

**TREMONTON CITY CORPORATION
CITY COUNCIL MEETING
SEPTEMBER 19, 2023**

Members Present:

Connie Archibald

Wes Estep

Bret Rohde

Rick Seamons

Lyle Vance—excused

Lyle Holmgren, Mayor

Shawn Warnke, City Manager

Marc Christensen, Assistant City Manager

Linsey Nessen, City Recorder

CITY COUNCIL WORKSHOP

Mayor Holmgren called the September 19, 2023 City Council Workshop to order at 6:00 p.m. The meeting was held in the City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Archibald, Estep, Rohde, and Seamons, City Manager Warnke, Assistant City Manager Christensen, and City Recorder Nessen. The following Department Heads were also present: Public Works Director Paul Fulgham, Fire Chief Brady Hansen, Treasurer Sharri Oyler (arrived at 6:02 p.m.) and Downtown Manager Sara Mohrman. Councilmember Vance was excused.

1. Discussion of proposed amendments to the City's purchasing policy authorizing Department Heads to make procurement decisions for purchasing passenger vehicles – Shawn Warnke, City Manager & Dustin Cordova, Police Chief

Manager Warnke said the Police Department is having a hard time getting vehicles. They found one that met their needs, but by the time the Council meeting came around it was gone. The way our purchasing policy is currently written is that department heads have spending limits they are allowed to sign a PO up to. In that, vehicles are listed as Council approval, regardless of the amount. Once you appropriate the funds, department heads can usually move forward, but in this case the policy is more restricted on this specific purchase. If you want to amend it, I would recommend passenger vehicles be approved by the department head based on their budget, but large equipment should come to the Council for approval. Mayor Holmgren said they should have that ability to make those purchases on passenger vehicles. We could also set a limit amount of \$100,000. Councilmember Rohde said the vehicles needs to fall within the budgeted amount, too. Manager Warnke said I will prepare an amendment and show specific language at the next meeting.

2. Discussion of secondary water charges for Spring Acres Development Group – Ricky Christensen, Blake Christensen and Bryce Rigby

Mr. Ricky Christensen said at the time we started this development we did not know they

were going to do meters for secondary water. It was all based on hook ups. We planned to build the system to where we could share those watering zones since there is not that much lawn. Our concern is our bill being billed at tier 5 instead of tier 1. We have never exceeded water with the common areas. We hope we could make some type of division on the billing in that area. We have discussed putting in more meters, but the problem is we have a two-inch line. To put meters after that the water will be metered twice. Director Fulgham said the two-inch would become an open line and then you would have meters that metered different zones of your development. As you develop you could add better meter per coverage and divide it that way. You will still be billed on usage with a \$10 base fee and usage per meter. Mr. Ricky Christensen said there is a lot of work that will go into that. We will have to tear into the lawns to add those and disassemble the manifolds. It is not an easy problem. Director Fulgham said it was discussed that you would put lines in the street, but at the time we could not guarantee that water would be there. It was the election of the development to not put in a standard system. If we change this it would have to be changed for all HOAs, apartments and multi-unit complexes. We have to treat everyone equal. This is the fair way to sell the water. It was mandated by State government to meter secondary water. Mr. Ricky Christensen said right now we are using less than the tier 1 rate, but being billed for tier 5. One of our zones covers three homes. If we went to separate a meter system it would have to be each one and that is costly, plus it will be a mess.

Director Fulgham reviewed what their water usage and bill has been over the past three years. Mr. Blake Christensen said the concern is that we are only at 18 homes, but when we get to 34 or 44 lots that are billed at the same rate, it will be much higher. Mr. Ricky Christensen said we want this place to be nice and have it taken care of. Had we known there would have been meters we would have done it different. Can you change the policy for that area to make it fair? They need to be divided up so they are not on that higher tier. Mr. Blake Christensen said I am a proponent in this not just for Spring Acres. The City should look at it differently. We cannot compare ourselves to an apartment complex. There are not homeowners there. I think there should be a difference on owned property and if there is a single meter then divide it by the owned properties. Director Fulgham said it is the fair way to bill. We put meters in so the single widow is not paying for the guy who has a huge, nice lawn. Mr. Blake Christensen said but in an HOA that is not the fair way because they are still having to pay for all the shared grounds not just their house. If we have all those meters that is a big cost to the City. The HOA would have to raise the rate on what they have to pay. We are here as proponents to try to save people money and be fair. If you look at it from the amount of homes that are owned in that area based on that single meter, that is a reasonable request. Mr. Rigby said had we known the water would be tiered and metered at the time we would have done it differently. Moving forward we can do that differently, but we are in a situation now where we are trying to make the best of what we did. The lines were put in, in 2014, prior to the State mandating meters. I understand the reasons behind it, but we did not come into this trying to use a bunch of water. Mr. Ricky Christensen said we could measure the grass and have them pay based on that. Something could be done without separate meters. The problem with one meter is that we are never going to get out of the tier 5. Mr. Blake Christensen said our request is to just look at it with an open mind and do what is

