

# MINUTES

## UTAH UBCC EDUCATION ADVISORY COMMITTEE MEETING March 25, 2014

Room 464 Fourth Floor – 1:00 p.m.  
Heber M. Wells Building  
Salt Lake City, UT 84111

**CONVENED:** 1:00 p.m.

**ADJOURNED:** 1:57 p.m.

**Construction CE Manager:**

Robyn Barkdull

**Board Secretary:**

Grant Allen

**Division Director:**

Mark Steinagel

**Committee Members Present:**

Kelly Bowthorpe  
Craig Browne (Chair)  
Kathy LeMay  
Kevin Phillips  
Shane Honey  
Jim Thomas

**Committee Members Absent:**

Rob Allen  
John Chase

**Guests:**

Karen Richards, UAPMO  
Brad Stevens, IEC of Utah

### **TOPICS FOR DISCUSSION**

**FUNDING DISCUSSION:  
Utilization of Funds & Under-  
represented groups**

### **DECISIONS AND RECOMMENDATIONS**

Mark Steinagel proposed an ad-hoc group to continue the funding discussion. It was proposed that the first meeting of this group will happen in May after the monthly meeting.

**MINUTES:**

Kathy LeMay made a motion to approve of the minutes from the January 21, 2014 meeting with a small clerical correction. Jim Thomas seconded the motion. The motion passed unanimously.

**BUDGET REPORT FOR 2013-2014**

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

**FACTORY BUILT HOUSING  
APPLICATION FOR FUNDING  
GRANT REVIEW FY 2013-2014 &  
FY 2014-2015:**

The committee considered two applications from the Utah Housing Alliance for FY 2013-14 for an amount of \$6,158 and an application for FY 2014-15 for an amount of \$4,000. Kevin Phillips made a motion to approve both the FY 2013-2014 and the FY 2014-2015 applications. Kelly Bowthorpe seconded the motion. The motion passed unanimously. Shane Honey abstained from voting.

**UBCC APPLICATION FOR  
FUNDING GRANT REVIEW  
FY 2013-2014:**

Karen Richards on behalf of the Utah Association of Plumbing and Mechanical Officials presented one application for a total of \$3,050. Kathy LeMay made a motion to approve the application. Shane Honey seconded the motion. The motion passed unanimously.

**UBCC APPLICATION FOR  
FUNDING GRANT REVIEW  
FY 2014-2015:**

Karen Richards on behalf of the Utah Association of Plumbing and Mechanical Officials presented seven applications for a total of \$27,650. Kathy LeMay made a motion to approve the applications. Shane Honey seconded the motion. The motion passed unanimously.

The committee considered the application from the Southern Utah Division IAEI for a total of \$4,400. Jim Thomas made a motion to approve the application. Kevin Phillips seconded the motion. The motion passed unanimously.

The committee considered the 14 applications from Bridgerland Applied Technology College for the amount of \$25,400. Kevin Phillips made a motion to approve the applications. Kelly Bowthorpe seconded the motion. The motion passed unanimously.

Brad Stevens on behalf of the IEC of Utah presented 21 applications in the amount of \$29,140. Shane Honey made a motion to approve the applications. Jim Thomas seconded the motion. The motion passed unanimously.

**REIMBURSEMENT REVIEWS  
FY 2013-2014:**

The committee discussed two reimbursements from the IEC of Utah, which as submitted were over the original approval amounts. Kevin Phillips made a motion to approve the reimbursement as submitted. Kathy LeMay seconded the motion. The motion passed unanimously.

Committee asked that a discussion item be put on the April meeting agenda for guidelines and a discussion about a deadline for reimbursement requests.

The committee discussed the second reimbursement from the IEC of Utah, which was over the original approval amount. Shane Honey made a motion to approve the reimbursement as submitted. Kelly Bowthorpe seconded the motion. The motion passed unanimously.

The committee discussed the reimbursement from the Southern Utah Home Builders Association, which as submitted was over the original instructor approval amount. Jim Thomas made a motion to approve the reimbursement as submitted. Kelly Bowthorpe seconded the motion. The motion passed unanimously.

**NEXT MEETING:**

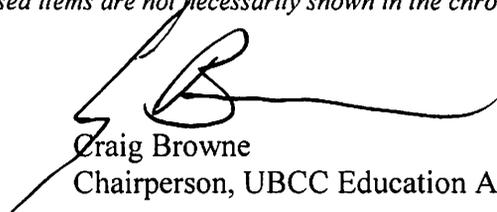
The next committee meeting has been scheduled for Tuesday, May 20, 2014 1:00 p.m. in Room 402 (Fourth Floor) of the Heber M. Wells Building, Salt Lake City, Utah.

**ADJOURN:**

Adjourned at 1:57 p.m. (no motion required)

*Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.*

4/29/14  
Date Approved

  
Craig Browne  
Chairperson, UBCC Education Advisory Committee

Date Approved

  
Robyn Barkdull  
Construction CE Manager, Division of Occupational and Professional Licensing