

Community Renewable Energy Agency Board Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on October 2nd, 2023, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

REGULAR MEETING of the Board:

1. Welcome, Introduction and Preliminary Matters

- 1.1 Purpose and overview of meeting
- 1.2 Current participation percentages included in Board packet

2. Business Matters

- 2.1 Approval of September 11, 2023 Board Meeting Minutes
- 2.2 Treasurer Report (year-to-date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Public Comments

Audience members may bring any item to the Board's attention. Comments are subject to the Public Comment Policy and Procedure set forth below.

- 2.5 Discussion and consideration of Resolution 23-08 Resolution of the Board Approving the Development and Submission of a Beehive Pollution Reduction Proposal to the Utah Division of Air Quality for Inclusion in the Beehive Emission Plan
- 2.6 Board member comments
- 2.7 Closed Session (if needed): the Board may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205

3. Adjournment

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting adainfo@millcreek.us at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Board may be asked to complete a written comment form and present it to the Millcreek City Recorder. In general, the Chair will allow an individual two minutes to address the Board. At the conclusion of the citizen comment time, the Chair may direct staff or Board members to assist the citizen on the issue presented; direct the citizen to the proper entity; or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff or Board members to assist the citizen; direct the citizen to the entity; or take no action.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website

<http://pmn.utah.gov>

DATE: 9/28/23

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.

Participation Percentages

								Weighted Votes Occuring After July 31, 2022						
Signed Agreement to Secretary	Date Deemed Withdrawn	Listed Entities:	Phase 1 Initial Payments (Schedule 1, column D)	Phase 1 Anchor Payment Max (Schedule 2, column D)	Phase 2 Initial Payments (Schedule 1, column E)	Phase 2 Anchor Payment Max (Schedule 2, column G)	Aggregate Total of Actual Phase 1 Initial, Phase 2 Anchor, and Phase 2 Initial Payments	Phase 2 Anchor Proportionate Shares, based on Max Anchor Payments	Phase 2 Remaining Balance Distributed Proportionally Among Anchors (Phase 2 Anchor Payment)	Total Phase 1 and 2 Payment Obligations as of Meeting Date Above	Participation Percentage for Weighted Votes After July 31 2022	Yes vote on Resolution XX-XX Weighted Vote?	Total Yes Percentage on Resolution XX-XX	
1	7/1/2021	Grand County	2,109.37	3,110.81	2,109.37	3,110.81	\$ 6,364.78	1.49%	\$ 1,692.07	\$ 8,056.85	1.15%		0.00%	
2	10/1/2021	Salt Lake County	11,570.26		11,570.26		\$ 23,140.52	0.00%	\$ -	\$ 23,140.52	3.31%		0.00%	
3	7/1/2021	Summit County	10,759.97	15,868.33	10,759.97	15,868.33	\$ 32,466.94	7.61%	\$ 8,631.28	\$ 41,098.22	5.87%		0.00%	
4	7/1/2021	Town of Alta	218.93		218.93		\$ 437.86	0.00%	\$ -	\$ 437.86	0.06%		0.00%	
5		Bluffdale City	11,088.57		11,088.57		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
6	7/1/2021	Town of Castle Valley	106.74	157.42	106.74	157.42	\$ 322.08	0.08%	\$ 85.63	\$ 407.71	0.06%		0.00%	
7	4/28/2022	Coalville City	562.99		562.99		\$ 1,125.98	0.00%	\$ -	\$ 1,125.98	0.16%		0.00%	
8	7/1/2021	Cottonwood Heights	10,942.10		10,942.10		\$ 21,884.20	0.00%	\$ -	\$ 21,884.20	3.13%		0.00%	
9	6/13/2022	Emigration Canyon Township	456.22		456.22		\$ 912.44	0.00%	\$ -	\$ 912.44	0.13%		0.00%	
10	8/3/2021	Francis City	421.54		421.54		\$ 843.08	0.00%	\$ -	\$ 843.08	0.12%		0.00%	
11	7/1/2021	City of Holladay	9,387.72		9,387.72		\$ 18,775.44	0.00%	\$ -	\$ 18,775.44	2.68%		0.00%	
12		Kamas City	743.49		743.49		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
13	7/13/2021	Kearns	9,606.01		9,606.01		\$ 19,212.02	0.00%	\$ -	\$ 19,212.02	2.74%		0.00%	
14	7/1/2021	Moab City	2,237.95	3,300.43	2,237.95	3,300.43	\$ 6,752.75	1.58%	\$ 1,795.21	\$ 8,547.96	1.22%		0.00%	
15	7/1/2021	Millcreek	18,421.40	27,167.05	18,421.40	27,167.05	\$ 55,584.39	13.03%	\$ 14,777.00	\$ 70,361.39	10.05%		0.00%	
16	4/28/2022	Oakley City	520		520		\$ 1,040.00	0.00%	\$ -	\$ 1,040.00	0.15%		0.00%	
17	7/28/2021	Ogden City	35,737.26		35,737.26		\$ 71,474.52	0.00%	\$ -	\$ 71,474.52	10.21%		0.00%	
18		City of Orem	31,019.52		31,019.52		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
19	7/13/2021	Park City	6,742.38	9,943.35	6,742.38	9,943.35	\$ 20,344.33	4.77%	\$ 5,408.50	\$ 25,752.83	3.68%		0.00%	
20	7/1/2021	Salt Lake City	101,050.33	149,024.48	101,050.33	149,024.48	\$ 304,907.42	71.45%	\$ 81,059.05	\$ 385,966.47	55.14%		0.00%	
21	7/1/2021	Town of Springdale	481.26		481.26		\$ 962.52	0.00%	\$ -	\$ 962.52	0.14%		0.00%	
22		West Jordan City	37,916.77		37,916.77		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
23		West Valley City	47,899.22		47,899.22		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%	
	7/1/2021		350,000.00	208,571.87	350,000.00	208,571.87	586,551.27	100.00%	113,448.73	\$ 700,000.00	100%		0.00%	

