



UTAH STATE BOARD OF EDUCATION

David L. Crandall, Chair David L. Thomas, Vice Chair

Dixie L. Allen
Kim R. Burningham
Keith M. Buswell
Leslie B. Castle
Barbara W. Corry

Dan Griffiths
Heather Groom
Michael G. Jensen
Jennifer A. Johnson

Jefferson Moss
C. Mark Openshaw
Debra G. Roberts
Terryl Warner

Martell Menlove, Chief Executive Officer
Lorraine Austin, Board Secretary

MEMORANDUM

TO: Members, Utah State Board of Education

FROM: Martell Menlove, Ph.D.
Chief Executive Officer

DATE: May 9, 2014

ACTION: R277-463 *Class Size Average and Pupil-teacher Ratio Reporting* (Continuation and Amendment)

Background:

1. R277-463 *Class Size Average and Pupil-teacher Ratio Reporting* is due for a five-year review and continuation consistent with the Utah Administrative Rulemaking Act. The rule must be approved for continuation by the Board or it will expire on September 3, 2014. Staff has reviewed R277-463 and determined that the rule continues to be necessary.
2. R277-463 *Class Size Average and Pupil-teacher Ratio Reporting* is amended to update terminology.

Key Points:

1. R277-463 continues to be necessary because it provides uniform class size and pupil-teacher ratio reporting procedures.
2. The amendments change "ESL" (English as a Second Language) to "EL" (English Learner), and updates definitions for consistency with other Board rules.

Anticipated Action:

1. It is proposed that the Standards and Assessment Committee consider approving R277-463 for continuation on first reading and, if approved by the Committee, the Board consider approving R277-463 for continuation on second reading.
2. It is proposed that the Standards and Assessment Committee consider approving R277-463, as amended, on first reading and, if approved by the Committee, the Board consider approving R277-463, as amended, on second reading.

Contact: Judy Park, 801-538-7550
Aaron Brough, 801-538-7922

1 **R277. Education, Administration.**

2 **R277-463. Class Size Average and Pupil-teacher Ratio**
3 **Reporting.**

4 **R277-463-1. Definitions.**

5 A. "Board" means the Utah State Board of Education.

6 B. "Course" means the subject matter taught to students.

7 (1) Elementary courses are designated by grade level.

8 (2) Secondary courses are determined by course content.

9 C. "E[S]L" means English [~~as a Second Language~~]Learner.

10 D. "Individual class" means a group of students organized
11 for instruction and assigned to one or more teachers or other
12 staff members for a designated time period. A class may
13 include students from multiple grades or may include students
14 taking multiple courses and still shall be considered a single
15 class for purposes of class size reporting. An individual
16 class shall be determined from course data submitted to the
17 USOE using a combination of course elements such as CACTUS
18 identification number, teacher of record, class period, term
19 of student enrollment, and course cycle.

20 E. "LEA" means a local education agency, including local
21 school boards/public school district or charter school.

22 F. "Pupil" means a student enrolled in a public school as
23 of October 1 of the reported school year.

24 G. "Teacher" for purposes of this rule means a full-time
25 equivalent licensed educator, such as a regular classroom
26 teacher, a school-based specialist, and a special education
27 teacher.

28 H. "USOE" means the Utah State Office of Education.

29 **R277-463-2. Authority and Purpose.**

30 A. This rule is authorized by Utah Constitution Article
31 X, Section 3 which places general control and supervision of
32 the public school system under the Board, Section 53A-1-301
33 which directs the Board to report average class sizes and

34 pupil-teacher ratios, Section 53A-3-602.5 which directs the
35 Board to establish rules for uniform class size reporting, and
36 Section 53A-1-401(3) which allows the Board to adopt rules in
37 accordance with its responsibilities.

38 B. The purpose of this rule is to establish uniform class
39 size and pupil-teacher ratio reporting procedures, including
40 definitions and codes.

41 **R277-463-3. Class Size Average for Elementary Classes.**

42 A. LEAs shall report student level course data providing
43 sufficient course information to determine the number of
44 students in individual classes. Classes with students in
45 multiple grades shall be calculated as one class. Extended
46 day classes in which one portion of the class arrives early
47 and the other portion stays late will be calculated as one
48 class.

49 B. Average class size shall be calculated by grade.
50 Special education, E[§]L, online, and other non-traditional
51 classes shall be excluded from class size average
52 calculations.

53 C. State- and district-level class sizes shall be derived
54 from the median of school-level class sizes.

55 **R277-463-4. Class Size Average for Secondary Classes.**

56 A. LEAs shall report student level course data providing
57 sufficient course information to determine the number of
58 students in individual classes. Classes including students
59 enrolled in multiple courses shall be calculated as one class.

60 B. Average class size shall be calculated for core
61 language arts, mathematics, and science courses. Special
62 education, E[§]L, online, and other non-traditional classes
63 will be excluded from class size averages.

64 C. State- and district-level class sizes shall be derived
65 from taking the median of school-level class sizes.

66 **R77-463-5. Pupil-teacher Ratio Calculation.**

67 A. Pupil-teacher ratios shall be calculated by school.
68 The pupil-teacher ratio for each school shall be calculated by
69 dividing the number of enrolled pupils by the number of
70 full-time equivalent teachers assigned to the school.

71 B. District-level ratios shall be derived by taking the
72 median of school-level ratios.

73 C. State-level ratios for charter schools and traditional
74 schools shall be derived from taking the median of
75 school-level [~~ratios~~]data.

76 **R277-463-6. Reporting Format and Timeline.**

77 School, district and state-level ratios and class size
78 averages shall be reported to the public as required under
79 Section 53A-1-301.

80 **KEY: public schools, class size average reporting; pupil-**
81 **teacher ratio reporting**

82 **Date of Enactment or Last Substantive Amendment: [~~August 9,~~**
83 **2010]2014**

84 **Notice of Continuation: 2014**

85 **Authorizing, and Implemented or Interpreted Law: Art X Sec 3;**
86 **53A-1-301; 53A-3-602.5; 53A-1-401(3)**