

Town of Leeds

Agenda Town of Leeds Town Council Wednesday, September 27, 2023

PUBLIC NOTICE is hereby given that the Town of Leeds Town Council will hold a **PUBLIC MEETING** on Wednesday, September 27, 2023, at 7:00 pm. The Town Council will meet in the Leeds Town Hall located at 218 N Main, Leeds, Utah.

Regular Meeting 7:00pm

1. Call to Order/Roll Call
2. Invocation
3. Pledge of Allegiance
4. Declaration of Abstentions or Conflicts
5. Consent Agenda:
 - a. Tonight's Agenda
 - b. Meeting Minutes of Sept 13, 2023, Closed Executive Session
 - c. Meeting Minutes of Sept 13, 2023, Work Session
 - d. Meeting Minutes of Sept 13, 2023, Town Council Regular Meeting
6. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
7. Announcements:
 - a. Brian Hansen and Kohl Furley filed for their respective offices and were Un-opposed
 - b. Huntsman Senior Games Cycling event October 12, 2023
 - c. Update on Roads and Culverts for Valley and Vista, and Silver Reef and Oak Grove
 - e. Update on the Leeds Post office Status
 - f. Fall BLOOM Events update
8. Public Hearings: None
9. Action Items:
 - a. Discussion possible action regarding feasibility of local bands and musicians at Casa Tequilana
 - b. Action regarding Resolution 2023-03 to withdraw from the election for Town Council portion of the election ballot due to Candidates Furley & Hansen Un-opposed
10. Discussion Items:
 - a. Continued discussion regarding Wayfinding sign
 - b. Discussion regarding Tree Ordinance amendment
 - c. Establishment of a Farmers Market application
 - d. Discussion regarding responsible pet ownership and the need for individuals to clean up after their pets in the park
11. Citizen Comments: No action may be taken on a matter raised under this agenda item. (Three minutes per person).
12. Staff Reports:
13. Closed Meeting- A Closed Meeting may be held for any item identified under Utah Code section 52-4-205.
14. Adjournment

The Town of Leeds will provide reasonable accommodations for persons needing assistance to participate in this public meeting. Persons requesting assistance are asked to call the Leeds Town Hall at 879-2447 at least 24 hours prior to the meeting. The Town of Leeds is an equal opportunity provider and employer.

Certificate of Posting: The undersigned Clerk/Recorder does hereby certify that the above notice was posted September 25, 2023 at these public places being at **Leeds Town Hall**, **Leeds Post Office**, the **Utah Public Meeting Notice website** <http://pmn.utah.gov>, and the **Town of Leeds website** www.leedstown.org.


Aseneth Steed, Clerk/Recorder

Town of Leeds

Town Council Work Session for Wednesday, September 13, 2023

Work Session 6:00 PM

ROLL CALL: TOWN COUNCIL

	<u>Present</u>	<u>Absent</u>
MAYOR: BILL HOSTER	<u>X</u>	<u> </u>
COUNCILMEMBER: DANIELLE STIRLING	<u>X</u>	<u> </u>
COUNCILMEMBER: RON CUNDICK	<u> </u>	<u>X</u>
COUNCILMEMBER: STEPHEN WILSON	<u>X</u>	<u> </u>
COUNCILMEMBER: KOHL FURLEY	<u> </u>	<u>X</u>

Craig Hall, Town Attorney and Candidate incumbent Councilmember Jodi McGregor

The meeting commenced at [insert time] with a warm welcome to all attendees. Craig Hall, the Town Attorney, led the training session on the Open and Public Meetings Act.

1. Introduction and Welcome:

- The meeting started with a brief introduction of the attendees and an overview of the agenda.

2. Overview of the Open and Public Meetings Act:

- Craig provided a comprehensive overview of the Open and Public Meetings Act, emphasizing its significance in ensuring transparency and public participation in government proceedings.

3. Key Provisions and Requirements:

- The Town Attorney delved into the key provisions and requirements of the Act, covering topics such as meeting notice requirements, quorums, closed sessions, and record-keeping.

4. Case Studies and Practical Examples:

- Craig Hall presented real-life case studies and practical examples to illustrate how the Act applies in various scenarios. Attendees engaged in discussions and shared their insights.

5. Q&A Session:

- An interactive Q&A session followed, during which attendees had the opportunity to seek clarification on specific aspects of the Act or share their experiences related to open and public meetings.

6. Closing Remarks:

- The meeting concluded with closing remarks from Craig Hall, who emphasized the importance of compliance with the Open and Public Meetings Act and encouraged ongoing training and awareness.

Overall, the Open and Public Meetings Act training session provided valuable insights into the Act's requirements and practical applications. Attendees left with a better

understanding of their roles and responsibilities in ensuring compliance with the Act, promoting transparency, and fostering public trust in government proceedings.

Mayor Hoster asked Town Planner Scott to introduce the topic of wayfinding signs. Scott referred to the relevant section, 22.2.1.16

22.2.1.16 Town Established Wayfinding signs.

The Town may establish wayfinding signs to direct the public to significant historic, civic, or business locations within the Town.—No other advertising message shall be contained on the wayfinding signs. Only businesses that cater to the travelling public such as gas stations, restaurants, hotels, convenience stores and similar businesses shall be placed on the wayfinding signs. The Town council may establish policies and criteria for what civic and historic sites, and businesses qualify for placement on the wayfinding sign. The decision of the Town Council shall be final on matters relating to the wayfinding signs. The Town may charge a fee to businesses desiring to be placed on a wayfinding sign in order to pay expenses related to the establishment and maintenance of the wayfinding signs.

Scott referenced section 22.2.1.16 and outlined the Town's authority to establish such signs for guiding the public to significant historic, civic, or business locations. The signs were to be free of any advertising messages except for businesses catering to travelers, like gas stations, restaurants, hotels, and convenience stores. The Town Council had the authority to set criteria and policies for selecting sites and businesses for these signs, with their decisions being final. The Town also had the option to charge businesses a fee for inclusion on these signs to cover associated expenses. The discussion included considerations about where to place signs, with suggestions to collaborate with other entities such as UDOT and private residents. Councilmember Stirling suggested a negotiation with the Washington County Water Conservancy District regarding sign placement and style coordination with their water pump station project. Business owners were actively engaged in dialogues about the sign's style and location. The Town Planner, Scott, planned to share examples of signs for review in a subsequent meeting.

Councilmember Wilson made a motion to adjourn the meeting and Councilmember Stirling seconded the motion.

Meeting adjourned: 7:08

Approved this twenty-seventh Day of September 2023.



Bill Hoster, Mayor

ATTEST:



Aseneth Steed, Town Clerk/Recorder