fair. Councilmember Archibald said these individuals are not paying that \$10 base rate, they are only paying for the usage. I do understand your point on the tier 5 versus tier 1. They are all individuals so why should they pay twice as much per thousand gallons. We need to consider places that are similar to this and that is the decision we have to make. The Council thanked them for their time and said they would review this further.

3. Discussion on ideas for beautification of the City

Mayor Holmgren said we received a letter from a citizen who was concerned about homes around town. We came up with the idea that rather than coming down hard on people, maybe we could do some positive things to encourage them to do a better job of caring for their property. There are ways for us to help. We could recognize areas in the City that are doing a great job and recognize the positive. Councilmember Archibald said certain homes need some help. We have departments in our City that can help with code enforcement when necessary. Our major concern is health and safety. Beautification is important, too. We have companies who are willing to step forward and sponsor awards and donate money to help us in these efforts. Some have already begun to turn things around so now we, as a Council, have the opportunity to send them a letter thanking them for that. As a City, we will be much further ahead as we accentuate the positive. Instead of complaining we can offer solutions. Maybe as neighborhoods if someone cannot take care of their yard, citizens can take responsibility of their neighbors. Mayor Holmgren said we are trying to be a good example and encourage people to do a better job.

4. Review of the agenda items identified on 7:00 p.m. City Council Agenda

5. ***CLOSED SESSIONS: No closed session held at this time.***

- a. ***Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or***
- b. ***Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or***
- c. ***Strategy sessions to discuss pending or reasonably imminent litigation; and/or***
- d. ***Discussions regarding security personnel, devices or systems***

The meeting adjourned at 6:50 p.m. by consensus of the Council.

CITY COUNCIL MEETING

Mayor Holmgren called the September 19, 2023 City Council Meeting to order at 7:00 p.m. The meeting was held in the Tremonton City Council Meeting Room at 102 South Tremont Street, Tremonton, Utah. Those in attendance were Mayor Holmgren, Councilmembers Archibald, Estep, Rohde, and Seamons, City Manager Warnke, Assistant City Manager Christensen, and City Recorder Nessen. The following Department Heads were also present: Police Chief Dustin Cordova (arrived at 7:10 p.m.), Fire Chief Brady Hansen, Treasurer Sharri Oyler (left at 8:00 p.m.) and Downtown Manager Sara Mohrman. Councilmember Vance was excused.

1. Opening Ceremony:

Mayor Holmgren informed the audience that he had received no written or oral request to participate in the Opening Ceremony. He asked anyone who may be offended by listening to a prayer to step out into the lobby for this portion of the meeting. The prayer was offered by Councilmember Archibald and the Pledge of Allegiance was led by Downtown Manager Mohrman.

2. Introduction of guests: Mayor Holmgren welcomed those in attendance.

3. Declaration of Conflict of Interest: None.

4. Approval of Agenda:

Motion by Councilmember Archibald to approve the agenda of September 19, 2023.

Motion seconded by Councilmember Estep. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

5. Approval of minutes – August 29, 2023

Motion by Councilmember Seamons to approve the minutes of August 29, 2023.

Motion seconded by Councilmember Rohde. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

6. Years of Service Award

- a. Michelle Rhodes, Billing Clerk – 5 years
- b. Marc Christensen, Assistant City Manager – 15 years

Manager Warnke read a bio on Assistant City Manager Christensen. Treasurer Oyler read a bio on Michelle Rhodes. The Council thanked them both for their time and effort.

7. Presentations: Box Elder School District Update – Heidi Jo West, Assistant Superintendent

Councilmember Archibald said we started a tradition last year and are working on having a better relationship with the Box Elder School District. The schools are the heart of our City. Tonight, we invited Mrs. West, who is a dear friend of mine, to present data in regard to our schools. McKinley Principal Jacob Balls, North Park Principal Dax Sederholm and Principal David Lee from Harris Intermediate are also present.

