

**MINUTES FOR DUCHESNE COUNTY COUNCIL OF GOVERNMENTS MEETING
HELD JULY 31, 2023, AT 3:00 P.M. AT THE
DUCHESNE COUNTY ADMINISTRATIVE BUILDING
IN DUCHESNE, UTAH**

Present

Chairman: Duchesne City Mayor Rodney Rowley, Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, Altamont City Mayor Clyde Watkins, Sheriff Travis Tucker, Jenny Adams with Duchesne City Council, Cody Ivie, Sheriff Travis Tucker, Duchesne County Chamber Director Ryan Lunstrom, Nate Zilles, Carl Conrad, Laurie Brummond, and Kevin Yack with UBAOG, and Commission Executive Assistant Melissa Hughes is taking minutes of the meeting. Via Zoom, Roosevelt City Mayor JR Bird, Lori Haslem with GOEO, and David Willoughby.

Absent

Vice-Chairman Tabiona Town Mayor John Breakfield and Myton City Mayor Kathleen Cooper

Opening of Meeting and Roll Call

(3:00 p.m.)

Chairman Rowley welcomes those present.

Consideration of Minutes from the May 22, 2023, Meeting

(3:04 p.m.)

Commissioner Irene Hansen makes a motion to approve the minutes from the May 22, 2023, meeting, as presented. Jenny Adams with the Duchesne City Council seconds the motion. The motion passes with no opposing votes.

BTA Altamont Expansion Route

(3:05 p.m.)

Carl Conrad with BTA introduced himself and presented the expanded route for Altamont. He explained that Commissioner Miles requested to extend the route to include Altamont. They conducted a public survey of interest to receive written feedback. They are going to start this route for a thirty-day trial. The parties discuss the current routes and public usage of the existing routes.

CEDS Review – Guiding Our Growth

(3:25 p.m.)

Kevin Yack presented a flyer with information about the Comprehensive Economic Development Strategy (CEDS). The Economic Development Administration requires an update to the CEDS every five years. This “strategy” is an economic plan for economic development districts throughout the United States. The Uintah Basin Economic Development last updated the regional plan in 2018 and will be required for another update in 2023. “Simply put, a CEDS is a strategy-driven plan for regional economic development. A CEDS results from a regionally owned process to build capacity and guide economic prosperity and resilience of an area or region”. For more information, you can visit the website at <https://arcg.is/1lj9e42>.

Local Administrator Program

(3:38 p.m.)

Nate Zilles presented information for the Local Administrative Advisor (LAA) program. The program will provide administrative support to over 140 cities and towns in Utah with limited administrative staff. LAAs will provide assistance, including facilitating compliance with state code, crafting ordinances and plans, preparing budgets, promoting leadership training, and more. Utah League of Cities and Towns (ULCT) is working collaboratively with The Utah State Legislature, the Governor’s Office of Planning and Budget (GOPB), The AOGs (BRAG, WFRC, MAG, Uintah Basin, SEUALG, 6 County, and 5 County), Utah City / County Management Association (UCMA), and other stakeholders. For more information, you can visit the website at <https://www.ulct.org/LAA>.

Utah Office of Opportunities, Economic Development Grant Projects

(3:51 p.m.)

Laurie Haslem with GOEO via Zoom spoke about the next meeting on August 16, 2023, in Vernal, Utah. They will cover the grant program and clarify the grants that will be available. They would like the city council members to attend if possible.

Upcoming City & County Activities

(4:00 p.m.)

UBIC is this week, and the County fair is next week.
There are two fall festivals in Roosevelt starting in September.
The Holly Fair is the first weekend of November.
The Enchanted Forest is in November.
There is a cyber security training in Roosevelt on August 16, 2023, from 8:00 a.m. to 9:00 a.m.

Other Business

(4:03 p.m.)

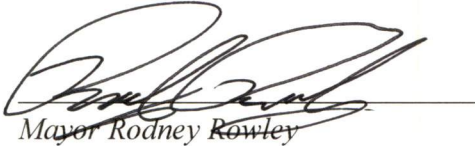
Commissioner Hansen stated the County awarded the bid to BH Inc. for remodeling the South Building in Duchesne. Commissioner Miles listed the events for the County Fair. Roosevelt City Mayor JR Bird described the revitalization project of their Main Street. They are creating a virtual template to explain how it works. A public hearing will be held on August 15, 2023, starting at 5:30 p.m. Their gun range and the new ball fields are underway.

Adjournment

(4:29 p.m.)

Commissioner Irene Hansen makes a motion to adjourn at 4:29 p.m. Chairman Duchesne City Mayor Rodney Rowley seconds the motion. The forum adjourns.

Read and approved this on the 25th day of September, 2023.



Mayor Rodney Rowley
Chairman



Commissioner Irene Hansen
Secretary

Minutes of meeting taken by Commission Executive Assistant Melissa Hughes

