



**Board of Trustees**  
**09/21/2023 03:00 PM**  
Anchor Location: 1353 W 760 N  
Orem, Utah 84057

This meeting will be held via teleconference.

## MEETING MINUTES

[CLICK HERE TO WATCH THE LIVE BROADCAST.](#)

### Attendees

#### Voting Members

Ms. Karen Aston, President  
Ms. Rachel Skinner, Vice President  
Ms. Amber Wright, Treasurer  
Ms. Nancy Willison, Secretary  
Ms. Nicole de la Vega, Board Member

#### Others in Attendance:

Kristy Gordon, Chief Administrative Officer  
Amy Hart, Director Grades K-8  
Dawn Benke  
Krystal Taylor

### 1. Board Meeting Welcome and Roll Call

Karen Aston called the Board of Trustees meeting to order at 3:02PM.

### 2. Pledge of Allegiance

### 3. Public Comment

No public comment.

### 4. Consent Calendar

#### a. August 17, 2023 Board Meeting Minutes

Motion: I move to approve the August 17, 2023 Board Meeting Minutes.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Karen Aston - Yes

Ms. Rachel Skinner - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Ms. Nicole de la Vega - Yes

### 5. Reports

#### a. Administrative Report

Amy Hart joined the meeting at 3:05PM.

Kristy Gordon presented her administrative report. Enrollment is leveling out

at 485 students for this semester. Everything is going well at the start of the school year. Amy Hart presented the state report about student progress. Research shows that if students aren't on track by third grade, they struggle in consecutive grades. They currently have 56% of 3rd graders on grade level reading and their goal for the year is 70%. They are currently 36<sup>th</sup> in the state overall and 25<sup>th</sup> out of charter schools. The school's academics continue to excel with high goals for this school year.

**b. Finance Report**

Dawn Benke presented the August finance report that was in the documentation. The board was walked through several aspects of the budget including interest income, and operating cash expectations. Operating cash is a little lower than last year but that is expected based on some recent vehicle purchases. They budgeted for 382 students and they are well above that at 485.

**6. Board Business**

**a. Training: School LAND Trust**

The board watched the School LAND Trust overview video. This completes one of the annual required trainings for the board.

The board also watched the School LAND Trust "What's new?" video. This completes one of the annual required trainings for the board.

**b. Board Recruitment**

The board is actively recruiting board members. They are trying to figure out how to recruit people that fit well with the board and fulfill their current needs. They discussed the need for someone well-versed in finance and can help oversee a budget. They are creating a flyer and posting it to the school's website and sending it out to the community via email.

**c. Calendaring**

The next meeting is scheduled for October 12<sup>th</sup>.

**7. School LAND Trust Council**

**8. Adjourn**

Motion: I move to adjourn the board meeting at 3:58PM.

Motion made by: Ms. Rachel Skinner

Motion seconded by: Ms. Nancy Willison

Voting:

Ms. Karen Aston - Yes

Ms. Rachel Skinner - Yes

Ms. Amber Wright - Yes

Ms. Nancy Willison - Yes

Ms. Nicole de la Vega - Yes