Mr. Balls said our theme this year is Up. We want to get better every day and move up. We want our students and staff to get better every day to make us all grow. Mr. Sederholm said we want to build the culture at the school and that is a culture of belief. We want the students to believe in themselves and know we believe in them as educators. We have lots of activities based on that. Mr. Lee said thank you for recognizing students.

That is a neat thing for families and children to be recognized. I am honored to be a part of education, which makes all professions possible. The world can be an unkind place and there are lots of things coming at people. This year our focus is kindness and respect. At our school we have tried to define what that looks and sounds like. We teach specific skills each day on how to be kind. Mrs. West said we appreciate you allowing us to come here and share our numbers. The citizenship recognition has been incredibly positive in our schools. Mr. Balls and Mr. Sederholm are both new. We are excited about them and the energy they bring. Their interviews blew us out of the water. They are amazing men, who bring a lot of strengths that will make a big difference in both of those schools. We also appreciate the years of experience that Mr. Lee brings. He has turned the ship around at Alice C. Harris and done a great job. Thank you to them and the Council for recognizing our students. It makes a huge difference.

Mrs. West said I want to go over a few things that are changing this year. We have done double bus routes and that has not been incredibly popular or well received. We knew it needed to be done and would be a benefit overall. So far, we have seen a lot of positives from that. Another change this year is all day kindergarten for all students. That was State funded with consideration on how much that impacts students long-term on their academic achievement. We have created plans for those who do not want their children there all day. Our two elementary schools are Title 1, which comes with extra responsibilities.

Mrs. West then reviewed school numbers. McKinley Elementary has 22 classrooms in the building and five portables. Four of those hold the 5th grade classes and one is music prep. As far as special education classes go, they have a resource with special education support and one preschool classroom. McKinley does not have Dual Language Immersion (DLI). At North Park we recently added DLI. There are 20 classrooms inside the building and eight portables. Four of those hold 4th grades and four of those are for 5th grades. They also have one functional skills classroom and one preschool class that are special education classrooms. They also have a behavior classroom that has recently been moved to Garland Elementary. We will still support those students, but Garland can do a better job at supporting that for us at this time with growth and implementation of DLI at North Park. Three of those portable classrooms are still being finished. The DLI program has been added to North Park in 1st, 2nd and 3rd grades. That is running a bit smaller than expected. They spend half the day learning in Spanish and the other half is English. McKinley has 26 teachers for 621 students enrolled—averaging 23.8 students per class. North Park has 28 teachers for 639 students enrolled—averaging 22.8 per class. We like to see those numbers under 25 so this is good. In those numbers we are not calculating special education classrooms. That would make our numbers look better. We have a special education teacher with 10-14 students.

Mrs. West said there has been a lot of growth in Tremonton. McKinley's enrollment is coming down. North Park has a steady incline due to the DLI program. At Bear River High School, we have preliminary October 1, numbers. Last year there were 1,178 students and now there are 1,213. They are up 35 students and Box Elder High is, too. We have not seen some of our students return after COVID, they are now being home schooled. Also, studies show that the number of students per families are declining over time. The Council thanked them.

8. Proclamation

Domestic Violence Awareness Month – New Hope Crisis

New Hope Crisis Center Director Megan Talamantez said I would like to start by sharing some of our stats over the last fiscal year. From July 2022 to June 2023, we responded to 5,432 crisis calls in the County. We served 555 women, 96 children and 184 males, who were somehow impacted by domestic violence, child abuse, dating violence or stalking. We assisted 58 victims of sexual assault, eight children of sexual abuse and 49 children of physical abuse. In our justice court we provided service to 219 victims. We sheltered 81 women, three men and 24 children. I am asking you today to proclaim October as Domestic Violence Awareness Month. She then read through the proclamation. The Council agreed and signed it.

9. Canvass of the 2023 Primary Election

Recorder Nessen said currently we have 4,638 eligible voters in Tremonton City. This Primary election we had 1,213 ballots cast. We had 1,203 sent in by mail and 10 individuals came here on election day to vote in person. That is 26.15% of our voters. They counted 1,053 ballots on election night. A few more were received afterward, but were post marked timely and counted. There were 11 that were not postmarked timely so they were not counted. There were 211 ballots returned as undeliverable. Candidate Paul Fowler withdrew before the canvass so we reached out to the County and Lieutenant Governor's Office, who asked us to reach out to our attorney. It was decided that RJ Henry will move forward on the General Election ballot. There will be six candidates on that ballot for November 21.