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, September 11, 2023**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*

Emily Quinton, *Summit County*

Christopher Thomas, *Salt Lake City*

Electronic

Randy Aton, *Springdale*

Elissa Martin, *Grand County*

Chris Cawley, *Alta*

Luke Cartin, *Park City*

Kalen Jones, *Moab*

Patrick Schaeffer, *Kearns Metro Township*

David Brems, *Emigration Canyon Township*

Alexi Lamm, *Moab*

Roger Armstrong, *Summit County*

Emily Paskett, *Salt Lake County*

Suzanne Harrison, *Salt Lake County*

Samantha DeSeelhorst, *Cottonwood Heights*

In Person Attendees: Andrew Clark, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Gordon Bennett, *Emigration Canyon Township*; Monica O'Malley, *Salt Lake City Staff*; Joan Entwistle, *Summit County resident*; Doug Wheelwright, *Division of Public Utilities*; Janene Eller-Smith, *Ogden City Staff*; Lorenzo Long, *Ogden City staff*; Eliza Cowie, *O2 Utah*; Will Foster, *NextEra*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:01 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

1.2 Current Participation Percentages included in Board Packet

2. Business Matters

2.1 Approval of August 7, 2023, Board Meeting Minutes

Board Member DeSeelhorst made the motion to approve the August 7, 2023, Board Meeting Minutes. Board Member Aton seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Secretary Quinton gave the Treasurer Report. One column has been added to the Treasurer Report to account for how much money is left for each budget item.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Chris Cawley gave the Communication Committee update. Penna Powers has not sent any new documents for the Board to review. The social media content calendar is coming together but there will be more updates in October when the Communication Committee receives items from Penna Powers.

Board Member DeSeelhorst gave the update for the Low-Income Plan Committee. There are 5 outreach steps identified in the Low-Income Plan: 1) invite the organization to a quarterly meeting; 2) add the organization to the Listserv; 3) meet with organization one on one; 4) provide the organization with an informational poster, and 5) provide email notice template. Organizations from your low-income plan that are not shared with other municipalities are your job to contact. Within the subset of organizations that are listed by many of your municipalities to contact, they will be first contacted by the Low-Income Plan Committee. For organizations listed by most communities all 5 steps will be done by the Low-Income Plan committee. Communities should begin their outreach once the Utah Public Service Commission approves the Program. Please meet with the organizations one on one within a year of the Program being approved.

Board Member Christopher Thomas gave the Program Design Committee update. The Program Design Committee met three times in August. Their small group met four times to discuss resource valuation, procurement, and financial backstop. They held meetings with four different renewable energy developers. Technical consultants for the Division of Public Utilities and Utah Renewable Communities are scheduled to meet on September 13th. The Program Design Committee requested an itemized list of custom third-party programming features and costs required by Rocky Mountain Power (RMP) to implement the program.

RMP attorneys have gone silent regarding the Utility Agreement with no communication since the Board agreed to their only remaining requested change on August 21st. This issue has been sent to an RMP Vice President. Mr. Thomas conveyed that there are 18 communities' in this organization, and the Board cannot turn on a dime. If there are any outstanding issues Rocky Mountain Power wants to address in the agreement, those have not been communicated to the Board attorney. Pushing to have Rocky Mountain Power finalize the agreement as soon as possible and telling them that the communities need to

sign by October 1st. The Program Design Committee will send the finalized agreement to the Board members for community signature as soon as it is available.

