



Library Board Meeting Minutes

Date: July 24, 2023

Time: 7:00 pm

Place: Mendon Library

Conducted: Janelle Simmons (Chair)

Also In Attendance

Michelle Woodbrey (Vicechair)

Sharla Watkins (Secretary)

Ruth Morgan (Treasurer)

Ron Campbell (Board Member)

Jamie Judy (Board Member)

Jessie Eiman (Library Director)

Agenda

Timestamp **0:01** **Approve June Minutes**

Voting Result: Unanimous

Timestamp **0:02** **Director's Report**

- a. Budget amounts: We came in \$8,000 under wages for the fiscal year 2022-2023
- b. \$869.37 left for this year.
- c. Well over \$15,000 in the bank
- d. There is an excel sheet that has every penny used. Ruth taught Jessie how to start out the 2023-2024 year excel sheet.
- e. Budget is making sense and feeling organized.
- f. Question: Does the city and library have their own bank accounts? Jessie clarified we have a separate account than the city.
- g. Summer reading is winding down on July 31
- h. Next Thursday we will have the closing social at 4:30-6:00 pm on August 3. Games and food.
- i. Next year we will do another reading program. We are paying \$118.00 a month for Readers Zone.
- j. We have logged over 4,000 reading minutes this summer.
- k. Abby has resigned and will have her last day next week.
- l. Library Director's Goals: Jessie met with Millie, Mike, and Lisa.
- m. Jessie will have a training in September that will be covered by a scholarship.
- n. Jessie needs help with Social Media and the newsletter getting dispersed. She needs help with more volunteers.
- o. Michelle found Kim Harker and Jamie Judy are willing to help where needed.
- p. We will have state training with Rachel coming up in September.
- q. Jessie submitted state certification for the library. This will allow us to receive grants and help from state libraries. We will go for a quality library designation.

Timestamp **0:23 Board Member Reports: Janelle**

- a. Report about the Mendon History Presentations: Sharla
- b. Parade and float: hoping next year for a covered wagon for next year. Everybody loved the float and bubbles. Threw out t-shirts and key chains. Thank you to Michelle and Jessie
- c. Thank you cards. We will send to Paul and Richard Watkins and Paul Willie.
- d. Committee on chairs. We want the chairs gone! Can we sell it via our bank account? Or can we send them through the Friends? Sell them or work with the city? How does the money work? Deadline for this by the meeting in October board meeting. Jamie Judy will also be on the committee. Contact Kevin Randall.

Timestamp **0:39 Other Business**

- a. Kim Harker has turned in a letter to be a member of the Library Board.
- b. Books in the hall need to be removed.
- c. PVC pipes for nine square under the stairs need to be removed. The books for the book sale will go under the stairs.
- d. Next time we have a book sale, we need 8-10 people helping. Some of the Friends could help. We need to recruit more friends.

Timestamp **0:44 Adjourn Meeting**

Voting Result: Unanimous