Motion by Councilmember Estep to accept the canvass report. Motion seconded by Councilmember Rohde. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

10. Public comments:

Michael Leighner said Mayor you are one of the true people with the kindness on properties that look like dumps. Why do we not start enforcing the law instead of trying to get them to do things nicely. Enforce the ordinances that you have. Mayor Holmgren said we are. There is a difference between someone who has some weeds in their yard and others who are a hazard or health issue. We have identified those homes and they have made efforts to clean up their yards. If you have someone in mind you can talk to me. Mr. Leighner said I will. Chief welcome to the City. You told me you had a path, a handicap accessible path for riding a special needs bike. There are more than just myself who are handicap and need more paths. This bike is 42 inches wide. I did a nice ride around the City and it took me about 20 minutes. I will not go on 102. It is a hazard. Why do you not start making streets wide enough for us who have this problem. Manager Warnke said the State legislature recently adopted laws that reduce the pavement width. They uniformly did that across the State of Utah. Developers reached out and were concerned that each City had different widths. Ours was greater than the amount they chose by about five feet. That is a new construction standard that will be coming forward through the process. Mr. Leighner mentioned that he has to go out of town to train for races. There is nothing up here to train with.

Janice Sealy said on July 4, we had a City water main line break. We scooped as fast as we could, but it was headed toward our house so we got a pump and started pumping water down the street. On July 5, I reported it and the City acknowledged that they are responsible. They had to take a piece of my sidewalk and driveway, about the size of that desk. I called and said what are the plans and was told they were really busy. I recognize how busy construction has been. When I paid my bill, I brought it up again. Nothing has been done and I do not know where to take it. This is small potatoes to the City, but this is going to be a muddy mess come winter. What is my next move to have that fixed. If you want me to bring a solution, I can have someone do it and then you can deduct that from my bill. Mayor Holmgren said we will have Councilmember Estep be in charge of getting this taken care of.

11. New Council Business:

- a. Discussion and consideration of approving the August Financial Statements

Motion by Councilmember Estep to approve the August Financial Statements. Motion seconded by Councilmember Archibald. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

- b. Discussion and consideration of approving the August Warrant Register

Motion by Councilmember Rohde to accept the August Warrant Register. Motion seconded by Councilmember Seamons. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

- c. Discussion and consideration of adopting Ordinance No. 23-04 amending zoning regulations relating to the Rivers Edge Overlay Zone (REOZ) and the Rivers Edge Pre-Annexation and Master Development Agreement to accommodate the recordation of a Rivers Edge – Phase 1A, which would develop 14 building lots and complete the missing three hundred (300) feet of 775 East from approximately 193 North to 287 North

Manager Warnke said we discussed this at the last Council meeting. The Planning Commission reviewed the proposal after conducting a public hearing and their recommendation was to approve it. Unless there are questions, City staff would recommend the same. In anticipating that this would be approved we have had conversations with the developer about how they could work toward getting it done this year. They are making every effort to line it up in this shortened construction season and get it paved. When asked if they would have this in before winter, developer Michael Jewell said I have learned that development is a series of small disasters interrupted by large disasters. I am not sure if we will be able to pave the cul-de-sac, but we will be able to get the road base there. We would love to get it all done, but at the very least there will be a road base in the cul-de-sac with the main road done.

Motion by Councilmember Rohde to adopt the ordinance. Motion seconded by Councilmember Archibald. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

- d. Discussion and consideration of adopting Ordinance No. 23-05 approving Rules for the Governing Body

Mayor Holmgren said this is something we have been working on. Councilmember Rohde brought this up a few months ago and this is good for us to go through. Personally, I feel good about it. This talks about our responsibilities and decorum. These are good rules to live by. Councilmember Rohde said on H3 we have a five-minute rule, I think that needs to be three minutes.