The State of Utah announced the Beehive Emission Reduction Plan. The State's planning effort is under the EPA Climate Pollution Reduction Grant. Utah is requesting ideas on measures to reduce greenhouse gas emissions throughout the state. Ideas are due October 13, 2023. Mr. Thomas said he would like to submit the Utah Renewable Communities Program to the State's process for consideration. There is no guarantee that the State will consider this program as a measure for its climate plan. The hope is to fund big projects to cut pollution. Please watch out for the final Utility Agreement, presentation, slides, and memo. Please review the opt-out notice draft and send your concerns to Mr. Thomas.

2.4 Public Comments

Joan Entwistle from Park City expressed her frustration with RMP to adopt the Utility Agreement.

2.5 Discussion and Consideration of Resolution 23-07, Resolution of the Board Adopting an Annual Meeting Schedule

Board member Quinton said the schedule is very similar to the past meeting schedules. The Board will meet on the first Monday of the month unless there is a holiday.

Board Member Armstrong made the motion to adopt Resolution 23-07, Resolution of the Board Adopting an Annual Meeting Schedule. Board Member DeSeelhorst seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.6 Board Member Comments

Chair Dugan thanked all the staff members who help with the Board and then thanked Board Member Christopher Thomas who wrote an editorial to the Standard Examiner clarifying the purpose of the Program and the Board. Board Member Quinton said the recurring calendar invite is set to go through September of 2024 so there will not be a new invitation sent out at this time. But if you need to add more staff to those invitations, please let her know.

2.7 Closed Session (If needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205

3. Adjournment

Board Member DeSeelhorst made the motion to adjourn the meeting at 1:33 p.m. Board Member Aton seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: _____ **Date**
Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

DRAFT

Community Renewable Energy Agency Board

Treasurer's Report for 10/2/23 Meeting

Billing report (p. 1 of 2)

Billing Report

For Date Range: 09/01/2021 - 09/27/2023

CRE - CRE MEMBERSHIP

Date Billed	Name	Account Name	Amount
9/15/2021	GRAND COUNTY	Membership Fee - Phase I Initial Payment	2,109.37
9/15/2021	SUMMIT COUNTY	Membership Fee - Phase I Initial Payment	10,759.97
9/15/2021	TOWN OF ALTA	Membership Fee - Phase I Initial Payment	218.93
9/15/2021	TOWN OF CASTLE VALLEY	Membership Fee - Phase I Initial Payment	106.74
9/15/2021	COTTONWOOD HEIGHTS	Membership Fee - Phase I Initial Payment	10,942.10
9/15/2021	FRANCIS CITY	Membership Fee - Phase I Initial Payment	421.54
9/15/2021	CITY OF HOLLADAY	Membership Fee - Phase I Initial Payment	9,387.72
9/15/2021	KEARNS	Membership Fee - Phase I Initial Payment	9,606.01
9/15/2021	MOAB CITY	Membership Fee - Phase I Initial Payment	2,237.95
9/15/2021	MILLCREEK	Membership Fee - Phase I Initial Payment	18,421.40
9/15/2021	OGDEN CITY	Membership Fee - Phase I Initial Payment	35,737.26
9/15/2021	PARK CITY	Membership Fee - Phase I Initial Payment	6,742.38
9/15/2021	SALT LAKE CITY	Membership Fee - Phase I Initial Payment	101,050.33
9/15/2021	SPRINGDALE CITY	Membership Fee - Phase I Initial Payment	481.26
10/19/2021	SALT LAKE COUNTY	Membership Fee - Phase I Initial Payment	11,570.26
11/10/2021	GRAND COUNTY	Anchor Payment - Phase I	2,146.04
11/10/2021	SUMMIT COUNTY	Anchor Payment - Phase I	10,947.00
11/10/2021	TOWN OF CASTLE VALLEY	Anchor Payment - Phase I	108.60
11/10/2021	MOAB CITY	Anchor Payment - Phase I	2,276.85
11/10/2021	MILLCREEK	Anchor Payment - Phase I	18,741.59
11/10/2021	PARK CITY	Anchor Payment - Phase I	6,859.57
11/10/2021	SALT LAKE CITY	Anchor Payment - Phase I	102,806.76

Billing report (p. 2 of 2)

