



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

August 16, 2023

05:30 PM

166 E 5300 S Murray, UT

CALL MEETING TO ORDER

Present: Ali Lyddall, Sage Fitch, Dustin Lewis, Kirsten Woodbury, Joelle Rasmussen, Wini DeMann, Jessica Miller

Excused:

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Brittney Casad, Murray Library Staff; members of the Senior Rec Center and Parks and Recreation Boards; Jeffery Davis from MSRDesign

Chairman Lyddall called the meeting to order at 5:34 p.m.

APPROVAL OF MINUTES

The minutes for the July 2023 meeting were approved, as written, on a motion made by Jessica Miller. This was seconded by Joelle Rasmussen and voting was unanimous in favor.

CITIZEN COMMENT(S)

Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Comments are limited to three minutes or less (approximately 300 words for emails) and must include your name and address.

None

REPORT(S)

1) Financial Report

1. Financial Report, Kim Fong

Agenda Attachments

1. boardbudgetaug23.pdf

8% of the year has lapsed. Chairman Lyddall asked if there is anything that has changed from last fiscal year's budget. Director Fong answered that the only changes are increases in employee compensations. Joelle Rasmussen asked if the money for a renovation of the bathrooms has already been budgeted. Director Fong answered that the money for that is in the Capital Buildings budget. A motion to receive and file the financial report was made by Kirsten Woodbury and seconded by Joelle Rasmussen. Voting was unanimous in favor.

OLD BUSINESS

Information Item:

Report on Feasibility Study for Murray Senior Recreation and Library project, Jeffery Davis, MSRDesign

Jeffery Davis from MSRDesign gave a presentation about the feasibility study he did for a shared Library/Senior Recreation Center facility.

NEW BUSINESS ITEM(S)

Action Item:

Early Closure Wednesday, September 13, 2023 for Staff Development

Director Fong asked to close the Murray Library at 1:00 p.m. on September 13th for Staff Development Day. A motion to approve the early closure was made by Joelle Rasmussen. This was seconded by Jessica Miller and voting was unanimous in favor.

ANNOUNCEMENTS AND QUESTIONS

Tale Trail

Big Little Art Show

Telescope

Director Fong announced that a walkthrough story (book) has been set up in Murray Park starting by the amphitheater parking lot. She also announced that the artwork for the Big Little Art Show has been hung and patrons can vote for their favorite one. The telescope is now available for checkout.

ADJOURNMENT

A motion to adjourn was made by Sage Fitch and seconded by Kirsten Woodbury. Voting was unanimous in favor. The meeting was adjourned at 6:45 p.m.

NEXT MEETING

The next scheduled meeting will be held on **Wednesday, September 20, 2023, at 5:30 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