Motion by Councilmember Archibald to adopt the ordinance with a correction to H3. Motion seconded by Councilmember Rohde. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

- e. Discussion and consideration of adopting Resolution No. 23-56 amending Resolution No. 23-09, a consultant agreement between Hemmco, LLC, and Tremonton City for lobbying services on state and local government relations and appropriations with the Utah Legislature and State Government agencies

Mayor Holmgren said this is extending the contract with a caveat. After we get going on this if we feel we are not getting the results we need we can cancel that contract after a month. We have contracted with this consulting company to go after another \$1 million for water projects. We got \$2 million earlier this year that will go toward secondary water. Manager Warnke said the cost is \$10,000 a month. The \$2 million we obtained through this contact will build out Service Area 4 this summer. There is a new opportunity to engage them and the idea is to extend the contract with the provision being that if they do not secure the funds we can cancel the contract shortly after we finish the first term. The money to pay for this will come from the water fund and has already been budgeted. The expectation is that if they are successful, we would pay the entire contract, but if they are not then we can cancel that contract. Councilmember Seamons said so we are basically spending \$200,000 to get \$3.2 million. Councilmember Rohde said we need to add that this will come back to the Council to review. Mayor Holmgren said this is a great way to fund some of the large projects we have going on so we are not incumbering our residents.

Motion by Councilmember Archibald to adopt the resolution. Motion seconded by Councilmember Rohde. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

- f. Discussion and consideration of approving Resolution No. 23-57 adopting the revised Tremonton City Compensation and Classification Plan

Manager Warnke said this is classifying different ranges for a planner position. I wanted to thank you because this was a difficult decision, but is a needed position for the City. Adding this resource will help the City move forward on all kinds of issues. We are currently recruiting for a planner. The recruitment is for a Senior Planner or a Planner 3. The job ad says we could underfill it depending on who is available. We will make the determination based upon our job description for these different positions and how individual qualifications line up with those skills, ability, education and years of service. A Senior Planner will have more experience to make the best impact on the situation we are facing. We want to recruit for that position, but also have flexibility if needed. We pulled data from a compensation survey system to get competitive wages. Recorder Nessen does a great job in her analysis and review in putting this together for approval.

Motion by Councilmember Estep to approve the resolution. Motion seconded by Councilmember Archibald. Roll Call Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

12. Continuation of 6:00 p.m. Work Session agenda items if necessary

Councilmember Rohde said we need more information to resolve the issue with Spring Acres and secondary water. I would like to know the difference in their bill if they are at a tier 1 or tier 5. Can we consider single housing dwelling HOAs separately from multi-housing? That may be a way of separating them out so it is fair and having them pay the \$10 per hookup. Assistant City Manager Christensen went through those numbers with the Council. Manager Warnke said we also need to see how it plays out for others. These homeowners have small yards individually, but they have common areas. They really do not have small yards when you factor in all the common area that is being irrigated. Mayor Holmgren said that is an HOA perk and the homeowners need to pay for that. Councilmember Rohde said what follow up are we supposed to do with that discussion? Manager Warnke said this affects more than just Spring Acres. We need to look at these other developments before we consider changing the policy. A big part of this is the common areas. We can see what seems fair and how a policy might affect all those within that classification.

13. Calendar Items and Previous Assignment

a. Review of calendar

Mayor Holmgren said the Farmer's Market and the giant pumpkin contest will be October 7. There is the Friday stroll on Main and our next Council meeting. Assistant City Manager Christensen said a distribution warehouse is going behind the old La-Z-Boy facility. They create classroom materials. They will hold an open house on October 4, from noon until 2 p.m., in Garland. Let us know if you plan to attend. Manager Warnke said we can revisit training from the Utah League of Cities and Towns about dignity. That speaker could come to Tremonton and engage the community in a conversation. There is an opportunity at the University of Utah on October 20, to meet for breakfast and listen to him. Resident Jeff Hoedt said a baby care drive is coming together in November.

b. Unfinished Business/Action Items: None.

c. Branding Implementation update

Assistant City Manager Christensen said all decals have been added to the garbage cans on Main Street. The furniture is here, it just needs to be placed.

14. Reports & Comments:

a. City Administration Reports and Comments

1. Fraud Risk Assessment

Manager Warnke said the City is required to evaluate its fraud risk annually and take steps to reduce that. We have adopted policies aimed at helping reduce the risk of fraud. Our finance director did an assessment and we scored very low for fraud risk. Mayor Holmgren asked about areas 8 and 9. Manager Warnke said we discussed this and there are tradeoffs. Our finance director felt for where the City is at in its evolution, what those measures would do as far as implementation and what we gain, he did not recommend we implement this formal audit committee. We will continue to find ways to make the funds safer and reduce risk. We have red flag rules we look at for payments that come into the City. We are doing what we can to minimize fraud within the City's course of business.

b. Development Review Committee Report and Comments

1. Jack in the Box Restaurant

Manager Warnke said the DRC discussed things they need to address in their site plan. They will reevaluate and submit a second submittal. Their hope is to move forward with designing the plans. They just need to do the site improvements and meet the code. They would construct as soon as they get approval. This could be a catalyst to address issues on the adjacent property. We are working on code enforcement and cleaning up the back side of the property and this could be an opportunity to help there.

