



**Utah Virtual Academy
Governing Board of Directors
Board Meeting**

Date: September 13, 2023

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107

In Attendance: Brian Maxwell, Doug DeVore, Amberly Keeler, Marty Carpenter, Kellie Openshaw

Others In Attendance: Meghan Merideth, Regina Krotzer, Matt Thue, Tiffany Allen, LuAnn Charles, Jillian Burns, Joette Hayden, Brad Taylor, Krystal Taylor, Chantel Wixon, Stacey Phillips, Shelly Strahan

Excused: Dallin Drescher, Kristen Davidson

MINUTES

CALL TO ORDER

Brian Maxwell called the board meeting to order at 6:33PM.

STUDENT & STAFF SPOTLIGHT

The staff spotlight for this month was Diana Lowder. Diana Lowder is an amazing leader at UTVA! She is highly collaborative, an absolute team player, innovative in finding ways to engage her second graders, and not afraid to try new things! Diana has been passionate about adding writing instruction into her literacy block. Diana is not afraid to ask the hard questions or ask for help. She always puts her students and their learning first. Thank you, Diana, for being so positive, hardworking, and your go getter attitude.

The student spotlight was Emerald Limon.

Meet the remarkable 7-year-old, Emerald, whose educational journey with UTVA highlights the incredible benefits of online public schooling. With a deep passion for math and an insatiable love for reading, Emerald has found an educational haven that caters to her unique needs and preferences. Emerald thrives in UTVA's flexible environment, where she can stand up and move freely without disrupting her classmates, allowing her to stay focused and engaged. She cherishes the opportunity to interact with her dedicated teacher and beloved friends, all without causing any interruptions during class. UTVA's personalized approach to education is a perfect fit for Emerald, enabling her to explore math concepts at her own pace and dive into her favorite books whenever she desires. Beyond academics, UTVA allows Emerald to enjoy quality family time without the need to leave the comfort of her home. Wearing pajamas and a cozy robe while studying, she embodies the essence of a relaxed and nurturing learning environment. Emerald is a testament to the possibilities of online public schooling through UTVA, demonstrating how it empowers young minds to thrive, pursue their passions, and cherish their family moments, all while receiving a quality education tailored to their needs.

PUBLIC COMMENT

There was no public comment.

BUSINESS ITEMS (Discussion and Voting)

- Finance Report
Brad Taylor summarized ongoing financial elements. A financial packet was reviewed in depth. Brad Taylor answered board questions on budget elements. It was the recommendation that the board accept state revenue, approve bank reconciliations, approve invoices and other payments. Brad Taylor discussed movement of funds to the PTIF account.
- Acceptance of State Revenue
Doug DeVore made a motion to Accept State Revenue as presented. Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
- Bank Reconciliations and Payment and Deposit Registers
Brian Maxwell made a motion to Accept Bank Reconciliations and Payment and Deposit Registers and to move funds as described to the PTIF. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
- Invoice Approval for Purchases over \$7,500
Brian Maxwell made a motion to approve the purchases as presented. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - K12 / Stride Payment
The K12/Stride Payment was reviewed as part of the financial report.
Doug DeVore made a motion to approve the K12/Stride Payment. Brian Maxwell seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - Academica West Payment
The Academica West Payment was reviewed as part of the financial report.
Brian Maxwell made a motion to approve the Academica West Payment. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
- Director Report
Meghan Merideth provided an update on the current state of enrollment. Information on student proficiency and Early Literacy outcomes were also shared.
- Academica West Report
Brad Taylor introduced Chantel Wixon and Stacey Phillips to the board. Both individuals are employees at Academica West who will be working with UTVA.
- Board Business

- HR Request for Proposals
 HR Request for Proposals was discussed with the board.
Brian Maxwell made a motion to approve the process to execute the HR Request for Proposals as discussed. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.

CLOSED SESSION- *to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).*

At 7:29PM Brian Maxwell Made a motion to move into closed session, located at the UTVA offices. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye. Motion passed unanimously.

At 7:57PM Brian Maxwell made a motion to move out of closed session. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.

- Board Business
 - August 9, 2023 Board Meeting Minutes
Brian Maxwell made a motion to approve the August 9, 2023 Board Meeting Minutes; Doug DeVore seconded the motion. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - Related Services Contract
 The Related Services Contract was discussed by the board.
Brian Maxwell made a motion to approve the Related Services Contract as presented. Kellie Openshaw seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - SpEd Consulting Services Contract
 Meghan Meredith provided context to the Special Education Consulting Services Contract. This agreement will be executed to meet further needs for support in the SpEd area.
Brian Maxwell made a motion to approve the SpEd Consulting Services agreement as outlined. Doug DeVore seconded the motion. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.
 - Utah Education Policy Center Contract
 The board discussed the need to approve the Utah Education Policy Center Contract,
Brian Maxwell made a motion to approve the Utah Education Policy

Center Contract as outlined. Amberly Keeler seconded the motion. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.

CALENDARING

- Next Board Meeting October 11, 2023, 6:30pm

ADJOURN

At 8:04PM Brian Maxwell made a motion to adjourn. Doug DeVore seconded. Motion passed unanimously. Votes were as follows: Brian Maxwell, Aye; Marty Carpenter, Aye; Doug DeVore, Aye; Amberly Keeler, Aye; Kellie Openshaw, Aye.

Utah Virtual Academy Board of Directors Closed Session

Date: September 13, 2023

Location: 310 E. 4500 S., Suite 620; Murray, UT 84107



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Utah Virtual Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 13th Day of September, 2023, at 310 E. 4500 S., Suite 620; Murray, UT 84107.

A handwritten signature in black ink, appearing to read "Brian Maxwell", is written over a horizontal line.

Brian Maxwell, Board Chair