MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, SEPTEMBER 18, 2023, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present -

Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, Public Works Director Mike Casper, Human Resource Director Judy Stevenson, Community Development Director Mike Hyde, Community Development Assistant Director Mike Gottfredson, Library Director Daniel Mauchley, Associate Librarian Melanie Peterson, Chance Oman with Burdick Materials, Deputy Clerk-Auditor Janet Jenkins, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Absent - Deputy Attorney Tyler Allred

Opening Comments
(9:02 a.m.)

Chairperson Hansen welcomed everyone to the meeting.

Pledge of Allegiance
(9:02 a.m.)

Presentation of Employee of the Month
(9:03 a.m.)

Human Resource Director Judy Stevenson presented the Employee of the Month award to Associate Librarian Melanie Peterson. Library Director Daniel Mauchley read the nomination letter he had written. Ms. Peterson thanked the Commissioners and Director Mauchley for their support and the award. Each Commissioner was grateful to Ms. Peterson for her dedication to the County and the Library.

Open & Award the Salt Hauling Bids
(9:11 a.m.)

Commissioner Miles opened the two bids received for the 2023 salt hauling and delivery.

- Burdick Materials - $84,800
- Robinson Transport Inc. - $65,600

The parties reviewed the bids, and both companies provided all required documents. *Commissioner Miles made a motion to accept the bid from Robinson Transport Inc. for the per ton amounts, and as per Commissioner Miles' calculations for the amount of $65,100 total. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Public Works Update
(9:24 a.m.)

Public Works Director Mike Casper gave an update on existing projects and upcoming work. They started hauling rock in the Rock Creek area. They are working with the Forest Service and Central Utah Water Conservancy District to haul the material out of the area to clear the road before winter. Chad Richards Road (CR 56W) was paved last week. The work at the Myton City Cemetary should be completed this week. Director Casper has received complaints about the road by the stake center in Duchesne City. Neither the County nor the City claims this road. The parties discussed the road claims and agreed to partner with the city to fix the damage.

Discussion & Consideration of Correspondence to the U.S. Department of the Interior Director BLM about the BLM's Proposed Revisions to the Fluid Mineral Leasing Process
(9:37 a.m.)

Community Development Director Mike Hyde presented the twenty-four-page letter to the U.S. Department of the Interior Director. This is in reply to the BLM's proposed Fluid Mineral Leasing Process revisions. A portion of the letter titled Inconsistency with State and County Resource Management Plans and Utah Law reads: It appears that when the BLM began the current rule-making process, that little consideration was given to State and County concerns, nor the relevant State Code, State Resource Management Plan (SRMP), or County Resource Management Plan (CRMPs). However, given the seriousness of the impacts/implications of the current rulemaking procedures, the County now specifically requests that under the Coordination and Consistency requirements of FLPMA, that any and all land-use actions taken by the BLM that occur as a result of this

Proposed Rule be consistent with the Utah State Code, the Utah SRMP, and the Duchesne County Resource Management Plan to the greatest degree possible. Director Hyde explained other portions of the letter and then the conclusion. The citizens of Duchesne County and the State of Utah (and the other fluid mineral-producing states and tribal nations affected by the Proposed Rule) will continue to benefit as the BLM fulfills its mission to promote the sustained yield and multiple-use of federally administered lands and minerals. As an overarching goal, Duchesne County supports the wise use, conservation, and protection of public lands and their resources, including well-planned management prescriptions, and has adopted an "any-of-the-above" energy policy that promotes, among other things, responsible fluid mineral development and related infrastructure.

It is the County's position that public lands must be managed for multiple-use, sustained yields, prevention of waste of natural resources, and to protect the health, safety, and welfare of the public. It is important to the State and local economy that public lands be properly managed for fish, wildlife, livestock production, timber harvest, recreation, energy production, mineral extraction, water resources, and the preservation of natural, science, scientific, and historical values. As such, the County supports reasonable regulation but has some concerns (as outlined above) regarding the Proposed Rule, as it will likely not accomplish the goals thus stated without also conflicting with the County's Resource Management Plan, the Utah State Resource Management Plan, and state law associated with the Uintah Basin Energy Zone.

The parties discuss the letter and thank Director Hyde for the hard work he put into the letter. *Commissioner Killian made a motion to approve the correspondence to the U.S. Department of Interior regarding the BLM's proposed revisions to the Fluid Mineral Leasing Process as presented. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion & Consideration of a Memorandum of Agreement (MOA) for the Wasatch-Uintah Basin Risk Mapping and Planning (MAP) Project
(9:47 a.m.)