4/12/2022 GRAND COUNTY	Membership Fee - Phase II Initial Payment	2,109.37
4/12/2022 SUMMIT COUNTY	Membership Fee - Phase II Initial Payment	10,759.97
4/12/2022 TOWN OF ALTA	Membership Fee - Phase II Initial Payment	218.93
4/12/2022 TOWN OF CASTLE VALLEY	Membership Fee - Phase II Initial Payment	106.74
4/12/2022 COTTONWOOD HEIGHTS	Membership Fee - Phase II Initial Payment	10,942.10
4/12/2022 FRANCIS CITY	Membership Fee - Phase II Initial Payment	421.54
4/12/2022 CITY OF HOLLADAY	Membership Fee - Phase II Initial Payment	9,387.72
4/12/2022 KEARNS	Membership Fee - Phase II Initial Payment	9,606.01
4/12/2022 MOAB CITY	Membership Fee - Phase II Initial Payment	2,237.95
4/12/2022 MILLCREEK	Membership Fee - Phase II Initial Payment	18,421.40
4/12/2022 OGDEN CITY	Membership Fee - Phase II Initial Payment	35,737.26
4/12/2022 PARK CITY	Membership Fee - Phase II Initial Payment	6,742.38
4/12/2022 SALT LAKE CITY	Membership Fee - Phase II Initial Payment	101,050.33
4/12/2022 SPRINGDALE CITY	Membership Fee - Phase II Initial Payment	481.26
4/12/2022 SALT LAKE COUNTY	Membership Fee - Phase II Initial Payment	11,570.26
5/4/2022 COALVILLE CITY	Membership Fee - Phase I Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase I Initial Payment	520.00
5/4/2022 COALVILLE CITY	Membership Fee - Phase II Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase II Initial Payment	520.00
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase I Initial Payment	456.22
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase II Initial Payment	456.22
9/27/2022 GRAND COUNTY	Anchor Payment - Phase II	1,692.06
9/27/2022 SUMMIT COUNTY	Anchor Payment - Phase II	8,631.28
9/27/2022 TOWN OF CASTLE VALLEY	Anchor Payment - Phase II	85.62
9/27/2022 MOAB CITY	Anchor Payment - Phase II	1,795.21
9/27/2022 MILLCREEK	Anchor Payment - Phase II	14,777.01
9/27/2022 PARK CITY	Anchor Payment - Phase II	5,408.50
9/27/2022 SALT LAKE CITY	Anchor Payment - Phase II	81,059.05

*Grand County Invoice resent on February 7, 2023

Total Billed \$ 700,000.00

Revenue report (p. 1 of 2)

Revenue Receipt Report

For Date Range: 09/01/2021 - 09/27/2023

CRE - CRE MEMBERSHIP

Post Date	Receipt Name	Account Number	Account Name	Amount
9/24/2021	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase I Initial Payment	218.93
9/24/2021	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase I Initial Payment	9,606.01
9/24/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase I Initial Payment	106.74
9/27/2021	CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase I Initial Payment	9,387.72
9/27/2021	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	10,759.97
9/29/2021	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase I Initial Payment	10,942.10
9/30/2021	MILLCREEK	701-3450-0000	Membership Fee - Phase I Initial Payment	18,421.40
10/4/2021	CITY OF MOAB	701-3450-0000	Membership Fee - Phase I Initial Payment	2,237.95
10/4/2021	OGDEN CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	35,737.26
10/4/2021	SALT LAKE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	101,050.33
10/8/2021	FRANCIS CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	421.54
10/8/2021	TOWN OF SPRINGDALE	701-3450-0000	Membership Fee - Phase I Initial Payment	481.26
10/28/2021	PARK CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	6,742.38
11/10/2021	GRAND COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	2,109.37
11/23/2021	PARK CITY	701-3450-0000	Anchor Payment - Phase I	6,859.57
11/23/2021	SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase I	10,947.00
11/23/2021	SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase I	102,806.76
11/29/2021	MILLCREEK	701-3450-0000	Anchor Payment - Phase I	18,741.59
11/29/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase I	108.60
11/29/2021	CITY OF MOAB	701-3450-0000	Anchor Payment - Phase I	2,276.85
12/7/2021	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	11,570.26
2/17/2022	GRAND COUNTY	701-3450-0000	Anchor Payment - Phase I	2,146.04
4/18/2022	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase II Initial Payment	10,942.10
4/21/2022	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase II Initial Payment	9,606.01
4/21/2022	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase II Initial Payment	218.93
4/25/2022	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase II Initial Payment	106.74
4/25/2022	PARK CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	6,742.38
5/2/2022	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	10,759.97
5/10/2022	GRAND COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	2,109.37
5/19/2022	OAKLEY CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	520.00
6/1/2022	COALVILLE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	562.99
6/1/2022	SPRINGDALE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	481.26
6/21/2022	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	11,570.26
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase I Initial Payment	456.22
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase II Initial Payment	456.22

