

**CACHE COUNTY
LIBRARY BOARD MEETING
MINUTES
Oct. 18, 2022**

The Cache County Library Advisory Board convened in a regular session on Oct. 18, 2022 at 5:15 PM in the Cache County Library – Providence/River Heights Branch, 15 North Main Providence, Utah 84335

ATTENDANCE

Members of the Library Board in Attendance:

Sharlie Gallup – River Heights City Council
Jeanell Sealy – Providence City City Council
Gina Worthen – County Council
Chelsi Kartchner – River Heights

Members of the Library Board Absent:

Kelly Allen – Cove
Nan Small – Newton

Others in Attendance:

Brynnan Sainsbury – Library Director
Dirk Anderson – Chief Deputy County Executive
Janeen Allen – Cache County
Megan Izatt - Minutes

05:15:00

Call to Order

Sealy called the meeting to order and asked for introductions.

Minutes

ACTION: A motion was made by Worthen to approve the minutes and Sealy seconded. The vote in favor was unanimous, 4-0 (Kelly Allen and Nan Small absent for vote)

Action items

Library Director's Report/Financial Report

Brynnan Sainsbury gave the director's report/financial report. Membership is up and seems to be mostly adult users. Check out of physical items has also increased by 3%. Most of the 2022 budget has been spent at this point. The budget for library books for

next year was increased by \$32,000, so it is now \$64,000. There might be a need to increase staff in the future but currently the library doesn't need to.

05:26:00

Discussion Items

1. Review of Library Board Bylaws

How to amend the bylaws and Article 7 Section 1b and how it affects the library were discussed by the Board. Article 2 and Article 3 regarding term limits, times of appointments/filling of vacancies, appointment of a secretary, adding electronic participation, posting and reviewing policies, and a schedule of different items that the Board is responsible for were all discussed.

Other Items

Sealy informed the Board that the building in River Heights might be available for the library's use starting next September. The **Board** will visit the building at the next Library Board meeting to see if it is appropriate for the library's use and what changes would possibly need to be made to the budget for that building.

Next Scheduled Meeting

Monday, November 14, 2022 at 6:30 pm.

06:05:00

Adjourned.