2023 100% lapsed 2024 8% lapsed

FULL ACCT	ACCT DESCRIPTION	TYPE	2023 Budget	2023 Remaining	2023 % Used	2024 Budget	2024 Remaining	2024 % Used
23-0000-31110	Real Property Taxes	R	-2,464,889.00	-96,305.46	96.09	-2,464,889.00	-2,464,889.00	0.00
23-0000-31120	Personal Property Taxes	R	-100,000.00	13,671.01	113.67	-100,000.00	-100,000.00	0.00
23-0000-31130	Motor Vehicle Fee-In-Lieu	R	-100,000.00	20,835.42	120.84	-125,000.00	-125,000.00	0.00
23-0000-31150	Prior Year's Tax Redemptions	R	-15,000.00	28,605.14	290.70	-20,000.00	-20,000.00	0.00
23-0000-33100	Federal Grants	R	-16,668.00	0.00	100.00	0.00	0.00	0.00
23-0000-33200	State Grants	R	-11,400.00	-460.00	95.96	-12,900.00	-12,900.00	0.00
23-0000-34110	Copies and Printing Fees	R	-5,000.00	118.78	102.38	-3,500.00	-2,988.65	14.61
23-0000-35125	Library Fines	R	-10,000.00	6,552.73	165.53	-15,000.00	-13,300.26	11.33
23-0000-36100	Interest Income	R	-10,000.00	138,823.74	1,488.24	-186,000.00	-186,000.00	0.00
23-0000-36500	Miscellaneous	R	0.00	3,774.79	0.00	0.00	0.00	0.00
23-2301-41100	Regular Employees	E	779,018.00	2,561.77	99.67	831,966.00	785,615.95	5.57
23-2301-41110	Seasonal/Part Time Employees	E	163,000.00	48,659.86	70.15	170,000.00	162,584.31	4.36
23-2301-41115	Overtime	E	0.00	-214.47	0.00	0.00	0.00	0.00
23-2301-41200	Social Security	E	72,263.00	5,679.92	92.14	76,848.00	72,842.47	5.21
23-2301-41300	Group Insurance	E	150,524.00	14,896.48	90.10	147,096.00	138,597.31	5.78
23-2301-41400	Retirement	E	168,077.00	4,415.55	97.37	176,638.00	166,790.82	5.57
23-2301-41500	Worker Comp	E	770.00	-176.92	122.98	670.00	621.54	7.23
23-2301-42030	Tuition Reimbursement	E	2,500.00	2,500.00	0.00	2,500.00	2,500.00	0.00
23-2301-42040	Service Awards	E	500.00	250.00	50.00	500.00	350.00	30.00
23-2301-42125	Travel & Learning	E	11,000.00	208.56	98.10	12,000.00	10,168.02	15.27
23-2301-42140	Supplies	E	20,000.00	12,416.21	37.92	15,000.00	13,401.51	10.66
23-2301-42170	Small Equipment	E	13,800.00	897.42	93.50	13,800.00	13,800.00	0.00
23-2301-42180	Miscellaneous	E	24,990.00	1,018.78	95.92	28,990.00	25,001.27	13.76
23-2301-42505	Building & Grounds Maintenance	E	75,000.00	13,270.27	82.31	75,000.00	65,652.54	12.46
23-2301-42510	Equipment Maintenance	E	83,000.00	32,668.14	60.64	83,000.00	81,698.00	1.57
23-2301-42730	Credit Card Fees	E	2,000.00	59.02	97.05	2,000.00	2,000.00	0.00
23-2301-43000	Professional Services	E	60,000.00	22,484.48	62.53	60,000.00	59,964.66	0.06
23-2301-44000	Utilities	E	25,000.00	879.02	96.48	30,000.00	28,068.28	6.44
23-2301-44010	Internet/Telephone	E	6,500.00	4,998.04	23.11	6,500.00	6,357.70	2.19
23-2301-45920	Reserve Buildup	E	430,771.00	430,771.00	0.00	573,923.00	573,923.00	0.00
23-2302-42110	Children's Books	E	62,800.00	5,954.53	90.52	59,800.00	56,012.51	6.33
23-2302-42111	Children's Audio Visual	E	7,560.00	555.42	92.65	7,560.00	7,255.21	4.03
23-2302-42112	Children's Audio Books	E	5,400.00	1,553.12	71.24	10,400.00	10,310.33	0.86
23-2302-42113	Children's E-books	E	16,200.00	-4,963.15	130.64	16,200.00	14,897.22	8.04
23-2302-42600	Children's Programs	E	4,000.00	978.80	75.53	4,000.00	3,837.16	4.07
23-2303-42110	Young Adult Books	E	16,040.00	10.95	99.93	14,040.00	13,066.03	6.94
23-2303-42112	Young Adult Audio Books	E	12,960.00	4,211.07	67.51	10,000.00	9,796.68	2.03

23-2303-42113	Young Adult E-books	E	16,200.00	-3,011.97	118.59	19,160.00	17,608.44	8.10
23-2303-42600	Young Adult Programs	E	2,000.00	-53.70	102.69	2,000.00	1,871.48	6.43
23-2304-42110	Adult Books	E	54,000.00	-3,122.83	105.78	54,000.00	48,746.63	9.73
23-2304-42111	Adult Audio Visual	E	32,400.00	4,374.10	86.50	37,200.00	35,230.08	5.30
23-2304-42112	Adult Audio Books	E	11,880.00	938.37	92.10	10,000.00	9,764.46	2.36
23-2304-42113	Adult E-Books	E	103,680.00	-3,494.50	103.37	105,560.00	94,865.10	10.13
23-2304-42114	Adult Periodicals	E	2,800.00	858.50	69.34	2,800.00	2,800.00	0.00
23-2304-42600	Adult Programs	E	2,000.00	93.33	95.33	2,000.00	1,875.82	6.21
23-2361-42140	LSTA Supplies	E	15,168.00	15,168.00	0.00	0.00	0.00	0.00
23-2363-42170	Small Equipment	E	3,050.00	-10,450.00	442.62	0.00	0.00	0.00
23-2370-47200	Buildings	E	113,194.00	111,877.30	1.16	130,000.00	130,000.00	0.00
23-2370-47400	Equipment	E	32,816.00	-185.20	100.56	0.00	0.00	0.00
23-2390-49000	Risk Assessment	E	11,706.00	0.00	100.00	13,637.00	13,637.00	0.00
23-2390-49310	Admin Cost Wages	E	88,792.00	4,748.00	94.65	91,876.00	91,876.00	0.00
23-2390-49311	Admin Cost O&M	E	29,598.00	-536.00	101.81	30,625.00	30,625.00	0.00