Revenue report (p. 2 of 2)

7/7/2022 MILLCREEK	701-3450-0000	Membership Fee - Phase II Initial Payment	18,421.40
7/19/2022 SALT LAKE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	101,050.33
7/27/2022 OGDEN CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	35,737.26
7/27/2022 CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase II Initial Payment	9,387.72
7/29/2022 COALVILLE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	562.99
7/29/2022 FRANCIS CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	421.54
7/29/2022 CITY OF MOAB	701-3450-0000	Membership Fee - Phase II Initial Payment	2,237.95
8/8/2022 OAKLEY CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	520.00
10/6/2022 SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase II	8,631.28
10/6/2022 SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase II	81,059.05
10/6/2022 CITY OF MOAB	701-3450-0000	Anchor Payment - Phase II	1,795.21
10/17/2022 MILLCREEK	701-3450-0000	Anchor Payment - Phase II	14,777.01
10/27/2022 TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase II	85.62
11/16/2022 PARK CITY	701-3450-0000	Anchor Payment - Phase II	5,408.50
3/3/2023 GRAND COUNTY	701-3450-0000	Anchor Payment - Phase II	1,692.06

Total Received \$ 700,000.00

Accounts payable report:

Accounts Payable Report

For Date Range: 09/01/2021 - 09/27/2023

Post Date	Vendor	Account Number	Account Name	Amount
12/21/2021	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,425.50
1/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	5,184.00
3/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,615.00
3/29/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,481.35
4/12/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	23,526.27
6/21/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	20,222.91
6/30/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,242.87
8/9/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,643.00
10/11/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	26,701.25
10/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,702.75
11/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,320.25
12/13/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,047.50
1/10/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,118.50
2/14/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,243.25
3/7/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	18,049.50
5/2/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,833.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	562.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	1,312.50
5/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	3,096.00
6/21/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	12,683.00
6/21/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	7,375.00
7/18/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	5,766.75
7/26/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	812.50
7/26/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	7,818.50
8/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	8,926.00
9/19/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	13,312.50

Total Paid	\$	257,022.65
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Balance Unspent	\$	442,977.35
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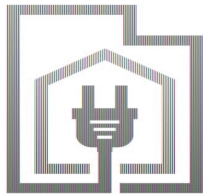
Community Renewable Energy Agency Budget Status:

Budget usage	Vendor	Budget	Spent	Remaining
Legal & technical	James Dodge Russell & Stephens P.C.	\$300,000	\$227,880.90	\$72,119.10
Communications	Penna Powers (not to exceed)	\$93,500	\$29,141.75	\$64,358.25
Division of Public Utilities and Office of Consumer Services	Third-party consultants (not to exceed)	\$200,000	\$0.00	\$200,000.00
Unallocated portion of Agency budget	TBD	\$106,500	\$0.00	\$106,500.00
	Total	\$700,000	\$257,022.65	\$442,977.35

Agenda Item 2.3 Communications Committee Update

Community Renewable Energy Board Meeting
October 2023

*Committee Membership: Salt Lake City, Cottonwood
Heights, Alta, Holladay, Moab*



UTAH
RENEWABLE
COMMUNITIES
100% Committed to Clean Energy

Recent Committee Activity

- September 8th and September 26th committee meetings
- Finalized newsletter template, first edition on new template
- Reviewed social media strategy document, content for October
- Reviewed complete rebuild of website

Board Approval of Updated Brand

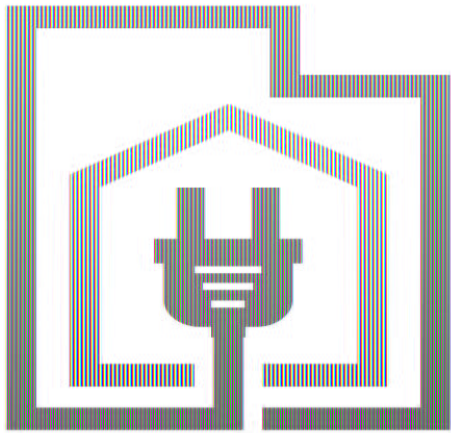
- In July, Agency Board approved Resolution No. 23-05 adopting a new informal name, logo, and tagline
- Name and Tagline:

Utah Renewable Communities:

100% Committed to Clean Energy

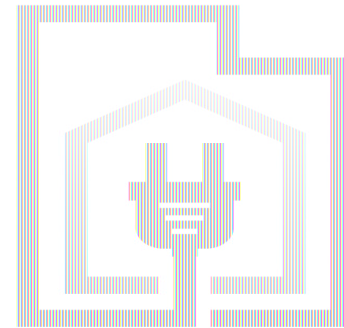
Logo

- New color scheme allows more flexibility in designing other marketing assets
- Utah/house/plug iconography conveys statewide participation and renewable energy purpose more directly



