

PINNACLE CANYON ACADEMY
Board of Directors Meeting

Tuesday, November 15, 2022

IN ATTENDANCE

Roberta Hardy
Mary Schulz
Jeri Atwood
Kelly Atwood
Jody Manzanares
Ethan Migliori
Melissa Jeppson

Welcome- Mary Schulz

Mary opened the meeting at 5:34 p.m.

APPROVAL OF MINUTES

Kelly motioned to approve the minutes from our last meeting and Jody seconded it

FINANCIALS

Roberta reported that she has the reconciliations in her office (we are a hybrid meeting tonight) and she'll arrange to have it for your consideration. We have money in the bank.

PRINCIPAL REPORTS

Elementary (Jeri Atwood)

Teachers are starting to take their data and use it to guide their instructions, create centers in the classroom and come to her with any concerns with the data. Teachers are understanding how to use it. K-2 teachers came with concerns. Worried about first graders not making progress in the k/1 split. For math, we'll have different groups for math (one first grade and one Kindergarten). We are going to try that and adjust schedules as needed. We do have one teacher who we are letting go due to things in the classroom and from observations in the classroom. We have another teacher who has been ill for a while, so we're going to let her stay home and get better. The UURC has been coming and doing training for Tier 1 instruction. Teachers are doing wonderful. Reading groups have been regrouped. We are looking at changing our grading scale in the elementary. Working on keeping kids motivated before the holidays..

Secondary (Roberta Hardy)

We have locked the boys bathrooms and brought in porta-potties. They were vaping and destroying the bathrooms (vandalizing). Health department coming to talk to Roberta with ideas. We can't do anything about vaping on campus. This is a community so you have to be responsible as a community—we need them to say something.

Started our audit today. Training on the board's responsibility. The auditor comes in for a single-program audit on the ESSER funds. We passed with flying colors. In doing the audit, in payroll we had a \$59,000 charge and contacted the accountant which made an error with the charge. We'll get a finding on the first of December and they'll write a letter back and then the board will read the letter and we'll have an answer that the accountants will write. We are irritated with our accounting firm because this is on them. As the audit committee, you will read the audit and then say this is what we need to do. We haven't had any findings for three years. Roberta is upset that we have a finding, but it's the accountant's fault.

We received our school report card, the high school has a C grade. The elementary does not and was identified in four areas to improve: SWD, students in poverty, Hispanic students and caucasian students. We have experts coming in. We need to stay the course. One of the biggest things we've identified is that we can't keep teachers in the elementary due to lack of state retirement. An outside investor has come with a proposal to use our roof space for solar panels. Roberta should have a proposal by the next board meeting.

Kelly motioned to send any proposal for solar panels to an attorney for review. Jody seconded it.

The projected income is \$200,000 because we can't take out any of the tax credits. Over the 25 year lease, we would have enough to enter into the state retirement meeting. Probably at the next board meeting, we will have a presentation from them.

We will bring reports to the board about our progress.

Present Celene Woodard as an LEA specific license.

Kelly motioned to approve the LEA license for Celeen Woodard.. Jody seconded it.

We had a student teacher in English who wasn't able to cut it. We moved her out of middle school English and put her with the high school teacher. We are committed to making her experience so that she can pass. Jeri also had a Kindergarten teacher

take another job and Sarah Garvin will be covering for her until she leaves on maternity leave.

Pressure to improve test scores and our staff is falling apart. We need to get our ill teacher healthy. We will do the best we can despite the personnel issues.

POLICY MANUAL UPDATES (Charter LEA required policy updates)

Melissa walked through all the policy updates. Board wants to wait until the next board meeting so policy questions can be answered.

Mary closed the meeting at 6:24 p.m.

ACTION PLAN:

- Updated policy manual
- Parent Compact update
- Administrator health insurance policy definitions
- Audit report
- Solar panel proposal

Next meeting: **WEDNESDAY, DECEMBER 14 @ 5:30 P.M.**

We will have zoom and/or in-person option to attend