

**Mayor**  
Kenneth Romney

# WEST BOUNTIFUL CITY

**City Administrator**  
Duane Huffman

**City Council**  
James Ahlstrom  
James Bruhn  
Kelly Enquist  
Debbie McKean  
Mark Preece

550 North 800 West  
West Bountiful, Utah 84087

Phone (801) 292-4486  
FAX (801) 292-6355  
www.WBCity.org

**Finance Director**  
Heidi Voordeckers

**City Engineer**  
Ben White

**Public Works Director**  
Steve Maughan

## CITY COUNCIL MEETING

NOTICE IS HEREBY GIVEN THAT THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A WORK SESSION AND MEETING ON **TUESDAY, MAY 6, 2014 AT 6:00 PM** – 550 NORTH 800 WEST, WEST BOUNTIFUL CITY.

### **Work Session Agenda (6:00 PM)**

1. Discussion on Fiscal Year 2015 Draft Budget

Invocation/Thought by Invitation;  
Pledge of Allegiance – Council member Ahlstrom

### **Meeting Agenda (7:30 PM)**

1. Accept agenda.
2. Public Comment (two minutes per person) or if a spokesperson has been asked by a group to summarize their comments, five minutes will be allowed
3. Approval of Arbor Day Proclamation, establishing May 22, 2014 as Arbor Day in West Bountiful City
4. Retail tobacco specialty business regulations: Consider adoption of Ordinance 357-14 “An Ordinance Prohibiting Retail Tobacco Specially Businesses Within West Bountiful” or alternative motion to rescind temporary restriction enacted by Ordinance 356-13
5. Discussion on policies and procedures for weed enforcement
6. Consider approval of Final Plat for Olsen Ranches Subdivision, located at 1100W & Pages Lane
7. Consider approval of Cooperative Agreement for Project S-R199(169) between West Bountiful City and UDOT, 1200 North Storm Drain
8. Consider approval of Federal Aid Agreement for Project Number F-LC11(55) between West Bountiful City, Bountiful City, and UDOT, 400N/500W Intersection
9. Consider approval of Resolution 335-14, a resolution amending the interfund loan schedule and payment plan for the golf course fund
10. Consider approval of Resolution 336-14, a resolution adopting monthly utility rates for solid waste, storm, and water services as well as the FY2015 Consolidated Fee Schedule

11. Consider approval of FY 2015 Tentative Budget
12. Report from councilmember McKean on ULCT conference
13. Planning Commission report
14. Engineering/Public Works report
15. Administrative Report
16. Mayor/Council Report
17. Consider approval of minutes for the April 15, 2014 City Council Work Session and Meeting
18. Executive session, pursuant Utah Code 52-4-205 (c), to discuss pending or reasonably imminent litigation and (d), to hold a strategy session to discuss the purchase, exchange, or lease of real property.
19. Adjourn

According to the American's with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during the meeting should contact Heidi Voordeckers, City Recorder, at (801) 292-4486. Any residents or property owners in West Bountiful City may offer a prayer or thought at the City Council Meetings. Please notify Heidi Voordeckers of this desire twenty-four (24) hours before the meeting.

*This agenda has been posted on the State Public Notice website, emailed to the City Council, and sent to the Clipper Publishing Company on May 1, 2014.*

# MEMORANDUM



**TO:** Mayor & Council  
**DATE:** May 1, 2014  
**FROM:** Heidi Voordeckers  
**RE:** Fiscal Year 2015 Tentative Budget

---

Please find attached the tentative budget as revised following feedback from the April 15, 2014 West Bountiful City Council work session and meeting. This document represents a handful of changes from the 1<sup>st</sup> Draft (outlined below) with the intent of incorporating additional changes as part of the May 6 budget work meeting.

## Revenue Changes

- Water, Solid Waste, and Storm Drain annual utility revenue reflects updated fees:
  - Water \$50/month base rate
  - Solid Waste \$11/can per month
  - Storm Drain \$3.75/month

## Operating Changes

- Addition of filing system to admin budget
- Increases in solid waste contract fees
- Additional funding for golf course projects
  - Current Year: HVAC, Hood
  - FY 2015 (with commencement underway): Additional maintenance for café/pro shop/cart barn, additional funding for tree trimming, additional funding to complete outstanding projects (driving range, tee boxes)

## Personnel Changes

- Police wages set at option 4 (double step)
- Payroll figures rounded for budgetary compliance

## Capital Changes

- Transfers from reserves to new Capital Project Funds instead of General Fund, Water:

71	900 West	81	Porter Lane Storm Drain
72	800 West	82	Birnam Woods Storm Drain
73	725 West	83	1100 W Storm Drain
74	Pages Lane		

## For further discussion

- Council member board meeting reimbursement (12\*\$25\*7 boards = \$2,100)
- Additional Water Maintenance employee at \$66,000/year – Winter allocation???

Report Criteria:

Account.Acct No = All  
Account Detail

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>GENERAL FUND</b>						
<b>TAXES</b>						
10-31-110	CURRENT YEAR PROPERTY TAX	963,719	643,038	846,771	846,800	29
10-31-111	PRIOR YEAR - DELINQUENT COL	0	3,298	0	20,500	20,500 <u>A1</u> - Recognize this revenue source
10-31-112	VEHICLE FEES	44,372	31,218	45,000	45,000	0
10-31-130	SALES AND USE TAXES	1,737,445	1,545,706	1,790,000	1,861,600	71,600 Assumes 4% increase
10-31-142	MUNICIPAL ENERGY SALES TAX	225,163	211,502	210,000	210,000	0
10-31-144	FRANCHISE TAXES - NATURAL G	92,259	84,097	92,500	92,500	0
10-31-146	MUNCIPAL TELECOMM SALES T	120,769	88,383	110,000	110,000	0
10-31-150	ROOM TAX	18,084	15,575	15,000	18,000	3,000 Bring in-line with PY actual
	<b>TAXES Totals:</b>	<b>3,201,811</b>	<b>2,622,817</b>	<b>3,109,271</b>	<b>3,204,400</b>	<b>95,129</b>
<b>LICENSES AND PERMITS</b>						
10-32-210	BUILDING PERMITS	109,922	33,900	45,000	45,000	0
10-32-211	PLAN CHECK FEES	61,564	17,115	20,000	20,000	0
10-32-212	ELECTRICAL FEES	454	450	175	175	0
10-32-216	MECHANICAL FEES	90	180	35	35	0
10-32-220	BUSINESS LICENSE	27,824	27,513	28,000	28,000	0
10-32-295	OTHER PERMITS - EXCAVATION	4,945	4,041	1,500	1,500	0
	<b>LICENSES AND PERMITS Totals:</b>	<b>204,799</b>	<b>83,199</b>	<b>94,710</b>	<b>94,710</b>	<b>0</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
10-33-310	CLASS 'C' ROAD FUNDS	179,899	143,891	175,000	175,000	0
10-33-320	GRANTS - STATE	79,448	9,663	31,300	2,600 (	28,700 ) Assumes no FY2015 CDBG Grant
10-33-340	GRANTS - FEDERAL	0	0	0	0	0
10-33-345	GRANTS - COUNTY / OTHER	0	0	0	0	0
10-33-380	STATE LIQUOR FUND ALLOTMEN	8,683	9,508	10,000	10,000	0
	<b>INTERGOVERNMENTAL REVENUE Totals:</b>	<b>268,030</b>	<b>163,062</b>	<b>216,300</b>	<b>187,600 (</b>	<b>28,700 )</b>
<b>CHARGES FOR SERVICES</b>						
10-34-420	LAND USE AND SUBDIVISION FE	29,821	31,026	4,380	4,380	0
10-34-440	PARK RESERVATION FEES	4,395	2,835	3,700	3,700	0
10-34-450	HISTORY BOOK SALES	0	0	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>GENERAL FUND</b>						
<b>CHARGES FOR SERVICES (Cont.)</b>						
10-34-460	SALE-COPIES, MAPS & OTHER	0	2	0	0	0
10-34-465	POLICE REPORTS & OTHER REI	1,660	950	1,500	1,500	0
CHARGES FOR SERVICES Totals:		35,876	34,813	9,580	9,580	0
<b>FINES AND FORFEITURES</b>						
10-35-510	FINES & FORFEITURES	77,170	65,816	80,000	80,000	0
FINES AND FORFEITURES Totals:		77,170	65,816	80,000	80,000	0
<b>MISCELLANEOUS REVENUE</b>						
10-36-600	INTEREST EARNED - GENERAL	5,240	3,249	6,500	6,500	0
10-36-611	INTEREST EARNED - OTHER/TR	109	293	1,000	1,000	0
10-36-630	YOUTH COUNCIL FUNDRAISER	3,759	100	2,500	2,500	0
10-36-640	SALE OF FIXED ASSETS	0	14,500	23,000	0 (	23,000 )
10-36-685	ADVERTISING REVENUES	240	40	0	0	0
10-36-690	MISC. REVENUE	21,521	36,365	43,000	8,000 (	35,000 )
MISCELLANEOUS REVENUE Totals:		30,869	54,547	76,000	18,000 (	58,000 )
<b>CONTRIBUTIONS AND TRANSFERS</b>						
10-38-800	TXFR'S FROM WATER FUND	0	0	0	0	0
10-38-805	TXFR'S FROM CAPITAL PROJEC	0	0	135,000	0 (	135,000 )
10-38-810	JULY 4TH DONATIONS/FEES	5,000	6,000	5,000	6,000	1,000
10-38-820	K-9 DONATIONS	475	0	0	0	0
10-38-860	CONTRIBUTIONS - PRIVATE	98,181	0	0	0	0
10-38-870	TXFR'S FROM RAP TAX FUND	1,600	0	14,200	0 (	14,200 )
10-38-895	TXFR'S FROM STREET IMPACT I	145,000	0	0	0	0
10-38-896	TXFR'S FROM CAPITAL STREET	0	0	7,500	0 (	7,500 )
10-38-897	TXFR'S FROM POLICE IMPACT F	4,020	0	2,165	2,165	0
10-38-898	TRANSFERS FROM PARK IMPAC	326,800	0	0	0	0
10-38-899	CONTRIBUTIONS - FUND SURPL	0	0	95,444	70,900 (	24,544 )
10-38-901	CONTRIBUTIONS - BOND PROCI	1,812,000	0	0	0	0
CONTRIBUTIONS AND TRANSFERS Totals:		2,393,076	6,000	259,309	79,065 (	180,244 )

See Funds 71-83 for Capital  
Projects and transfers

Use of Class C Roads reserves

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>GENERAL FUND</b>						
<b>LEGISLATIVE</b>						
10-41-110	SALARIES & WAGES	26,264	19,979	28,560	25,600	( 2,960 )
10-41-115	SALARIES & WAGES - CC MTGS	0	0	0	0	0
10-41-132	WORKERS COMP INSURANCE	45	35	60	50	( 10 )
10-41-133	FICA TAXES	2,147	1,643	2,185	2,000	( 185 )
10-41-210	BOOKS, SUBSCRIPT, MEMBERS	175	179	200	200	0
10-41-230	TRAVEL	1,800	1,500	1,800	1,800	0
10-41-330	SEMINARS & CONVENTIONS	2,084	2,319	2,000	2,000	0
10-41-610	MISCELLANEOUS SUPPLIES	508	604	500	500	0
	LEGISLATIVE Totals:	33,023	26,259	35,305	32,150	( 3,155 )
<b>COURT</b>						
10-42-110	SALARIES & WAGES	0	0	0	0	0
10-42-113	OVERTIME-BAILIFF	0	0	0	0	0
10-42-125	LONG TERM DISABILITY	3	4	0	0	0
10-42-131	GROUP HEALTH INSURANCE	64	62	0	0	0
10-42-132	WORKERS COMP INSURANCE	12	15	0	0	0
10-42-133	FICA TAXES	37	48	0	0	0
10-42-210	BOOKS, SUBSCRIPT, MEMBERS	0	0	0	0	0
10-42-311	LEGAL FEES	24,000	18,000	24,000	24,000	0
10-42-621	WITNESS FEES	351	373	500	500	0
	COURT Totals:	24,467	18,502	24,500	24,500	0
<b>ADMINISTRATIVE</b>						
10-43-110	SALARIES & WAGES	120,818	82,405	103,000	116,500	13,500 Merit and other increases
10-43-111	OVERTIME SALARIES & WAGES	0	0	0	0	0
10-43-114	SALARIES & WAGES - TEMP/P-T	2,200	1,100	12,720	12,700	( 20 )
10-43-125	LONG TERM DISABILITY	558	494	625	700	75
10-43-130	RETIREMENT	17,296	15,888	20,000	23,800	3,800
10-43-131	GROUP HEALTH INSURANCE	18,684	19,382	28,000	29,150	1,150 9.7% rate increase
10-43-132	WORKERS COMP INSURANCE	220	168	230	260	30
10-43-133	FICA TAXES	9,185	6,369	9,015	9,900	885
10-43-134	ALLOWANCES - VEHICLE	1,600	1,800	2,400	2,400	0
10-43-210	BOOKS, SUBSCRIPT, MEMBERS	4,189	5,099	4,000	5,000	1,000 Inclusion of ICMA membership
10-43-230	TRAVEL	0	0	0	0	0
10-43-240	OFFICE SUPPLIES & EXPENSE	4,744	4,444	5,000	5,000	0
10-43-241	POSTAGE	1,589	1,409	2,000	2,000	0
10-43-250	EQUIPMENT SUPPLIES & MAINT	7,080	4,348	6,000	6,000	0
10-43-253	EQUIPMENT LEASE/PURCHASE	0	0	0	0	0

Decrease is due to the eliminating the minutes secretary position. Consider request for council compensation for additional board appointments at \$25/ meeting (approx. \$2100 year line item total)

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>GENERAL FUND</b>							
<b>ADMINISTRATIVE (Cont.)</b>							
10-43-311	CONSULTING SVCS - COMPUTE	10,206	8,327	12,500	12,500	0	
10-43-330	EDUCATION AND TRAINING	1,393	6,745	9,000	9,000	0	
10-43-440	BANK CHARGES	11,529	9,018	11,000	12,000	1,000	Bring inline with actual cost
10-43-610	MISCELLANEOUS SUPPLIES	212	0	0	0	0	
10-43-620	MISCELLANEOUS SERVICES	0	1,030	1,000	0	(1,000)	No longer use this GL item
10-43-621	ADVERTISING	3,118	1,284	3,000	3,000	0	
10-43-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	6,340	6,340	A4 Filing System
10-43-741	CAPITAL OUTLAY - SOFTWARE	3,800	0	3,500	3,500	0	
	ADMINISTRATIVE Totals:	218,421	169,310	232,990	259,750	26,760	
<b>ENGINEERING</b>							
10-46-110	SALARIES & WAGES	41,267	36,583	43,360	44,300	940	Annual Merit increase
10-46-125	LONG TERM DISABILITY	248	219	260	270	10	
10-46-130	RETIREMENT	7,448	7,053	8,360	9,100	740	
10-46-131	GROUP HEALTH INSURANCE	7,194	6,187	7,820	8,600	780	
10-46-132	WORKERS COMP INSURANCE	744	659	900	900	0	
10-46-133	FICA TAXES	3,118	2,831	3,320	3,400	80	
10-46-134	ALLOWANCES - VEHICLE	2,400	2,000	2,400	2,400	0	
10-46-210	BOOKS, SUBSCRIPT, MEMBERS	290	0	200	200	0	
10-46-330	SEMINARS AND CONVENTIONS	331	268	1,000	1,000	0	
10-46-610	MISCELLANEOUS SUPPLIES	1,621	1,924	1,000	1,000	0	
10-46-620	MISCELLANEOUS SERVICES	0	0	0	0	0	
10-46-740	CAPITAL OUTLAY - EQUIPMENT	2,823	0	0	0	0	E1 - Plotter/Scanner - \$10,000
	ENGINEERING Totals:	67,484	57,724	68,620	71,170	2,550	
<b>NON-DEPARTMENTAL</b>							
10-50-110	SALARIES & WAGES-EXITING EM	2,450	11,371	10,538	0	(10,538)	No anticipated unemployment payouts
10-50-282	TELEPHONE-CELL	2,707	4,517	5,000	5,000	0	
10-50-309	NETWORK SERVICES	5,977	16,810	17,400	22,400	5,000	A3 -Service increase
10-50-310	AUDITING FEES	9,000	10,000	10,000	10,000	0	
10-50-311	ATTORNEY FEES	43,448	33,697	48,000	43,000	(5,000)	Anticipated decrease in usage
10-50-312	AUTOMOBILE INSURANCE	7,386	9,339	7,500	7,500	0	
10-50-313	BUILDING INSPECTIONS	24,998	14,766	20,000	20,500	500	Additional for Historic Architect
10-50-509	PROPERTY INSURANCE	10,897	10,972	11,000	11,000	0	
10-50-510	LIABILITY INSURANCE	38,939	41,373	40,000	40,000	0	
10-50-511	INSURANCE BONDING	2,660	2,660	2,500	2,500	0	
10-50-608	EMERGENCY PREPAREDNESS C	8,346	9,435	3,000	3,000	0	
10-50-610	EMERGENCY SUPPLIES	230	114	2,000	2,000	0	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>GENERAL FUND</b>							
<b>NON-DEPARTMENTAL (Cont.)</b>							
10-50-611	ELECTION EXPENSES	0	5,812	7,000	0	( 7,000 )	No election in 2015
10-50-612	WEST BOUNTIFUL ARTS COUNCIL	2,141	2,362	4,000	4,500	500	Per budget request
10-50-614	CITY NEWSLETTER EXPENSES	7,863	5,604	6,500	6,500	0	
10-50-616	YOUTH COUNCIL EXPENSES	5,493	1,742	5,200	5,200	0	
10-50-617	YOUTH COURT EXPENSES	0	0	0	0	0	
10-50-618	HISTORICAL COMM PROJECTS	651	616	450	1,000	550	Per budget request
10-50-619	COMMUNITY ACTION PROGRAM	2,672	10	500	500	0	
10-50-620	ANIMAL CONTROL	14,285	7,418	12,000	10,000	( 2,000 )	Per new contracted rates
10-50-622	DAVIS ART CENTER DONATION	0	0	500	500	0	
10-50-623	SPECIAL COUNSEL	0	0	0	0	0	
10-50-631	EMPLOYEE INCENTIVE	483	747	1,000	1,000	0	
10-50-740	CAPITAL OUTLAY - EQUIPMENT	255	0	0	0	0	
10-50-741	CAPITAL OUTLAY - SOFTWARE	6,683	0	0	0	0	
NON-DEPARTMENTAL Totals:		197,564	189,365	214,088	196,100	( 17,988 )	
<b>GENERAL GOVERNMENT BUILDINGS</b>							
10-51-260	BLDGS & GROUNDS - SUPPLIES	16,580	10,154	20,000	20,000	0	Keep increase in maint. needs at City offices for door/phone systems, etc.
10-51-261	PAINT & REPAIRS	0	0	0	0	0	
10-51-270	UTILITIES	20,008	18,052	20,000	20,000	0	
10-51-280	TELEPHONE / INTERNET	7,024	5,776	7,000	7,000	0	
10-51-610	MISCELLANEOUS SUPPLIES	0	0	0	0	0	
10-51-620	MISCELLANEOUS SERVICES	4,280	1,757	3,000	3,000	0	
10-51-730	CAPITAL OUTLAY - IMPROVEMENTS	0	0	0	0	0	
10-51-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0	
GENERAL GOVERNMENT BUILDINGS Totals:		47,892	35,739	50,000	50,000	0	
<b>PLANNING AND ZONING</b>							
10-53-110	SALARIES & WAGES	32,064	37,169	34,450	36,400	1,950	A2 - Other Increases
10-53-125	LONG TERM DISABILITY	0	157	195	200	5	
10-53-130	RETIREMENT	0	4,541	6,250	7,000	750	
10-53-131	GROUP HEALTH INSURANCE	0	4,708	6,100	6,700	600	
10-53-132	WORKERS COMP INSURANCE	80	75	70	100	30	
10-53-133	FICA TAXES	2,453	2,779	2,640	2,800	160	
10-53-330	EDUCATION & TRAINING	166	0	200	200	0	
10-53-610	MISCELLANEOUS EXPENSES	1,283	100	1,000	1,000	0	
10-53-620	COMMISSION FEES	3,126	2,513	3,600	3,600	0	
10-53-621	CONTRACTED SERVICES	0	0	0	0	0	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>GENERAL FUND</b>							
<b>PLANNING AND ZONING (Cont.)</b>							
	PLANNING AND ZONING Totals:	39,172	52,042	54,505	58,000	3,495	
<b>POLICE DEPARTMENT</b>							
10-54-110	SALARIES & WAGES	426,861	354,935	433,885	440,000	6,115	Annual Merit - Double Step
10-54-111	OVERTIME SALARIES & WAGES	28,529	15,764	15,000	20,000	5,000	P1 - coverage during PTO usage
10-54-112	ALCOHOL ENFORCEMENT OVER	2,620	1,488	1,000	1,000	0	
10-54-114	SPEED ENFORCEMENT OVERTI	0	0	0	0	0	
10-54-115	SALARIES & WAGES - CROSS G	9,904	8,804	10,290	10,300	10	
10-54-116	LIQUOR ENFORCEMENT SHIFTS	13,529	1,384	8,500	8,500	0	
10-54-125	LONG TERM DISABILITY	2,532	2,296	2,470	2,800	330	
10-54-130	RETIREMENT	114,275	108,172	135,185	145,200	10,015	
10-54-131	GROUP HEALTH INSURANCE	104,279	67,329	103,200	114,800	11,600	
10-54-132	WORKERS COMP INSURANCE	10,955	8,575	9,000	9,200	200	
10-54-133	FICA TAXES	35,412	28,712	35,980	36,700	720	
10-54-210	BOOKS, SUBSCRIPT, MEMBERS	356	397	565	565	0	
10-54-240	OFFICE SUPPLIES & EXPENSE	3,267	1,088	2,600	2,600	0	
10-54-241	PRINTING	1,096	700	400	1,050	650	P9 - citation books
10-54-250	VEHICLE SUPPLIES & MAINT	9,169	7,011	12,000	12,660	660	P5 - cost increases in tires, brakes
10-54-251	OTHER EQUIP SUPPLIES & MAIN	0	0	0	0	0	
10-54-253	POLICE VEHICLE LEASE/PURCH	40,261	63,097	49,540	51,680	2,140	P6 - expected increase for 2015 vehicles
10-54-254	CONTRACT MECHANIC	5,386	0	0	0	0	
10-54-255	FUEL	34,955	26,957	40,800	40,800	0	
10-54-282	TELEPHONE - CELLULAR	7,145	7,816	10,140	9,940	(200)	P10 - Lower rates with Verizon
10-54-310	NARCOTICS ENFORCEMENT	3,949	3,949	3,950	3,950	0	
10-54-311	PROFESSIONAL SERVICES	16,077	15,206	16,345	16,300	(45)	
10-54-320	UCAN RADIO NETWORK FEES	6,806	4,491	8,484	8,500	16	
10-54-321	DISPATCH FEES	21,216	21,216	21,216	21,900	684	P10 - Per contract w/Bountful
10-54-330	EDUCATION AND TRAINING	4,936	7,757	13,602	16,000	2,398	P2 - Detective and new hires
10-54-340	LIQUOR DISTRIBUTION GRANT E	2,235	0	0	0	0	
10-54-450	SPECIAL DEPARTMENT SUPPLIE	7,313	4,169	6,305	1,700	(4,605)	P10 - Taser purchases to "Firearms"
10-54-455	ALLOWANCES-UNIFORM	5,597	10,974	7,570	11,400	3,830	P4 - 4 vests and per officer increase
10-54-460	FIREARMS & FIREARM TRAINING	3,734	7,277	7,935	8,800	865	P3 - Move tasers
10-54-610	MISCELLANEOUS SUPPLIES	16	0	0	0	0	
10-54-620	MISCELLANEOUS SERVICES	0	0	0	0	0	
10-54-622	MISCELLANEOUS - K-9	1,421	293	0	1,700	1,700	P7 - Prescription Food & meds
10-54-625	FEDERAL / STATE GRANT EXPE	4,999	7,576	5,300	0	(5,300)	No JAG Grant anticipated
10-54-630	DARE SUPPORT	0	0	0	0	0	
10-54-635	COMMUNITY POLICING	313	1,128	1,000	850	(150)	Spending decreased for police proposal (was \$1000 increase)
10-54-638	EXITING EMPLOYEE	0	0	0	0	0	
10-54-740	CAPITAL OUTLAY - EQUIPMENT	33,235	0	13,000	0	(13,000)	No Vehicle Lease Buyouts this year
10-54-741	CAPITAL OUTLAY - COMPUTERS	5,839	0	0	0	0	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>GENERAL FUND</b>						
<b>POLICE DEPARTMENT (Cont.)</b>						
	POLICE DEPARTMENT Totals:	968,217	788,561	975,262	998,895	23,633
<b>FIRE PROTECTION</b>						
10-55-621	FIRE FIGHTING SERVICES	398,817	416,408	443,900	443,900	0
	FIRE PROTECTION Totals:	398,817	416,408	443,900	443,900	0
<b>STREETS</b>						
10-60-110	SALARIES & WAGES	80,458	75,445	55,750	63,000	7,250 Merit and other increase
10-60-111	OVERTIME SALARIES & WAGES	3,723	1,450	6,000	6,000	0
10-60-114	SALARIES & WAGES - TEMP/P-T	1,890	2,859	2,000	2,000	0
10-60-125	LONG TERM DISABILITY	485	461	370	400	30
10-60-130	RETIREMENT	14,390	14,405	10,750	12,900	2,150
10-60-131	GROUP HEALTH INSURANCE	18,900	18,877	16,890	19,400	2,510
10-60-132	WORKERS COMP INSURANCE	1,548	1,449	920	1,000	80
10-60-133	FICA TAXES	6,335	5,941	4,750	5,500	750
10-60-250	VEHICLE SUPPLIES & MAINTENA	6,854	2,139	4,500	4,500	0
10-60-252	EQUIPMENT MAINTENANCE & R	3,537	5,008	4,500	4,500	0
10-60-254	CONTRACT MECHANIC	7,363	0	0	0	0
10-60-255	FUEL	9,391	6,646	6,000	6,300	300 S10 - anticipate 5% increase
10-60-270	STREET LIGHTS	46,197	35,350	50,400	0	( 50,400 ) Move to Class C Expenditures
10-60-330	EDUCATION AND TRAINING	1,380	772	2,425	2,400	( 25 )
10-60-410	SPECIAL DEPARTMENT SUPPLIE	810	3,478	3,060	4,000	940 S9 - access ladders
10-60-412	STREET SIGNS & POSTS	3,307	2,910	3,500	4,000	500 S5 - continue reflectivity replacement
10-60-414	STREET SWEEPING	3,848	5,558	7,600	4,000	( 3,600 ) Split with Storm Drain Utility
10-60-455	UNIFORM	683	817	1,000	1,000	0
10-60-620	SNOW REMOVAL	20,438	19,269	15,000	16,500	1,500 S11 - Additional per actual
10-60-630	TREE REMOVAL	725	81	1,000	1,000	0 (was \$5,000)
10-60-720	CAPITAL OUTLAY - GRANTS	0	0	25,000	0	( 25,000 )
10-60-730	CAPITAL OUTLAY - IMPROVEME	144,482	222,847	220,000	0	( 220,000 )
10-60-740	CAPITAL OUTLAY - EQUIPMENT	0	181,151	180,500	7,500	( 173,000 ) S2 - V Plow blade for one ton
10-60-750	CAPITAL OUTLAY-IMPACT FEES	0	0	0	0	0 S6 - Tractor Lease - \$15,650/yr
	STREETS Totals:	376,744	606,913	621,915	165,900	( 456,015 )

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>GENERAL FUND</b>							
<b>CLASS 'C' ROAD PROJECTS</b>							
10-61-270	CLASS C STREET LIGHTS	0	0	0	50,400	50,400	Move from Streets Dept
10-61-410	ROAD REPAIRS	16,945	38,797	40,000	50,000	10,000	S1 - add'l patching and shouldering
10-61-413	STREET STRIPING	9,313	10,173	11,000	11,500	500	S8 - increase in paint cost
10-61-625	SIDEWALK REPLACEMENT	7,875	( 2,887 )	14,000	14,000	0	
10-61-730	OVERLAY CITY STREETS	0	0	0	0	0	
10-61-731	CRACK SEALANT	10,000	8,200	10,000	10,000	0	
10-61-735	SLURRY SEAL	0	81,373	100,000	110,000	10,000	Anticipated actual
10-61-740	CAPITAL OUTLAY	35,381	0	0	0	0	
CLASS 'C' ROAD PROJECTS Totals:		79,514	135,656	175,000	245,900	70,900	
<b>PARKS</b>							
10-70-110	SALARIES & WAGES	45,839	29,223	51,475	56,700	5,225	Merit and other increases
10-70-111	OVERTIME SALARIES & WAGES	1,902	1,433	4,500	4,500	0	
10-70-114	SALARIES & WAGES - TEMP/P-T	13,444	10,747	16,000	20,000	4,000	P2 - additional hours
10-70-125	LONG TERM DISABILITY	275	182	340	400	60	
10-70-130	RETIREMENT	8,252	5,837	9,925	11,600	1,675	
10-70-131	GROUP HEALTH INSURANCE	13,707	7,870	16,425	18,900	2,475	
10-70-132	WORKERS COMP INSURANCE	1,139	785	1,060	1,200	140	
10-70-133	FICA TAXES	4,444	3,040	5,500	6,200	700	
10-70-245	TOILET RENTAL	0	0	800	800	0	
10-70-250	EQUIPMENT SUPPLIES & MAINT	4,763	2,554	2,000	4,000	2,000	increased need for mower repairs
10-70-252	VEHICLE REPAIRS & MAINTENA	1,862	1,621	1,500	1,500	0	
10-70-254	CONTRACT MECHANIC	1,220	0	0	0	0	
10-70-255	FUEL	4,879	4,212	5,500	5,500	0	
10-70-260	BLDGS & GROUNDS - SUPPLIES	11,138	11,844	19,250	19,250	0	
10-70-270	UTILITIES	1,823	1,273	2,000	2,000	0	
10-70-310	PROFESSIONAL & TECHNICAL S	1,155	0	0	0	0	
10-70-330	EDUCATION AND TRAINING	760	760	1,000	1,000	0	
10-70-455	UNIFORM	600	853	1,000	1,000	0	
10-70-610	MISCELLANEOUS SUPPLIES	130	0	0	0	0	
10-70-612	4TH OF JULY CELEBRATION EXP	10,968	11,008	12,000	12,000	0	
10-70-613	PARKS SUPPLIES	8,207	6,917	9,720	9,700	( 20 )	
10-70-614	PARK IMPROVEMENTS	1,257	0	0	0	0	
10-70-615	HOLIDAY DECORATION & SUPPL	4,240	2,095	2,100	2,100	0	P2 - New christmas tree for City Hall - \$800
10-70-620	LAWN MAINTENANCE	831	1,027	1,060	1,100	40	
10-70-730	CAPITAL OUTLAY - IMPROVEME	1,664	39,220	0	0	0	
10-70-740	CAPITAL OUTLAY - EQUIPMENT	9,083	32,727	35,000	5,000	( 30,000 )	P1 - Utility Vehicle (split 50% with RAP Tax Fund)
10-70-750	CAPITAL OUTLAY - IMPACT FEES	328,820	4,091	0	0	0	
10-70-760	CAPITAL OUTLAY - IMPACT FEES	0	0	0	0	0	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>GENERAL FUND</u>						
<u>PARKS (Cont.)</u>						
	PARKS Totals:	482,402	179,319	198,155	184,450	( 13,705 )
<u>DEBT SERVICE</u>						
10-85-815	PRINC.-SALES TX BOND-CITY H/	127,000	112,000	112,000	115,000	3,000
10-85-825	INT.-SALES TX BOND-CITY HALL	70,705	40,002	40,002	37,400	( 2,602 )
10-85-835	AGENT-SALES TX BOND-CITY H.	171,246	1,500	3,600	3,600	0
10-85-836	DEFEASED BOND	1,760,000	0	0	0	0
	DEBT SERVICE Totals:	2,128,951	153,502	155,602	156,000	398
<u>TRANSFERS, OTHER</u>						
10-90-800	TRANSFERS TO CIP FUND	94,169	0	0	0	0
10-90-810	TRANSFERS TO CAPITAL STREE	212,500	0	0	212,500	212,500
10-90-820	TRANSFERS TO STORM UTILITY	0	0	0	0	0
10-90-825	TRANSFERS TO RDA FUND	0	0	0	0	0
10-90-850	TRANSFERS TO GOLF FUND	115,000	0	86,473	0	( 86,473 )
10-90-899	APPROP INCREASE - FUND BALA	0	0	0	0	0
10-90-914	S/TAX PYMTS TO BTFL - COMMO	108,949	86,903	110,615	115,000	4,385
10-90-915	S/TAX PYMTS TO BTFL - GATEW	65,493	51,101	68,015	70,300	2,285
10-90-916	S/TAX PYMTS TO DVPR: COMMO	325,330	259,481	330,225	343,600	13,375
	TRANSFERS, OTHER Totals:	921,441	397,485	595,328	741,400	146,072
	GENERAL FUND Revenue Totals:	6,211,631	3,030,254	3,845,170	3,673,355	( 171,815 )
	GENERAL FUND Expenditure Totals:	5,984,109	3,226,785	3,845,170	3,628,115	( 217,055 )
	GENERAL FUND Totals:	227,522	( 196,531 )	0	45,240	45,240

Increase projected on higher sales  
tax revenues

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>STREETS IMPACT FEES FUND</b>						
<u>CHARGES FOR SERVICES</u>						
21-34-430	DEVELOPMENT IMPACT FEES	195,759	41,990	45,000	45,000	0
	CHARGES FOR SERVICES Totals:	195,759	41,990	45,000	45,000	0
<u>MISCELLANEOUS REVENUE</u>						
21-36-600	INTEREST EARNED	3,371	1,739	1,000	1,000	0
	MISCELLANEOUS REVENUE Totals:	3,371	1,739	1,000	1,000	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
21-38-800	TRANSFERS FROM OTHER FUN	0	0	0	0	0
21-38-899	CONTRIBUTIONS - FUND SURPL	0	0	0	469,000	469,000
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	469,000	469,000
<u>EXPENDITURES</u>						
21-40-730	CAPITAL OUTLAY - IMPROVEME	0	0	0	0	0
21-40-800	TRANSFERS TO OTHER FUNDS	145,000	0	0	515,000	515,000
21-40-899	APPROP INCREASE - FUND BAL	0	0	46,000	0	(46,000)
	EXPENDITURES Totals:	145,000	0	46,000	515,000	469,000
STREETS IMPACT FEES FUND Revenue Totals:						
		199,130	43,729	46,000	515,000	469,000
STREETS IMPACT FEES FUND Expenditure Totals:						
		145,000	0	46,000	515,000	469,000
STREETS IMPACT FEES FUND Totals:						
		54,130	43,729	0	0	0

(72) 800 W - \$340,000  
(74) Pages Ln - \$175,000

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>STORM DRAIN FEES FUND</b>						
<b>CHARGES FOR SERVICES</b>						
22-34-400	DEVELOPMENT IMPACT FEES	125,378	15,271	19,875	20,000	125
	CHARGES FOR SERVICES Totals:	125,378	15,271	19,875	20,000	125
<b>MISCELLANEOUS REVENUE</b>						
22-36-600	INTEREST EARNED	755	462	150	150	0
	MISCELLANEOUS REVENUE Totals:	755	462	150	150	0
<b>CONTRIBUTIONS AND TRANSFERS</b>						
22-38-899	CONTRIBUTIONS - FUND SURPL	0	0	0	129,850	129,850
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	129,850	129,850
<b>EXPENDITURES</b>						
22-40-850	TRANSFERS TO STRM DR UTLT	15,750	0	0	0	0
22-40-899	APPROP INCREASE - FUND BAL	0	0	20,025	0	( 20,025 )
	EXPENDITURES Totals:	15,750	0	20,025	0	( 20,025 )
<b>TRANSFERS, OTHER</b>						
22-90-850	TRANSFER TO OTHER FUNDS	0	0	0	150,000	150,000
	TRANSFERS, OTHER Totals:	0	0	0	150,000	150,000
	STORM DRAIN FEES FUND Revenue Totals:	126,133	15,733	20,025	150,000	129,975
	STORM DRAIN FEES FUND Expenditure Totals:	15,750	0	20,025	150,000	129,975
	STORM DRAIN FEES FUND Totals:	110,383	15,733	0	0	0

(81) Porter Ln SD \$75,000  
(82) Birnam Woods SD \$75,000

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>POLICE FACILITY FEES FUND</u>						
<u>CHARGES FOR SERVICES</u>						
23-34-430	DEVELOPMENT IMPACT FEES	4,949	1,995	2,150	2,150	0
	CHARGES FOR SERVICES Totals:	4,949	1,995	2,150	2,150	0
<u>MISCELLANEOUS REVENUE</u>						
23-36-600	INTEREST EARNED	24	11	15	15	0
	MISCELLANEOUS REVENUE Totals:	24	11	15	15	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
23-38-800	TRANSFERS FROM OTHER FUN	0	0	0	0	0
23-38-899	CONTRIBUTIONS - FUND SURPL	0	0	0	0	0
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	0	0
<u>EXPENDITURES</u>						
23-40-730	CAPITAL OUTLAY - IMPROVEME	0	0	0	0	0
23-40-800	TRANSFERS TO OTHER FUNDS	4,020	0	2,165	2,165	0
23-40-899	APPROP INCREASE - FUND BAL	0	0	0	0	0
	EXPENDITURES Totals:	4,020	0	2,165	2,165	0
POLICE FACILITY FEES FUND Revenue Totals:		4,973	2,006	2,165	2,165	0
POLICE FACILITY FEES FUND Expenditure Totals:		4,020	0	2,165	2,165	0
POLICE FACILITY FEES FUND Totals:		953	2,006	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>PARK IMPACT FEES FUND</u>						
<u>CHARGES FOR SERVICES</u>						
24-34-430	DEVELOPMENT IMPACT FEES	53,122	29,344	31,035	31,035	0
	CHARGES FOR SERVICES Totals:	53,122	29,344	31,035	31,035	0
<u>MISCELLANEOUS REVENUE</u>						
24-36-600	INTEREST EARNED	2,232	381	1,500	1,500	0
	MISCELLANEOUS REVENUE Totals:	2,232	381	1,500	1,500	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
24-38-800	TRANSFERS FROM OTHER FUN	0	0	0	0	0
24-38-899	CONTRIBUTIONS - FUND SURPL	0	0	0	0	0
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	0	0
<u>EXPENDITURES</u>						
24-40-730	CAPITAL OUTLAY - IMPROVEME	0	0	0	0	0
24-40-800	TRANSFERS TO OTHER FUNDS	326,800	0	0	0	0
24-40-899	APPROP INCREASE - FUND BAL	0	0	32,535	32,535	0
	EXPENDITURES Totals:	326,800	0	32,535	32,535	0
	PARK IMPACT FEES FUND Revenue Totals:	55,354	29,725	32,535	32,535	0
	PARK IMPACT FEES FUND Expenditure Totals:	326,800	0	32,535	32,535	0
	PARK IMPACT FEES FUND Totals: (	271,446 )	29,725	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>REDEVELOPMENT AGENCY FUND</b>							
<b>TAXES</b>							
25-31-110	TAX INCREMENT - PROPERTY	573,137	522,583	573,137	523,000	( 50,137 )	increase in haircut provision
	TAXES Totals:	573,137	522,583	573,137	523,000	( 50,137 )	
<b>MISCELLANEOUS REVENUE</b>							
25-36-600	INTEREST EARNED	1,205	249	0	0	0	
	MISCELLANEOUS REVENUE Totals:	1,205	249	0	0	0	
<b>CONTRIBUTIONS AND TRANSFERS</b>							
25-38-850	TRANSFERS IN - CIF	0	0	0	0	0	
25-38-870	TRANSFERS IN - GENERAL FUN	0	0	0	0	0	
25-38-899	CONTRIBUTIONS - FUND SURPL	0	0	0	0	0	
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	0	0	
<b>EXPENDITURES</b>							
25-40-110	SALARIES & WAGES	46,240	38,340	50,295	51,300	1,005	Merit and other increases
25-40-111	OVERTIME SALARIES & WAGES	0	0	0	0	0	
25-40-115	BOARD MEETING COMPENSATIO	0	0	0	0	0	
25-40-125	LONG TERM DISABILITY	249	230	300	300	0	
25-40-130	RETIREMENT	10,812	10,608	13,650	14,900	1,250	
25-40-131	GROUP HEALTH INSURANCE	7,636	7,522	11,730	11,100	( 630 )	
25-40-132	WORKERS COMP INSURANCE	633	599	630	700	70	
25-40-133	FICA TAXES	3,452	2,905	3,850	3,900	50	
25-40-230	TRAVEL	1,200	1,000	1,200	1,200	0	
25-40-310	LEGAL FEES	0	0	5,000	3,600	( 1,400 )	Decreased per actual spending
25-40-312	OTHER PROFESSIONAL FEES	9,000	3,000	15,000	15,000	0	
25-40-420	INTEREST EXPENSE	0	0	0	0	0	
25-40-899	APPROP INCREASE - FUND BALA	0	0	362	0	( 362 )	
25-40-910	TRANSFERS TO GENERAL FUND	0	0	0	0	0	
25-40-915	RDA TAX PYMTS TO DVPR: GAT	270,124	226,087	270,124	226,000	( 44,124 )	
25-40-920	RDA TAX PYMTS TO DVPR: COM	200,996	194,958	200,996	195,000	( 5,996 )	Adjusted per reduced distribution
	EXPENDITURES Totals:	550,342	485,249	573,137	523,000	( 50,137 )	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>REDEVELOPMENT AGENCY FUND</u>						
<u>Department 25-90</u>						
25-90-850	TRANSFER TO OTHER FUNDS	0	0	0	0	0
	Department 25-90 Totals:	0	0	0	0	0
REDEVELOPMENT AGENCY FUND Revenue Totals:		574,342	522,832	573,137	523,000	( 50,137 )
REDEVELOPMENT AGENCY FUND Expenditure Totals:		550,342	485,249	573,137	523,000	( 50,137 )
REDEVELOPMENT AGENCY FUND Totals:		24,000	37,583	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>RAP TAX FUND</b>							
<b>TAXES</b>							
26-31-110	RAP TAX REVENUE	184,761	177,922	206,440	215,000	8,560	Anticipated 4% increase
	TAXES Totals:	184,761	177,922	206,440	215,000	8,560	
<b>MISCELLANEOUS REVENUE</b>							
26-36-600	INTEREST EARNED	1,183	2,180	850	2,000	1,150	
	MISCELLANEOUS REVENUE Totals:	1,183	2,180	850	2,000	1,150	
<b>CONTRIBUTIONS AND TRANSFERS</b>							
26-38-860	CONTRIBUTIONS - PRIVATE	21,319	0	0	0	0	
26-38-899	CONTRIBUTIONS - FUND SURPL	0	0	91,910	0	( 91,910 )	
	CONTRIBUTIONS AND TRANSFERS Totals:	21,319	0	91,910	0	( 91,910 )	
<b>EXPENDITURES</b>							
26-40-260	BLDGS & GROUNDS - SUPPLIES	0	0	0	0	0	
26-40-290	IMPROVEMENTS - MAIN PARK	0	0	100,000	4,250	( 95,750 )	FY 14 Irrigation FY 15 Picnic Tables
26-40-730	CAPITAL OUTLAY - IMPROVEME	0	0	0	0	0	
26-40-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	5,000	5,000	Split 50% of new park utility vehicle
26-40-791	CAP PROJ: DSB TRAIL NETTING	0	0	0	50,000	50,000	Trail Netting Project
26-40-792	CAP PROJ: DSB TRAIL RESTROC	0	0	0	100,000	100,000	Trail Restroom Project
26-40-800	TRANSFERS TO GENERAL FUNI	31,600	0	14,200	0	( 14,200 )	
26-40-850	TRANSFER TO GOLF FUND	0	0	185,000	0	( 185,000 )	
26-40-899	APPROP INCREASE - FUND BAL	0	0	0	57,750	57,750	
	EXPENDITURES Totals:	31,600	0	299,200	217,000	( 82,200 )	
	RAP TAX FUND Revenue Totals:	207,263	180,102	299,200	217,000	( 82,200 )	
	RAP TAX FUND Expenditure Totals:	31,600	0	299,200	217,000	( 82,200 )	
	RAP TAX FUND Totals:	175,663	180,102	0	0	0	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>CAPITAL IMPROVEMENT FUND</u>						
<u>MISCELLANEOUS REVENUE</u>						
31-36-600	INTEREST EARNED	2,630	2,476	1,600	1,600	0
	MISCELLANEOUS REVENUE Totals:	2,630	2,476	1,600	1,600	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
31-38-870	TRANSFERS IN - GENERAL FUN	85,000	0	0	0	0
31-38-899	CONTRIBUTIONS - FUND SURPL	0	0	162,400	0	( 162,400 )
	CONTRIBUTIONS AND TRANSFERS Totals:	85,000	0	162,400	0	( 162,400 )
<u>EXPENDITURES</u>						
31-40-710	LAND - ACQUISITION	0	0	0	0	0
31-40-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	0	0
31-40-800	TRANSFERS TO GOLF FUND	0	0	29,000	0	( 29,000 )
31-40-830	TRANSFERS TO STORM	0	0	0	0	0
31-40-840	TRANSFERS TO GENERAL FUNI	0	0	135,000	0	( 135,000 )
31-40-850	TRANSFERS TO RDA	0	0	0	0	0
31-40-899	APPROP INCREASE - FUND BAL	0	0	0	1,600	1,600
	EXPENDITURES Totals:	0	0	164,000	1,600	( 162,400 )
	CAPITAL IMPROVEMENT FUND Revenue Totals:	87,630	2,476	164,000	1,600	( 162,400 )
	CAPITAL IMPROVEMENT FUND Expenditure Totals:	0	0	164,000	1,600	( 162,400 )
	CAPITAL IMPROVEMENT FUND Totals:	87,630	2,476	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>STREETS CAP IMPROVEMENT FUND</b>						
<b>TAXES</b>						
34-31-110	CURRENT YEAR PROPERTY TAX	0	0	0	0	0
	TAXES Totals:	0	0	0	0	0
<b>MISCELLANEOUS REVENUE</b>						
34-36-600	INTEREST EARNED	1,594	1,458	0	0	0
	MISCELLANEOUS REVENUE Totals:	1,594	1,458	0	0	0
<b>CONTRIBUTIONS AND TRANSFERS</b>						
34-38-800	TRANSFERS FROM OTHER FUN	0	0	0	0	0
34-38-870	TRANSFERS IN - GENERAL FUN	212,500	0	0	212,500	212,500
34-38-899	CONTRIBUTIONS - FUND SURPL	0	0	157,500	0	( 157,500 )
	CONTRIBUTIONS AND TRANSFERS Totals:	212,500	0	157,500	212,500	55,000
<b>EXPENDITURES</b>						
34-40-800	TRANSFERS TO OTHER FUNDS	0	0	150,000	100,000	( 50,000 )
34-40-840	TRANSFERS TO GENERAL FUN	0	0	7,500	0	( 7,500 )
34-40-899	APPROP INCREASE - FUND BAL	0	0	0	112,500	112,500
	EXPENDITURES Totals:	0	0	157,500	212,500	55,000
CAP IMPROVEMENT FUND Revenue Totals:		214,094	1,458	157,500	212,500	55,000
CAP IMPROVEMENT FUND Expenditure Totals:		0	0	157,500	212,500	55,000
STREETS CAP IMPROVEMENT FUND Totals:		214,094	1,458	0	0	0

(71) 900 W - \$150,000  
(73) 725 W - \$100,000

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>WATER FUND</b>							
<b>MISCELLANEOUS REVENUE</b>							
51-36-600	INTEREST EARNED	23,705	15,246	18,000	15,000	( 3,000 )	Less accrued funds for interest coll.
51-36-640	SALE OF MATERIALS	( 389,089 )	0	0	37,000	37,000	Sale of truck, below
51-36-690	MISC REVENUE/RECONNECTION	1,071	2,575	3,000	3,000	0	
51-36-710	WATER IMPACT FEE	155,550	75,452	87,060	87,060	0	
51-36-730	OTHER MISC REVENUE	0	0	0	0	0	
MISCELLANEOUS REVENUE Totals:		( 208,763 )	93,273	108,060	142,060	34,000	
<b>UTILITY REVENUE</b>							
51-37-700	WATER SALES	1,431,706	1,090,529	1,370,000	1,146,000	( 224,000 )	Assumes new residential fee schedule @ \$50/month
51-37-710	WATER CONNECTION FEES	14,973	5,095	575	575	0	
51-37-750	DEVELOPMENT FEES	0	0	0	0	0	
UTILITY REVENUE Totals:		1,446,679	1,095,624	1,370,575	1,146,575	( 224,000 )	
<b>CONTRIBUTIONS AND TRANSFERS</b>							
51-38-800	TRANSFERS FROM OTHER FUN	0	0	0	0	0	
51-38-860	CONTRIBUTIONS - BOND PROCI	0	0	0	0	0	
51-38-897	CONTRIBUTIONS - IMPACT FEE	0	0	0	412,940	412,940	
51-38-899	CONTRIBUTIONS - FUND SURPL	0	0	0	234,115	234,115	
CONTRIBUTIONS AND TRANSFERS Totals:		0	0	0	647,055	647,055	
<b>EXPENDITURES</b>							
51-40-110	SALARIES & WAGES	118,007	105,794	137,000	145,000	8,000	Merit and other increases
51-40-111	OVERTIME SALARIES & WAGES	4,645	542	6,000	10,100	4,100	
51-40-114	SALARIES & WAGES - TEMP/P-T	1,723	463	0	0	0	
51-40-125	LONG TERM DISABILITY	752	638	860	900	40	
51-40-130	RETIREMENT	22,442	20,414	24,910	28,100	3,190	
51-40-131	GROUP HEALTH INSURANCE	36,374	28,709	38,300	42,900	4,600	
51-40-132	WORKERS COMP INSURANCE	1,719	1,413	1,600	1,800	200	
51-40-133	FICA TAXES	9,408	7,841	10,940	11,900	960	
51-40-210	BOOKS, SUBSCRIPT, MEMBERS	1,518	1,587	1,600	1,600	0	
51-40-241	POSTAGE/SUPPLIES	7,215	5,735	6,600	7,200	600	increase per actual expenditures
51-40-249	CONTRACT MECHANIC	1,218	0	0	0	0	
51-40-250	VEHICLE MAINTENANCE & REPA	4,676	3,825	8,600	4,500	( 4,100 )	decrease per actual expenditures
51-40-251	TRACTOR MAINTENANCE & REP	0	0	0	0	0	
51-40-252	EQUIPMENT MAINTENANCE & R	10,733	2,920	24,500	24,500	0	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>WATER FUND</b>							
<b>EXPENDITURES (Cont.)</b>							
51-40-253	WATERLINE MAINTENANCE & R	41,093	36,925	40,000	40,000	0	
51-40-254	WATERTANK MAINTENANCE & R	3,479	534	2,000	2,600	600	W3 - Repaint PRV station
51-40-255	FUEL	5,625	3,945	7,500	7,500	0	
51-40-260	EQUIPMENT REPLACEMENT FU	0	0	0	0	0	
51-40-270	PUMPING ELECTRICITY	4,963	8,483	20,000	20,000	0	
51-40-280	TELEPHONE/TELEMETRY	0	0	0	0	0	
51-40-311	ENGINEERING SERVICES	0	0	0	0	0	
51-40-312	COLLECTIONS - BAD/OLD ACCO	0	0	0	0	0	
51-40-330	EDUCATION AND TRAINING	2,669	2,493	4,000	4,000	0	
51-40-455	UNIFORM	678	924	1,000	1,000	0	
51-40-610	MISCELLANEOUS EXPENSE	3,979	5,870	6,000	6,000	0	
51-40-611	WATER PURCHASES-CULINARY	126,973	133,989	133,016	135,700	2,684	Per Weber Water Stmt
51-40-612	WATER DEPT SUPPLIES-METER (	36,317)	7,092	10,000	10,000	0	
51-40-620	MISCELLANEOUS SERVICES	2,510	2,274	8,000	8,000	0	
51-40-623	STONE CREEK WELL MAINTENA	3,378	9,277	10,000	10,000	0	
51-40-740	CAPITAL OUTLAY - EQUIPMENT	29,207	8,088	12,000	5,900	(6,100)	Concrete Saw \$2,400 Plate Compactor \$2,000 Rolling toolbox/tools \$1,500
51-40-741	FLORIDE EQUIP	0	0	2,000	2,000	0	
51-40-750	CAPITAL OUTLAY - IMPACT FEES	0	0	0	0	0	
51-40-810	DEBT SERVICE - PRINCIPAL	190,000	195,000	195,000	200,000	5,000	
51-40-811	LESS- BOND PRINCIPAL PAYME (	190,000)	0	0	0	0	
51-40-820	DEBT SERVICE - INTEREST	164,654	153,865	153,865	148,990	(4,875)	
51-40-840	AGENT FEES - 2009 SERIES BON	1,500	1,650	1,500	1,500	0	
51-40-850	COST OF ISSUANCE - 2009 SERI	0	0	1,500	0	(1,500)	
51-40-950	DEPRECIATION	189,194	0	0	0	0	
51-40-960	FIXED ASSET ADDN'S/DELETION	172,390	0	0	0	0	
51-40-990	APPROP INCREASE - FUND BALA	0	0	0	0	0	
EXPENDITURES Totals:		936,405	750,290	868,291	881,690	13,399	
<b>TRANSFERS, OTHER</b>							
51-90-850	TRANSFERS TO GENERAL FUNI	0	0	0	0	0	(71) 900 W - \$200,000
51-90-860	TRANSFERS TO CAP EQUIP FUN	0	0	0	0	0	(72) 800 W - \$400,000
51-90-870	TRANSFERS TO CAP IMPROV FL	0	0	200,000	975,000	775,000	(73) 725 W - \$250,000 (74) Pgs Ln- \$325,000
TRANSFERS, OTHER Totals:		0	0	200,000	975,000	775,000	
<b>CAPITAL PROJECTS</b>							
51-95-720	CAPITAL OUTLAY - BUILDINGS	0	0	0	0	0	
51-95-730	CAPITAL OUTLAY - PROJ/HYDRA	19,270	21,955	20,000	22,000	2,000	W-4 - increased cost of replacement
51-95-740	CAPITAL OUTLAY-EQUIPMENT (	454,255)	0	60,000	57,000	(3,000)	W-1 New Service Truck \$37,000 W-2 Hydraulic Equipment \$20,000

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>WATER FUND</u>						
<u>CAPITAL PROJECTS (Cont.)</u>						
51-95-750	CAPITAL OUTLAY - SPECIAL PR	0	0	0	0	0
51-95-755	WATERLINE- 12" 500 S 1100~950	0	0	0	0	0
51-95-756	WATERLINE - 1100 W 400N-1600	0	0	0	0	0
51-95-760	WATERLINE - 8" 500w 100n-200n	0	0	0	0	0
51-95-765	WATER LINE - 500 SOUTH	0	0	0	0	0
51-95-775	WATERLINE - 1000 NORTH	0	0	0	0	0
51-95-778	WATERLINE - 700 W	253,576	21,044	0	0	0
<del>51-95-779</del>	<del>WATERLINE - 900 W</del>	0	0	0	0	0 See fund 71
51-95-780	WATERLINE - 400 NORTH	3,570	11,370	0	0	0
<del>51-95-781</del>	<del>WATERLINE - 725 W</del>	0	0	0	0	0 See Fund 73
51-95-785	STONE CREEK WELL REHAB	52,425	0	0	0	0
51-95-795	NEW WELL	37,311	12,718	0	0	0
51-95-990	APPROP INCREASE-FUND BALA	0	0	0	0	0
CAPITAL PROJECTS Totals: (		88,103)	67,087	80,000	79,000	( 1,000 )
WATER FUND Revenue Totals:		1,237,916	1,188,897	1,478,635	1,935,690	457,055
WATER FUND Expenditure Totals:		848,302	817,377	1,148,291	1,935,690	787,399
WATER FUND Totals:		389,614	371,520	330,344	0	( 330,344 )

