Facilities Management

Building Audit and Budget Information

Attendees

Lane Rose, Tom Vervloet, Mike Williams Landis Allen and Lynnette Mills

Audit date

06/05/2023

Building: Kaysville Library

Year Built: 2015

Major Remodel/Addition:

Sq. Footage: 15,245 ft.

Address: 215 N. 100 E. Kaysville, Ut. 84037



Summary

No known issues at this Library. Parking lot was slurry sealed July 2020. Still worried about the big tree in front. Need to continue to watch and fertilize as needed.

Facility Recommended Projects

Project	Detail	Proposal	Estimate
Carpeting	Carpeting is worn and in need of replacing.		$30,000

Department Needs/Requests

Project	Detail	Proposal	Estimate
Restroom Sign	Would like a bathroom sign on the wall or hung from the ceiling to announce where bathrooms are located.		

Major Systems Report

Roof:	Standing seam. Good Condition. No known issues.
HVAC:	Good Condition.
Parking Lot:	Slurry sealed July 2020.
Flooring:	Carpet is such a light color and has a symmetrical pattern, it shows wear and stains very easily.
Landscape:	The landscaping looks thirsty.. Multiple dead shrubs/bushes. Tree on south side of building needs to be trimmed.
Façade:	Good Condition. No known issues.
Lighting/Electrical:	Good Condition. No known issues. Lighting in Women's bathroom entrance is too dark.
Interior Wall Finishes:	Good Condition. No known issues. Facilities maintained through general maintenance.
Plumbing:	Good Condition. No known issues.
Exterior Concrete:	Good Condition.
Doors:	Upgrade exterior main doors to automatic door system.

Routine Maintenance Observations

	Need	Action
1.	Front flower beds.	Need to add more crushed rocks to the front flower bed to build in back up to sidewalk level.
2.	Sidewalks.	The sidewalk on the east side of building has sections dropping - need to get bids to fix.
3.	Shrubbery.	Dead shrubbery in front flower beds as well as around building. Please take out and replace with new plants.
4.	Chair rail - Auditorium.	Add chair railing around Auditorium. Getting dinged up by the chairs resting against walls.
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Additional Recommended Projects

	Need	Action
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