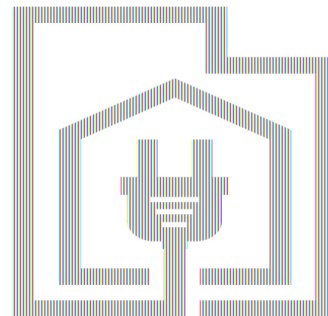
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Newsletter Update

- Still using Mailchimp, existing email list
- Updated logo allows the newsletter to become more graphically rich and colorful
- Penna Powers will draft content, committee will review
- Committee member will “hit send” in Mailchimp
- First updated newsletter is ready to send



New Look, Same Commitment:

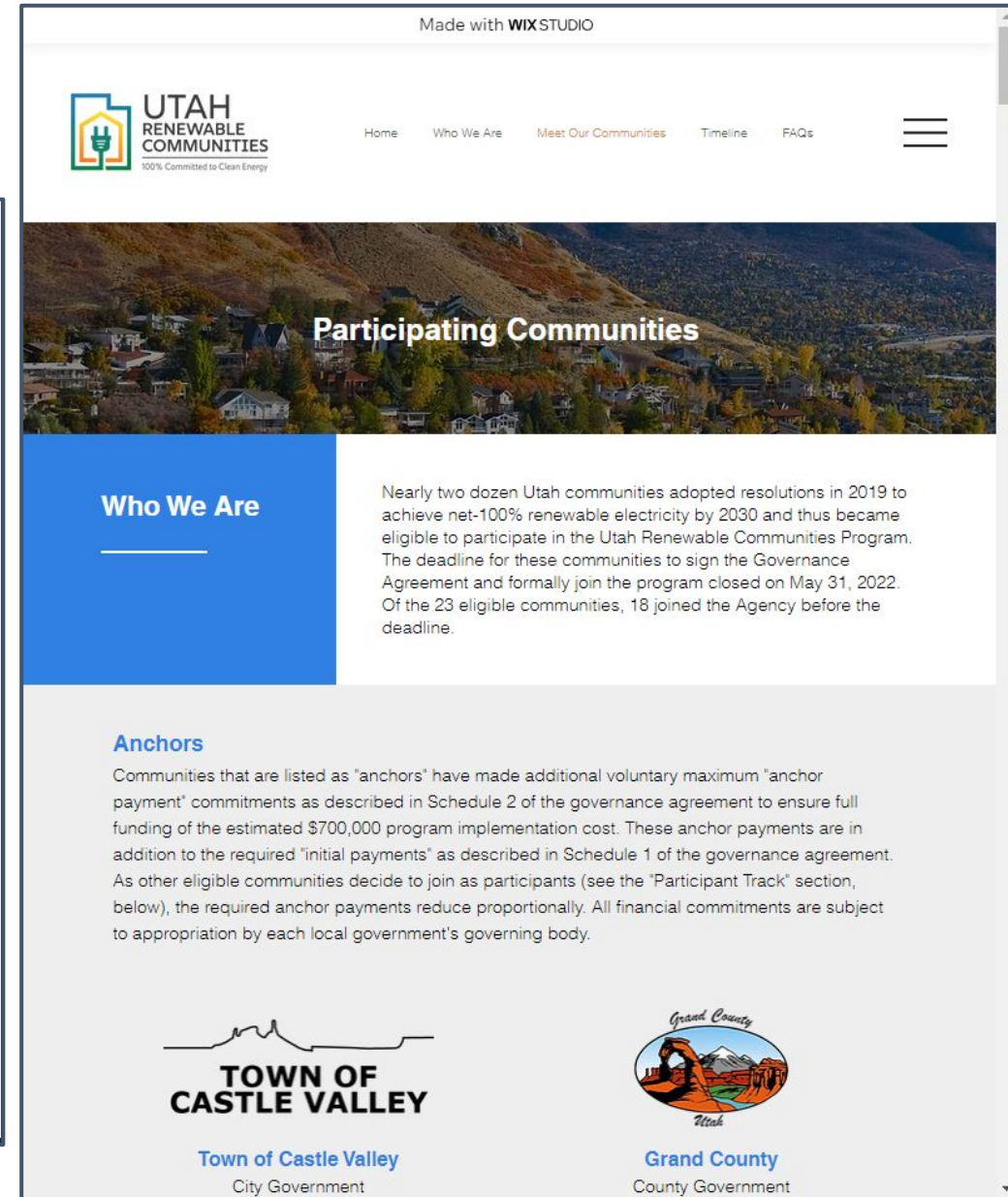
We may have a new look, but our message remains the same: We are 100% committed to Clean Energy for our communities. Utah Renewable Communities represents multiple cities and counties that are pioneering renewable energy solutions in our state. We work to inform, inspire, and empower our communities using forward-thinking ideas and concrete evidence.

