 - Malena Stevens – Summit County Council
 - Trish Cassell – SCAO Chief Prosecutor
 - Margaret Olson – Summit County Attorney
 - Darwin Little – Park City Police
 - Frank Smith – Summit County Sheriff
 - Wendy Crossland – SCAO Victim Advocate Program Director
 - Aaron Newman – Summit County Health Department
 - Lynda Viti
 - Tyler Toly
 - Tana Toly
 - Cristie Frey – Director of HMHI
 - Stephen Hunter – Utah Association of Counties
 - Andi Faulkner – Utah Association of Counties
- Absent
 - Judge Richard Mrazik
 - Megan McKenna – Summit County Housing Advocate
 - Judge Shaunna Kerr
 - Cliff Venable – Public Defender
 - David Hanna – AP&P
 - Kasey Bates
 - Britt Oliver
- Welcome
 - Malena Stevens welcomes the group and opens the meeting.
- Strategic Plan Review
 - No changes were made to the mission statement or the advisory summary
 - Added a section that outlines the members of this council
 - Enhanced the history & overview sections to include more detail regarding the subcommittees that were created in the effort to create this council's strategic plan. The members took a moment here to read through the sections that they were apart of to see if anything needed to be added.

- The goals have been expanded in detail to include fiscal asks where it was appropriate. Some of the goals were considered low-hanging fruit and could be covered by existing services/budgets, so they didn't need to have a fiscal ask attached to them.
 - Indigent Defense office space for example doesn't have a fiscal ask attached to it because the space for I.D. will be apart of the existing plans for remodeling the Justice Center. There's not a specific cost that can be assigned to it at this time.
 - Pretrial services was one goal that had an ask attached to it; in previous meetings it was decided that the county would need to hire 2 additional employees to handle pretrial services so the fiscal ask here is \$400,000 (salaries + benefits). Darwin requested that we add a note that this council wants to put an emphasis on expanding the Spanish speaking services available for pretrial services.
 - Aaron asked that we include "justice involved case management" as a line item under goal number two. This is in reference to the eventual need to hire on an additional case worker to handle some of these pretrial services. Wording it this way allows for leeway in case this position won't be filled until the following year. The fiscal ask for this employee will be about \$150,000
 - There was discussion as to whether or not this Strategic Plan should include goals for future years in it. The council decided to just include 2024 goals for now.
- Community Resource Map Review
 - Malena thanked everyone for sending in their information for this document. Everyone took a few minutes to read through the sections that they are connected to, and then made suggestions for edits.
 - Trish would like to change the wording from "allows clients to hold convictions in abeyance contingent upon successful completion" to "allows clients to have charges reduced or dismissed upon successful completion". Not all clients will be able to qualify for a full abeyance of charges. She also suggested that the section titled "prosecutor's section" be changed to the "Summit County Attorney's Office" since not everyone who works in the office is a prosecutor per se.
 - Darwin and Aaron asked about a more thorough write up regarding the MCOT program; Aaron is going to email a write up to Malena to include in this map.
 - Wendy wants to add that she doesn't give orders but that she gives referrals and many of those are through the Online Court Assistance Program (OCAP).
 - Approval of Minutes for 8/7/23
 - Darwin motioned to approve minutes, Wendy seconded, approved.
 - Council Comments on Current Criminal Justice Issues

- The Mayor of Park City has created a task force to review & improve conditions surrounding the seasonal workers experience. It addresses a range of issues, one of which is inequity within the housing sector. Malena asked Tana if it'd be possible to get a member of this CJCC body into the monthly meetings since there is some crossover between the two, and Tana said yes.
- Adjourn
 - Trish motioned to adjourn, Wendy seconded, approved.

Action Items: Malena will work on revising the Strategic Plan & Community Resource Map with the edits from today's meeting, Andi will create minutes from this meeting

Next meeting will be October 2, 2023 at 9am in person and virtually.