Community Development Assistant Director Mike Gottfredson presented the Memorandum of Agreement with FEMA. He also presented a map of the study areas and a letter addressed to Duchesne County Property Owners from the State of Utah, Department of Public Safety. Assistant Director Gottfredson explained that in May 2023, the flood study kickoff meeting was held to revise the outdated flood hazard mapped information. They will use new topography and updated engineering methods to understand the current flood risks in the communities and revise the outdated flood hazard zones. The State of Utah Division of Emergency Management (DEM) is the lead agency coordinating these updates in partnership with Duchesne County communities and the Federal Emergency Management Agency (FEMA). Once the study is complete, the County will require a flood plane development permit if building in the flood plane. This will ensure the builder/property owner knows the risks. The parties discuss the project. *Commissioner Miles made a motion to approve the MOA with FEMA for the Wasatch-Uintah Basin Risk Mapping and Planning Project phase two. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Flood Map Discussion
(9:56 a.m.)

The parties discussed the importance of an updated flood map and the possible cost of flood insurance for the residence that may be required to have it. With FEMA preparing the flood insurance rate maps, residents who live within that zone may be required to carry flood insurance. Many of the residents in Duchesne County are on a fixed income; if required to carry flood insurance, this would be an added burden to them.

Recess 10:16 a.m. to 10:36 a.m.

Discussion & Consideration to Ratify the Comments for the Roosevelt City RDA
(10:36 a.m.)

Commissioner Irene Hansen stated that several County Officials attended the public hearing in August for the Roosevelt City Redevelopment Agency (RDA). The letter was emailed, and a hard copy was mailed to the Redevelopment Agency of Roosevelt City. The proposed plan is for the Main Street Community Reinvestment Project Area, containing approximately 379 acres of land in the downtown area at the intersection of Main Street

and Lagoon Street in Roosevelt City. The project would obligate taxes from all public entities to the special redevelopment district. The parties discuss the letter and the tax dollars needed for this project. *Commissioner Miles made a motion to ratify the letter that had been sent to the Roosevelt City Council in relation to the Redevelopment Agency. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Auditors Office – Vouchers
(10:42 a.m.)

Deputy Clerk-Auditor Janet Jenkins presented the September 18, 2023 vouchers, check numbers 162533 through 162586, for $169,294.38. The parties review the vouchers submitted. *Commissioner Miles made a motion to approve the vouchers for September 18, 2023, as presented. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Human Resource Update
(10:49 a.m.)

Human Resource Director Judy Stevenson gave an update on upcoming events. The updated policies will be sent to all employees and posted on the County website. The Health Fair is on Thursday this week, and the employee appreciation event is on October 18th. Open enrollment starts on October 30th and goes until November 13th. Employees can meet with the broker on October 24th if they have any benefit questions.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(10:52 a.m.)

Commissioner Miles made a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.

Back in Session
(12:13 p.m.)

No action is to be taken.

Discussion & Consideration of the Economic Advisory Board Priorities for 2023/2024 Grant Request Utah Rural Grant Application
(12:13 p.m.)

Commission Executive Assistant Melissa Hughes presented the agenda and minutes from the June 6, 2023, Economic Advisory Board meeting. Commissioner Irene Hansen stated the agenda shows the projects completed with last year's grant funds. There was a planning meeting on August 18, 2023. No decisions were made as there was not a quorum present. She proposed the Matching Main Street Grants, the Thompson House of Hope / Business Alignment, and the Customer Service Business and Employee Training as projects for the 2023/2024 Grant Cycle. *Commissioner Killian made a motion to accept the Economic Advisory Board Priorities for the 2023/2024 grant request. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passed.*

Discussion of Possible Subjects for the Next Meeting
(12:19 p.m.)

Consideration of Minutes for Combined Commission Meeting held September 11, 2023
(12:20 p.m.)

Parties review the combined Commission meeting minutes held on September 11, 2023. *Commissioner Miles made a motion to approve the minutes for September 11, 2023, as corrected. Commissioner Killian seconded the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passed.*

Calendaring & Weekly Update on Events
(12:22 p.m.)

Adjournment
(12:30 p.m.)

Commissioner Killian made a motion to adjourn the meeting at 12:30 p.m. Commissioner Miles seconded the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The forum adjourned.

Read and approved this on the 25th day of September, 2023.

Irene Hansen
Commission Chair

Chelise Jessen
Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes