

Quarterly Meeting Scofield Reservoir Special
Service District
October 4, 2023 10:00 a.m. 751 East 100
North, Price, Utah. Commission Conference
Room 2nd Floor

AGENDA

1. Roll Call
2. Review and possible approval of minutes from previous meeting.
3. Review of Financial Report
4. Approve Tentative Budget for 2024
5. Set date for public hearing to approve 2024 budget
6. Set date for public hearings to open and adjust 2023 budget
7. Open and Public Meeting training
8. Update on pumping sludge from tanks at each site
9. Possible Closed Session to discuss???
10. Such other matters as may come before the board
11. Adjourn





Scofield Reservoir Special Service District

MEETING MINUTES – December 7, 2022

IN ATTENDANCE:

OTHERS ATTENDING:

Ted Helston, Chairman - Clear Creek – Absent
K.C. Williams - Singleton
Steve Carlson - Steve's Plumbing
Scott Olsen - Forester-
Albert Spencko – Belotus
Val Johnson – Campsite -
Rudy Metelko – S. West
Geni Hawk, Secretary
Soleil Melo, Administrator

The meeting was called to order at 10:00 a.m. in the 2nd floor Conference Room of the County Administration Building by Rudy Metelko.

Item #1: Roll call see above

Item #2: Approval of 10-5-2022 minutes: Val Johnson made the motion to approve the minutes, KC seconded – Approved.

Item #3: Review of Financial report – Val Johnson the motion to approve, Scott Olsen seconded it -Approved.

Item #4: Public Hearing to open and adjust 2022 Budget - Public hearing opened at 10:10 – No public comment Public Hearing closed at 10:08 Closed the public Hearing at 10:10

Item #5: Consideration and possible approval of adjustments to 2020 Budget – KC Williams made the motion to approve, Albert seconded – Approved.

Item #6: Public hearing to adopt 2023 budget – Public Hearing opened at 10:13 – Soleil stated the increase regarding insurance for \$1,000. Public hearing ended at 10:14

Item#7: Consideration and possible approval of 2023 Budget – KC Made the motion to approve, Albert seconded – Approved.

Item #8: Review and possible adoption of 2023 meeting schedule – Albert made the motion to approve, Val seconded – Approved.

Item #9: Steve Carlson update on sewer system – Belotus set off an alarm, but everything seems ok. At Singletons every winter the pipe between the pump and the leech field freezes, we do not know why. It is frozen again and so the pumps are off. If the alarm goes off we will have to come and pump it with a truck. We are not sure were the pipes run, we may need to get a camera down there this summer. Steve has a good idea where it crosses the highway and the railroad but is not sure after that. Val stated that Waste and water logistics has a camera. Put this on the agenda for April. Scott will call and see if they will come and check when it is frozen so we know the exact spot. Scott will call and let Ted Know.

Item #10: Election of Chair and Vice Chair – A phone call was made to Ted Helston to see if he would accept the nomination to be The Chair. Nomination of Ted Helsten to be Chair and Rudy Metelko to be Vice Chair. Each Board Member agreed – unanimous

Item #11: Other Business: Ted wanted to send a Christmas card gift. The Board agreed. Discussion of still trying to get legal help. They would like a Commissioner to attend the next meeting to discuss the legal issues.

Item #12: Adjourn – Scott Olsen made the motion to adjourn and Albert seconded.
Unanimous

Rudy R. Metelko For Ted
Ted Helsten, Chair

SCOFIELD RESERVOIR SPECIAL SERVICE DISTRICT - ENTERPRISE FUND

Account #	Description	2023 APPROVED Budget	YTD Actual	Projected thru Year-End	Adjustments	2023 Proposed AMENDED Budget	2024 Proposed Budget
REVENUE							
52-3610-000-000	Interest Earnings	(4,000.00)	(5,068.75)		-	-	(4,000.00)
52-3650-000-000	Miscellaneous Revenues	(200.00)					(200.00)
52-3733-000-000	Annual User Fees - Clear Creek	(14,400.00)	(9,750.00)				(14,400.00)
52-3734-000-000	Annual User Fees - Reservoir	(80,100.00)	(73,293.02)				(80,100.00)
52-3735-000-000	Sewer Connection Fees	(2,400.00)	-				(2,400.00)
52-3736-000-000	Inspection Fees	(80.00)	-				(80.00)
52-3810-000-000	Prior Year Carry Over	(34,720.00)	-			-	(34,720.00)
TOTAL REVENUE		(135,900.00)	(88,111.77)				(135,900.00)
EXPENSES							
52-4140-731-000	Construction of Improvements	6,000.00	-				6,000.00
52-4710-810-000	Principal on C.I.B Loan	10,000.00	9,000.00	-	-		10,000.00
52-4710-820-000	Interest on C.I.B Loan	2,500.00	1,320.01	-	-		2,500.00
52-4820-960-000	Required Reserve Fund	5,000.00	-	-	-		5,000.00
52-5212-250-000	Equipment & Sewer Line Maint	7,000.00	5,660.27	-	-		7,000.00
52-5212-251-000	Supplies	1,500.00	-	-	-		1,500.00
52-5212-270-000	Utilities	9,000.00	3,329.05	-	-		9,000.00
52-5212-310-000	Contracted Service-Scotfield To	36,000.00	20,799.66	-	-	-	36,000.00
52-5212-311-000	Pumping Costs-Holding Tanks	10,600.00	4,065.00	-	-		10,600.00
52-5212-312-000	Clear Creek-Maintenance	1,200.00	-	-	-		1,200.00
52-5212-620-000	Sampling Program Charges	100.00	-	-	-		100.00
52-5213-220-000	Public Notices	600.00	-	-	-		600.00
52-5213-230-000	Travel	-	-	-	-		-
52-5213-240-000	Billing Supplies & Postage	1,000.00	682.57	-	-		1,000.00
52-5213-310-000	Accounting & Audit	1,200.00	986.00	-	-		1,200.00
52-5213-510-000	Insurance	4,000.00	3,597.50		-		4,000.00
52-5213-610-000	Professional Service- Engineering	4,400.00	-				4,400.00
52-5213-611-000	Professional Service-Admin	5,800.00	4,350.00			-	5,800.00
52-5213-612-000	Depreciation Expense	30,000.00	-				30,000.00
Total Expenses		135,900.00	53,789.06				135,900.00

