

Pending Minutes – Awaiting Approval

These minutes have been prepared with a timestamp linking the agenda items to the video discussion. Electronic version of minutes will allow citizens to view discussions held during council meeting.



PROVO MUNICIPAL COUNCIL

Work Meeting Minutes

32:00 PM, Tuesday, September 19, 2023

Council Chambers

Hybrid meeting: 445 W. Center Street, Provo, UT 84601 or

<https://www.youtube.com/provocitycouncil>

Agenda

Approval of Minutes

Passed, 7-0 Unanimously with Councilor Fillmore excused

Roll Call – Municipal Council

The following elected officials participated:

Chairperson Katrice MacKay

Vice-Chairperson Rachel Whipple

Councilor Shannon Ellsworth

Councilor Travis Hoban

Councilor Dave Shipley

Councilor George Handley

Councilor Bill Fillmore

Mayor Michelle Kaufusi

- 1. A resolution to place a 0.353 acre parcel of ground located generally at 3110 West (Lakeshore Drive) and Center Street on the surplus property list and sell it to the adjoining property owner. (23-068) [00:09:21](#)**

Tara Riddle, City Property Manager Presenting. She talked about how this piece of land was previously owned privately and then the city purchased it to develop the area. Now that the development is done, the McCoard Oil company would like to purchase it from the city as they own the property adjacent to it.

Councilor Dave Shipley asked if they had previously owned the property and was told no. Councilor Sharon Ellsworth then asked if it would be required to be rezoned after the change of ownership and was also told no.

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2. An ordinance amending Provo City Code regarding Performance Development Overlay Zones and Open Space Subdivisions (PLOT20230098). (00:12:37)

Aaron Ardmore, Planning Supervisor, Presenting. He talked about the need to change some of the wording in the code (clean up). Councilor George Handley asked if there was a report from the Planning Committee about this, was told there was and that outside of the wording changes, the report was passed 7-0. Councilor Rachel Whipple asked why the Planning Group decided to reduce the number of attached units from eight to six. Mr. Ardmore responded that in areas with single family homes eight units seemed to be too bulky but six appeared to be a number that worked well.

Presentation Only, Already set for Council Meeting on 9/19/23.

3. Update from the Mayor's Office regarding the "Big 6" (2023-020) (00:15:40)

Nicole Martin, Director of Communications. She introduced herself to the Council as it was her first time formally presenting to them. Part of her initiative is to create a city brand that incorporates the website and focuses on "storytelling" the many stories of Provo City. Councilor Dave Shipley asked what amount of money this project was going to cost approximately, Director Martin replied around \$80,000. Councilor Rachel Whipple asked if Social Channel Optimization (SCO) was being used during this process and Information Services Director Josh Ihrig replied that yes it was, and they were using some different dates to target goals and to keep the process moving. Councilor George Hadley talked about the desire for there to be the ability to either have separate pages in another language or the ability for the user to translate the page into their native language possibly using an overlay feature. Councilor Travis Hoban asked who currently fields the live chat on the Provo page and was told that the customer service team does. He would be interested in maybe having an AI bot that could answer FAQs and take some of that workload off their plate. Chairman Katrice MacKay expressed a desire to have an app version of the final website.

Presentation Only

4. An update regarding economic development initiatives (2023-055) (00:42:10)

Keith Morely, Assist. Director of Development Services, Presenting. He shared with the group how his team goes about looking to incentivize and develop different areas of Provo. Whether it's an untouched area or an area that has become a bit rundown or has vacated lots – what types of business and growth would serve that part of the community that surrounds it now. Councilor Travis Hoban asked about bringing a sports bar type restaurant to either downtown or close to campus now that BYU is a member of the Big XII. Mr. Morely responded that they are very focused on that, but a few hurdles are a general lack of alcohol consumption, property owners not wanting alcohol consumption on their properties and spending demographics. He doesn't believe these are deal

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breakers but they're still looking for the right area/opportunity as they have an interested party. Councilor Rachel Whipple asked what the general process was to get an idea or project added to their development map. Mr. Morey let her know that the process starts with hiring a consultant, then if the analysis meets specific criteria (as set by the state), then conversations start taking place (what type of projects, what are the hurdles etc.) then move forward from there.

Presentation Only

5. A presentation regarding Innovation Grant Fund Program funded projects from FY 2023 (2023-066) ([01:25:11](#))

Dixon Holmes, Assistant Chief Administrative Officer, Presenting. Mr. Holmes invited two guest speakers to come and share the projects they had been able to implement by being awarded a grant from this fund.

Heather Perkins was first. She works in the 9-1-1 Command Center and showed the council a new system that allowed callers to receive a text on their phones that allowed them to take and transmit pictures or video in real-time that could be shared with first responders so they can accurately assess the situation and the type of response needed. Councilor Rachel Whipple asked how long they would be able to use this system with the grant money received. Ms. Perkins answered one year, and during that time she was going to look for ways to get additional grants or a budget to keep it – they're very impressed with the system so far.

Kaehan Shour, Engineer, Public Works went next. Mr. Shour's grant money went towards the rental of three speed monitoring devices that can be mobile and help them capture speeds in different areas of the city to see if a permanent monitoring device should be installed in some areas and/or provide data that can be analyzed as to how fast drivers are moving within different types of areas within the city (residential, commercial etc.) and perhaps devise solutions that will help keep Provo residents safe.

Presentation Only