[Visit Our Website To Learn More](#)

Website

- Complete website remodel is being reviewed by committee members
- Incorporating new language under updated branding and style guide
- Updated content menus, added “subscribe” link to homepage
- New url: www.utahrenewablecommunities.org (currently links to original site)

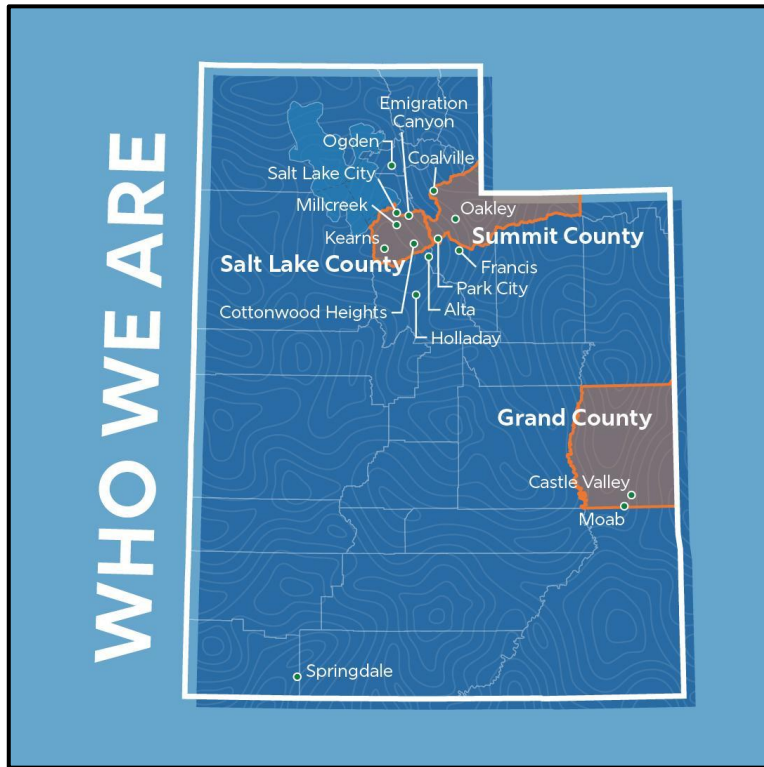
Website



Social Media Strategy

- Goals, Objectives:
 - Amplify URC social media presence to increase program awareness and education, promote renewable energy goals, improve communications partnerships with participating communities
- Key Audiences
 - RMP customers, low-income customers, elected officials in participating communities
 - General public
- Metrics
 - Followers, engagements
- Strategies/Tactics
 - Post 1x/week
 - Use stories, reels, and more interactive content: we have a Canva account!
 - Tag participating communities, use hashtags and keywords, consider paid promotions...

Social Media Content



Next Steps

- *Publish newsletter, launch updated website, launch social media campaign: 1st week of October*
- *Continue work on opt-out letter with other committees*
- *Low-income assistance collateral*
- *****Schedule meeting with participating communities' communications staff*****
- *Committee meeting on October 13th*

Agenda Item 2.3 Program Design Committee Update

Utah Renewable Communities (URC) Board Meeting
October 2023



UTAH
RENEWABLE
COMMUNITIES

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Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-05](#)

[Resolution 21-06](#)

Program Application – Required Items 9/28

Agency Working Committee

Name and boundary map for each eligible community	Drafted and Sent 4/27	Accepted 8/7	N/A
Proposed ordinance language	Recommended	--	Approved
Customer count by schedule, monthly load by class	Reviewing data	Provided data	
10-year load forecast by class	Awaiting 8/3	Complete 4/28	N/A
Projected program rates for each customer class		Assigned 3/21	
Process for periodic rate adjustment filings		Assigned 3/21	
Proposed tariff changes		Drafting 3/21	
Utility Agreement	Revised 8/21	Reviewing 8/21	Approved
Governance Agreement	Complete		
Plans for low-income assistance (Programmatic)	Recommended	Reviewed	Approved
Proposed resource solicitation process	Drafted and Sent 6/5	Reviewing 6/5	
Proposed form of opt-out notices	Drafted and Sent 9/29	Reviewing 9/29	
Projected implementation date	Conceptual Discussions		
Other informational materials	Not Started		
Explanation how other customers and utility not subject to costs	Conceptual Discussions		