2. Recordation of Harvest Acres, Phase 2

Manager Warnke said we are starting to see interest in recording subdivisions. Rivers Edge will record a phase with 14 lots. One of Harvest Acres phases will have 14 to 20 single-family homes. There are several other subdivisions I anticipate being recorded in the next while.

c. City Department Head Reports and Comments

Chief Cordova reviewed the City's code summary and reports. We have a one-man army, but he is making progress. First, we have to investigate the complaint to see if it is valid. Then we make contact and issue a warning with a timeframe. It is then referred to the court, who takes over and can extend more time before action is taken. If they fix the problem, the judge will give them a break. We have

been making a lot of progress and getting things done. A lot of the problems are going away, but some of the complaints are not valid from a code enforcement perspective. For the department, things are good. We have had some challenging calls this week, but we take good care of each other. When he asked about buying vehicles in a timely manner, the Council explained that they had that conversation in the work session. Manager Warnke said they could do it now and then ratify that at the next meeting in October. Officer Skyler Gailey reviewed quotes from Crumps, Hansen and Young. Costs would be about \$45,000 to \$48,000 on a truck. To save money we are going to equip them as admin trucks so it would be for chief and assistant chief. That would not have the full outfit. All of this has been allocated to our budget. Chief's truck will go to Public Works. The cost to equip is about \$20,000, but to do it as an admin truck would be under \$10,000. The Council encouraged them to stay local as much as possible and just stay within their budget.

Chief Hansen said thanks for the opportunity. I have been here about two weeks. I have been working hard to get caught up and learn from the current staff on where the fire department has been and where we would like to go. I am working on the study that has been commissioned by Box Elder County to discuss how different fire departments interact with each other and how we might improve that. One of our firefighters has started paramedic school. We are working on our scheduling to make sure we are covering all our shifts. This will be a huge step forward for the department.

d. Council Reports and Comments

Councilmember Seamons said the summer party was fun, thank you.

Councilmember Archibald said our last Farmer's Market will be October 7. I would like to express thanks to Downtown Manager Mohrman and all her hard work. It has been a delightful experience to be a part of that. Joel and Heather Russell have made this great for the children. They have been to every market this year and provide an activity. I would like to give a great big thanks to them. During the National Day of Service \$1,090 was donated to the pantry, as well as 3,152 pounds of food. This was done at the right time when Western Ag matches donations. This was a great time to do the food drive and honor the National Day of Service.

Mayor Holmgren said thanks to all of you for attending and the Council for your time and effort to make things operate and run. Thank you City staff for all your time and effort to answer questions and do the things we do. You all make the City run a little better.

15. ***CLOSED SESSIONS: No closed session held at this time.***

- a. ***Strategy session to discuss the purchase of real property when public discussion of the transaction would disclose the appraisal or estimated value of the property under consideration or prevent the public body from completing the transaction on the best possible terms; and/or***

- b. Strategy session to discuss the character, professional competence or physical or mental health of an individual; and/or*
- c. Strategy sessions to discuss pending or reasonably imminent litigation; and/or*
- d. Discussions regarding security personnel, devices or systems*

16. Adjournment.

Motion by Councilmember Rohde to adjourn the meeting. Motion seconded by Councilmember Seamons. Vote: Councilmember Archibald - aye, Councilmember Estep - aye, Councilmember Rohde - aye, Councilmember Seamons - aye, Councilmember Vance - absent. Motion approved.

The meeting adjourned at 8:47 p.m.

The undersigned duly acting and appointed Recorder for Tremonton City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above referenced date. Minutes were prepared by Jessica Tanner.

Dated this _____ day of _____, 2023.

Linsey Nessen, City Recorder

Follow-up items for the Council and City Staff

Manager Warnke will prepare an amendment on the City's purchasing policy that would authorize Department Heads to make procurement decisions for purchasing passenger vehicles.

The Council and City staff will continue to look into options for billing on secondary water in areas that have homes with an HOA and shared common areas.