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>SOLID WASTE FUND</b>							
<b>MISCELLANEOUS REVENUE</b>							
52-36-600	INTEREST EARNED	838	774	550	850	300	
52-36-690	MISC. REVENUE	0	0	0	0	0	
MISCELLANEOUS REVENUE Totals:		838	774	550	850	300	
<b>UTILITY REVENUE</b>							
52-37-700	GARBAGE PICK UP SALES	336,721	255,477	335,000	363,000	28,000	Assumes new fee @ \$11/Can
52-37-710	GARBAGE CAN REPLACEMENT	0	0	0	0	0	
UTILITY REVENUE Totals:		336,721	255,477	335,000	363,000	28,000	
<b>CONTRIBUTIONS AND TRANSFERS</b>							
52-38-860	CONTRIBUTIONS - OTHER	0	0	0	0	0	
52-38-899	CONTRIBUTIONS - FUND SURPL	0	0	7,075	0	( 7,075 )	
CONTRIBUTIONS AND TRANSFERS Totals:		0	0	7,075	0	( 7,075 )	
<b>EXPENDITURES</b>							
52-40-110	SALARIES & WAGES	4,701	3,082	9,700	10,400	700	
52-40-114	SALARIES & WAGES - TEMP/P-T	497	56	0	0	0	
52-40-125	LONG TERM DISABILITY	28	21	60	100	40	
52-40-130	RETIREMENT	798	646	1,870	2,100	230	
52-40-131	GROUP HEALTH INSURANCE	1,014	683	3,130	3,400	270	
52-40-132	WORKERS COMP INSURANCE	100	63	145	200	55	
52-40-133	FICA TAXES	410	260	740	800	60	
52-40-241	POSTAGE/SUPPLIES	300	250	500	500	0	
52-40-250	GARBAGE CAN REPAIR/MAINT	0	0	0	0	0	
52-40-620	GARBAGE PICKUP SERVICE	165,405	141,399	164,480	172,000	7,520	Increase in number of services and contracted rate
52-40-621	TIPPING/FLAT RATE - BURN PLA	137,614	103,993	140,000	145,000	5,000	
52-40-622	CHRISTMAS TREE REMOVAL	0	0	0	0	0	
52-40-623	SPRING & FALL CLEANUP	7,667	3,033	12,000	12,000	0	
52-40-625	ADDITIONAL GARBAGE CANS	12,180	9,959	10,000	12,000	2,000	
52-40-950	DEPRECIATION	3,321	0	0	0	0	
52-40-960	FIXED ASSET ADDN'S/DELETION	1,657	0	0	0	0	
52-40-990	APPROP INCREASE - FUND BAL	0	0	0	5,350	5,350	
EXPENDITURES Totals:		335,692	263,445	342,625	363,850	21,225	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>SOLID WASTE FUND</u>						
<u>TRANSFERS, OTHER</u>						
52-90-850	TRANSFER TO OTHER FUNDS	0	0	0	0	0
	TRANSFERS, OTHER Totals:	0	0	0	0	0
	SOLID WASTE FUND Revenue Totals:	337,559	256,251	342,625	363,850	21,225
	SOLID WASTE FUND Expenditure Totals:	335,692	263,445	342,625	363,850	21,225
	SOLID WASTE FUND Totals:	1,867	( 7,194 )	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>STORM DRAIN UTILITY</b>							
<b>CHARGES FOR SERVICES</b>							
53-34-400	SUBDIVISION FEES	0	0	0	0	0	
	CHARGES FOR SERVICES Totals:	0	0	0	0	0	
<b>MISCELLANEOUS REVENUE</b>							
53-36-600	INTEREST EARNED	( 88 )	47	0	0	0	
53-36-690	MISC. REVENUE	0	0	0	0	0	
53-36-730	STORM WATER IMPACT FEE	0	0	0	0	0	
	MISCELLANEOUS REVENUE Totals:	( 88 )	47	0	0	0	
<b>UTILITY REVENUE</b>							
53-37-700	UTILITY SALES	56,355	43,832	58,500	125,145	66,645	Assumes \$2 increase in monthly fee
	UTILITY REVENUE Totals:	56,355	43,832	58,500	125,145	66,645	
<b>CONTRIBUTIONS AND TRANSFERS</b>							
53-38-800	TRANSFERS FROM OTHER FUN	0	0	0	0	0	
53-38-810	TRANSFERS FROM IMPACT FEE	15,750	0	0	0	0	
53-38-860	CONTRIBUTIONS - OTHER	0	0	0	0	0	
53-38-870	TRANSFERS IN - GENERAL FUN	0	0	0	0	0	
53-38-899	CONTRIBUTIONS - FUND SURPL	0	0	0	4,885	4,885	
	CONTRIBUTIONS AND TRANSFERS Totals:	15,750	0	0	4,885	4,885	
<b>EXPENDITURES</b>							
53-40-110	SALARIES & WAGES	11,106	10,635	11,780	15,700	3,920	Merit and other increases
53-40-111	OVERTIME SALARIES & WAGES	142	0	0	0	0	
53-40-125	LONG TERM DISABILITY	54	64	70	100	30	
53-40-130	RETIREMENT	1,623	2,043	2,270	3,200	930	
53-40-131	GROUP HEALTH INSURANCE	1,438	1,851	2,660	4,600	1,940	
53-40-132	WORKERS COMP INSURANCE	165	192	175	230	55	
53-40-133	FICA TAXES	663	784	900	1,200	300	
53-40-241	POSTAGE/SUPPLIES	0	0	0	0	0	
53-40-252	EQUIPMENT MAINTENANCE & R	0	0	7,000	0	( 7,000 )	Prior year pump repair
53-40-253	STORM SYSTM MAINT AND REP	550	400	0	2,500	2,500	S3 - repairs to system

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget	
<b>STORM DRAIN UTILITY</b>							
<b>EXPENDITURES (Cont.)</b>							
53-40-310	PROFESSIONAL SERVICES	1,505	1,805	1,505	6,000	4,495	Street Sweeping and association fees
53-40-330	EDUCATION AND TRAINING	0	0	0	500	500	S1 - SWPPS seminars/training
53-40-420	INTEREST EXPENSE	0	0	0	0	0	
53-40-610	MISCELLANEOUS SUPPLIES	35	1,354	1,000	1,000	0	
53-40-730	CAPITAL OUTLAY - IMPROVEME	0	0	0	0	0	
53-40-750	CAPITAL OUTLAY - IMPACT FEES	15,752	0	0	0	0	
53-40-751	TELEWISE AND FLUSH STORM D	17,000	1,860	20,000	20,000	0	
53-40-755	36" STORM DR PAGES LN/1100w	0	0	0	0	0	
53-40-782	1200 N PROJECT	0	0	0	0	0	
53-40-950	DEPRECIATION	39,168	0	0	0	0	
53-40-960	FIXED ASSET ADDN'S/DELETION	0	0	0	0	0	
53-40-990	APPROP INCREASE - FUND BALA	0	0	11,140	0	( 11,140 )	
	EXPENDITURES Totals:	89,201	20,988	58,500	55,030	( 3,470 )	
<b>TRANSFERS, OTHER</b>							
53-90-850	TRANSFER TO OTHER FUND	0	0	0	75,000	75,000	(83) 1100 W Storm Drain
	TRANSFERS, OTHER Totals:	0	0	0	75,000	75,000	
	STORM DRAIN UTILITY Revenue Totals:	72,017	43,879	58,500	130,030	71,530	
	STORM DRAIN UTILITY Expenditure Totals:	89,201	20,988	58,500	130,030	71,530	
	STORM DRAIN UTILITY Totals:	( 17,184 )	22,891	0	0	0	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>GOLF COURSE FUND</u>						
<u>OPERATING REVENUE</u>						
54-30-010	ROUNDS - ALL (FORMER 9 HOLE	358,670	230,250	400,000	408,000	8,000
54-30-013	ROUNDS - JUNIOR - ASSOCIATIO	0	0	0	0	0
54-30-014	ROUNDS - 18 HOLE	0	0	0	0	0
54-30-020	PUNCH PASSES -- ALL	86,829	28,526	55,000	56,100	1,100
54-30-040	RENTALS - ALL (WAS CARTS 9)	176,832	110,441	180,000	183,600	3,600
54-30-050	RANGE - ALL (WAS SMALL BUCK	90,946	49,639	85,000	86,700	1,700
54-30-070	PRO SHOP MERCHANDISE SALE	75,035	57,497	100,000	117,000	17,000
54-30-085	OTHER	0	0	0	0	0
54-30-086	BEVERAGE MACHINE	0	0	0	0	0
54-30-087	FACILITY RENTAL	0	0	0	0	0
54-30-088	FACILITY LEASE	5,102	4,123	7,000	7,140	140
OPERATING REVENUE Totals:		793,414	480,476	827,000	858,540	31,540
<u>MISCELLANEOUS REVENUE</u>						
54-36-600	INTEREST EARNED	( 414 )	18	150	20	( 130 )
54-36-640	SALE OF FIXED ASSETS	0	1,400	2,100	0	( 2,100 )
54-36-685	ADVERTISING REVENUES	0	0	3,000	0	( 3,000 )
54-36-690	MISCELLANEOUS REVENUE	3,899	406	2,000	2,000	0
54-36-695	MISCELLANEOUS - TOURNAMENT	0	2,500	2,000	2,000	0
MISCELLANEOUS REVENUE Totals:		3,485	4,324	9,250	4,020	( 5,230 )
<u>CONTRIBUTIONS AND TRANSFERS</u>						
54-38-870	TRANSFERS IN - GENERAL FUN	124,169	0	86,473	0	( 86,473 )
54-38-880	TRANSFERS IN - CAP IMPROV F	0	0	29,000	0	( 29,000 )
54-38-890	TRANSFERS IN - RAP TAX FUND	30,000	0	185,000	0	( 185,000 )
CONTRIBUTIONS AND TRANSFERS Totals:		154,169	0	300,473	0	( 300,473 )
<u>GOLF PROFESSIONAL &amp; CLUBHOUSE</u>						
54-81-110	SALARIES & WAGES	93,533	48,884	70,650	103,000	32,350 Merit and Ass't Pro
54-81-111	OVERTIME	0	0	2,500	2,500	0
54-81-114	SALARIES & WAGES - TEMP/P-T	55,226	41,519	43,815	43,800	( 15 )
54-81-125	LONG TERM DISABILITY	394	56	425	600	175
54-81-130	RETIREMENT	13,491	8,927	13,620	12,600	( 1,020 )
54-81-131	GROUP HEALTH INSURANCE	9,722	11,980	10,000	36,900	26,900
54-81-132	WORKERS COMP INSURANCE	3,164	1,179	1,700	3,000	1,300

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>GOLF COURSE FUND</b>						
<b>GOLF PROFESSIONAL &amp; CLUBHOUSE (Cont.)</b>						
54-81-133	FICA TAXES	12,740	6,749	8,950	11,600	2,650
54-81-134	EMPLOYEE BENEFITS - UNEMPL	0	383	1,500	1,500	0
54-81-210	BOOKS, SUBSCRIPT, MEMBERS	1,155	121	1,000	1,100	100 G15 - PGA and UGA Dues (was
54-81-230	TRAVEL	0	0	0	0	0 \$1,000 increase)
54-81-240	OFFICE SUPPLIES & EXPENSE	2,698	1,872	2,000	2,000	0
54-81-250	EQUIPMENT SUPPLIES & MAINT	0	0	0	0	0
54-81-251	CONTRACT MECHANIC	4,500	0	0	0	0
54-81-255	FUEL	11,627	6,221	11,000	11,000	0
54-81-256	EQUIP MNT/REPAIR - GOLF CAR	4,559	6,099	5,100	3,000	( 2,100 ) Newer fleet = less repairs
54-81-260	BLDGS & GROUNDS - SUPPLIES	4,397	2,905	2,500	6,500	4,000
54-81-270	UTILITIES	10,352	7,650	12,000	12,000	0
54-81-280	TELEPHONE	2,352	2,113	4,000	4,000	0
54-81-310	PROFESSIONAL SERVICES	1,225	85	0	1,000	1,000 G21 - Computer network services
54-81-330	EDUCATION AND TRAINING	0	0	0	3,200	3,200 G14 - Paul PGA Class A certification
54-81-440	BANK CHARGES - VISA	14,568	10,111	15,000	15,000	0
54-81-610	MISCELLANEOUS SUPPLIES	3,308	1,389	2,000	2,000	0
54-81-633	JUNIOR GOLF PROGRAM	0	0	1,000	2,000	1,000 G17 - T-shirts, trophies, supplies
54-81-635	MISCELLANEOUS SERVICES	2,337	1,614	2,000	2,000	0
54-81-636	EQUIPMENT EXPENSE	140	0	0	0	0
54-81-638	ADVERTISING	112	786	1,500	1,500	0
54-81-645	TOURNAMENT - EXPENSES	260	182	800	800	0
54-81-720	CAPITAL OUTLAY - BUILDINGS	0	0	0	0	0
54-81-730	CAPITAL OUTLAY - IMPROVEME	0	0	0	0	0
54-81-740	EQUIPMENT - CARTS / MISC	750	0	0	0	0
54-81-745	RENTAL CLUBS & BAGS	702	0	250	2,000	1,750 G13 - Increase quality of rental clubs to increase rental revenue. Can later resell.
<b>GOLF PROFESSIONAL &amp; CLUBHOUSE Totals:</b>		<b>253,312</b>	<b>160,825</b>	<b>213,310</b>	<b>284,600</b>	<b>71,290</b>
<b>COURSE &amp; EQUIP MAINT &amp; REPAIRS</b>						
54-82-110	SALARIES & WAGES	59,604	78,091	107,920	98,800	( 9,120 ) Decreased for removal of public works director time from golf course
54-82-111	OVERTIME SALARIES & WAGES	0	99	500	500	0
54-82-114	SALARIES & WAGES - TEMP/P-T	79,436	46,905	76,000	76,000	0
54-82-125	LONG TERM DISABILITY	372	465	650	600	( 50 )
54-82-130	RETIREMENT	11,138	14,428	20,800	20,200	( 600 )
54-82-131	GROUP HEALTH INSURANCE	14,189	14,941	28,000	28,100	100
54-82-132	WORKERS COMP INSURANCE	3,314	2,936	2,520	3,500	980
54-82-133	FICA TAXES	10,778	9,507	14,110	13,400	( 710 )
54-82-210	BOOKS, SUBSCRIPT, MEMBERS	745	125	500	500	0
54-82-230	TRAVEL, EDUCATION & TRAININ	125	0	0	0	0
54-82-240	OFFICE SUPPLIES & EXPENSE	101	257	0	300	300 G18 - to recognize this expense
54-82-245	EQUIP MNT/RPR - TOILET RENTA	1,680	1,823	2,000	2,000	0
54-82-248	SUPPLIES - IRRIGATION	6,808	12,691	4,800	8,000	3,200 G3 - irrigation and controller parts

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>GOLF COURSE FUND</b>						
<b>COURSE &amp; EQUIP MAINT &amp; REPAIRS (Cont.)</b>						
54-82-250	EQUIPMENT SUPPLIES & MAINT	16,007	13,102	17,500	16,000	( 1,500 )
54-82-252	CONTRACT MECHANIC	10,313	0	0	0	0
54-82-253	EQUIPMENT LEASE	620	440	0	1,000	1,000 <a href="#">G4</a> - Air compressor for annual
54-82-254	EQUIP MNT/RPR - TIRES & BODY	0	0	0	0	0 system blowout
54-82-255	FUEL	19,128	9,726	15,000	15,000	0
54-82-257	EQUIP MNT/RPR - TRANSMISSIO	0	0	0	0	0
54-82-258	EQUIP MNT/RPR - MOWER SHAR	2,375	3,119	4,000	4,000	0
54-82-259	EQUIP MNT/RPR - MISC RPR PA (	44)	0	0	0	0
54-82-260	BLDGS & GROUNDS - SUPPLIES	5,087	1,423	3,500	1,000	( 2,500 )
54-82-261	PAINT & REPAIRS	0	0	0	0	0
54-82-262	BLDGS & GROUNDS - GROUND S	2,543	8,425	4,000	2,000	( 2,000 )
54-82-270	UTILITIES - ALL	15,706	16,917	18,225	18,200	( 25 )
54-82-275	UTILITIES - ELECTRICAL POWER	0	0	0	0	0
54-82-279	UTILITIES - WEBER WATER PUR	0	0	0	0	0
54-82-280	TELEPHONE	0	0	0	0	0
54-82-322	SERVICES - TREE TRIMMING	1,750	3,400	2,400	3,400	1,000 <a href="#">G20</a> - Add'l \$1000 for tree trimming
54-82-330	EDUCATION AND TRAINING	0	0	0	500	500 <a href="#">G16</a> - Annual training for superintendent
54-82-412	SIGNS & POSTS	0	0	0	0	0 to maintain certifications
54-82-472	UNIFORMS - PROTECTIVE OSHA	0	79	400	400	0
54-82-482	SPEC DEPT SUPP - SHOP/SM TO	2,585	1,145	1,000	1,000	0
54-82-620	MISCELLANEOUS SERVICES	2,975	3,008	2,500	3,000	500 <a href="#">G12</a> - Additional cost of Greens
54-82-660	SUPPLIES - FERTILIZERS	21,047	4,484	12,000	12,000	0 aerification
54-82-661	SUPPLIES - WEED KILLERS	0	0	0	0	0
54-82-662	SUPPLIES - ROUNDUP	0	0	0	0	0
54-82-663	SUPPLIES - POND CHEMICALS	0	0	0	0	0
54-82-664	SUPPLIES - SOIL PENETRANTS	0	0	0	0	0
54-82-665	SUPPLIES - INSECTICIDES	0	0	0	0	0
54-82-666	SUPPLIES - FUNGICIDES	0	0	0	0	0
54-82-667	SUPPLIES - SAND (ALL)	6,471	5,883	7,000	9,000	2,000 <a href="#">G2</a> - topdress entire course
54-82-668	SUPPLIES - SEED	1,519	2,591	1,500	2,500	1,000 <a href="#">G7</a> - Seed for divot repair
54-82-669	SUPPLIES - CART PATH PACTYT	0	0	0	8,000	8,000 <a href="#">G22</a> - #17/18 Tees - 650 feet
54-82-670	SUPPLIES - GARDEN & FLOWER	0	0	0	0	0
54-82-671	SUPPLIES - HOSES	0	0	0	0	0
54-82-672	SUPPLIES - BUNKER SAND & RA	1,482	0	0	0	0
54-82-673	SUPPLIES - GREEN CUPS & FLA	0	0	0	0	0
54-82-674	SUPPLIES - TREE STAKES & RO	0	0	0	500	500 <a href="#">G8</a> - Flowers for clubhouse and parking
54-82-675	SUPPLIES - TOURNAMENT MK P	0	0	0	0	0 lot entry
54-82-677	SUPPLIES - CHEMICALS (ALL)	5,833	7,436	7,000	8,000	1,000 <a href="#">G6</a> - to continue with treatment
54-82-678	SUPPLIES - MOSQUITO SPRAY	0	0	0	0	0 programs
54-82-720	CAPITAL OUTLAY - BUILDINGS	0	0	0	0	0
54-82-730	CAPITAL OUTLAY - IMPROVEME	0	0	0	9,000	9,000 Complete outstanding projects
54-82-731	CAPITAL OUTLAY - TREES/SHRU	0	0	0	0	0 per 04/15 budget worksession
54-82-732	CAPITAL OUTLAY - ADDL SPRINK	0	0	0	0	0
54-82-735	CAPITAL OUTLAY - IMPROVEME	0	0	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>GOLF COURSE FUND</b>						
<b>COURSE &amp; EQUIP MAINT &amp; REPAIRS (Cont.)</b>						
54-82-738	CAPITAL OUTLAY - DRAINAGE S	0	0	0	0	0
54-82-740	CAPITAL OUTLAY - EQUIPMENT	164,903	31,169	29,000	42,000	13,000 G1 - Rough mower 6 year lease
54-82-950	DEPRECIATION	0	0	0	0	0
<b>COURSE &amp; EQUIP MAINT &amp; REPAIRS Totals:</b>		<b>468,590</b>	<b>294,615</b>	<b>382,825</b>	<b>408,400</b>	<b>25,575</b>
<b>DRIVING RANGE</b>						
54-83-111	OVERTIME SALARIES & WAGES	0	0	250	250	0
54-83-114	SALARIES & WAGES - TEMP/P-T	21,189	16,180	15,000	15,000	0
54-83-125	LONG TERM DISABILITY	0	0	0	0	0
54-83-130	RETIREMENT	0	0	0	0	0
54-83-131	GROUP HEALTH INSURANCE	0	0	0	0	0
54-83-132	WORKERS COMP INSURANCE	519	396	700	700	0
54-83-133	FICA TAXES	1,621	1,238	1,200	1,200	0
54-83-250	EQUIPMENT SUPPLIES & MAINT	1,333	275	1,500	1,500	0
54-83-269	BLDGS & GROUNDS - TEE AREA	0	0	0	0	0
54-83-610	MISCELLANEOUS SUPPLIES	0	323	500	500	0
54-83-679	SUPPLIES - RANGE GOLF BALLS	0	2,717	2,000	3,000	1,000 G10 - to keep up with demand, replace lost balls
54-83-730	CAPITAL OUTLAY - IMPROVEME	23,376	0	0	0	0
54-83-735	CAPITAL OUTLAY - FENCING	0	0	0	0	0
54-83-740	CAPITAL OUTLAY - EQUIPMENT	0	0	0	3,400	3,400 G5 - Range Picker to replace broken one
54-83-950	DEPRECIATION	0	0	0	0	0
54-83-990	ADJUSTMENTS - END OF YEAR	0	0	0	0	0
<b>DRIVING RANGE Totals:</b>		<b>48,038</b>	<b>21,129</b>	<b>21,150</b>	<b>25,550</b>	<b>4,400</b>
<b>PRO SHOP &amp; CAFE</b>						
54-84-250	EQUIPMENT SUPPLIES & MAINT	986	0	1,250	1,250	0
54-84-260	BLDGS & GROUNDS - SUPPLIES	16,038	5,747	6,250	6,250	0
54-84-400	MERCHANDISE PURCHASES- D	78,550	55,552	60,000	75,000	15,000 G11 - to bring inline with actual costs to stock the pro shop
54-84-500	NON-INVENTORY PURCHASES	157	0	0	0	0
54-84-681	SUPPLIES - CANDY	0	44	0	0	0
54-84-740	CAPITAL OUTLAY	0	177,220	197,000	0 ( 197,000 )	Parking Lot/Fencing - \$177,000 Hood for Cafe - \$10,000 HVAC Upgrade - \$10,000
<b>PRO SHOP &amp; CAFE Totals:</b>		<b>95,731</b>	<b>238,563</b>	<b>264,500</b>	<b>82,500 ( 182,000 )</b>	

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<u>GOLF COURSE FUND</u>						
<u>DEBT SERVICE</u>						
54-85-811	PRINCIPAL - G.O. BOND '03	210,000	225,000	225,000	0	( 225,000 )
54-85-813	LESS- BOND PRINCIPAL PAYME	210,000 )	0	0	0	0
( 54-85-816	LEASE PAYMENT - GOLF CARTS	20,717	0	20,500	36,060	15,560 2014 EFI cart lease
54-85-821	INTEREST - G.O. BOND '03	40,172	3,938	3,938	0	( 3,938 )
54-85-828	INTEREST - LEASE - EQUIP	0	0	0	0	0
54-85-831	AGENT FEES - '03 BOND	500	500	500	0	( 500 )
54-85-899	INTEREST EXPENSE	8,016	6,997	5,000	7,500	2,500 Increase per actual
DEBT SERVICE Totals:		69,405	236,435	254,938	43,560	( 211,378 )
<u>TRANSFERS, OTHER</u>						
54-90-950	DEPRECIATION	85,280	0	0	0	0
54-90-960	FIXED ASSET ADDN'S/DELETION (	164,903 )	0	0	0	0
54-90-990	INCREASE TO RETAINED EARNI	0	0	0	0	0
TRANSFERS, OTHER Totals: (		79,623 )	0	0	0	0
GOLF COURSE FUND Revenue Totals:		951,068	484,800	1,136,723	862,560	( 274,163 )
GOLF COURSE FUND Expenditure Totals:		855,453	951,567	1,136,723	844,610	( 292,113 )
GOLF COURSE FUND Totals:		95,615	( 466,767 )	0	17,950	17,950

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>CAP PROJ: 900W S OF PAGES</b>						
<u>MISCELLANEOUS REVENUE</u>						
71-36-600	INTEREST EARNED	0	( 19 )	0	0	0
	MISCELLANEOUS REVENUE Totals:	0	( 19 )	0	0	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
71-38-800	TRANSFERS IN - WATER FUND	0	0	200,000	0	( 200,000 )
71-38-810	TRANSFERS IN - WATER IMP FE	0	0	0	0	0
71-38-900	TRANSFERS IN - CAPITAL STRE	0	0	150,000	0	( 150,000 )
71-38-910	TRANSFERS IN - STREETS IMP F	0	0	0	0	0
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	350,000	0	( 350,000 )
<u>CAPITAL PROJECTS</u>						
71-70-730	CAPITAL OUTLAY - WATER	0	52,667	200,000	0	( 200,000 )
71-70-770	CAPITAL OUTLAY - STREETS	0	736	150,000	0	( 150,000 )
	CAPITAL PROJECTS Totals:	0	53,403	350,000	0	( 350,000 )
	CAP PROJ: 900W S OF PAGES Revenue Totals:	0	( 19 )	350,000	0	( 350,000 )
	CAP PROJ: 900W S OF PAGES Expenditure Totals:	0	53,403	350,000	0	( 350,000 )
	CAP PROJ: 900W S OF PAGES Totals:	0	( 53,422 )	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>CAP PROJ: 800 W PROJECT</b>						
<u>MISCELLANEOUS REVENUE</u>						
72-36-600	INTEREST EARNED	0	0	0	0	0
	MISCELLANEOUS REVENUE Totals:	0	0	0	0	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
72-38-800	TRANSFERS IN - WATER FUND	0	0	0	200,000	200,000
72-38-810	TRANSFERS IN - WATER IMP FE	0	0	0	200,000	200,000
72-38-900	TRANSFERS IN - CAPITAL STRE	0	0	0	0	0
72-38-910	TRANSFERS IN - STREETS IMP F	0	0	0	340,000	340,000
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	740,000	740,000
<u>CAPITAL PROJECTS</u>						
72-70-730	CAPITAL OUTLAY - WATER	0	0	0	400,000	400,000
72-70-770	CAPITAL OUTLAY - STREETS	0	91	0	340,000	340,000
	CAPITAL PROJECTS Totals:	0	91	0	740,000	740,000
	CAP PROJ: 800 W PROJECT					
	CAP PROJ: 900W S OF PAGES Revenue Totals:	0	0	0	740,000	740,000
	CAP PROJ: 800 W PROJECT					
	CAP PROJ: 900W S OF PAGES Expenditure Totals:	0	91	0	740,000	740,000
	CAP PROJ: 800 W PROJECT					
	CAP PROJ: 900W S OF PAGES Totals:	0	( 91 )	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>CAP PROJ: 725 W (1100-1550N)</b>						
<u>CONTRIBUTIONS AND TRANSFERS</u>						
73-38-800	TRANSFERS IN - WATER FUND	0	0	0	150,000	150,000
73-38-810	TRANSFERS IN - WATER IMP FE	0	0	0	100,000	100,000
73-38-900	TRANSFERS IN - CAPITAL STRE	0	0	0	100,000	100,000
73-38-910	TRANSFERS IN - STREETS IMP F	0	0	0	0	0
CONTRIBUTIONS AND TRANSFERS Totals:		0	0	0	350,000	350,000
<u>CAPITAL PROJECTS</u>						
73-70-730	CAPITAL OUTLAY - WATER	0	0	0	250,000	250,000
73-70-770	CAPITAL OUTLAY - STREETS	0	0	0	100,000	100,000
CAPITAL PROJECTS Totals:		0	0	0	350,000	350,000
AP PROJ: 725 W (1100-1550N) Revenue Totals:		0	0	0	350,000	350,000
PROJ: 725 W (1100-1550N) Expenditure Totals:		0	0	0	350,000	350,000
CAP PROJ: 725 W (1100-1550N) Totals:		0	0	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>CAP PROJ: PGS LN (800-550W)</b>						
<u>MISCELLANEOUS REVENUE</u>						
74-36-600	INTEREST EARNED	0	0	0	0	0
	MISCELLANEOUS REVENUE Totals:	0	0	0	0	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
74-38-800	TRANSFERS IN - WATER FUND	0	0	0	125,000	125,000
74-38-810	TRANSFERS IN - WATER IMP FE	0	0	0	200,000	200,000
74-38-900	TRANSFERS IN - CAPITAL STRE	0	0	0	0	0
74-38-910	TRANSFERS IN - STREETS IMP F	0	0	0	175,000	175,000
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	500,000	500,000
<u>CAPITAL PROJECTS</u>						
74-70-730	CAPITAL OUTLAY - WATER	0	0	0	325,000	325,000
74-70-770	CAPITAL OUTLAY - STREETS	0	0	0	175,000	175,000
	CAPITAL PROJECTS Totals:	0	0	0	500,000	500,000
AP PROJ: PGS LN (800-550W) Revenue Totals:		0	0	0	500,000	500,000
PROJ: PGS LN (800-550W) Expenditure Totals:		0	0	0	500,000	500,000
CAP PROJ: PGS LN (800-550W) Totals:		0	0	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>CAP PROJ: PORTER LN STORM DRAI</b>						
<u>MISCELLANEOUS REVENUE</u>						
81-36-600	INTEREST EARNED	0	0	0	0	0
	MISCELLANEOUS REVENUE Totals:	0	0	0	0	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
81-38-800	TRANSFERS IN - STORM FUND	0	0	0	0	0
81-38-810	TRANSFERS IN - STORM IMP FE	0	0	0	75,000	75,000
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	75,000	75,000
<u>CAPITAL PROJECTS</u>						
81-70-740	CAPITAL OUTLAY - STORM SYS	0	0	0	75,000	75,000
	CAPITAL PROJECTS Totals:	0	0	0	75,000	75,000
CJ: PORTER LN STORM DRAI Revenue Totals:		0	0	0	75,000	75,000
PORTER LN STORM DRAI Expenditure Totals:		0	0	0	75,000	75,000
CAP PROJ: PORTER LN STORM DRAI Totals:		0	0	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>CAP PROJ: BIRNAM WOODS STORM</b>						
<u>MISCELLANEOUS REVENUE</u>						
82-36-600	INTEREST EARNED	0	0	0	0	0
	MISCELLANEOUS REVENUE Totals:	0	0	0	0	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
82-38-800	TRANSFERS IN - STORM FUND	0	0	0	0	0
82-38-810	TRANSFERS IN - STORM IMP FE	0	0	0	75,000	75,000
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	75,000	75,000
<u>CAPITAL PROJECTS</u>						
82-70-740	CAPITAL OUTLAY - STORM SYS	0	0	0	75,000	75,000
	CAPITAL PROJECTS Totals:	0	0	0	75,000	75,000
OJ: BIRNAM WOODS STORM Revenue Totals:		0	0	0	75,000	75,000
BIRNAM WOODS STORM Expenditure Totals:		0	0	0	75,000	75,000
CAP PROJ: BIRNAM WOODS STORM Totals:		0	0	0	0	0

Acct No	Account Description	2012-13 Prior Yr Actual	2013-14 Current YTD Actual	2013-14 Current Year Estimate	2014-15 TENTATIVE BUDGET	Increase/(Decr) to Current Year Budget
<b>CAP PROJ: 1100 W STORM DRAIN</b>						
<u>MISCELLANEOUS REVENUE</u>						
83-36-600	INTEREST EARNED	0	0	0	0	0
	MISCELLANEOUS REVENUE Totals:	0	0	0	0	0
<u>CONTRIBUTIONS AND TRANSFERS</u>						
83-38-800	TRANSFERS IN - STORM FUND	0	0	0	75,000	75,000
83-38-810	TRANSFERS IN - STORM IMP FE	0	0	0	0	0
	CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	75,000	75,000
<u>CAPITAL PROJECTS</u>						
83-70-740	CAPITAL OUTLAY - STORM	0	0	0	75,000	75,000
	CAPITAL PROJECTS Totals:	0	0	0	75,000	75,000
	CAP PROJ: 1100 W STORM DRAIN CONTRIBUTIONS AND TRANSFERS Revenue Totals:	0	0	0	75,000	75,000
	CAP PROJ: 1100 W STORM DRAIN CONTRIBUTIONS AND TRANSFERS Expenditure Totals:	0	0	0	75,000	75,000
	CAP PROJ: 1100 W STORM DRAIN CONTRIBUTIONS AND TRANSFERS Totals:	0	0	0	0	0
	Grand Totals:	1,092,841	( 16,782 )	330,344	63,190	( 267,154 )

## Report Criteria:

Account.Acct No = All  
Account Detail



# West Bountiful City

## Proclamation

### A PROCLAMATION OF THE WEST BOUNTIFUL CITY COUNCIL DECLARING MAY 22, 2014 AS ARBOR DAY IN WEST BOUNTIFUL CITY.

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs by moderating the temperature, produce oxygen and clean the air, and provide habitat for wildlife, and

**WHEREAS**, trees, properly planted and cared for, are a source of community environment that assist in mental and peaceful renewal, and

**WHEREAS**, having beautiful trees planted in our community is an important matter to our citizens.

**NOE THEREFORE**, I, Kenneth L. Romney, Mayor of West Bountiful City, on behalf of the City Council, do hereby proclaim May 22, 2014 as Arbor Day in West Bountiful City and urge all citizens to support efforts to protect our trees and woodlands, and further, we encourage all citizens to plant trees and promote the well being of present and future generations.

Dated this 6<sup>th</sup> day of May, 2014.

---

Mayor Kenneth L. Romney

Attest:

---

Heidi Voordeckers (City Recorder)

**WEST BOUNTIFUL CITY**  
**ORDINANCE No. 357-14**

***AN ORDINANCE PROHIBITING RETAIL TOBACCO SPECIALTY BUSINESSES WITHIN WEST BOUNTIFUL.***

**WHEREAS**, pursuant to Ordinance 356-13 and as directed by the City Council, the Planning Commission conducted a study of the impacts of retail tobacco specialty businesses, as defined in *Utah Code Ann.* § 10-8-41.6, as amended, including those that market vapor or e-cigarettes (the “*Study*”); and

**WHEREAS**, the Study examined impacts on the public safety, health, and welfare; the general desirability of retail tobacco specialty businesses in various locations within the City limits; and any restrictions that may promote the public safety, health, and welfare with respect to retail tobacco specialty businesses; and

**WHEREAS**, the Planning Commission held a hearing on January 28, 2014 to receive public input from property owners, business owners, and residents; and

**WHEREAS**, based on its findings, the Planning Commission recommended to the City Council that retail tobacco specialty businesses be prohibited in all districts of the City; and

**WHEREAS**, after considering the recommendation of the Planning Commission, the City Council agrees with the Planning Commission’s findings and concludes that prohibiting these businesses promotes the public safety, health, and welfare of the City’s residents and the general community.

**WHEREAS**, as a housekeeping matter, the current regulation of Sexually Oriented Businesses has been more clearly designated in the districts in which such businesses are permitted and prohibited.

**NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF WEST BOUNTIFUL CITY, UTAH, THAT THE FOLLOWING SECTIONS OF TITLE 17 BE AMENDED AS INDICATED BELOW:**

17.04.030 Definitions

“**Retail Tobacco Specialty Business**” means a business as defined in Utah Code Ann. § . 10-8-41.6, as amended.

**Chapter 17.28 NEIGHBORHOOD COMMERCIAL DISTRICT, C-N**

Sections:

- 17.28.010 Purpose.
- 17.28.020 Permitted uses.
- 17.28.030 Conditional uses.
- 17.28.XXX Prohibited Uses
- 17.28.040 Area and frontage regulations.
- 17.28.050 Yard regulations.
- 17.28.060 Height regulations.
- 17.28.070 Off-street parking.
- 17.28.080 Development standards.

17.28.0XX Prohibited uses.

The following uses are prohibited in the C-N neighborhood commercial district:

- A. Retail Tobacco Specialty Businesses
- B. Sexually Oriented Businesses

### Chapter 17.32 GENERAL COMMERCIAL DISTRICT, C-G

Sections:

- 17.32.010 Purpose.
- 17.32.020 Permitted uses.
- 17.32.030 Conditional uses
- 17.32.0XX Prohibited uses.
- 17.32.040 Area and frontage regulations.
- 17.32.050 Yard regulations.
- 17.32.060 Height regulations.
- 17.32.070 Off-street parking.
- 17.32.080 Development standards.
- 17.32.090 Location of gasoline pumps.

17.32.0XX Prohibited uses.

The following uses are prohibited in the C-G commercial general district:

- A. Retail Tobacco Specialty Businesses
- B. Sexually Oriented Businesses

### Chapter 17.34 HIGHWAY COMMERCIAL DISTRICT, C-H

Sections:

- 17.34.010 Purpose.
- 17.34.020 Permitted uses.
- 17.34.030 Conditional uses.
- 17.34.040 Prohibited uses.
- 17.34.050 Area and frontage regulations.

- 17.34.060 Yard regulations.
- 17.34.070 Height regulations.
- 17.34.080 Off-street parking.
- 17.34.090 Development standards.
- 17.34.100 Location of gasoline pumps.

**17.34.040 Prohibited Uses.**

The following uses are prohibited in the C-H highway commercial district:

- A. Salvage yards;
- B. Parts yards;
- C. Residential dwelling units;
- D. Motor vehicle warehousing, salvage, or storage (whether indoor or outdoor);
- E. Recycling centers/recycling collection areas;
- F. Rehabilitation/treatment centers, transitional housing, residential facilities for elderly persons, residential facilities for persons with a disability, boarding homes, and any other facility subject to the regulations of Chapter 17.84 of this title;
- G. Schools and churches;
- H. Storage of petrochemicals, not for retail sales;
- I. Correctional facilities or facilities with similar uses;
- J. Sexually oriented businesses;
- K. Retail Tobacco Specialty businesses; and
- L. Single retail unit space over seventy-five thousand (75,000) square feet.

**Chapter 17.36 LIGHT INDUSTRIAL DISTRICT, L-I**

Sections:

- 17.36.010 Purpose.
- 17.36.020 Permitted uses.
- 17.36.030 Conditional uses.
- 17.36.XXX Prohibited uses.
- 17.36.040 Area and frontage regulations.
- 17.36.050 Yard regulations.
- 17.36.060 Height regulations.
- 17.36.070 Off-street parking.
- 17.36.080 Development standards.

**7.36.020 Permitted uses.**

The following uses are permitted in light industrial L-I districts:

- A. Appliance and small equipment repair, including shoe repair;
- B. Equipment sales, service and repair;

- C. Printing and publishing;
- D. Research and development;
- E. Offices, business and professional;
- F. Warehousing and storage facilities;
- G. Public and quasi-public institutions;
- H. Retail commercial uses, and
- I. Sexually oriented businesses.

17.36.0XX Prohibited uses.

The following uses are prohibited in the L-I light industrial district:

- Retail Tobacco Specialty Businesses

**Chapter 17.40 GENERAL INDUSTRIAL DISTRICT, I-G**

Sections:

- 17.40.010 Purpose.
- 17.40.020 Permitted uses.
- 17.40.030 Conditional uses.
- 17.40.XXX Prohibited uses
- 17.40.040 Area and frontage regulations.
- 17.40.050 Yard regulations.
- 17.40.060 Height regulations.
- 17.40.070 Off-street parking.
- 17.40.080 Development standards.

17.40.0XX Prohibited uses.

The following uses are prohibited in the IG general industrial district:

- A. Retail Tobacco Specialty Businesses;
- B. Sexually Oriented Businesses.

***Effective Date.*** This Ordinance shall become effective upon signing and posting.

ADOPTED this 4<sup>th</sup> day of February, 2014.

By:

---

Ken Romney, Mayor

*Attest:*

---

Heidi Voordeckers, City Recorder

Voting by the City Council:   Aye                   Nay

Councilmember Ahlstrom	_____	_____
Councilmember Bruhn	_____	_____
Councilmember Enquist	_____	_____
Councilmember McKean	_____	_____
Councilmember Preece	_____	_____

# MEMORANDUM



**TO: Mayor and City Council**

**DATE: May 1, 2014**

**FROM: Duane Huffman**

**RE: Retail Tobacco Specialty Business Regulations**

---

Based on discussion at the meeting held April 15, 2014, Mr. Doxey and I have provided below several options for handling the regulation of retail tobacco specialty businesses (RTSBs).

**1. Allow RTSBs pursuant to current state restrictions:**

- a. Do nothing and let the temporary land use restriction on such businesses expire; or
- b. Direct staff to draft a simple ordinance that mirrors UCA 10-8-41.6 in defining retail tobacco specialty businesses and requiring them to be licensed. (This may be helpful for those looking up City ordinances to determine whether such a business can be opened here even though state law regulations are already in place.)

The following arguments support this decision and can be used as findings to include in a Motion.

- a. The Utah legislature has enacted legislation (Utah Code Ann. § 10-8-46.1) that defines retail tobacco specialty businesses, requires such businesses to be licensed, and effectively restricts the location of such businesses to a very small portion of the City's general commercial zoning district. The legislation authorizes the City to adopt more stringent restrictions on retail tobacco specialty businesses.
- b. In response to the state legislation, the Planning Commission and City Council have considered evidence relative to the potential benefits and detrimental impacts of retail tobacco specialty businesses on the community in general and on youth in particular.
- c. Based on this evidence, the City Council is unable to conclude that retail tobacco specialty businesses should be regulated any more stringently in West Bountiful City than the state legislation requires.
- d. For these reasons, the City Council finds that the regulation of retail tobacco specialty businesses in accordance with state law will promote the health, safety, and welfare of West Bountiful City residents.

## **2. Prohibit RTSBs altogether:**

The following arguments support this decision and can be used as findings to include in a Motion.

- a. After studying the issue and holding a Public Hearing, it was Planning Commission's recommendation to adopt an ordinance prohibiting RTSBs.
- b. The Utah legislature has enacted legislation (*Utah Code Ann.* § 10-8-46.1) that defines retail tobacco specialty businesses, requires such businesses to be licensed, and effectively restricts the location of such businesses to a very small portion of the City's general commercial zoning district.
- c. The City is authorized by statute to adopt more stringent restrictions on retail tobacco specialty businesses, including prohibiting them altogether within City limits.
- d. In response to the state legislation, the Planning Commission and City Council have considered evidence relative to the potential benefits and detrimental impacts of retail tobacco specialty businesses on the community in general and on youth in particular.
- e. Evidence from the Davis County Health Department, Utah Department of Health, Centers for Disease Control, and other sources shows a dramatic increase in the use of electronic cigarettes in Davis County and the State of Utah among youth. E-cigarettes are being marketed to youth. In a recent study, police departments found that three out of eight retail tobacco specialty stores illegally sold e-cigarette products to underage purchasers. E-cigarette experimentation among youth is higher than the smoking rate for adults.
- f. E-cigarettes contain toxins and can be as addictive as tobacco products. However, there is a lack of regulation regarding the ingredients and manufacturing of e-cigarette products.
- g. A prohibition of retail tobacco specialty businesses will not prevent the sale of tobacco products and e-cigarettes. Such products remain widely available at other commercial outlets within the City.
- h. For these reasons, the City Council finds that the prohibition of retail tobacco specialty businesses, including those that sell electronic cigarette products, will promote the health, safety, and welfare of West Bountiful City residents.

## **3. Prohibit RTSBs as defined in state statute, but modify the definition to allow businesses selling only electronic cigarettes and accessories:**

This would direct staff to work with the Planning Commission to draft a new ordinance for consideration. This new ordinance would not be draft before the temporary restriction expire, so there could be a small window for any RTSB to come in to West Bountiful is they meet current state restrictions.

The City Council accepts the Planning Commission's recommendation to amend Title 17 of the Municipal Code to clarify that sexually oriented businesses are a permitted use only in the light industrial district and to prohibit retail tobacco specialty businesses within City limits; provided, that retail tobacco specialty businesses that sell only electronic cigarettes and accessories may be allowed in accordance with State statutes. This is based on the following findings:

- a. The Utah legislature has enacted legislation (*Utah Code Ann.* § 10-8-46.1) that defines retail tobacco specialty businesses, requires such businesses to be licensed, and effectively restricts the location of such businesses to a very small portion of the City's general commercial zoning district.
- b. In response to the state legislation, the Planning Commission and City Council have considered evidence relative to the potential benefits and detrimental impacts of retail tobacco specialty businesses on the community in general and on youth in particular.
- c. The Council is not persuaded that there is clear evidence on the long-term health effects of e-cigarettes.

- d. The City can enforce restrictions on the sale of e-cigarettes to minors through licensing regulations.
- e. Retail tobacco specialty businesses that sell only e-cigarettes and accessories are anticipated to be a significant revenue source for the City, especially with nearby similar businesses closing down.
- f. For these reasons, the City Council finds that allowing retail tobacco specialty businesses selling only e-cigarettes and accessories under the restrictions of state statutes will promote the health, safety, and welfare of West Bountiful City residents.

# MEMORANDUM



**TO:** Mayor & Council

**DATE:** May 1, 2014

**FROM:** Duane Huffman

**RE:** **Weed Enforcement**

---

One of the hardest issues for any community to address is the level and enforcement mechanisms for regulations related to nuisances. Staff currently needs more direction on how to respond to citizen complaints and engage, if at all, in enforcement activities related to nuisance weeds. This memo addresses specific points to consider and options related to weeds, leaving other nuisance enforcement for further discussion.

## When Are Weeds A Nuisance?

The first fundamental difficulty in enforcing nuisance restrictions comes in trying to define what constitutes a nuisance. Ultimately, cities get involved in making determinations on nuisances for the good of the community, often at the detriment of an individual. To the neighbors, a weed patch may be a fire hazard and offensive to the eye, while the owner may view the same weed patch as adding to the rural feel of his property. A good ordinance will come as close as possible to defining at what stage weeds become nuisance weeds so that everyone who reads it can apply it the same way.

Here is a summary of our current definitions:

- WBC Code 8.12.020 defines nuisances to include “deleterious or noxious weeds.”
- WBC Code 8.12.040 defines deleterious or noxious weeds as:
  - “vegetation that has become a fire hazard; weeds or grasses, unless maintained for agricultural uses, that are not maintained at less than six inches in height; plants specifically listed as noxious weeds by the state of Utah, the county, or the city by amendment hereafter; or vegetation that endangers the public health and safety by creating a fire hazard or insect, rodent or other vermin harborage.”
- WBC Code 8.12.030 allows an exception:
  - “Weeds on real property not in close proximity to buildings or not creating a nuisance or fire hazard may be exempted by the inspector, upon advice and concurrence of the fire marshal, from the weed control requirements of this title. Such properties would include, but not be

limited to, areas considered wetlands or in a pristine state and contributing to the habitat of non-injurious animals.”

Points to consider in reviewing our code:

1. Is the six inches height designation too strict?
2. Do the exception provisions create too much ambiguity? Can we think of current examples of when it could be applied inappropriately?

### How to Get Rid of Nuisance Weeds

1. *Finding the Nuisances*: After a community has decided that it wants to be in the business of restricting nuisance weeds, the first step is to determine how it will go about coming to knowledge of when they exist. The WBC Code is silent on the process other than to say that it charges the City Administrator with the duty to “establish procedures, criteria, and standards for inspections.” Here are two fundamental approaches:
  - a. *Inspect the City*: At a determined interval (perhaps once a month) have an employee drive around the city looking for violations. Our rough estimate is that this would take at least two days for one staff member (one day to drive and one day for all the follow-up). This is obviously a large investment in staff time, and could lead to more time required if nuisances beyond weeds are inspected.
  - b. *Complaints*: Conduct inspections after being alerted to problems by other residents. This is attractive because one could suggest that only weeds that are a “real” nuisance are dealt with; however, it also leads to the age-old complaint of “how come you are bothering me and not that guy down the street?”
2. *Compliance*: The ultimate purpose of nuisance enforcement is to have the nuisance removed. Here are three approaches toward compliance:
  - a. *Voluntary Compliance*: Many residents will voluntarily comply with requests from the City to remove weeds. I have found that even more will comply with requests from the Fire Department. If the city is looking for more structure than friendly phone calls and letters requesting compliance, I have seen “Voluntary Compliance Contracts” used with success, though they do take more work. It is important that every property owner be given the same level of opportunity to come in to voluntary compliance. Unfortunately, there are some property owners who will not voluntarily comply with weed restrictions.
  - b. *Fines*: One tool to further incentivize compliance is civil penalty. State Code allows the city to establish a process for charging and collecting such fines. As with all processes, an adequate appeal process must be in place. WBC Code 8.12.050(C) and 8.12.080 references such penalties, but I am not aware of them ever being properly established or used.
  - c. *Criminal Penalties*: Another option is to create criminal penalties for refusing to comply with nuisance provisions. This option requires more involvement from the police and courts, but can be very straightforward. Hard feelings can result very quickly from this process. WBC Code 8.12.080 creates an option for Class B misdemeanors to be charged against violators, but again, I am not aware of charges ever being levied.
  - d. *Abatement by the City*: State Code and WBC Code allows the city to enter the property and remove the weeds if the property owner fails to respond after a certain time. The city can

then bill the owner and put a lien on the property if needed for reimbursement. As with other processes, a proper appeal process must be in place. Problems that arise with this approach include:

- i. *The City being used as a default landscaper by some property owners;*
- ii. *The need to properly contract with a landscaper who is willing to engage in this type of work;*
- iii. *The difficulty in recouping the costs;*
- iv. *Entering and performing work on private property, with or without consent, invariably leads to liability and other problems.*

So far this year, the City has sent friendly reminders and made a few telephone calls to encourage voluntary compliance for owners of vacant lots. While the WBC Code references all of the different compliance tools, I feel the same amendments would be needed for any of them to be properly used. Staff currently awaits Council discussion and decisions before we move forward with any new processes or practices related to the abatement of nuisance weeds.

# MEMORANDUM



**TO:** Mayor and City Council  
**DATE:** May 1, 2014  
**FROM:** Ben White  
**RE:** Olsen Ranches Final Plat

---

Olsen Ranches is an 8 Lot residential subdivision located on the northwest corner of 1100 West Street and Pages Lane. The development will also include a 7.35 acre open space parcel situated between the proposed lots and Legacy Highway. The developer is maintaining ownership of the open space parcel.

Olsen Ranches LLC received a Final Plat approval from the Planning Commission on March 22. The development and street improvement package includes:

1. 8 lots meeting the 1 acre minimum size requirement
2. Owner access into the open space parcel is via an easement on Lot 8
3. Asphalt street, curb and sidewalk design on the west side of 1100 West Street.
4. Curb and gutter is proposed along Pages Lane abutting the development, but not sidewalk. The developer has expressed the desire to not construct the curb, but will if he must. After discussing the issue, it was Planning Commission's recommendation that curb be installed. If the sidewalk is not constructed, should the requirement be waived or should a deferral agreement for its construction be required?
5. A wider than normal park strip (8' instead of 4' wide) is proposed in front of Lots 7 and 8 on 1100 West Street. This is to accommodate an existing storm drain that is too shallow to put under the asphalt street. The park strip will transition back to a standard section as the road curves. The asphalt street will still be 41 feet wide at full width. The edge of the road will also align better with the existing 1100 West Street on the south side of Pages Lane.
6. An irrigation head gate is required to control the water level so property owners who irrigate from the ditch can receive their water. The head gate is currently proposed to be in the park strip on the west side of 1100 West. It was Planning Commission's recommendation that the head gate be located on the east side of the road, where the irrigation water is actually used. If the property owner on the east side did not want the head gate located there, its current location in the park strip was okay.
7. A 6' high enclosure constructed out of TREX materials is proposed surrounding the petroleum scraper facility. TREX is a composite plastic material that looks like wood, ages very slowly and will last a very long time. The west side of the enclosure is the gas company's access and is gated off with six foot high chain link fence.

8. The existing storm drain on the Lot 2 and 3 boundary will be piped through the lot and left as an open ditch through the open space parcel.
9. A Weber Basin water main will be constructed along 1100 West Street to service the proposed lots. The irrigation main will also be extended east to complete the pipeline loop on Pages Lane. Following construction of these improvements, home owners south of Pages Lane along 1100 West Street could have Weber Basin irrigation water available to them if the water line were extended south on 1100 West. Home owners in this section of the city have frequently complained about not having access to Weber Basin water even though they are paying the annual allotment.
10. A new street light is proposed in front of Lot 5. There are existing street lights at the Pages Lane intersection and the 1850 North intersection.

### Staff Recommendation

Staff is comfortable recommending final plat approval for the subdivision. Pending any revisions requested by the City Council, the following standard items remain to be completed prior to recording the plat and are often conditions of an approval.

1. Payment of Storm Water Impact fee and Water Right fee (unless specifically deferred until a building permit application).
2. Review of a current title report by the City Attorney that contains no items of concern to the City Attorney.
3. Bond agreement executed with the city and a cash warranty bond be posted with the City.
4. All required public improvements either are constructed or a construction bond in a form acceptable to the City be provided.
5. Final review and approval of the improvement drawings by the City Engineer following a final decision on the placement of the irrigation head gate and any other improvement requirements required by the City Council.
6. Execute a development agreement with the City.
7. Provide evidence of executed agreements with South Davis Sewer and Weber Basin Water Conservancy District.
8. Street improvements (sidewalk and possibly curb) on Pages Lane are (a) not required; (b) deferral agreement is required; or (c) to be constructed as a condition of plat approval.

# MEMORANDUM



**TO:** Mayor & Council  
**DATE:** April 30, 2014  
**FROM:** Ben White  
**RE:** 1200 North Storm Drain Agreement with UDOT

---

A couple months ago Mayor Romney and Councilman Ahlstrom met with UDOT representatives to discuss Legacy Highway drainage impacts to West Bountiful City. The attached agreement is the result of that meeting. In summary:

1. UDOT will reimburse the City up to \$125,000 to install a storm drain along 1200 North Street which would discharge into Mill Creek. The construction of the storm drain will remove the majority of the standing water at the west end of 1200 North Street.
2. City is responsible for design, bidding and construction over site.
3. City is responsible for wetland issues.

The \$125,000 would cover the entire cost of a storm drain from the west edge of the Vest property line into Mill Creek in a direct alignment into Mill Creek. This alignment is probably not the City's desire. Staff would suggest the storm drain extend due south to the common corner with Jessi's Meadow park then extend the drain due west into Mill Creek. It is possible that the north-south segment would follow future road alignment and serve a larger purpose for the City. The city would also be responsible for additional costs beyond the \$125,000.



PROJECT NO. 14011  
 SHEET NO. C-01  
 DATE 1/2/14

**SITE PLAN**

**1200 NORTH STORM DRAIN  
 EAST OF LEGACY HIGHWAY**



**WEST BOUNTIFUL CITY**  
 8201 NORTH 200 WEST  
 WEST BOUNTIFUL, UT 84007  
 OFFICE 801.303.4400 FAX 801.208.6355  
 WWW.WBUTY.UT

NO. DATE	DESCRIPTION	ENGINEER	DATE
		PAUL HARRIS	1/09/14
		1/09/14	PLAN
		1/2/14	DATE

## COOPERATIVE AGREEMENT

THIS COOPERATIVE AGREEMENT made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the UTAH DEPARTMENT OF TRANSPORTATION, hereinafter referred to as UDOT, and WEST BOUNTIFUL CITY CORPORATION, hereinafter referred to as the CITY.

### Witnesseth:

**WHEREAS**, The UDOT will participate in the cost of installing a new reinforced concrete storm sewer facility extending from 1200 South to the existing crossing of Millcreek (Legacy Highway culvert located at MP 5.4) on SR-67.

**WHEREAS**, The CITY has agreed to retain the contractor and perform the work of installing the new reinforced concrete storm sewer facility and will contract the work according to all applicable state laws and CITY policies; and

**WHEREAS**, UDOT and the CITY desire to enter into this COOPERATIVE AGREEMENT for said improvements; and

**WHEREAS**, the UDOT has agreed to participate in the actual costs, not to exceed the maximum cost to UDOT of the storm sewer modification and will reimburse the CITY, according to the terms herein, and

THIS COOPERATIVE AGREEMENT is made to set out the terms and conditions where under said payment shall be made

---

**NOW THEREFORE**, it is agreed by and between the parties hereto as follows:

The CITY will participate in the cost of installing a new reinforced concrete storm sewer facility extending from 1200 South to the existing crossing of Millcreek (Legacy Highway culvert located at MP 5.4) on SR-67.

Upon completion of the project and the execution of this COOPERATIVE AGREEMENT, the UDOT will reimburse the CITY for actual costs incurred but not to exceed a maximum of One Hundred and Twenty Five Thousand Dollars (\$125,000.00), said amount being the UDOT's total contribution to the project.

### **TOTAL MAXIMUM COST TO UDOT IS \$125,000.00**

1. Upon completion of construction the UDOT will remain the owner of the real property currently owned by UDOT on which a portion of said storm sewer facilities are installed and the CITY will become the owner of the new storm sewer facilities and will maintain and repair the facilities at no additional cost to UDOT
2. The UDOT and the CITY are both governmental entities subject to the Utah Governmental Immunity Act. Each party agrees to indemnify, defend and save harmless

the other from and against all claims, suits and costs, including attorneys' fees for injury or damage of any kind, arising out the negligent acts, errors or omissions of the indemnifying party's officers, agents, contractors or employees in the performance of this Agreement. Nothing in this paragraph is intended to create additional rights to third parties or to waive any provision of the Utah Governmental Immunity Act, provided said Act applies to the action or omission giving rise to the protections in this paragraph. The indemnification in this paragraph shall survive the expiration or termination of this Agreement.

3. This Agreement may be executed in one or more counterparts, each of which shall be an original, with the same effect as if the signatures thereto and hereto were upon the same instrument. This Agreement shall become effective when each Party hereto shall have received a counterpart hereof signed by the other Party hereto.
4. This Agreement shall be governed by the laws of the State of Utah both as to interpretation and performance.
5. Nothing contained in this Agreement shall be deemed or construed, either by the parties hereto or by any third party, to create the relationship of principal and agent or create any partnership, joint venture or other association between the Parties.
6. This Agreement contains the entire agreement between the Parties, with respect to the subject matter hereof, and no statements, promises, or inducements made by either Party or agents for either Party that are not contained in this written Agreement shall be binding or valid.
7. If any provision hereof shall be held or deemed to be or shall, in fact, be inoperative or unenforceable as applied in any particular case in any jurisdiction or in all jurisdictions, or in all cases because it conflicts with any other provision or provisions hereof or any constitution or statute or rule or public policy, or for any other reason, such circumstances shall not have the effect of rendering the provision in question inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions herein contained invalid, inoperative, or unenforceable to any extent whatever. The invalidity of any one or more phrases, sentences, clauses, or paragraphs herein contained, shall not affect the remaining portions hereof, or any part thereof.
8. Each party represents that it has the authority to enter into this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their duly authorized officers as of the day and year first above written.

ATTEST:

West Bountiful City, a Municipal Corporation of the State of Utah

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

UNOFFICIAL SEAL

RECOMMENDED FOR APPROVAL:

UTAH DEPARTMENT OF TRANSPORTATION

By: \_\_\_\_\_  
DISTRICT ENGINEER  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
REGION DIRECTOR  
Date: \_\_\_\_\_

APPROVED AS TO FORM:

UDOT COMPTROLLER'S OFFICE

The Utah State Attorney General's Office has previously approved all paragraphs in this Agreement as to form.

By: \_\_\_\_\_  
COMPTROLLER ADMINISTRATOR  
Date: \_\_\_\_\_

# MEMORANDUM



**TO:** Mayor & Council  
**DATE:** May 1, 2014  
**FROM:** Duane Huffman  
**RE:** **Golf Fund Loan Restructuring**

---

As the Council knows, the City has used interfund loans in the past to assist the Golf Course Fund meet its obligations for bond payments. I understand that the original intent was to have the General Fund cover deficits the Golf Course Fund may have encountered in making its bond payments; however, due to the recession, the General Fund did not have the resources for this.

Resolution 286-11 (attached) documented the interfund loans and set the terms for repayment. In addition, the City's financial statements make us aware of older, outstanding loans made by the General Fund and the Capital Improvement Fund; however, we do not have documentation outlining the terms for these loans.

Current state code (UCA 10-6-132) allows the Council broad flexibility in determining the terms for any interfund loan. I understand it was the Council's intent to use this flexibility to restructure the terms established in 286-11, as its current terms would not allow for the Council to use course revenues for the many differed needs. On May 13, amendments to this state code will take effect that will require future loans to have a maximum repayment period of 10 years and a minimum interest rate equal to the rate collected in the state's Public Treasure's Investment Fund.

For the Council's consideration, I have drafted Resolution 335-14 (attached) to allow the Council to use the current law's flexibility in restructuring interfund loans due from the Golf Course Fund. In doing so, I have drafted 4 options (A, B, C, & D) for how the loans could be restricted. Here is a brief summary of each option:

- A. Recognizes the amounts from RAP Tax and Capital Improvements Funds as allowable expenses and not loaned amounts. Beginning in FY 16, flat payments for 20 years until Solid Waste and Water Funds are repaid. General Fund repaid at the Council's discretion, but any remaining amount after 20 years forgiven.
- B. Recognizes the amounts from RAP Tax and Capital Improvements Funds as allowable expenses and not loaned amounts. Beginning in FY 16, escalating payments for 20 years until Solid Waste and

Water Funds are repaid. General Fund repaid at the Council's discretion, but any remaining amount after 20 years forgiven.

- C. Beginning in FY 16, flat payments for 20 years until Solid Waste and Water Funds are repaid. RAP Tax, Capital Improvement, and General Fund repaid at the Council's discretion, but any remaining amount after 20 years forgiven/recognized as allowed.
- D. Beginning in FY 16, flat payments for 20 years until Solid Waste and Water Funds are repaid. RAP Tax, Capital Improvement, and General Fund repaid with 50% of revenues above a 5 year average, but any remaining amount after 20 years forgiven/recognized.

The draft resolution also includes language to allow the Council to make additional payments at its discretion for remaining obligations. The reason each option retains the loan obligation to the General Fund is to simplify transfers from the Golf Course Fund to the General Fund when the course is in that financial position.

Of course, the Council may wish to modify one of these options or reject them all. I will be happy to assist the Council with whatever direction it feels is best for the City.

**WEST BOUNTIFUL CITY**

RESOLUTION #335-14

***A RESOLUTION AMENDING INTERFUND LOAN SCHEDULE AND PAYMENT PLAN FOR THE GOLF COURSE FUND***

**WHEREAS**, Resolution 286-11 established interfund loans to the Golf Course Fund and a repayment schedule; and,

**WHEREAS**, in addition to the interfund loan established by Resolution 286-11, the City’s financial statements show longstanding balances due to the General Fund and Capital Improvements Fund from the Golf Course Fund; and,

**WHEREAS**, Utah Code Ann. § 10-6-132 provides the West Bountiful City Council with the authority to authorize interfund loans from one fund to another at such interest rates and upon such repayment terms and conditions as it may prescribe; and,

**WHEREAS**, the West Bountiful City Council finds that allocations made from the Capital Improvements Fund and RAP Tax Fund to the Golf Course Fund were for the purpose of subsidizing a portion of annual principal payments of a bond issued to expand the golf course, and being such, were within the legal parameters of the use of those funds; and,

**WHEREAS**, the West Bountiful City Council finds that the successful operation of Lakeside Golf Course provides valuable recreation opportunities and open space, as well as being a sound financial asset to the City; and

**WHEREAS**, the West Bountiful City Council finds that it is in the best interest of the City to amend what it previously designated as interfund loans as well restructure repayment schedules on remaining interfund loans:

**NOW THEREFORE, BE IT RESOLVED** by the City Council of West Bountiful City that interfund loans to the Golf Course Fund and repayments schedules be amended as reflected in Exhibit A. In addition to the repayment schedule, the Council may make additional payments as available resources allow.

**EFFECTIVE DATE.** This resolution shall take effect immediately upon passage.

Passed and approved by the City Council of West Bountiful City this 6<sup>th</sup> day of May, 2014.

\_\_\_\_\_  
Ken Romney, Mayor

Voting by the City Council:	<u>Aye</u>	<u>Nay</u>
Councilmember Ahlstrom	___	___
Councilmember Bruhn	___	___
Councilmember Enquist	___	___
Councilmember McKean	___	___
Councilmember Preece	___	___

ATTEST:

\_\_\_\_\_  
Heidi Voordeckers, Recorder

# Option A

	Current Amount Due From Golf Fund	Amended Amount Due From Golf Fund
Capital Improvement Fund	558,040	0
RAP Tax Fund	306,000	0
General Fund	449,924	449,924
Solid Waste Fund	200,000	200,000
Water Fund	193,411	193,411
<b>Total</b>	<b>1,707,375</b>	<b>843,335</b>

## Amended Repayment Schedule

Solid Waste Fund		Water Fund		Total	General Fund
Year	Amount	Year	Amount		
FY 15	-	FY 15	-		Payments will be made at the Council's discretion after reviewing the fund's revenue figures each year. As of July 1, 2037, any remaining balance will be deemed as an allowable expense for the improvements of the course and will no longer require repayment.
FY 16	10,000.00	FY 16	9,670.55	19,670.55	
FY 17	10,000.00	FY 17	9,670.55	19,670.55	
FY 18	10,000.00	FY 18	9,670.55	19,670.55	
FY 19	10,000.00	FY 19	9,670.55	19,670.55	
FY 20	10,000.00	FY 20	9,670.55	19,670.55	
FY 21	10,000.00	FY 21	9,670.55	19,670.55	
FY 22	10,000.00	FY 22	9,670.55	19,670.55	
FY 23	10,000.00	FY 23	9,670.55	19,670.55	
FY 24	10,000.00	FY 24	9,670.55	19,670.55	
FY 25	10,000.00	FY 25	9,670.55	19,670.55	
FY 26	10,000.00	FY 26	9,670.55	19,670.55	
FY 27	10,000.00	FY 27	9,670.55	19,670.55	
FY 28	10,000.00	FY 28	9,670.55	19,670.55	
FY 29	10,000.00	FY 29	9,670.55	19,670.55	
FY 30	10,000.00	FY 30	9,670.55	19,670.55	
FY 31	10,000.00	FY 31	9,670.55	19,670.55	
FY 32	10,000.00	FY 32	9,670.55	19,670.55	
FY 33	10,000.00	FY 33	9,670.55	19,670.55	
FY 34	10,000.00	FY 34	9,670.55	19,670.55	
FY 35	10,000.00	FY 35	9,670.55	19,670.55	
<b>Total</b>	<b>200,000.00</b>		<b>193,411.00</b>	<b>393,411.00</b>	

# Option B

	Current Amount Due From Golf Fund	Amended Amount Due From Golf Fund
Capital Improvement Fund	558,040	0
RAP Tax Fund	306,000	0
General Fund	449,924	449,924
Solid Waste Fund	200,000	200,000
Water Fund	193,411	193,411
<b>Total</b>	<b>1,707,375</b>	<b>843,335</b>

## Amended Repayment Schedule

Solid Waste Fund		Water Fund		Total	General Fund
Year	Amount	Year	Amount		
FY 15	-	FY 15	-		Payments will be made at the Council's discretion after reviewing the fund's revenue figures each year. As of July 1, 2037, any remaining balance will be deemed as an allowable expense for the improvements of the course and will no longer require repayment.
FY 16	5,000.00	FY 16	4,835.28	9,835.28	
FY 17	5,000.00	FY 17	4,835.28	9,835.28	
FY 18	5,000.00	FY 18	4,835.28	9,835.28	
FY 19	5,000.00	FY 19	4,835.28	9,835.28	
FY 20	5,000.00	FY 20	4,835.28	9,835.28	
FY 21	10,000.00	FY 21	9,670.55	19,670.55	
FY 22	10,000.00	FY 22	9,670.55	19,670.55	
FY 23	10,000.00	FY 23	9,670.55	19,670.55	
FY 24	10,000.00	FY 24	9,670.55	19,670.55	
FY 25	10,000.00	FY 25	9,670.55	19,670.55	
FY 26	10,000.00	FY 26	9,670.55	19,670.55	
FY 27	10,000.00	FY 27	9,670.55	19,670.55	
FY 28	10,000.00	FY 28	9,670.55	19,670.55	
FY 29	10,000.00	FY 29	9,670.55	19,670.55	
FY 30	10,000.00	FY 30	9,670.55	19,670.55	
FY 31	15,000.00	FY 31	14,505.83	29,505.83	
FY 32	15,000.00	FY 32	14,505.83	29,505.83	
FY 33	15,000.00	FY 33	14,505.83	29,505.83	
FY 34	15,000.00	FY 34	14,505.83	29,505.83	
FY 35	15,000.00	FY 35	14,505.83	29,505.83	
<b>Total</b>	<b>200,000.00</b>		<b>193,411.03</b>	<b>393,411.03</b>	

# Option C

	Current Amount Due From Golf Fund	Amended Amount Due From Golf Fund
Capital Improvement Fund	558,040	558,040
RAP Tax Fund	306,000	306,000
General Fund	449,924	449,924
Solid Waste Fund	200,000	200,000
Water Fund	193,411	193,411
<b>Total</b>	<b>1,707,375</b>	<b>843,335</b>

## Amended Repayment Schedule

Solid Waste Fund		Water Fund		Total	Other Funds
Year	Amount	Year	Amount		
FY 15	-	FY 15	-		Payments will be made at the Council's discretion after reviewing the fund's revenue figures each year. As of July 1, 2037, any remaining balance will be deemed as an allowable expense for the improvements of the course and will no longer require repayment.
FY 16	10,000.00	FY 16	9,670.55	19,670.55	
FY 17	10,000.00	FY 17	9,670.55	19,670.55	
FY 18	10,000.00	FY 18	9,670.55	19,670.55	
FY 19	10,000.00	FY 19	9,670.55	19,670.55	
FY 20	10,000.00	FY 20	9,670.55	19,670.55	
FY 21	10,000.00	FY 21	9,670.55	19,670.55	
FY 22	10,000.00	FY 22	9,670.55	19,670.55	
FY 23	10,000.00	FY 23	9,670.55	19,670.55	
FY 24	10,000.00	FY 24	9,670.55	19,670.55	
FY 25	10,000.00	FY 25	9,670.55	19,670.55	
FY 26	10,000.00	FY 26	9,670.55	19,670.55	
FY 27	10,000.00	FY 27	9,670.55	19,670.55	
FY 28	10,000.00	FY 28	9,670.55	19,670.55	
FY 29	10,000.00	FY 29	9,670.55	19,670.55	
FY 30	10,000.00	FY 30	9,670.55	19,670.55	
FY 31	10,000.00	FY 31	9,670.55	19,670.55	
FY 32	10,000.00	FY 32	9,670.55	19,670.55	
FY 33	10,000.00	FY 33	9,670.55	19,670.55	
FY 34	10,000.00	FY 34	9,670.55	19,670.55	
FY 35	10,000.00	FY 35	9,670.55	19,670.55	
<b>Total</b>	<b>200,000.00</b>		<b>193,411.00</b>	<b>393,411.00</b>	

## Option D

	Current Amount Due From Golf Fund	Amended Amount Due From Golf Fund
Capital Improvement Fund	558,040	558,040
RAP Tax Fund	306,000	306,000
General Fund	449,924	449,924
Solid Waste Fund	200,000	200,000
Water Fund	193,411	193,411
<b>Total</b>	<b>1,707,375</b>	<b>843,335</b>

### Amended Repayment Schedule

Solid Waste Fund		Water Fund		Total	Other Funds
Year	Amount	Year	Amount		
FY 15	-	FY 15	-		Payment Formula: Beginning FY 16, 50% of revenues above a rolling 5 year average of gross operating revenues (excluding transfers in) will be used for payments. As of July 1, 2037, any remaining balance will be deemed as an allowable expense for the improvements of the course and will no longer require repayment.
FY 16	10,000.00	FY 16	9,670.55	19,670.55	
FY 17	10,000.00	FY 17	9,670.55	19,670.55	
FY 18	10,000.00	FY 18	9,670.55	19,670.55	
FY 19	10,000.00	FY 19	9,670.55	19,670.55	
FY 20	10,000.00	FY 20	9,670.55	19,670.55	
FY 21	10,000.00	FY 21	9,670.55	19,670.55	
FY 22	10,000.00	FY 22	9,670.55	19,670.55	
FY 23	10,000.00	FY 23	9,670.55	19,670.55	
FY 24	10,000.00	FY 24	9,670.55	19,670.55	
FY 25	10,000.00	FY 25	9,670.55	19,670.55	
FY 26	10,000.00	FY 26	9,670.55	19,670.55	
FY 27	10,000.00	FY 27	9,670.55	19,670.55	
FY 28	10,000.00	FY 28	9,670.55	19,670.55	
FY 29	10,000.00	FY 29	9,670.55	19,670.55	
FY 30	10,000.00	FY 30	9,670.55	19,670.55	
FY 31	10,000.00	FY 31	9,670.55	19,670.55	
FY 32	10,000.00	FY 32	9,670.55	19,670.55	
FY 33	10,000.00	FY 33	9,670.55	19,670.55	
FY 34	10,000.00	FY 34	9,670.55	19,670.55	
FY 35	10,000.00	FY 35	9,670.55	19,670.55	
<b>Total</b>	<b>200,000.00</b>		<b>193,411.00</b>	<b>393,411.00</b>	

# WEST BOUNTIFUL CITY

## RESOLUTION #336-14

### ***A RESOLUTION ADOPTING MONTHLY UTILITY RATES FOR WATER, SOLID WASTE, AND STORM DRAIN SERVICES, AND ADOPTING THE FY2015 CONSOLIDATED FEE SCHEDULE***

**WHEREAS**, West Bountiful City owns and operates the culinary water, solid waste, and storm drain systems within the City as separate enterprise funds, periodically adjusting service fees by resolution of the West Bountiful City Council; and

**WHEREAS**, the West Bountiful City Council adopted Resolution 256-10 on February 16, 2010, setting the monthly rate for culinary water use and establishing a Capital Improvement Plan component to the base rate to expire after a term of four (4) years, pursuant section 13.04.020 of the West Bountiful Municipal Code; and,

**WHEREAS**, the West Bountiful City Council adopted Resolution 218-07 on February 7, 2007, setting solid waste collection fees in West Bountiful, pursuant section 8.08.030 of the West Bountiful Municipal Code; and,

**WHEREAS**, the West Bountiful City Council adopted Resolution 168-02 on May 7, 2002, creating the storm drain utility and setting a monthly service fee, pursuant section 13.30.040(B) of the West Bountiful Municipal Code; and,

**WHEREAS**, the West Bountiful City Council finds it necessary to align the above fees with utility operating and maintenance expenses as well as in consideration of upcoming capital needs; and

**WHEREAS**, the West Bountiful City Council finds that it is in the best interest of the City to adjust monthly service fees for City utilities and adopt a Consolidated Fee Schedule for Fiscal Year 2015 reflecting these changes:

**NOW THEREFORE, BE IT RESOLVED** by the City Council of West Bountiful City that the monthly service fees for culinary water, solid waste, and storm drain services shall be set forth as follows below, and as reflected in the attached Exhibit A.

#### A. CULINARY WATER RATES

<b>WATER BASE RATE</b>	<b>Current Monthly</b>	<b>New Monthly</b>
First 8,000 gallons	\$22.00	\$22.00
Bond Repayment	\$18.00	\$18.00
Capital Improvement Plan <sup>1</sup>	\$23.00	\$10.00
<b>Monthly Residential Base Rate<sup>2</sup></b>	<b>\$63.00</b>	<b>\$50.00</b>

<sup>1</sup> The Capital Improvement portion of the rate expires June 30, 2018, unless renewed by the City Council.

<sup>2</sup> There is no change to monthly overages. These will be billed separately, per the attached fee schedule.

B. SOLID WASTE COLLECTION

SOLID WASTE	Current Monthly	New Monthly
Garbage (weekly service)	\$10.00/per can	\$11.00/per can
Curbside Recycling (bi-weekly service)	\$4.50/per can	No change

C. STORM DRAIN FEE

STORM	Current Monthly	New Monthly
First Equivalent Residential Unit (ERU)	\$1.75	\$3.75

**EFFECTIVE DATE.** The fees set forth in this resolution shall take effect on July 1, 2014.

Passed and approved by the City Council of West Bountiful City this 6<sup>th</sup> day of May, 2014.

---

Ken Romney, Mayor

Voting by the City Council:	<u>Aye</u>	<u>Nay</u>
Councilmember Ahlstrom	___	___
Councilmember Bruhn	___	___
Councilmember Enquist	___	___
Councilmember McKean	___	___
Councilmember Preece	___	___

ATTEST:

---

Heidi Voordeckers, Recorder

## EXHIBIT A



## *West Bountiful City*

FY 2015

# CONSOLIDATED FEE SCHEDULE

This document lists fees charged by West Bountiful City to offset regulatory and administrative service costs. Although most city fees are shown, this consolidated fee schedule does not always list penalties, such as fines and late fees, or fees required by a city contract, such as concession and franchise fees. Fees can change without notice and are adopted periodically by resolution of the City Council.

Fees are generally listed in alphabetical order. References to a “section” means a section of the West Bountiful Municipal Code. The Code may be accessed by going to the City’s website at <http://www.wbcity.org>

\*\*NOTE: Fee Amounts to be paid are those in effect at the time payment is required\*\*

Effective July 1, 2014  
Approved May 6, 2014 per Res. 336-14

# TABLE OF CONTENTS

<u>Section</u>	<u>Page</u>
<b>Administrative Fees</b> .....	<b>1</b>
Copies/Compilation	1
Returned Check fee	1
<b>Alarm Fees</b> .....	<b>1</b>
False Alarm Fines	
<b>Animals – Domestic</b> .....	<b>1</b>
<b>Business Licensing</b> .....	<b>1</b>
Annual Business License	1
Home Occupation License	2
Solicitors, Canvassers, Peddler’s License	2
Temporary License	2
Miscellaneous Licensing–	2
Amusement Device	2
Beer License	2
Horse Drawn Carriages	2
<b>Garbage Collection and Recycling</b> .....	<b>2</b>
Garbage	2
Recycling	2
Replacement Can fee	2
<b>Golf Course</b> .....	<b>2</b>
<b>Impact Fee Schedules</b> .....	<b>4</b>
Culinary Water Impact fee	4
Fire Impact fee	4
Fire Line Water Connection fee	4
Parks and Recreation Impact fee	4
Police Impact fee	4
Roadway Facilities Impact fee	5
Storm Water Drainage Impact fee	5
Water Connection fee	5
<b>Inspections</b> .....	<b>6</b>
Building Inspections	6

Fire Marshall	6
Health Department	6
<b>Parks .....</b>	<b>9</b>
see Rental fees	9
<b>Permits – Construction .....</b>	<b>6</b>
Building permit	6
Bonds	7
Deposits	7
Historical Overlay – Certificate of Appropriateness	7
Water Use fee	7
Electrical (only) Permit	7
Excavation Permits	7
Miscellaneous	7
Curb Cutting and Sidewalk Permits	7
Road Closure Permits (Third Party)	7
<b>Permits – Land Use .....</b>	<b>8</b>
Conditional Use permits	8
Sign Permits	8
<b>Police .....</b>	<b>8</b>
Fingerprints	8
Police/Traffic Accident Report	8
Police/Traffic Accident Report, including photos	8
Photos – digital, video, audio on CD/DVD	8
Sex Offender Registry	8
<b>Public Works .....</b>	<b>8</b>
Debris Removal	8
Mowing	8
Street Cleaning	8
Street Sign replacement	8
Tree/Shrub Trimming	8
<b>Rental fees .....</b>	<b>9</b>
Bowery’s at City Parks	9
City Hall	9
<b>Storm Drain fees .....</b>	<b>9</b>
<b>Water Service .....</b>	<b>10</b>
Water Service Rate Schedules	10

Deposit	10
Reconnect fee	10
Residential rate table	10
Commercial rate table	10
Hydrant Meters	10
Unpermitted Use of Fire Hydrant or Water Use	11

<b>Zoning .....</b>	<b>11</b>
Annexation Application	11
Easement – Application to Vacate	11
Lot Line adjustment	11
Re-zone application	11
Subdivision Application and Review fees	11

## ADMINISTRATIVE FEES

### Copies/Compilation (Chapter 2.56.040, Resolution 217-07)

Copy cost per page	\$ 0.20 single sided
Copy cost per page (color)	\$ 0.50 single sided
sided	\$ 0.35 double
Copy cost per page (color)	\$ 0.75 double
sided	
Certified copies per page	\$ 2.00
Copy of disk	\$ 5.00
Compilation time per hour	\$ 20.00
<i>(no charge for the first fifteen (15) minutes)</i>	

### Miscellaneous Fees (Resolution 258-10)

Returned Check Fee	\$ 20.00 per item
--------------------	-------------------

## ALARM FEES

All intrusion alarms must be registered with the Police Department. There is no charge for the Alarm Permit. (Chapter 05.36, Res. 331-11)

### False Alarm Fines:

1. No fine shall be assessed for the first three incidents within a twelve month period.
2. A fine of \$50 shall be charged for the fourth incident within a twelve month period.
3. A fine of \$100 shall be charged for the fifth incident within a twelve month period
4. A fine of \$150 dollars shall be charged for the sixth, and all subsequent, false alarms within a twelve month period.

## ANIMALS - Domestic

The annual fee for all dog and cat licenses shall be set periodically by resolution of the board of county commissioners of Davis County. See Section 6.32.010 of the Davis County Code. FEES: [http://library.municode.com/HTML/14981/level2/TIT6AN\\_CH6.32FECH.html#TIT6AN\\_CH6.32FECH\\_S6.32.010FECH](http://library.municode.com/HTML/14981/level2/TIT6AN_CH6.32FECH.html#TIT6AN_CH6.32FECH_S6.32.010FECH) REGULATIONS: [http://www.co.davis.ut.us/animal\\_services/ordinance.cfm](http://www.co.davis.ut.us/animal_services/ordinance.cfm)

## BUSINESS LICENSING

<u>Annual Business License Fee</u> (Chapter 5.04.04, Res. 269-10)	\$ 50.00
Plus, for each full time employee	\$ 5.00
Plus, for each part time employee	\$ 2.50
Penalty for late filing if received after January 5	50% of amount due

<b><u>Home Occupation License Fee</u></b> (Chapter 5.28, Res. 269-10)	\$ 50.00
<b><u>Solicitors, Canvassers, Peddlers License</u></b> (Chapter 5.06, Res. 269-10)	\$ 25.00
Plus, for each solicitor	\$ 5.00/wk <b>or</b> \$ 20.00/mo
Plus, all related admin fees (Bureau of Criminal Investigation, etc.) <i>(License is limited to 120 days and becomes effective ten days from issuance)</i>	
<b><u>Temporary Business License</u></b> (Chapter 5.06.102, Res. 269-10)	\$ 25.00
Plus, per day	\$ 1.00 up to \$100
Plus, Administrative fee if engaged in business prior to obtaining license	\$ 50.00
<b><u>Miscellaneous Licensing:</u></b> (Res. 269-10)	
<b>Amusement Devices</b> (Chapter 5.08.050, Res. 269-10)	\$ 50.00 per Device
<b>Beer License</b> (Chapter 5.12.050, Res. 277-11)	
Class A (in original container for off-premise consumption)	\$250.00
Class B (in original container for on or off-premise consumption)	\$300.00
Class C (on draft for on-premise consumption)	\$350.00
Class D (on draft for on or off-premise consumption)	\$500.00
<b>Horse Drawn Carriages</b> (Chapter 5.16.020, Res. 269-10)	\$ 50.00 annual fee
Plus, Certificate of Public Convenience & Necessity @	\$ 50.00 per carriage

## GARBAGE COLLECTION & RECYCLING

<b><u>Garbage Collection</u></b> (Res. 336-14)	\$ 11.00/month per container
<b><u>Recycling - curbside</u></b> (Res. 259-10) (Mandatory after July 1, 2010)	\$ 4.50/month per container
<b><u>Replacement fee for destroyed containers other than normal wear and tear</u></b>	\$100.00/per container

## LAKESIDE GOLF COURSE FEE SCHEDULE

(Res. 317-13)

<b><u>GREEN FEES</u></b>	<b><u>Regular</u></b>	<b><u>Senior*</u></b>	<b><u>Junior*</u></b>	<b><u>Resident</u></b>
9 Holes	\$ 12.50	\$ 10.50	\$ 8.00	
9 Holes w/cart	\$ 19.00	\$ 17.00	\$14.50	--
18 Holes	\$ 25.00	\$ 21.00	\$16.00	--
18 Holes w/cart	\$ 38.00	\$ 34.00	\$29.00	

**Off season**

9 Holes	\$ 11.00	\$ 10.00	--	--
9 Holes w/cart	\$ 14.00	--	--	--
18 Holes	\$ 22.00	\$ 20.00	--	--
18 Holes w/cart	\$ 28.00	--	--	--
Punch Pass-Golf (20)**	\$210.00	\$170.00	--	\$160.00
Punch Pass-Golf (10)**	\$115.00	\$ 95.00	--	\$ 85.00

**RENTALS:**

Clubs	\$ 5.00	--	--	--
Pull Cart	\$ 1.75	--	--	--
Punch Pass-Cart (20)**	\$120.00	--	--	\$ 80.00
Punch Pass-Cart (10)**	\$ 62.50	--	--	\$ 42.50

**SPECIALS:**

Sunday Afternoon	2 for the price of 1	Green fees after 1:00 pm
Monday & Tuesday Special	\$ 31.00	Good all day Monday & Tuesday
9 Hole Tournament/Group	\$ 15.50	For groups of 40 or more
18 Hole Tournament/Group	\$ 31.00	For groups of 80 or more
Birthday	1 free round of golf w/proof of BD. Must play with paying customer.	

**RANGE:**

Large- bucket of balls	\$ 9.00	--	--	--
Medium- bucket of balls	\$ 6.00	--	--	--
Small- bucket of balls	\$ 3.00	--	--	--
Punch Pass-(30) sm. bucket	\$75.00	--	--	\$ 60.00
Family-Range Season Pass	\$500.00 (up to 4 family members)			\$375.00
Individual- Range Season Pass	\$325.00	--	--	\$245.00
Corporate- Range Season Pass	\$600.00 + \$150.00 for each person above 4			--

\* Senior rates apply to anyone fifty-five (55) years of age and older. Junior rates apply to anyone seventeen (17) years of age or younger.

\*\* Punch Passes are based on 9-hole rounds. Regular punch passes may be used 7 days a week (excluding holidays) and are transferable to family members. Senior punch passes may be used 7 days a week (excluding holidays) and are transferable to other senior members of the family. **Punch passes are valid for 3 years from the date of purchase, any outstanding punches will expire at the end of this period.**

## IMPACT FEE SCHEDULES

(Section 03.22.050)

### **Culinary Water Impact Fee Schedule**

<u>Water Meter Size</u>	<u>Fee</u>
¾"	\$ 5,804
1"	\$ 8,126
1½"	\$ 10,448
2"	\$ 16,833
3"	\$ 63,849
4"	\$ 81,262
6"	\$121,884

### **Fire Impact Fee Schedule** (Ord. 349-12)

	<u>Fee</u>
Combined Residential per Unit/Room (includes single family, multi-family, and nursing/assisted Living)	\$ 471
Non-Residential (per 1,000 sq ft)	<u>Fee</u>
Hotel/Motel	\$ 428
General Commercial	\$ 240
Office	\$ 114
School/Education Centers	\$ 350
Churches/Meeting places	\$ 106
Industrial	\$ 25

### **Fire Line Water Connection Fee Schedule**

<u>Pipe Size</u>	<u>Fee</u>
4"	\$ 1,484
6"	\$ 3,124
8"	\$ 5,561
10"	TBC
12"	TBC

### **Parks and Recreation Impact Fee Schedule** (Ord. 351-13)

<u>Development Type</u>	<u>Fee</u>
Single Family Residential	\$ 2096.00
Multi-Family Residential/unit	\$ 775.00

**Police Impact Fee Schedule**

<u>Zone</u>	<u>Unit</u>	<u>Fee</u>
Residential	Dwelling:	\$ 142.52
Non-Residential	Acre/1,000 sq.ft.	\$ 16.06

**Roadway Facilities Impact Fee Schedule**

<u>Land Use Category</u>	<u>Unit</u>	<u>Fee</u>
Single Family Resident	Dwelling	\$ 2,999.28
Multi-Family Resident	Dwelling	\$ 2,099.50
Commercial (C-G, C-H)	1,000 sq.ft. bldg space	\$ 899.79
Neighborhood Commercial (C-N)	1,000 sq.ft. bldg space	\$ 1,079.75
Industrial (I-L, I-G)	1,000 sq.ft. bldg space	\$ 1,049.75

**Storm Water Drainage Impact Fee Schedule**

<u>Units</u>	<u>Lot Size (sq.ft.)</u>	<u>Fee</u>
Rural Density	40,000	\$ 2,120.02
Low Density	20,000	\$ 1,325.01
Medium Density	10,000	\$ 1,007.01
Commercial (C-G, C-H, C-N)	per 1,000	\$ 225.25
Industrial (I-G, L-I)	per 1,000	\$ 190.80

**Water Connection Fee Schedule (use in conjunction with water impact fees)**

<u>Water Meter Size</u>	<u>Connection Fee</u>
¾"	\$ 115
1"	\$ 150
1½"	\$ 385
2"	\$ 405
3"	\$ 1,546
4"	\$ 1,968
Water Right Allocation (0.5 acre ft)	\$ 1,200

## INSPECTIONS

### Building Inspections

Most building inspection fees for construction are included in Building Permit fees.

Building inspections not covered under a Building Permit will be assessed a fee of \$75.00 per hour with a minimum of one hour. If a follow-up inspection is required, the charge will be an additional \$75.00 per hour unless a Building Permit is required.

### Fire Marshall

A Fire Marshall inspection is required for certain types of business licenses. The South Davis Metro Fire department does not charge for a Fire Marshall inspection.

### Health Department

The Davis County Environmental Health Department is required to inspect new businesses, home occupation businesses, restaurants, etc. Their fees can be obtained by calling 801-525-5100.

## PERMITS - CONSTRUCTION

### Building Permit (Chapter 15.08, Res. 137-99)

West Bountiful City uses the following fee tables to determine appropriate building permit fees.

Square footage = Valuation per square foot

Main & Upper floors	sq.ft. X \$77.62
Basement	sq.ft. X \$19.49 finished, <i>OR</i> sq.ft. X \$14.87 unfinished
Garage	sq.ft. X \$20.41 frame <i>OR</i> sq.ft. X \$23.02 block
Carport	sq.ft. X \$13.94
Deck	sq.ft. X \$ 9.66

**Valuation, determined by the Building Inspector, applied to chart below determines Permit fee**

<b><u>BUILDING PERMIT FEE</u></b>									
\$1	to	\$500	:	\$23.50					
\$501	to	\$2,000	:	\$23.50	for the first	\$500	plus	\$3.50	for each addl
									\$100
\$2,001	to	\$25,000	:	\$69.25	for the first	\$2,000	plus	\$14.00	for each addl
									\$1,000
\$25,001	to	\$50,000	:	\$391.75	for the first	\$25,000	plus	\$10.00	for each addl
									\$1,000
\$50,001	to	\$100,000	:	\$643.75	for the first	\$50,000	plus	\$7.00	for each addl
									\$1,000
\$100,001	to	\$500,000	:	\$993.75	for the first	\$100,000	plus	\$5.60	for each addl
									\$1,000
\$500,001	to	\$1,000,000	:	\$3,233.75	for the first	\$500,000	plus	\$4.75	for each addl
									\$1,000

**Bonds:**

Public Works Improvement Bond	\$2,400
Public Works Improvement Bond and Historic Design Bond	\$3,000

**Deposits:**

Home or Commercial construction	\$1,000
Accessory Building Permits	\$ 100
Cell Phone Tower Co-location	\$ 500
Signs	\$ 75
Tenant Fit Up	\$ 500

<b>Historical Overlay</b> – Certificate of Appropriateness application and Architectural Review Board fee:	\$ 150
--	--------

<b>Water use fee</b> for construction	\$ 63
---------------------------------------	-------

<b><u>Electrical (only) Permit</u></b>	\$ 45
--	-------

**Excavation Permits**

Bond of Indemnity for 3 years .....	\$10,000
Minimum Fee (affecting asphalt) .....	\$ 150
Minimum Fee (not affecting asphalt) .....	\$ 50
Excavations in non-paved areas .....	\$ 0.25/sq.ft.
Excavations in paved areas .....	\$ 1 /sq.ft.
Directional Bores (base fee) .....	\$ 50
Each additional Bore Pit .....	\$ 25
First Pothole .....	\$ 50
Each Additional Pothole .....	\$ 10

**Curb Cutting & Sidewalk (only)**

Minimum Fee	\$ 25 PLUS
Curb & Gutter	\$ 0.50/Linear Foot
Sidewalk	\$ 0.50/Linear Foot
Cash Bond	\$ 500

**Road Closure Permits (Third Party)**

Minimum Fee .....	\$ 50
Full Road Closure .....	\$ 125/day
Partial (Single Lane Closure) .....	\$ 40/day

## PERMITS – LAND USE

### Conditional Use Permit (Res. 269-10)

Non-refundable application/review fee	
Residential Zones (R-1-10, R-1-22, A-1)	\$ 20
All other zones	\$ 50

### Sign Permits (Chapter 17.048)

Most sign permit fees are included in Building Permits fees

Signs requiring a permit but not included in a Building permit	\$ 20 minimum
Plus, for each additional sign	\$ 5

## POLICE

### Police Action Requests (Res.217-07)

Fingerprints - West Bountiful citizens and businesses will not be charged;  
the following fees apply to all others

1 <sup>st</sup> two cards	\$ 15
Additional cards	\$ 5 each
Police/Traffic Accident Report	\$ 10
Police/Traffic Accident Report, including photos	\$ 15
Digital Photos, Audio, Video copies on CD/DVD	\$ 25
Sex Offender Registry	\$ 25 annually

## PUBLIC WORKS

Debris Removal	\$ 75/hr, 1 hr minimum
Mowing – weeds (hand equipment)	\$ 75/hr, 1 hr minimum
(large equipment)	\$ 125/hr, 1 hr minimum
Street Cleaning (SWPPP Violations) .....	\$ 150/hr, 2 hr minimum
Street Sign replacement (with or without Post) .....	Actual cost to City
Tree/Shrub Trimming (in public rights of way affecting vehicular or pedestrian traffic)	\$ 75/hr, 1 hr minimum

## RENTAL FEES

### Park Boweries (Res. 306-12)

*Park Boweries are available to rent between April 15 and October 15. Park hours are 6 am–10 pm. Reservations can be made by submitting payment to the City Offices anytime on or after the second Monday in January for residents and the second Monday in March for non-residents. (See West Bountiful City Facility Use Policy for more details)*

City Park, small SW Bowery (up to 50 people)	\$ 15 half day, \$ 30 full day – residents \$ 25 half day, \$ 40 full day – non-residents
City Park, small SE Bowery (up to 50 people)	\$ 15 half day, \$ 30 full day – residents \$ 25 half day, \$ 40 full day – non-residents
City Park, large Bowery (up to 300 people)	\$ 50 half day, \$100 full day – residents \$ 70 half day, \$120 full day – non-residents
Bowery behind City Hall (up to 300 people)	\$ 50 half day, \$100 full day – residents \$ 70 half day, \$120 full day – non-residents
Large Group Surcharge (over 300 people)	<u>plus</u> \$100.00 per day

### City Hall (Res. 306-12)

*City Hall facilities are available for public use from 5:00 pm to 10:00 pm on weeknights if there is no conflict with city-scheduled events; from 9:00 am to 10:00 pm on Saturday, and from 9:00 am to 8:00 pm on Sunday. Facilities may be available on holidays as determined by the Mayor or Mayor’s designee in his or her discretion. (See West Bountiful City Facility Use Policy for more details)*

Deposit: (refundable, after inspection, if left clean and undamaged)      \$200 council chambers  
\$ 30 conference rooms

Rental Fee:

Council chamber and lobby	\$ 50 residents, \$100 non-residents/day
Conference room, large	\$ 30 residents, \$ 60 non-residents/day
Conference room, small	\$ 20 residents, \$ 40 non-residents/day
Holiday rental	Add \$25 to each rental fee listed above

## STORM DRAIN FEES

### Residential (Res. 336-14)

\$ 3.75/month per equivalent residential unit

### Commercial

Calculated based on hard surface area

## WATER SERVICE

### Water Service Rate Schedule (Res. 336-14)

Deposit for New Account	\$ 50
Reconnection Fee	\$ 30/occurrence - during business hours
	\$ 50/occurrence - after hours/weekends

<b>Residential Rates (monthly)</b>		
Base Rate	Inside City	Outside City
8,000 gallons	<b>\$ 50.00</b>	\$ 82.00
<b>Residential Overage Charges/1,000 gallons</b>		
8,001 – 12,000 gallons	\$ 0.69	\$ 1.35
12,001 – 30,000 gallons	\$ 0.80	\$ 1.59
30,001 + gallons	\$ 1.27	\$ 2.54

<b>Commercial Rates (monthly)</b>	
Meter	Base Rate
¾"	\$ 63.00
1"	\$ 88.20
1 ½ "	\$ 113.40
2"	\$ 182.70
3"	\$ 693.00
4"	\$ 882.00
5"	\$1,102.50
6"	\$1,323.00
<b>Commercial Overage Charges/1,000 gallons</b>	
12,000 – 48,000 gallons	\$ 0.91
48,000+ gallons	\$ 1.68

### Hydrant Meters

Deposit	\$1500
Rental Daily	\$ 5/day
Monthly	\$ 100/month
Water Rate (per 1000 gallons)	\$ 2
Minimum fee	\$ 100

**Unpermitted Use of Fire Hydrant or Water Service (Theft of Service)**

Residential	\$ 100/occurrence
Commercial	\$ 500/occurrence

**ZONING**

**Annexation Application fee** \$ 200 - 500

**Easement – Application to Vacate** \$ 100

**Lot Line Adjustment** \$ 100

**Re-zone Application** \$ 150

**Subdivision Application and Review Fees**

Conceptual Site Plan Review – ALL applications	\$100 per application submittal
Major Subdivision	
Preliminary Review (due with submission)	\$ 50 per lot, plus \$100/acre/part
Final Review (due with submission)	\$200 per lot, plus \$100/acre/part
Minor/Metes & Bounds Subdivision (due w/Planning Commission submission)	\$200 per lot, plus \$100/ acre/part
County Recording Fee (see City Recorder for information)	Price varies
Subdivision Improvement Bond	120% of Public Improvements Cost (10% of 120% cash bond held by City)
Subdivision Inspection Fee	3% of Improvement Bond

# MEMORANDUM



**TO:** Mayor & Council  
**DATE:** April 30, 2014  
**FROM:** Ben White  
**RE:** 400 North 500 West Improvements Federal Aid Agreement

---

The attached Agreement is for the signal and turn lane improvements which are proposed in the 400 North 500 West intersection. Two years ago, West Bountiful City and Bountiful City made a joint funding application for the proposed project. The construction of a dedicated south bound right turn lane from 400 North to 500 W Street and a dedicated turn lane eastbound from 500 West to 400 North Street is the bulk of the project. The traffic signal poles will also be upgraded as part of the project. When the application was submitted, it was believed that each city would be responsible for approximately \$50,000 of the work. The project was also slated for 2018 construction. This is the project that Ben Wuthrich from Wasatch Front Regional Council recently reviewed with the City Council.

Due to the current construction on I-15 and the immediate need for UDOT to make repairs to the existing traffic signals, the project has been moved forward to 2014 and is to be constructed as part of the I-15 work. Also, UDOT is contributing the money they would need to spend on maintenance of the signals. UDOT's money is slated to cover the funding match. Therefore, the result is that the City should not have any financial responsibility for construction.

Even though we may not have a financial contribution to the project AND it is a UDOT contract and contractor constructing the project AND the city has no construction over-sight responsibility, the two cities are still the project sponsor. Without our participation, the project would not be constructed. It should be noted though, that as stated in the Agreement, if there are costs over runs that exceed the funding amount, the cities would be responsible for those costs. The likelihood of that on this project is very low. UDOT is change ordering the project into the Design-Build I-15 Project such that all the costs are known before the project is awarded. As a side note, it is not the cost of the improvements that pushes the cost over \$1 million dollars; it is the cost to purchase the necessary right-of-way.



State of Utah

Department of Transportation

<b>Federal Aid Agreement for Local Agency Project</b> CFDA No. 20.205	City of Bountiful - Paul Rowland West Bountiful City - Ben White	Maximum Project Value Authorized \$1,290,000
PIN Number 12002 FINET Number 54063 FMIS Number F009525	Project Number F-LC11(55) PIN Description 400 North & 500 West Intersection	Agreement Number (Assigned By Comptroller)
		Date Executed

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Utah Department of Transportation ("UDOT"), City of Bountiful, and West Bountiful City ("Local Agency"), a political subdivision of the State of Utah.

The (City/County) has a project that will receive financing from federal-aid highway funds. The Project consists of 400 North & 500 West Intersection, located at Bountiful and West Bountiful cities and identified as project number F-LC11(55).

Pursuant to 23 CFR 635.105, UDOT has the responsibility to oversee the federal aid projects to ensure adequate supervision and inspection so the projects are completed in conformance with the approved plans and specifications, including compliance with all federal requirements;

In instances where UDOT does not have jurisdiction over the road where the Project is being performed, UDOT may arrange for the Local Governmental Agency with jurisdiction of the road to perform the work with its own forces or by contract; and

This Agreement describes the respective roles and requirements of UDOT and the City/County to ensure compliance with the federal requirements for the receipt of federal funding for the Project.

State Wide Transportation Improvement Program STIP 2014 - 2017

Fund*	Prior	2014	2015	2016	2017	Total	Fed Aid	State	Other	Pct
CMAQ WFRD	\$0	\$1,200,000	\$0	\$0	\$0	\$1,200,000	\$1,200,000	\$0	\$0	.00%
ST SIGNALS	\$0	\$90,000	\$0	\$0	\$0	\$90,000	\$0	\$90,000	\$0	.00%
<b>Total</b>	<b>\$0</b>	<b>\$1,290,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,290,000</b>	<b>\$1,200,000</b>	<b>\$90,000</b>	<b>\$0</b>	<b>.00%</b>

## AGREEMENT

Now, therefore, the parties agree as follows:

**I. Description of the Project.**

**II. UDOT's Roles and Responsibilities on a Federally Funded Local Government Project as follows:**

- A. Oversee compliance with federal and state regulations.
- B. Ensure transportation project oversight as outlined in 23 CFR.
- C. Assign a UDOT Project Manager to:
  - 1. Assist the Local Government Project Manager to monitor scope, schedule, budget, and help track expenditures during all phases of the project.
  - 2. Assist in project risk monitoring by reviewing and discussing identified risks and mitigation efforts.
  - 3. For projects approved through the Wasatch Front Regional Council (WFRC), assist in early coordination with UDOT's Environmental staff during preparation of the environmental document.
  - 4. Prepare and process the federal aid agreement before project initiation.
  - 5. Help administer consultant qualifications-based selection, negotiation of contract, and contracting process for all phases of the Project.
  - 6. Assist the local agency to process and approve Consultant Pay Requests.
  - 7. Coordinate and participate in design review meetings to ensure the federally-approved, UDOT design process is followed.
  - 8. Coordinate to ensure ongoing communication with the local project sponsor.
  - 9. Coordinate payment of local government matching, betterment or other funding to UDOT prior to project advertisement.
  - 10. Assist the Local Agency in preparing and executing Utility Reimbursement Agreements as required.
  - 11. Coordinate betterment items and finalize agreements prior to construction advertising.
  - 12. Assist with the federally-approved construction advertising and award processes.
  - 13. Coordinate with the Local Project Manager to review and recommend change orders for approval.
  - 14. Coordinate the UDOT project closeout process.

**III. Local Agency Roles and Responsibilities on a Federally Funded Local Government Project.**

The Local Agency shall manage the Project in compliance with federal and state laws and regulations. The Local Agency shall monitor the quality of work being performed on the Project and daily activities and issues with the consultants. For Class B and C roads, the Local Agency assumes responsibility for the design, construction quality and maintenance of the road.

**A. The Local Agency shall assign a representative to serve as the Local Project Manager to:**

- 1. Research, understand, and take responsibility for federal requirements by its acceptance of federal funds.
- 2. Coordinate with the UDOT Project Manager concerning the funding.
- 3. Committee (MPO's, etc.) for funding and expenditure time-frames, scope issues and delivery schedule.
- 4. Manage the day-to-day activities of the Project as follows:
  - a. Consultant and professional services used on the Project.
  - b. The Local Agency shall recommend and approve consultant pay requests.
  - c. Project scope, schedule, budget, and quality.
  - d. Coordination of details, decisions and impacts with the local jurisdiction's community councils, commissions, legal counsel, department heads, political leads, engineering and public works departments, etc.
  - e. Coordination with the assigned UDOT Project Manager.
  - f. Project risk monitoring by reviewing and discussing identified risks and mitigation efforts.
  - g. Monitor project schedule and progress of all project tasks to ensure a timely delivery of the project.
  - h. Schedule discussion should be held in all preconstruction and construction project progress meeting.
  - i. Oversee project compliance with federal and state transportation project processes. These responsibilities include (but are not limited to):
    - 1) Participate in the federally approved consultant qualifications-based selection, negotiation of contract, and contracting process for all phases of the project.

- 2) Participate as the active lead in project team meetings as well as all field and plan reviews.
  - 3) Ensure NEPA Environmental clearances and approvals are obtained.
  - 4) Ensure current AASHTO, MUTCD, and UDOT design standards are met, or if not, ensure all design exceptions, waivers or deviations are obtained and have the necessary signatures in place.
  - 5) Ensure and certify that right of way acquisitions follow the federal Uniform Act and comply with state right of way acquisition policy, including rules, and meet all Project right of way commitments.
  - 6) Ensure construction standards and specifications are met.
  - 7) Oversee project construction management operations, progress, documentation and quality inspection to meet state and federal contract administration requirements.
- j. Coordinate with utilities to minimize project impacts and ensure needed relocations have the proper documentation, easements and agreements in place. The Local Agency shall provide to UDOT Region Utility Coordinator the Project utility certification prior to construction advertising.
  - k. Ensure required documentation is in place before submitting the advertising package to UDOT for advertising through its federally-approved process.
  - l. Coordinate with the UDOT Project Manager and Comptroller's Office to deposit the local match and betterment funds prior to advertising.
  - m. Approve the final advertising package and obtain local signature approval before proceeding to advertise.
  - n. Review the abstract of bids and recommend to the UDOT Project Manager award of the project.
  - o. Attend Construction Coordination meetings and coordinate with the Consultant Resident Engineer (RE).
  - p. Review all construction change orders for approval and submit them to UDOT Project Manager for review and processing.
  - q. Review the project budget for changes related to change orders, quantity overruns, incentives, fuel and asphalt adjustments, etc.
  - r. Ensure materials comply with the current UDOT Materials Testing and Acceptance Manual and the UDOT Minimum Sampling and Testing Requirements.
  - s. Assist to provide all documentation needed for construction project close out including Buy America certification.
  - t. Coordinate the project close out process by timely closing all open contracts and agreements.
  - u. Provide right of way certification verifying all required right of way has been purchased prior to advertising.

This list of roles and responsibilities is not comprehensive but describes the general roles of the Local Agency.

**IV. Funding.** Upon signing this agreement, the Local Agency agrees to pay its estimated matching share in phases when requested by UDOT. Phases typically include environmental, design, right of way and construction. The local match for this project is represented by the percentages of the Total Project Value shown below. In addition the Local Agency agrees to pay 100% of the overruns that exceed \$1,290,000 and any ineligible costs when requested by UDOT.

All project costs not reimbursed by FHWA shall be the responsibility of the Local Agency. No costs are eligible for federal aid reimbursement until authorized by the FHWA through Form R-709, Request for Federal Aid Project Approval, separate from this Local Agency Agreement.

For the specific funding for the project, see page 1, Statewide Transportation Improvement Program (STIP).

UDOT will request payment of matching shares and overruns through an email that will be sent to Paul Rowland at PROWLAND@BOUNTIFULUTAH.GOV and Ben White at BWHITE@WBCITY.ORG the Local Agency Contacts. The Local Agency shall pay within 30 days after each payment request. The Local Agency shall make the check payable to the Utah Department of Transportation referencing the project number above and mail to UDOT Comptroller's Office, 4501 South 2700 West, Box 1415010, Salt Lake City, Utah 84114-1510.

The Local Agency shall be responsible for all costs associated with the project which are not reimbursed by the federal government. For a Joint Highway Committee project, the federal participation for construction engineering costs is limited to 20 percent of the construction contract costs.

Funds requested beyond the amount set forth will require execution of a Supplemental Financial Agreement.

If the project has cost overruns, the Local Agency shall pay the additional amount required within 30 days of receiving the invoice. Should the Local Agency fail to reimburse UDOT for costs that exceed the federal reimbursement, federal funding for other Local Agency projects or B&C road funds may be withheld until payment is made.

If the advanced amount exceeds the Local Agency's share of project cost, UDOT will return the amount of overpayment to the Local Agency upon financial closure of the project.

UDOT shall provide the Local Agency with a quarterly statement reflecting a cost summary of project costs.

**V. Local Agency's Reimbursement Claims.** The Local Agency shall bill UDOT for eligible federal aid project cost incurred after FHWA approval for authorization to proceed (form R709) and in conformity with applicable federal and state laws. Authorized Local Agency reimbursement claims should be submitted to UDOT Project Manager. Reimbursements to the Local Agency for right of way claims are classified as a pass-through of Federal funds from UDOT to the Local Agency. Expenditures by the Local Agency for general administration, supervision, and other overhead shall not be eligible for federal participation unless an indirect cost plan has been approved by the Federal government.

The Local Agency shall comply with 23 CFR Section 710.203 for FHWA reimbursement requests of real property acquisitions. A Local Agency shall not request reimbursement for excess acquisitions which are not eligible for FHWA reimbursement under 23 CFR Section 710.203 <http://www.gpoaccess.gov/cfr/retrieve.html>.

**VI. Federal Aid Project Compliance.** Local Agency shall comply with Title 23, USC, 23 CFR, Office of Management and Budget Circulars A-102, A-87 and A-133, policies and procedures promulgated by FHWA, UDOT Local Government and State Aid Project Guide, UDOT's Right of Way Operational Manual and the Federal Aid Project Agreement between UDOT and Federal Highway Administration concerning federal aid projects.

**VII. Project Authorization for Federal Aid.** The Local Agency, through UDOT, must obtain an Authorization to proceed from FHWA before beginning work on any federal aid project. Federal funds shall not participate in costs incurred prior to the date of authorization, except as provided by 23 CFR Section 1.9(b).

**VIII. Liability.** Local Agency agrees to hold harmless and indemnify UDOT, its officers, employees and agents (Indemnities) from and against all claims, suits and costs, including attorneys' fees for injury or damage of any kind, arising out of the Local Agency's negligent or intentional acts, errors or omissions in the performance of this Project, and from and against all claims, suits and costs, including attorneys' fees for injury or damage of any kind, arising out of Indemnities' failure to inspect, discover, correct, or otherwise address any defect, dangerous condition or other condition created by or resulting from Local Agency's negligent or intentional acts, errors or omissions in the performance of this Project.

Any periodic plan and specification review or construction inspection performed by UDOT arising out of the performance of the project does not relieve the Local Agency of its duty in the performance of this Project or to ensure compliance with acceptable standards.

**IX. Single Audit Act.** The Local Agency, as a sub-recipient of federal funds, shall adhere to the Federal Office of Management and Budget (OMB) Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, <http://www.whitehouse.gov/omb/circulars/a133/a133.html>. A sub-recipient who expends \$500,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provision of OMB Circular A-133. Upon conclusion of the A-133 audit, the Local Agency shall be responsible for ensuring that a copy of the report is transmitted to the Utah Department of Transportation, Internal Audit, 4501 S 2700 W, Box 148230, Salt Lake City, Utah 84114-8230.

**X. Maintenance.** The Local Agency shall properly maintain and restore each type of roadway, structure and facility as nearly as possible in its original condition as constructed or improved in accordance with state and federal requirements.

**XI. Utilities.** The Local Agency shall notify and cooperate with utility companies having facilities in the project limits in accordance with Utah Code Section 54-3-29.

The Local Agency shall certify, in accordance with 23 CFR Section 645.107(c), that utility relocation reimbursements to be made in accordance with the provisions of 23 CFR Section 645.107(a) do not violate the terms of a use and occupancy agreement, or legal contract, between the utility and the Local Agency, or are solely for the purpose of implementing safety corrective measures to reduce the roadside hazards of utility facilities to the highway use as provided in 23 CFR Section 645.107(k).

The Local Agency shall determine reimbursement eligibility for identified relocations based on Local Agency Franchise Agreement or Ordinance. If not reimbursable, submit a written statement to UDOT that the Local Agency is "legally unable to reimburse the utilities" for relocation or protection work as part of the project. Utility relocations deemed to be reimbursable will be performed in accordance with 23 CFR Section 645, Utilities Subpart A, and are subject to 23 CFR Section 635.410, Buy America Requirements.

In accordance with 23 CFR Section 645.209 (g), the Local Agency will provide a degree of protection to the highway that is equivalent to or more protective than Utah Administrative Rule 930-7, Utility Accommodation Rule.

**XII. Availability of Records.** For a period not less than three (3) years from the date of final project close out with federal government, the Local Agency accounting records pertaining to the federal aid project are to be kept available for inspection and audit by the state and federal government, or furnished upon request.

**XIII. Right of Way.** The Local Agency shall acquire all the required right of way for the Project in compliance with 23 CFR Section 710.309, 49 CFR Part 24 and UDOT Right of Way Operations Manual. The Local Agency shall use the right of way module in ePM for acquisitions. Once all the necessary right of way is acquired, the Local Agency shall obtain UDOT's certification. All the necessary right of way must be obtained before the project is advertised. No limitations concerning right of way shall be allowed. For UDOT right-of-way certifications required for advertising access the following: <http://www.udot.utah.gov/main/f?p=100;pg:::1:T,V:808,34728>.

For real property disposals the Local Agency shall comply with 23 CFR Sections 710.409 and 710.403. The Local Agency should have property management records, which identify inventories of real property considered excess to project needs. If a Local Agency determines that real property initially acquired as part of the project is declared excess and disposed of the Local Agency must comply with 23 CFR Sections 710.409 and 710.403. This requires that the Federal share of net income from the sale or lease of real property acquired with Federal assistance be used for Title 23 eligible projects. Refer to <http://www.gpoaccess.gov/cfr/retrieve.html> for additional information. The Local Agency shall deposit the net proceeds from the sale or lease with UDOT to be applied towards a Title 23 eligible project as authorized by the appropriate metropolitan planning organization or the Joint Highway Committee.

**XIV. Change in Scope and Schedule.** Local Agency recognizes that if a project scope changes from the original intent of the project application, the project will need to be re-evaluated by the responsible agency that programmed the project. Such a review may result in approval of the scope change, removal from the program, or adjustment in the federal aid funds programmed for the project.

Local Agency is responsible for the schedule of the project. If the project cannot progress as programmed, the responsible programming agency may advance other projects and require the project to wait for next available funding.

Any change orders required to meet the terms and conditions of the construction contract will be initiated by UDOT. UDOT will notify the Local Agency of any such change orders. At the Local Agency's request, UDOT will initiate change orders that cover betterments.

The Local Agency shall be responsible for 100% of the costs of all change orders on the Project not reimbursed by FHWA.

**XV. UDOT Service Costs.** UDOT may provide expertise in project management, contract preparation, design plan reviews, advertising, construction materials verification/certification, technical assistance, engineering services or other services as needed. Appropriate charges for these costs will be included in invoices to the Local Agency.

**XVI. Additional Contracting Party.** If the Local Agency desires to be an additional contracting party and an additional bondholder or obligee on the performance bond for Class B and C roads, a signed letter on official letterhead by the governing body of the Local Agency shall be an attachment to this Federal Aid Agreement. This provision applies only to federally funded projects and only on B and C roads.

**XVII. Termination.** This agreement may be terminated as follows:

1. By mutual agreement of the parties, in writing.
2. By either UDOT or the Local Agency for failure of the other party to fulfill their obligations as set forth in the provisions of this agreement. Thirty day written notice to terminate the Agreement will be provided to the other party describing the noncompliance of the Agreement. If the noncompliance is not remedied within the thirty day period, the Agreement shall terminate. However, if UDOT believes that the Local Agency is violating the Agreement that may result in harm to the public, inappropriate use of federal funds or if the Federal Highway Administration requests immediate termination, UDOT may terminate the Agreement without giving the thirty day notice.
3. By UDOT for the convenience of the state upon written notice to the Local Agency.
4. By UDOT, in the event that construction of the project for which this design engineering is undertaken is not started by the close of the fifth fiscal year following the fiscal year in which this agreement is executed.

In the event of termination, the Local Agency shall pay all of UDOT's costs regardless of whether the Project is constructed.

**XVIII. Miscellaneous.**

1. This Agreement cannot be altered or amended, except pursuant to an instrument in writing signed by each of the parties.
2. If any term or provision of this Agreement or application to any person or circumstance shall, to any extent, be invalid or unenforceable, then the remainder of this Agreement shall not be affected and each term, condition and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law, so long as removing the severed portion does not materially alter the overall intent of this Agreement.
3. The failure of a party to insist upon strict performance of any provisions of this Agreement shall be construed as a waiver for future purposes with respect to any such provision or portion. No provision of this Agreement shall be waived unless such waiver is in writing and signed by the party alleged to have waived its rights.
4. Each undersigned represents and warrants that each has been duly authorized for all necessary action, as appropriate, to execute this Agreement for and on behalf of the respective parties.
5. The parties shall not, by this Agreement nor by any act of either party, be deemed principal and agent, limited or general partners, joint ventures or to have any other similar relationship to each other in the conduct of their entities.

**XIX. Content Review**

Language content was reviewed and approved by the Utah AG's office on March 20, 2013.

## GENERAL (FHWA) PROVISIONS FOR FEDERAL-AID AGREEMENT

1. **General Provisions:** The Grantee will comply with all Federal laws and requirements which are applicable to grant agreements; and imposed by the Federal Highway Administration (FHWA) concerning special requirements of law, program requirements, and other administrative requirements.
2. **Modification:** This agreement may be amended at any time by a written modification properly executed by both the FHWA and the Grantee.
3. **Retention and Custodial for Records:**
  - (a) Financial records, supporting documents, statistical records, and all other records pertinent to this instrument shall be retained for a period of three (3) years, with the following exception:
    - (1) If any litigation, claim, or audit is started before the expiration of the 3-year period, the records shall be retained until all litigation claims, or audit findings involving the records have been resolved.
    - (2) Records for non-expendable property, if any, required with Federal funds shall be retained for three years after its final disposition.
    - (3) When records are transferred to or maintained by FHWA, the 3-year retention requirement is not applicable to the recipient.
  - (b) The retention period starts from the date of the submission of the final expenditures report.
  - (c) The Secretary of Transportation and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any pertinent books, documents, papers, and records of the recipient, and its contractors and subcontractors, to make audits, examinations, excerpts, and transcripts.
4. **Equal Employment Opportunity:**
  - (a) The application/recipient agrees to incorporate in all contracts having a value of over \$10,000, the provisions requiring compliance with Executive Order 11246, as amended, and implementing regulations of the United States Department of Labor at 41 CFR 60, the provisions of which, other than the standard EEO clause and applicable goals for employment of minorities and women, may be incorporated by reference.
  - (b) The application/recipient agrees to ensure that its contractors and subcontractors, regardless of tier, awarding contracts and/or issuing purchase orders for material, supplies, or equipment over \$10,000 in value will incorporate the required EEO provisions in such contracts and purchase orders.
  - (c) The applicant/recipient further agrees that its own employment policies and practices will be without discrimination based on race, color, religion, sex, national origin, handicap or age; and that it has or will develop and submit to FHWA by August 1 an affirmative action plan consistent with the Uniform Guidelines on Employee Selection Procedures, 29 CFR 1607, and the Affirmative Action Guidelines, 28 CFR 1608.
5. **Copeland Act:** All contracts in excess of \$2,000 for construction or repair awarded by recipient and its contractors or subcontractors shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This act provides that each contractor or subcontractor shall be prohibited from inducing, by any means, and person employed in the construction, completion, or repair of public work, or give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to FHWA.
6. **Davis-Bacon Act:** When required by the Federal program legislation, all construction contracts awarded by the recipient and its contractors or subcontractors of more than \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to the GIGAO.
7. **Contract Work Hours and Safety Standards Act:** Where applicable, all contracts awarded by recipient in excess of \$2,500 that involve the employment of mechanics or laborers, shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor regulation (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workday of 8 hours and a standard workweek of 40 hours. Work in excess of the standard workday or workweek is permissible provided that the worker is compensated at a rate of not less than 1-2 times the basic rate of pay for all hours worked in excess of 8 hours in any calendar day or 40 hours in the workweek. Section 107 of the Act if applicable to construction work provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction safety and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
8. **Access to Records:** All negotiated contracts (except those of \$10,000 or less) awarded by recipients shall include a provision to the effect that the recipient, FHWA, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the contractor which are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcripts.
9. **Civil Rights Act:** The recipient shall comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-362), and in accordance with Title VI of that Act, no person in the United States shall on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the recipient received Federal financial assistance and shall immediately take any measures necessary to effectuate this Agreement. It shall comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) prohibiting employment discrimination where:
  - (a) The primary purpose of and instrument is to provide employment, or
  - (b) Discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity.
10. **Nondiscrimination:** The applicant/recipient hereby agrees that, as a condition to receiving any Federal financial assistance from the Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d), related nondiscrimination statutes, and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, handicap or age, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the applicant/recipient receives Federal financial assistance. The specific requirements of the United States Department of Transportation standard Civil Rights assurances with regard to the States' highway safety programs (required by 49 CFR 21.7 and on file with the U.S. DOT) are incorporated in this grant agreement.
11. **Rehabilitation Act:** The recipient shall comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794, P.L. 93-112), and all requirements imposed by or pursuant to the regulations of the Department of Health, Education, and Welfare (45 CFR, Parts 80, 81, and 84) promulgated under the foregoing statute. It agrees that, in accordance with the foregoing requirements, no otherwise qualified handicapped person by reason of handicap, shall be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any program or activity receiving Federal financial assistance, and that it shall take any measures necessary to effectuate this Agreement.

12. **Government Rights (Unlimited):** FHWA shall have unlimited rights for the benefit of the Government in all other work developed in the performance of this Agreement, including the right to use same on any other Government work without additional cost to FHWA.
13. **Accountability of equipment** acquired in prior years will be transferred to the current year Grant. An updated inventory list will be provided by FHWA.
14. This Grant is subject to the conditions specified in the enclosed Negotiation Document.
15. **Drug-Free Workplace:** By signing this agreement, the recipient certifies that it is in compliance with the Drug-Free Workplace Act (41 U.S.C. Sec. 701 et seq.) And implementing regulations (49 CFR Part 29), which require, in part, that grantees prohibit drug use in the workplace, notify the FHWA of employee convictions for violations of criminal drug laws occurring in the workplace, and take appropriate personnel action against a convicted employee or require the employee to participate in a drug abuse assistance program.
16. **Limitation on Use of Federal Funds for Lobbying for Grants in Excess of \$100,000:** By signing this agreement the recipient declares that it is in compliance with 31 U.S.C. Sec. 1352, which prohibits the use of Federally appropriated funds to influence a Federal employee, officer, or Member of Congress in connection with the making or modification of any Federal grant, loan, contract, or cooperative agreement. Unless the payment of funds is otherwise reported to FHWA, signing this agreement constitutes a declaration that no funds, including funds not Federally appropriated, were used or agreed to be used to influence this grant. Recipients of subgrants in excess of \$100,000 must make the same declarations to the grant recipient. With respect to the payment of funds not Federally appropriated by the recipient and sub-recipients, the recipient must report to the FHWA the name and address of each person paid or performing services for which payment is made, the amount paid, and the activity for which the person was paid.

50038.2-M-S4h

Form FHWA 1273 (Rev. 3-06)

**LOCAL AGENCY**

**Utah Department of Transportation**

City of Bountiful Official  
 By   
 Date 4/29/14

By \_\_\_\_\_  
 Region Director  
 Date \_\_\_\_\_

Mr Paul Rowland

**LOCAL AGENCY #2**

**UDOT Comptroller**

West Bountiful City Official  
 By \_\_\_\_\_  
 Date \_\_\_\_\_

By \_\_\_\_\_  
 Comptroller's Office  
 Date \_\_\_\_\_

Mayor Ken Romney

1 **West Bountiful City**

**PENDING**

**April 22, 2014**

2 **Planning Commission**

3

4 **Posting of Agenda** - The agenda for this meeting was posted on the State of Utah Public Notice  
5 website and the West Bountiful City website, and sent to Clipper Publishing Company on April  
6 18, 2014 per state statutory requirement.

7 **Minutes of the Planning Commission meeting of West Bountiful City held on Tuesday, April**  
8 **22, 2014, at West Bountiful City Hall, Davis County, Utah.**

9

10 **Those in Attendance:**

11

12 **MEMBERS PRESENT:** Chairman Denis Hopkinson, Terry Turner,  
13 Alan Malan, Laura Charchenko, Corey Sweat/Alternate

14

15 **MEMBERS/STAFF EXCUSED:** Mike Cottle

16

17 **STAFF PRESENT:** Ben White (City Engineer), Cathy Brightwell  
18 (Deputy Recorder), Kelly Enquist (Council member) and Debbie  
19 McKean (Secretary)

20

21 **VISITORS:** Brandon Scow, Gary Jacketta, Adam Buck, and Robert  
22 Holmes

23

24 The Planning Commission Meeting was called to order at 7:30 p.m. by Chairman Hopkinson.  
25 Laura Charchenko offered a prayer.

26 **I. Accept Agenda**

27 Chairman Hopkinson reviewed the agenda. Laura Charchenko moved to accept the agenda as  
28 presented. Corey Sweat seconded the motion. Voting was unanimous in favor among  
29 members present.

30 **Business Discussed:**

31 **II. Consider Conditional Use Application for TDC Quads, 1009 West 500 South, Suite 12, a**  
32 **business that dismantles motorcycles and ATV's and sell their parts via the Internet**

33 Commissioner packets included a memorandum dated April 18, 2014 from Cathy Brightwell  
34 regarding the CUP for TDC Quads at 1009 West 500 South, Suite 12 for Brandon Scow,  
35 Conditional Use Application from Brandon Scow, site plan and a copy of his State dismantler's  
36 license.

37 **The memorandum stated that:**

- 38 • Staff received the request from Brandon Scow/TDC Quads to dismantle ATV's and  
39 Motorcycles and sell their parts via internet on March 5, 2014
- 40 • All work will be done inside the building and parts that cannot be used/sold will be  
41 disposed of, recycled, or scrapped appropriately.
- 42 • A dismantler license is required from the State and each vehicle that is dismantled must  
43 have a permit from DMV showing the title and ownership. Mr. Scow has that license  
44 and submitted a copy of it to the city.
- 45 • Application and site plan has been reviewed by Staff and they feel it satisfies the  
46 requirements of Chapter 17.60 Conditional Use and should be approved upon a list of  
47 affirmative findings and recommendations submitted in the memorandum.

48 Cathy Brightwell summarized the application presented in the packet. She explained that Chief  
49 Hixson did some research when the application was filed and found out that Mr. Scow needed a  
50 dismantler license, and permits for each vehicle dismantled from DMV. Mr. Scow has complied  
51 with those regulations.

52 Chairman Hopkinson invited Mr. Scow to the stand. He explained the concerns the city has  
53 regarding parts that would be stored outside and was content to find that Mr. Scow would not  
54 have any outdoor storage.

55 Chairman Hopkinson asked for questions/comments:

- 56 • Corey Sweat had no questions.
- 57 • Terry Turner asked Mr. Scow if he planned to track VIN numbers. Mr. Scow explained  
58 the process required holding a dismantler's license, and that VIN numbers are not the  
59 same for motorcycles and ATV's as they are for cars.
- 60 • Laura Charchenko asked if there would be anything sold from the business site. Mr.  
61 Scow answered that 99% would be online, although there is adequate parking if  
62 someone came on-site to make a purchase.
- 63 • Alan Malan asked what he would be doing with fluids and tires. Mr. Scow will recycle  
64 any tires that cannot be sold. Oil will go to Auto Zone and will be a minimal amount.  
65 Gas will go into his vehicle and oil and coolant will go into a container and disposed of  
66 properly.
- 67 • Chairman Hopkinson was concerned about having a good paper trail for vehicles that  
68 may be stolen and suggested that his bookkeeping be as good as his dismantling skills.
- 69 •

70 **ACTION TAKEN:**

71 **Laura Charchenko moved to accept the Conditional Use Permit application for Brandon**  
 72 **Scow/TDC Quads at 1009 West 500 South Suite L with affirmative findings that the proposed**  
 73 **use is desirable to provide a service that will contribute to the general well being in the**  
 74 **neighborhood and community; will not be detrimental to the health, safety, or general**  
 75 **welfare of persons residing in the vicinity, or injurious to property in the vicinity; will not**  
 76 **inordinately impact schools, utilities, and streets in the area; will provide for proper parking**  
 77 **and traffic circulation and be in harmony with the area; and will comply with the regulations**  
 78 **specified in the CH zoning ordinance. The following conditions will apply to this Permit: a fire**  
 79 **inspection approval, no outdoor storage allowed, a DMV Permit will be in possession and**  
 80 **available for inspection for every vehicle dismantled, and all parts and fluids not sold will be**  
 81 **disposed of appropriately. Corey Sweat seconded the motion. Alan Malan added a friendly**  
 82 **amendment that the site be inspected at least annually for proper disposal of fluids and**  
 83 **parts. Terry Turner seconded the amendments and voting was unanimous in favor.**

84 Mr. Scow asked about having a trailer to haul vehicles to and from the site parked at his  
 85 business. He was told that he could have a trailer for that purpose.

86 Alan Malan asked staff about other permits or regular checks on fluids and such. Ben White  
 87 answered that there would be regular inspections and no other permits were needed.

88

89 **III. Conditional Use application for a deck for Adam and Cynthia Buck at 758 West 2250 North**

90 Commissioner packets included a memorandum dated April 18, 2014 from Ben White and  
 91 Cathy Brightwell regarding a Conditional Use Permit Application for a deck for Adam/Cynthia  
 92 Buck at 758 West 2250 North, a copy of the Conditional Use Permit Application, and a site plan.

93 Memorandum contained the following information:

- 94 • Receipt of a Conditional Use Permit application for a deck for Adam/Cynthia Buck at 758  
95 West 2250 North.
- 96 • Deck plans show the deck to be 21 ½ ft from the rear property line, encroaching into the  
97 rear setback 106 sq. ft. with a height of 96 to 104 inches which is the same as the upper  
98 level of the split entry home. A standard aggregate square spindle railing will be  
99 installed.
- 100 • Staff believes the deck application satisfies the minimum requirements of the West  
101 Bountiful City Municipal Code, Section 17.24.050, R1-10 zone with the recently passed  
102 requirements.
- 103 • A list of affirmative findings and recommended conditions.

104 Chairman Hopkinson invited Adam Buck to the stand for questions from the Commissioners.

105 Chairman Hopkinson told the commission that the plans were pretty straight forward and did  
106 not appear to be intrusive to neighboring properties.

107 Commissioner's were invited to ask questions or make comments.

- 108 • Corey Sweat asked about the building on the site plans to the northwest. It is a garage  
109 and the deck will come off the back of the garage and be centered between the house  
110 and the garage. Mr. Buck's home is south facing.
- 111 • Laura Charchenko reminded applicant that deck could not be covered.
- 112 • Alan Malan and Terry Turner had no questions/comments.

113

114 **ACTION TAKEN:**

115 **Corey Sweat moved to approve the Conditional Use Application for a deck for Adam/Cynthia**  
116 **Buck at 758 W 2250 North with the affirmative findings that the proposed use will not be**  
117 **detrimental to the health, safety, or general welfare of persons residing in the vicinity, or**  
118 **injurious to property in the vicinity; will not inordinately impact schools, utilities, and streets**  
119 **in the area; will provide for appropriate buffering of uses and buildings, and the use of**  
120 **building materials which are in harmony with the area and compatible with adjoining uses;**  
121 **and will comply with the regulations specified in the R1-10 zoning ordinance. The following**  
122 **conditions will apply to this Permit: the entire deck will be at least twenty (20) feet from the**  
123 **rear property line; will not encroach more than 200 square feet into setback; the floor of the**  
124 **deck will be no higher than the highest finished floor of the main structure; the portion of the**  
125 **deck that extends into the rear yard setback cannot be covered; and, the railing cannot be**  
126 **more than forty-eight (48) inches high and must be less than twenty-five (25%) non-**  
127 **transparent. Alan Malan seconded the motion and voting was unanimous in favor.**

128

129 **IV. Consider Approval of the Olsen Ranches Subdivision**

130 Commissioner packets included a memorandum dated April 18, 2014 from Ben White regarding  
131 Olsen Ranches final plat and a copy of the final plat. Memorandum included the following  
132 information:

- 133 • Development includes 8 - 1-acre lots
- 134 • Access to the open space parcel will be via an easement on Lot 8
- 135 • Asphalt street, curb and sidewalk design on the west side of 1100 West
- 136 • Curb and gutter, but not sidewalk, is proposed along Pages Lane abutting the  
137 development.
- 138 • A wider than normal park strip, (8 feet instead of 4 feet wide), is proposed in front of Lot  
139 8 on 1100 West Street. This is to accommodate an existing storm drain that is too  
140 shallow to put under the asphalt street. Storm drain cannot be lowered because it must  
141 tie to the existing ditch a short distance away. The park strip will transition back to a

142 standard section as the road curves. The asphalt street will be 41 feet wide at full width.  
 143 The edge of the road will also align better with the existing 1100 West on the south side  
 144 of Pages Lane.

- 145 • A 6 foot high 3 sided masonry enclosure is proposed surrounding the petroleum scraper  
 146 facility. The fourth side will be a gated entrance.
- 147 • Existing storm drain on Lot 2 and 3 boundary will be piped through the lot and left as an  
 148 open ditch through the open space parcel.
- 149 • Utility extensions include connecting the Weber Basin irrigation line east of Pages Lane
- 150 • The Bruhn family irrigates from the ditch in front of Lot 7. Provisions are included so  
 151 they can continue to irrigate. The head gate will be located behind the sidewalk.
- 152 • A new street light is proposed in front of Lot 5. Existing street lights are located at Pages  
 153 Lane intersection and at the 1850 North intersection.

154 Staff believes the development has met the requirements from the Planning Commission, city  
 155 code and general engineering standards and recommends final plat approval for the  
 156 subdivision.

157 Ben White introduced the highlights of the application for final approval for the Olsen Ranches  
 158 LLC explaining the points listed in his memorandum (see above). Curb and Gutter on Pages  
 159 Lane is included in this development.

160 Chairman Hopkinson inquired about the head gate on Lot 7. Alan Malan suggested the gate be  
 161 moved across the street onto the Bruhn property as it could be a safety hazard for small  
 162 children. Mr. White does not see any reason that Mr. Malan's proposal would not work.  
 163 However, it would require the cooperation of the property owner (James Bruhn) on the  
 164 opposite side.

165 Bob Holmes was invited to the stand by Chairman Hopkinson for comments/questions from the  
 166 Commissioners:

- 167 • Alan Malan likes the masonry wall around the pump station. He wants the head gate  
 168 moved across the street to the other property owner. He asked about the ADA ramp on  
 169 the corner and was told it will be included.
- 170 • Laura Charchenko asked if the masonry wall was approved by the utility company. Mr.  
 171 Holmes saw no reason why they should care. It is located off their easement. He is also  
 172 prepared to show the commission a more appealing fence design.
- 173 • Terry Turner asked about the elevations of the flood plain and Mr. White answered that  
 174 it is in the very far corner of the property only.
- 175 • Corey Sweat had no comments/questions.
- 176 • Chairman Hopkinson reviewed the plans and asked a few questions to clarify drawings  
 177 on the site plan. Access Easements to the open space parcel need to be better  
 178 identifiable on the plat . When Lot 7 and 8 are sold property owners need to know  
 179 about the 25 foot easement on the back of their property providing access to the rear

180 open space parcel. He agreed with Mr. Malan regarding the head gate and would like to  
 181 know if the Bruhn's will be agreeable with relocating the head gate on their property;  
 182 cost will be the developer's responsibility. Chairman Hopkinson would like a condition  
 183 attached to the final approval that the situation of the head gate will be resolved and  
 184 met before final approval is given.

185 • Chairman Hopkinson said that they could proceed with the development regardless but  
 186 wherever the head gate is located that property owner would need to maintain it. Mr.  
 187 Holmes would like it on the east side of the street or in city park strip on the west side of  
 188 the street.

189 • Alan Malan was concerned about the cost of moving the head gate.

190 • Terry Turner asked if there were any other reasons to move the head gate other than  
 191 for safety. Ben White responded that there is a value in having the valve on the  
 192 property where it is actually used.

193 • Ben White offered to talk to Mr. Bruhn about moving the head gate to his property.

194 Mr. Holmes distributed a copy of a fence design he proposes to go around the scraper station.  
 195 He stated that the Trex type fence is for the developers and not the city and would like to have  
 196 a nice looking fence rather than a block wall fence which he believes invites graffiti. Mr. Malan  
 197 felt that the proposed fence is actually safer than a block wall because kids can't climb along  
 198 the top of it.

199 Mr. Holmes also had an issue with curb and gutter going along Pages Lane. He is fine with  
 200 taking it around the corner and providing the ADA access but prefers not to put curb and gutter  
 201 along Pages Lane when most other properties along Pages Lane, to the west of 1100 North, do  
 202 not have it and probably will never have it. He asked what the reasoning is behind requiring  
 203 curb and gutter. Some discussion took place.

204 • Chairman Hopkinson responded that curb and gutter is required for the movement of  
 205 surface water so that it is directed where it needs to go. He understands that there is  
 206 no other curb and gutter on that portion of the road but we have to plan for the future  
 207 and it needs to start somewhere.

208 • Kelly Enquist spoke to the comment regarding whoever cuts and maintains the side  
 209 roads and said it would be easier to cut without curb and gutter. Councilman Enquist  
 210 stated that the curb and gutter would just gather gravel and debris.

211 • Mr. White stated that Public Works would prefer curb, gutter and sidewalk be  
 212 constructed. Ben White requested that at minimum a catch basin be installed to collect  
 213 storm water if curb is not installed. Mr. Holmes prefers to put in curb and gutter over a  
 214 catch basin.

215 • Mr. Holmes would like to do what the Planning Commission feels is best for the city and  
 216 not what will save him money.

217 • Chairman Hopkinson asked Mr. Holmes to get the manufacturer's name of the fencing  
 218 that they would place around the Pump-station to Cathy Brightwell.

219  
220  
221  
222  
223  
224  
225  
226  
227  
228  
229  
230  
231  
232  
233  
234  
235  
236  
237  
238  
239  
240  
241  
242  
243  
244  
245  
246  
247  
248  
249  
250  
251  
252

Some discussion took place regarding the curb, gutter and sidewalk requirement.

**ACTION TAKEN:**

**Corey Sweat moved to approve the final plat for Olsen Ranches, LLC with the following conditions: curb and gutter along Pages Lane abutting the development, head gate on Lot 7 to be located in the Park Strip on Lot 7 or on the Bruhn property, and the fencing around the Pump Station on Lot #8 be made with Trex material or a similar material as submitted by developer. Alan Malan seconded the vote and a roll call vote was taken.**

**Roll Call Vote:**

- Alan Malan- Aye
- Laura Charchenko- Aye
- Terry Turner- Aye
- Corey Sweat – Aye
- Denis Hopkinson- Aye

**V. Staff Report**

- Cathy needs golf forms turned in within a week in order for family members to use their golf privileges.
- Ben White noted that there has been some interest in the Equestrian Center property and thinks that within 30-60 days they will see it on the agenda.

**VI. Approval of Minutes of dated March 25, 2014**

**ACTION TAKEN:**

**Alan Malan moved to approve of the minutes dated April 8, 2014 as presented. Laura Charchenko seconded the motion and voting was unanimous in favor among those members present.**

**VI. Adjournment**

**ACTION TAKEN:**

**Alan Malan moved to adjourn the regular session of the Planning Commission meeting. Corey Sweat seconded the motion. Voting was unanimous in favor. The meeting adjourned at pm.**

.....

253 The foregoing was approved by the West Bountiful City Planning Commission on April 22, 2014, by  
254 unanimous vote of all members present.

255

256 \_\_\_\_\_

257 Cathy Brightwell – Deputy Recorder

1 Minutes of the West Bountiful City Council meeting held on **Tuesday, April 15, 2014** at West  
2 Bountiful City Hall, 550 N 800 West, Davis County, Utah.

3  
4 Those in attendance:

5  
6 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, James Bruhn,  
7 Kelly Enquist, Debbie McKean, Mark Preece

8  
9 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Ben White  
10 (City Engineer), Chief Todd Hixson, Paul Holden (Golf Director), Steve Maughan (Public  
11 Works Director), Marcus Fenton (Golf Superintendent), Cathy Brightwell (Deputy Recorder/  
12 Secretary)

13  
14 **VISITORS:** Alan Malan, Corey Sweat, Doug Layne, Mark Page & wife, Sandy Herrera,  
15 Hillary Timmons, Travis Martin, Emma Dougal

16  
17 -----  
18  
19 **WORK SESSION**

20  
21 Mayor Romney called the work session to order at 6:07 pm.

22  
23 **1. Discussion on Fiscal Year 2015 Draft Budget**

24  
25 Duane Huffman began the budget discussion by reminding Council members the tentative  
26 budget needs to be approved at the end of the first meeting in May; if after tonight's meeting they  
27 find it necessary, another meeting can be called the end of April.

28  
29 Utility Rates. Duane proceeded by going over the current base utility fees: Water \$63, Solid Waste  
30 \$10 (first can), Recycle \$4.50, Storm drain \$1.75 = \$79.25. He reported the solid waste fund is  
31 projected to be in the red \$10,591 for next fiscal year, which reflects a \$.63 per account per month  
32 shortfall. There was discussion that rather than increasing the solid waste rate to \$10.63, it would  
33 make more sense to increase it to an even \$11. Duane explained that the Storm drain fund is  
34 projected to be in the black even though it has been in the red in past. The consensus was to increase  
35 garbage by \$1 for each can and storm drain by \$2. If the water rate is dropped to \$50, residents will  
36 see a net reduction of \$10 on their overall bill.

37  
38 Duane pointed out on his spreadsheet that the proposed water rates may cause the water fund  
39 to be negative in 2030 making regular reviews critical. There was some discussion about frequency  
40 of reviews. Several members shared a strong desire not to have large increases in the future, making  
41 it very important to ensure that rates do not go down too fast. Council members Bruhn and McKean  
42 prefer to drop the rate to \$50, while Council members Ahlstrom and Preece are okay with a \$55 rate.  
43 The Mayor suggested there is something to be said about raising rates slowly over time, so if future  
44 Council's find a little increase is necessary, it will probably be okay.

45

46 Mayor Romney asked Ben about water system needs. He responded that we have 155,253  
47 feet of pipe, 1 well, and 2 tanks. With design life of 50 years, replacement cost would be \$452,607  
48 per year. In 13 years, we would add 30,000 feet pipe and 1 well.  
49

50 *Council gave staff direction to come back at the next work session with a resolution for the*  
51 *following rate proposal: Water \$50, Garbage \$11, Recycle \$4.50, Storm Drain \$3.75 = \$69.25 per*  
52 *month. The proposal will include a statement that the capital improvement portion of the water*  
53 *rate will go away in 4 years, unless action is taken by the city council.*  
54

55 Golf. Regarding payback of the golf loan, Duane explained a new law requires a public hearing and  
56 notification of customers, 10 year payback term, and a minimum interest rate. If the City wants to  
57 change the terms of the current payback, he recommends doing it at the next meeting before the law  
58 goes into effect in middle of May, 2014. Council member McKean asked to focus efforts on paying  
59 back RAP and solid waste and water. The Mayor explained that water and solid waste have nothing  
60 to do with the golf course so those funds should be a priority. RAP can be used for golf course so it  
61 is not as important to pay it back. Duane said the golf course owes the water fund \$193k, the solid  
62 waste fund \$200k, and \$306,000 to the RAP fund. The Mayor suggested we pay something to these  
63 funds, for example, \$25k either from the golf course or general fund this year or next year; at least  
64 put it in the plans. The idea was also mentioned to have amounts that would be triggered by different  
65 levels of revenues to the Golf Course. Duane committed for the next meeting to have a broad,  
66 flexible resolution ready.  
67

68 The golf budget was reviewed to see what was in and what was left out of the current draft.  
69 Duane listed the items not currently included - the range hood, HVAC, and unfinished projects.  
70 There was talk about needing to include the range hood. Debbie McKean asked about the cart barn.  
71 She said it is an embarrassment and makes the facility look bad. The next item was heating/air  
72 conditioning (HVAC). Paul Holden said it is very hot in the summer and very cold in the winter, but  
73 they could get by another year. He mentioned that he has heard that it keeps people from hanging  
74 out in the Café. The unfinished projects include the 17<sup>th</sup> tee box, the front landscaping, and the back  
75 of the driving range. The Mayor believes completing these items would make big difference to the  
76 Course. Council member Ahlstrom agreed that #17 is important, but so is completion of the back of  
77 the driving range, and he believes the back fence is an eyesore. There was discussion about when  
78 these items should be completed and there was agreement that they need to be finished this season.  
79 Unfinished landscaping also needs to be finished. Duane explained that if we get all the revenue  
80 projected, we will still need \$8k from another source, and we still wouldn't have any cushion to fall  
81 back on. James Ahlstrom said we have enough in RAP tax and recommended the projects be done  
82 now rather than waiting until July 1<sup>st</sup>. There was agreement that for safety reasons, the netting along  
83 the trail needs be done right now too. Tee advertising was suggested as a way to help offset costs.  
84 Paul agreed to look into it. There was speculation that we could probably get up to \$500/tee.  
85

86 Duane asked for confirmation that we should move forward right away with a budget  
87 amendment. *There was agreement to move forward now on the following items: netting along the*  
88 *trail, #17 tee box, parking lot/frontage landscaping, cart barn facade, back of the driving range,*  
89 *HVAC, range hood, and tee marker/advertising.*  
90

91 Discussion followed on Heidi’s memo regarding previous RAP tax plans. It was suggested that  
92 netting on the trail, restrooms along the trail and the golf course, and Birnam Woods park drainage  
93 modifications be added to the list.

94  
95 General Fund – Duane briefly listed items included and not included in the proposed budget, and the  
96 Council conducted straw polls for each item to determine what to include in the drafts moving  
97 forward.

98  
99 The results of the straw polls: Police salaries (\$17k for 1st yr) – NO, for now. Police  
100 overtime – YES. Other employees annual 2% increase - YES. Additional employees’ salaries  
101 (bucket of funding for the Council to draw from) – YES. Building Maintenance - YES. Road  
102 repairs – YES. Additional salary for seasonal Parks/maintenance employees – YES. K-9 – YES.  
103 Picnic tables – YES, from RAP. Snow plow for 1-ton – YES. Utility vehicle for the Streets and  
104 Park dept. – Yes, from RAP. Access ladder – YES. One time class C road money – YES. File  
105 cabinets – YES. Plotter/scanner for Engineering – NO. Tractor lease for roadside mowing – NO.  
106 Christmas tree – NO.

107  
108 Duane asked if there was anything else they would like to see included as options. Council member  
109 McKean said she would like to see an option for raising the planning commission stipend and an  
110 additional meeting stipend for council members with non-paying assignments. The Mayor also  
111 asked that staff return with options for a new water department employee.

112  
113 It was decided to hold another work session prior to the May 6 Council meeting.

114  
115 -----  
116

117 Mayor Romney called the regular City Council meeting to order at 7:37 pm. James Ahlstrom gave  
118 an Invocation, and the Pledge of Allegiance was led by Kelly Enquist.

119  
120 **1. Accept Agenda**

121  
122 **MOTION: Debbie McKean moved to approve the agenda as written. James**  
123 **Bruhn seconded the Motion which PASSED by unanimous vote of all**  
124 **members present.**

125  
126 **2. Public Comment**

127  
128 Mark Page commented on Holly Refinery’s expansion. He owns the white duplexes on 800  
129 West just north of the refinery. He has been in the rental business for thirty years and has well kept  
130 units with good renters – it’s his retirement fund. He said he got Holly’s two year projection  
131 information off their website. He is concerned that Holly is expanding all the way to residents’  
132 homes, and has built a wall of dirt next to his property. He said they put up an attractive concrete  
133 wall on the other side of the street and wants to know why he is stuck with a pile of dirt. He  
134 explained that his property is worth about \$300k and believes this will affect his property values. He  
135 said he is not anti-refinery; his father worked for the refinery, and he has lived here since 1958. He  
136 said he is concerned about a land grab by Holly because they always said their industrial footprint

137 will stay the same and would not go farther north than the canal. He asked the Council if there was  
138 anything that could be done; he believes the issues need to be discussed so residents can provide  
139 input. The Mayor said the City should facilitate a meeting between neighbors in the area and Holly.  
140

141 Travis Martin, with West Bountiful Baseball, thanked the City for helping getting the fields  
142 ready. He appreciates the good partnering they have with the City. Mr. Martin would like further  
143 clarification regarding signs requiring permits. He said he reviewed the Sign Ordinance,  
144 17.48.080(2), and wondered if sponsor-signs can be placed on the fences or only signs for West  
145 Bountiful Baseball. He asked if they can put up temporary fencing and advertise on that rather than  
146 the perimeter fences.  
147

148 **3. Presentation by Bountiful Davis Arts Center, Emma Dugal, and Hillary Timmons**

149 Emma Dugal and Hillary Timmons are here to present information about the Bountiful  
150 Davis Arts Center. They explained that BDAC is celebrating its 40<sup>th</sup> year and they are in a new  
151 building on Main Street across from the Wight House. They showed a video that highlighted  
152 Summerfest, one of the free events they hold every year that usually draws 20,000 people. The  
153 event celebrates other cultures from around the world and features street dancing on Main St. in  
154 Bountiful and various food vendors. They pointed out that they get a lot of volunteers from West  
155 Bountiful including host families. Other BDAC events include a Davis High School exhibit opening  
156 tomorrow at the Arts Center in Farmington; which they encouraged everyone to attend. They also  
157 sponsor children's arts classes all summer long and will send information to Council member  
158 McKean for the June newsletter. They concluded by expressing their appreciation for past financial  
159 support from West Bountiful.  
160

161 **4. Consider approval of request for amplified music and water activities at the West**  
162 **Bountiful City Park on May 23, 2014.**  
163

164 Viewmont High School is asking for permission to have amplified music, in the form of a  
165 live band, and a dunk tank as part of its annual Spring celebration at City Park on Friday, May 23  
166 from 8 am to 6 pm.  
167

168 **MOTION: James Ahlstrom moved to approve the request for amplified music**  
169 **and water activities at the West Bountiful City Park on May 23, 2014.**  
170 **James Bruhn seconded the Motion which PASSED by unanimous vote**  
171 **of all members present.**  
172

173 **5. Consider Final approval of the Frank Chase Subdivision, located at approximately 950**  
174 **West 1600 North**  
175

176 Ben reported that he received a call today from the applicant asking that the matter be tabled  
177 as they work out some financial issues.  
178

179 **MOTION: James Ahlstrom moved to table approval of the Frank Chase**  
180 **subdivision. Debbie McKean seconded the Motion which PASSED by**  
181 **unanimous vote of all members present.**

182  
183  
184

**6. Consider approval of notice of award to Bowen Construction for the CDBG sidewalk project in the amount of \$25,500**

185 Ben White reminded the Council that this project will replace sidewalks in existing bad areas  
186 along 800 West and is 100% funded through a CDBG grant. He explained that eleven proposals  
187 were received and Bowen Construction was the lowest, responsible bidder and represents the best  
188 value to the City.

189

190 **MOTION: James Ahlstrom moved to approve the notice of award to Bowen**  
191 **Construction for the CDBG sidewalk project in the amount of**  
192 **\$25,500. Debbie McKean seconded the Motion which PASSED.**

193

194 The vote was recorded as follows:

195 James Ahlstrom – Aye  
196 James Bruhn – Aye  
197 Kelly Enquist – Aye  
198 Debbie McKean – Aye  
199 Mark Preece – Aye

200

201 **7. Consider approval of notice of award to Holbrook Asphalt for 2014 Asphalt Sealing**  
202 **Project in the amount of \$114,756.50**

203 Ben explained that asphalt sealers have proven to be a cost effective means to extend the life  
204 of asphalt streets. Last year, the City used a high density mineral bond (HDMA) on several of its  
205 streets because it has proven itself to provide a better seal than the traditional slurries and is liked  
206 better by the public. The City intends to seal coat the remainder of its newer asphalt streets this year.  
207 We requested Statements of Qualifications from contractors to provide HDMA seal coat. The only  
208 responder, Holbrook Asphalt, is the only maker of high density mineral bond in our market.

209

210 There was discussion about whether the City had been too specific in what it wanted. Ben  
211 stated that to get more competitive bids, we would have to go back to slurry seal. Steve Maughan  
212 said HDMA is the best material he has seen. He gave an example of testing it with a bottle of water  
213 and watching the water run off the HDMA while soaking in on other surfaces. He explained the oils  
214 stay active so it does not dry out. Spanish Fork and Farmington are high on HDMA and it is saving  
215 them money by making their roads last longer. Steve said we have not found anything else that  
216 works as well. Council member Enquist said he is not sure it is that great of product and he would  
217 like to see better examples. Ben replied that there are a few other types of slurry and HDMA is not  
218 the right product for all roads, for example, it would not work well on 800 West and 400 North.  
219 Council member McKean asked staff if they could wait a little longer to make a decision. Steve  
220 responded that it needs to be done in the heat of summer and delays could jeopardize getting it done  
221 this year.

222

223 **MOTION: Mark Preece moved to approve the notice of award to Holbrook**  
224 **Asphalt for the 2014 Asphalt Sealing Project in the amount of**  
225 **\$114,756.50. James Ahlstrom seconded the Motion which PASSED.**

226  
227  
228  
229  
230  
231  
232  
233

The vote was recorded as follows:  
James Ahlstrom – Aye  
James Bruhn – No  
Kelly Enquist – No  
Debbie McKean– Aye  
Mark Preece – Aye

234 *James Ahlstrom moved to go out of order and move to #20. Mark Preece seconded the Motion*  
235 *which PASSED by unanimous vote of all members present.*

236 **20. Executive Session**

237  
238  
239  
240  
241  
242  
243

**MOTION:** Kelly Enquist moved to go into executive session at 8:35 p.m. in the police training room for the purpose of discussing reasonably imminent litigation, real estate, and the character, professional competence, or physical or mental health of an individual. James Bruhn seconded the motion which PASSED.

244  
245  
246  
247  
248  
249  
250

The vote was recorded as follows:  
James Ahlstrom – Aye  
James Bruhn – Aye  
Kelly Enquist – Aye  
Debbie McKean– Aye  
Mark Preece – Aye

251 **MOTION:** Debbie McKean moved to close the executive session at 9:24 pm.  
252 James Bruhn seconded the motion which PASSED.

253  
254  
255  
256  
257  
258  
259  
260

The vote was recorded as follows:  
James Ahlstrom – Aye  
James Bruhn – Aye  
Kelly Enquist – Aye  
Debbie McKean– Aye  
Mark Preece – Aye

261 *James Ahlstrom moved to go out of order and move to #12. Mark Preece seconded the Motion*  
262 *which PASSED by unanimous vote of all members present.*

263  
264

**12. Discussion on retail tobacco specialty special regulations**

265 Duane summarized the history of the issue, the existing state regulations, and reminded the  
266 Council that the City's moratorium will end on June 3. He talked about the planning commission's  
267 recommendation to prohibit these businesses from operating in West Bountiful. He added that the  
268 legislature did not pass any bill affecting this issue in the recent legislative session. Given the

269 current state restrictions, he said we believe the only area that fits within the state regulations is the  
270 south end of the Gateway, but this could change if a “community location” were to open within 1000  
271 feet of the shopping center, which could be hard for us to know if it opens within Bountiful.  
272

273 The Mayor asked for a straw poll from the Council. Council member Preece agrees they  
274 should be prohibited from operating in our city. Council member Ahlstrom said he would allow  
275 them because he does not like regulating moral issues, and he is not convinced e-cigarettes are a  
276 threat. He said we cannot prohibit their availability because the product is readily available at our  
277 convenience stores. He added that it is important to be equitable; prohibiting these businesses would  
278 be the same as picking favorites and it is not our job to do so. Mayor Romney said he leans more  
279 toward Council member Ahlstrom’s position as long as the businesses follow state and county  
280 regulations. He said he struggles with e-cigs being allowed in gas stations but not in specialty stores.  
281 Council member McKean reminded the Council that planning commission investigated the issue and  
282 looked at the potential of future uses. Council member Bruhn said he struggles with both sides. He  
283 is concerned about what is in the e-cig juices. Debbie McKean said she struggles too. She believes  
284 they should have rights and freedoms to do business but she is concerned about what it will do to the  
285 shopping center and believes it will become a hang out. Council member Enquist said he is a  
286 proponent of free enterprise and he has never seen hang outs or loitering around these businesses.  
287 He believes there are things more detrimental to the health of citizens than this product, and from a  
288 City perspective, opportunity may be knocking.  
289

290 Alan Malan commented to explain the planning commission’s decision. He said they did not  
291 want these businesses in the city but because they are available in convenience stores, they did not  
292 feel like they were limiting access to those who want it. They were concerned about how it may  
293 impact customers of the Dollar store and Barnes and Noble, and wanted to make a statement that we  
294 didn’t want this in our city. Sandy Herrera, owner of Vapor Royale in Ogden, is interested in leasing  
295 space at the Gateway. She explained how careful they are to limit access to minors and follow all  
296 regulations. She believes problems are more likely to come from smaller stores like convenience  
297 stores.  
298

299 Duane Huffman provided several options. He said they could make a decision at the next  
300 meeting to allow or prohibit the businesses; add stricter requirements; send the issue back to  
301 planning commission; or, just let the moratorium expire.  
302

303 **8. Consider notice of award for park irrigation project**

304 Ben White explained that we were still in the process of getting bids on the park irrigation  
305 project when council packets were prepared last week. Only two companies showed up to the  
306 mandatory pre-bidders meeting so the deadline was extended until next week in an effort to get more  
307 bids.  
308

309 **MOTION: James Ahlstrom moved to authorize staff to approve lowest qualified**  
310 **bidder in order to stay on the city’s timeline. James Bruhn seconded**  
311 **the Motion which PASSED.**  
312

313 The vote was recorded as follows:

314 James Ahlstrom – Aye  
315 James Bruhn – Aye  
316 Kelly Enquist – Aye  
317 Debbie McKean– Aye  
318 Mark Preece – Aye  
319

320 **9. Consider approval of Resolution 333-14, a resolution approving the employee golf**  
321 **privileges policy**

322 Duane Huffman explained that this Policy includes all the changes discussed in previous  
323 meetings. Council member McKean asked about #6 of the Policy which gives the Mayor and City  
324 Administrator authority to grant golfing privileges for City-business purposes or to better the  
325 interests of the City/Golf Course. Council member Ahlstrom prefers to give the authority to the full  
326 City Council, which includes the Mayor because he is a member of the Council. There was  
327 discussion about whether the City Administrator should be given these privileges as well and it was  
328 agreed that he should. James Ahlstrom stated it is important these privileges be monitored and  
329 tracked to ensure they are not abused. Duane said staff will prepare and distribute forms to  
330 document qualified golfers so that tracking mechanisms can be implemented.

331  
332 **MOTION: James Bruhn moved to approve Resolution 333-14 approving the**  
333 **employee golf privileges policy with a change to #6 that replaces “The**  
334 **Mayor” with “Any member of the City Council.” James Ahlstrom**  
335 **seconded the Motion which PASSED.**

336  
337 The vote was recorded as follows:  
338 James Ahlstrom – Aye  
339 James Bruhn – Aye  
340 Kelly Enquist – Aye  
341 Debbie McKean– Aye  
342 Mark Preece – Aye  
343

344 **10. Consider approval of Resolution 334-14, a resolution amending the Interlocal**  
345 **Cooperation Agreement between West Bountiful City and Davis County for animal**  
346 **control services**

347 Duane Huffman explained that the City contracts with the County for animal control services  
348 pursuant to terms of an interlocal cooperation agreement dated March 12, 2013 for services provided  
349 from January 1, 2013 through December 31, 2017. This Resolution approves Amendment 1 to the  
350 interlocal cooperation agreement that lowers our payment by approximately \$2,000/year. Mr.  
351 Doxey wants to ensure that the original agreement’s language is clear that future rate changes would  
352 need to be mutually agreed to.

353  
354 **MOTION: James Ahlstrom moved to approve Resolution 334-14, a resolution**  
355 **amending the Interlocal Cooperation Agreement between West**  
356 **Bountiful City and Davis County for animal control services, with**

357 **inclusion of language from the City attorney. Debbie McKean**  
358 **seconded the Motion which PASSED.**

359  
360 The vote was recorded as follows:  
361 James Ahlstrom – Aye  
362 James Bruhn – Aye  
363 Kelly Enquist – Aye  
364 Debbie McKean – Aye  
365 Mark Preece – Aye  
366

367 **11. Discussion of Reagan Outdoor Advertising Notice of Intent to Relocate Outdoor**  
368 **Advertising Structure**

369 Duane Huffman recommended tabling this item.

370  
371 **MOTION: James Ahlstrom moved to table the discussion of Reagan Outdoor**  
372 **Advertising’s Notice of Intent to relocate an outdoor advertising**  
373 **structure. Mark Preece seconded the Motion which PASSED by**  
374 **unanimous vote of all members present.**  
375

376 **13. Public Works Report**  
377

378 Steve Maughan – the 900 West reconstruction project started March 17 and is going  
379 relatively smoothly. The water line was in great need of repair as virtually every saddle fell off as  
380 we dug past them. The new line is 100% installed to Pages Lane. We ran into an issue when we  
381 found that the existing water mains under Pages Lane and 900 West do not run the way we thought.  
382 The main line from 800 West runs parallel with the sewer line and is only about two feet away,  
383 which is prohibited by state code. This required a change order in the range of \$28k with a large  
384 portion of that being the amount for additional asphalt. We could just patch the trenches and not the  
385 entire intersection for less money. The contractor has ordered the additional parts needed for the  
386 water line, we are hoping to have parts here tomorrow and get the lines pressure tested on Friday.  
387 After the pressure test we take bacteria samples to verify the water is clean and safe for drinking, it  
388 will take 24 hours to get the results back from the health department, and then we can tie the lines  
389 together. Things should move quickly after that. Best case is that by next Friday all water lines  
390 should be tied in then they will excavate the road and work on concrete including ADA ramps.  
391 Steve said he is happy with the contractor as are most residents. The price would not have been  
392 much different even if we had known the correct configuration under the street. Ben White asked  
393 how Council wanted to proceed with the asphalt on Pages Lane. There was agreement to repave the  
394 larger area. Duane Huffman advised them there was one other change order for \$6k for a sewer  
395 barrier.  
396

397 **14. Planning Commission Report**  
398

399 Ben White reported that the planning commission held a public hearing on the Frank Chase  
400 subdivision application and gave approval requiring curb, gutter, and sidewalk along Pages Lane.  
401

402 **15. Police Report**

403  
404 Chief Hixson – regarding personnel, he reported that a new reserve officer candidate he was  
405 considering went to the Highway Patrol and their existing reserve officer resigned which leaves us  
406 with no reserve officers at this time. Our alcohol officer, Chamberlain Neff was promoted to  
407 Sergeant with the Highway Patrol and went full time with them. The Chief also reported that  
408 Mischelle Robinson’s two year anniversary was on March 12, and Officer Corey Boyle’s three year  
409 anniversary was on February 20, 2014.

410  
411 Officer Matt Robbins has been assigned to public relations. He gets along with everybody  
412 and has the perfect personality for this position. He has started to spend more time at the elementary  
413 school which has resulted in positive feedback. The recent evacuation drills at the school were  
414 successful.

415  
416 EmPAC has planned a drill for the Great Shake Out on May 17. It will be a larger drill than  
417 we have had in the past and will allow us to identify strengths and weaknesses and test the plans we  
418 have been working on. He said the department is also gearing up for the safety fair and parade in  
419 July. Officer Robbins has been assigned as the parade liaison for the police department and he and  
420 Officer Boyle will work on the safety fair together.

421  
422 The Mayor added that when things are quiet in the City it’s because the police department is  
423 doing a good job. He said that as far as police activity, ninety percent of residents don’t know  
424 what’s going on in the city and it is probably good that they don’t.

425  
426 **16. Finance Report – March 2014**

427  
428 Duane Huffman reported that Heidi Voordeckers has done a good job putting together the  
429 monthly report and commented that things are going as planned. He shared that the golf course is  
430 doing well and had the second best February and March in ten years.

431  
432 **17. Administrative Report**

433  
434 Duane Huffman reminded the council that Carmack’s Café is holding an open house this  
435 Saturday, April 19, from 1 – 5 pm. Drawings will be held for a new bicycle, and many other great  
436 prizes, along with a free bucket of balls to residents.

437  
438 He also reported that things are proceeding well with hiring the new Assistant Pro. Initial  
439 interviews were held on Monday. Follow up interviews will be held with the top two candidates and  
440 we expect to be back at the next meeting with a recommendation to extend an offer.

441  
442 **18. Mayor/Council Reports**

443  
444 Debbie McKean –The newsletter deadline for the June edition is May 15. She said the Utah  
445 League of Cities and Towns convention was good and she would like to report on it at the  
446 next meeting. She also reported that the Arts Council appreciates council support at events.  
447 Independence Day activities are progressing. She assigned the Bouncy house to James

448 Ahlstrom which requires staffing with 2 adults at all time. Debbie also thanked Duane for  
449 the legislative update he distributed

450  
451 Kelly Enquist – He also attended the ULCT convention and said it was very educational.  
452

453 James Bruhn – He received a question from residents about whether the north restrooms at  
454 the Park are only for the baseball field and if they are only open when baseball is going on.  
455 Duane Huffman responded that the current practice is that the baseball league is responsible  
456 for cleaning them, so other than for baseball activities, the city only opens them when we  
457 have large events, like fireworks. He said if we want to change that practice, we will need to  
458 change language in our contract with them. He explained that those restrooms are small, and  
459 the new and improved restrooms are just a few hundred feet away.

460  
461 Mark Preece – Youth Council is ready for the Easter Egg scramble. They will have 4,500  
462 eggs this year and are thinking about moving the event to the Park or golf course for more  
463 room in future years.  
464

465 James Ahlstrom said he talked with Marcus and Paul after the work session and in addition to  
466 the other projects discussed during that session, they could add a small cart path on the south  
467 side of the clubhouse that connects to the path east of the putting green so as to create a better  
468 cart staging area, dramatically improving the area. It was not on the list, but if the Council is  
469 willing to consider additional funding, he said this change would make a really nice flow and  
470 clean up the unfinished area by the practice green. (No one on the council objected to moving  
471 forward with this idea.) He added that when they talked about the police salary proposal  
472 during the work session, he got the sense that 3 of 5 council members will say no. He said  
473 we are under-market compared to other police departments and he was embarrassed by some  
474 of the salaries we pay. The best capital we have in the City is human capital and if we're not  
475 willing to invest, we will never be a first rate city. He asked members to compare this issue  
476 to a back hoe or other equipment needed for a job to which we would never say no. Chief  
477 Hixson clarified the \$17k is only for the first year. Mr. Ahlstrom said he would like to  
478 discuss it further at the next work session.  
479

480 Mayor Romney – I-15 construction is gearing up as is construction on several other primary  
481 roads including 2600 South/1100 North in North Salt Lake. The I-15 kick-off will be this  
482 Friday at 1:30pm at the staging area on 500 South.  
483

484 **19. Approval of Minutes from the April 1, 2014 City Council Meeting.**

485  
486 **MOTION:** Debbie McKean moved to approve the minutes from the April 1, 2014  
487 meeting as presented. James Bruhn seconded the Motion which **PASSED**  
488 by unanimous vote of all members present.  
489

490 **21. Consider approval of West Bountiful's 2014 Mother of the Year**

491  
492 Mayor Romney explained that the Clipper is sponsoring its annual Mother of the Year  
493 contest. Because West Bountiful does not always get many nominations submitted to the

494 newspaper, we advertised in the newsletter and contacted the elementary school. The school jumped  
495 on board making it a school-wide project. We received a couple hundred nominations which his  
496 wife graciously volunteered to sort through. Wanting to share many of the thoughtful comments  
497 from the nominations, she prepared a list of quotes that stood out, which the Mayor read.

498  
499 **MOTION:** Kelly Enquist moved to have Council members McKean and Bruhn  
500 review the nominations and make the selection for Council. James  
501 Ahlstrom seconded the Motion which **PASSED** by unanimous vote of all  
502 members present.  
503

504 **22. Adjourn**

505  
506 **MOTION:** Kelly Enquist moved to adjourn this meeting of the West Bountiful City  
507 Council at 10:57 pm. James Bruhn seconded the Motion which **PASSED**  
508 by unanimous vote of all members present.  
509

510 -----

511  
512 *The foregoing was approved by the West Bountiful City Council by unanimous vote of all*  
513 *members present on Tuesday, May 6, 2014.*

514  
515  
516  
517  
518

---

HEIDI VOORDECKERS (CITY RECORDER)