Key Activities

- Committee met twice in September
- Small group met twice to discuss resource valuation, procurement, and financial backstop
- Met with the Office of Consumer Services Director and technical consultant to discuss program resource valuation
- Met with the Division of Public Utilities Director and technical consultants to discuss program resource valuation

Utility Agreement

- "Pens are down," meaning there are no further changes being sought by either party
- Rocky Mountain Power attorney promised to send us the execution-ready version of the Utility Agreement by Friday 9/29
- The Board already approved signing the Utility Agreement in July, and there have been no substantive changes
- Final Utility Agreement with Board Chair signature should be sent to all Board members for signature this week, along with informational slides and memo
- Please have your community execute the agreement and send the signature page to Emily Quinton no later than **Nov 10, 2023**

EPA – Climate Pollution Reduction Grants

- The state of Utah announced the [Beehive Emission Reduction Plan](#), the state's planning effort under the EPA Climate Pollution Reduction Grants
 - Request for ideas on measures to reduce Greenhouse Gas emissions throughout the state of Utah, due **Oct 13 2023**
- See **Resolution 23-08 Approving Beehive Pollution Reduction Proposal**
- The resolution demonstrates the Board's support for developing a proposal describing the URC Program's expected size, cost, and pollution reduction benefits and to submit it to the Utah Division of Air Quality for consideration by Oct 13, 2023
- Christopher is working on developing the proposal and has asked for help from the Board's technical consultant to help estimate costs
- If the State of Utah includes the URC Program in its plan, the Program could be eligible for an award of between \$2million and \$500million (applications due Apr 1 2024)

Next Steps

Requests for member communities

- Keep your eye out for final Utility Agreement, presentation slides, and memo
- Please sign the agreement and return

THE COMMUNITY RENEWABLE ENERGY BOARD
RESOLUTION NO. 23-08

**A Resolution of the Board Approving the Development and Submission of a Beehive
Pollution Reduction Proposal to the Utah Division of Air Quality for Inclusion in the
Beehive Emission Plan**

WHEREAS, the Community Renewable Energy Board (“Board”) met in a regular meeting on October 2, 2023 to consider, among other things, a resolution of the Board approving the development and submission of the Beehive Pollution Reduction Proposal (“Proposal”); and

WHEREAS, pursuant to the Interlocal Cooperation Act, Utah Code §§11-13-101 to -608, a statewide coalition of eighteen towns, cities, and counties across Utah (the “Participating Communities”) entered into that certain Interlocal Cooperation Agreement (“Agreement”), under which the parties created the Board to coordinate the Participating Communities’ efforts to procure renewable energy sources pursuant to the Community Renewable Energy Act, Utah Code §§ 54-9-101 to -909 (the “Act”); and

WHEREAS, pursuant to the Act, the Utah Public Service Commission (“Commission”) promulgated rules R746-314 to -402 of the Utah Administrative Code (the “Rules”) governing the Community Renewable Energy Program (“Program”); and

WHEREAS, the Rules require that an application filed with the Commission to approve a community renewable energy program (“Program Application”) must include “an explanation of how non-participating customers and the utility will not be subject to any program liabilities or costs” (the “Costs and Liabilities Requirement”); and

WHEREAS, the [Inflation Reduction Act of 2022](#) (“IRA”) provides funding for states and municipalities to plan and implement greenhouse gas reduction efforts through a Climate Pollution Reduction Grants program (“CPRG”); and

WHEREAS, the state received grant monies under the CPRG, which UDAQ is utilizing to create the [Beehive Emission Reduction Plan](#) (“Plan”); and

WHEREAS, a measure included in the Plan will be eligible to compete for a [CPRG implementation award](#) ranging from \$2 million to \$500 million (“Award”) from a \$4.6 Billion nationwide fund; and

WHEREAS, an Award could be used to satisfy the Costs and Liabilities Requirement by establishing a reserve fund or by other means; and

WHEREAS, the procurement of renewable energy for the Participating Communities is anticipated to avoid or reduce significant climate pollution from the electric generating sector; and

WHEREAS, the UDAQ requests that any pollution reduction measure proposals be submitted to UDAQ for possible inclusion in the Plan no later than October 13, 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Proposal describing the Program's expected size, cost, and pollution reduction benefits be developed and submitted online to UDAQ by October 13, 2023.

This Resolution No. 23-08, shall take effect immediately.

PASSED AND APPROVED by the Board this 2nd day of October, 2023.

**COMMUNITY RENEWABLE ENERGY
BOARD**

Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary