

**The Minutes of
Honeyville City Council
July 12, 2023 Regular Meeting**

Mayor Bruce Nelson called the meeting to order at 7:00 p.m.

Present were Mayor Bruce Nelson, Councilmembers Ryan Adams, David Hougaard, Kory Wilde and Trevor Gardner. Councilmember Dale Millsap was not present.

Approximately 6 members of the public were present.

Employees present were: Brittany Chlarson, Clerk/Recorder
 Wendy Lindauer, Deputy Clerk
 Codey Illum, Planning and Zoning Administrator

Mayor Nelson offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None Noted

Public Comment Period: No comments were made.

Zoning Administrator/Planning Commission Report – Codey Illum & Kenny Funk

- A. Zoning Admin Report:** **Codey I** reported that there have been no new subdivision applications, but there may be one ready for next month's meeting. He also reported on building permits submitted. The county started using an online program called Civic Review to help with building permit process. He also reported that the Shy's submitted a building permit for a Quonset Hut.
- B. Planning Commission Report:** **Kenny Funk** reported that the Planning Commission is liking Box Elder County's ADU's code and will more than likely mimic this code to create Honeyville City's. They are also looking at the fence/corral/structure ordinances. There was further discussion about having certain regulations for different zones.

City Administration – Mayor Bruce Nelson

Discussion Items:

- A. Compliance for Ordinances – People Living in Trailers:** **Mayor Nelson** informed the council that letters have started going out for residents who are not in compliance with City code. He spoke with Blair Wardle, Honeyville City's prosecuting attorney, and if residents are still not making any effort to become compliant, they will be issued a letter from the attorney and the process of prosecuting will begin.

There was further discussion stating that as violations are brought to the Mayor and Council's attention, they will address those issues. It was also discussed that Wayne Aoki is willing to haul of junk vehicles.

- A. 4th of July: Mayor Nelson** asked the council to report on things the council would like to keep the same or change.
- **Trevor G** stated that he felt everything went well. But he'd like to address the overlap with the use of the cookshack and park. It was also suggested that the cookshack be deep cleaned. Trevor felt that the park needs a flag flying for the fourth of July celebration.
 - **Kory W** Trap Shoot went well and the Rodeo is scheduled for Saturday, July 15th. Kory suggested moving the rodeo to June next year to avoid the extreme heat.
 - **David H** suggested that the council start planning for the 4th of July activities in January.
 - **Ryan A** stated that the fee of \$6 was inconvenient, but otherwise things went well.
 - **Trevor G** informed the council that the clerk picked up thank you cards for volunteers. The council will sign them and Brittney will get them sent out to make sure volunteers know how much they were appreciated.
- B. City Hall Remodel:** The bid opening for the remodel will be Thursday, July 20th at 2:00 p.m. The Council will hold a Special Meeting on Wednesday, July 26th at 6:00 p.m. to award this bid.
- C. General Plan:** Mike Hansen who is helping create Honeyville City's General Plan was at the 4th of July Celebration to receive input on what the community would like to see happen with this plan. There is also a link for a survey that the public can fill out. Mike created a Facebook page and will also provide information to Brittney to put on the City Website.
- D. Highway 38 Waterline Update:** There were two waterlines that Newman's were going to repair, the one on the East of the Highway and one on the West. It appeared that there were two leaks on the East line, those were repaired. Part of the bid was to hook those on the East side to the West side. However, when they bore under the road, they found that there were cast iron pipes, they decided not to disrupt those pipes.
- E. Waterflow:** The Mayor received a phone call letting him know that there was water flowing down the mountain. He investigated the issue and found that the top of the well has water running out of it. Troy informed him that from the collection box to the reservoir is only a 2" line, because of the large amount of water, it is overflowing there. **Ryan A** asked about filing on more water from this aquifer.
- F. Election Dates:** Election dates have changed due to a special congressional election. The Council will need to Canvass the Primary Election results on October 19th at 7:00 p.m. Brittney will put candidate bios for the primary in the August water bill and for the general it will be in the October water bill.
- G. Reconcile Bank Statement – Ryan Adams**

ACTION ITEMS:

- A. Amend Honeyville City's Land Use Code: Ch 10 & 11:** **Kenny F** presented the redline version of amendments to the land use code. He clarified that a lot of the changes were just cleaning up the current code to make it easier to interpret. The Planning Commission recommended approval of these changes. **David H** asked about accessory building interior yard setback standards. He suggested changing the requirements to state that the accessory building needs to either be behind the house or at least meet the same 20' setback as the home.

DAVID HOUGAARD motioned to accept the proposed ordinance changes as written but suggested they reevaluate the 20' setbacks at a later date. TREVOR GARDNER seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for and Trevor Gardner for.

- A. Honeyville City's Trails Plan:** **Kenny F** reported on the concerns expressed during the public hearing. There were concerns regarding private property, how it could affect property values and maintenance. The Planning Commission was divided. **Kory W** stated that the presented plan is just a plan. They do not have to install any of the trails, but this provides a plan. **Trevor G** did not feel that the council should adopt a bad plan. **David H** was not in favor of the plan and felt that the sidewalks were a good addition to the city that provides a safe place for residents to walk. **Mayor Nelson** stated that the city does need to finish the sidewalk going North along with the Sidewalk...

TREVOR GARDNER motioned to reject and abandon the Trails Plan with a plan to look at other options for safe walking spaces. RYAN ADAMS seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for and Trevor Gardner for.

- B. Mayor Stipend:** The Mayor's Stipend needs to be adopted by Ordinance. Prior to that public hearing the council needs to come up with an amount. **Mayor Nelson** went into Box Elder County and identified the cities by their size. The two communities closest in size to Honeyville is Willard and Garland. Garlands Mayor will be receiving \$600.00/month and she works roughly 30 hours a week handling Mayor and City Manager duties. Willard has a full-time planner and a part time city manager. The city manager makes \$80,000 a year and the Mayor makes \$5,000.00 per year. The Willard Mayor reported that he works roughly 15 hours a week. **Trevor G** stated that he does want to see the Mayor's stipend increase, but he would like to see a city employee oversee all the employees and then that employee reports to the Mayor. **Mayor Nelson** does not mind putting the time in to act as the city manager. **Trevor G** wanted to make sure that the city employees are paid a competitive wage. **Mayor Nelson** stated that he met with all employees in December to set goals and then he met with them again in May to see if they met their goals. **Trevor G** likes that the Mayor is

looking at performance and is basing a wage off performance. **David H** expressed appreciation for all the work the Mayor is doing and felt fine raising the Mayor's compensation. He

- C. suggested doubling the Mayor and City Council stipends. This would make the Mayor's stipend \$500.00/month and the councils \$100.00/month. He felt that at some point the city will need a manager however he did not feel that time was now. **Kory W** had the same thoughts as Dave. **Mayor Nelson** was not ok acting as city manager for \$500.00 per month. **Trevor G** suggested having a committee come up with a number. The council was not ready to take action on this item.

D. City Council Regular Meeting Minutes – 06/14/23

TREVOR GARDNER motioned to approve the City Council Regular Meeting Minutes of 06/14/23 as presented. DAVID HOUGAARD seconded the notion. MOTIONED CARRIED with Ryan Adams abstaining, David Hougaard for, Kory Wilde for and Trevor Gardner for.

E. Check & Deposit Details – 06/01/23-06/30/23:

David H felt that the backhoe lease was a large amount of money. **Brittany** clarified that the lease payment is yearly and that the lease was signed in 2019. There was also a question on a payment made to Rogue. **Brittany** clarified that this purchase was for the chlorinator.

DAVID HOUGAARD motioned to approve the Check and Deposit Details of 06/01/23 – 06/30/23 as presented. KORY WILDE seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for and Trevor Gardner for.

Public Health & Safety/Buildings & Equipment – Councilmember David Hougaard:

- A. **Public Health & Safety:** Dave asked for an update regarding the lead pipe identification. **Mayor Nelson** shared that they are currently doing a water meter audit and once that is completed, they will move on to identifying the lead pipes. **David H** also mentioned that the city needs to be checking fire hydrants yearly.

Parks & Cemeteries/Youth City Council – Councilmember Trevor Gardner:

- A. **4th of July:** There was discussion about the cookshack not being a storage unit. He also expressed frustration with the Fire Department not emptying trash cans after the breakfast.
- B. **Youth City Council:** There was a good turnout from the youth council at the 4th of July celebration.

General Community Events/Planning Commission – Councilmember Kory Wilde:

- A. **Trap Shoot:** Cody Hansen ran the trap shoot and everything went great.
- B. **Rodeo:** Scheduled for Saturday the 15th at 9:00 a.m. There will be no day of entries accepted. This has been publicized from day one.

Water Systems & Drainage – Councilmember Ryan Adams:

- A. **Filing on Water:** Mayor Nelson will speak with Dana on how to file on water.

Streets & Roads/Mosquito Abatement/City Communications – Councilmember Dale Millsap:

Dale was not present to report at this meeting.

ACTIONS FROM JULY 12, 2023:

- 1. **Dave** – Call Wayne regarding Junk vehicles for details to give to the public
- 2. **Bruce** – Talk to Dana about filing for more water
- 3. **Employee Meeting** – Deep Cleaning Cookshack
- 4. **Bruce** – Talk to Dana about Sidewalks
- 5. **Bruce** – Talk to Fire District and other Mayors about checking Fire Hydrants
- 6. **Trevor** – Contact Patriot regarding City Hall remodel bid
- 7. **Ryan** – Contact Lonnie regarding City Hall remodel bid

Mayor Nelson stated that there is a fire restriction restricting the use of fireworks on the East side of Highway 38.

KORY WILDE motioned to adjourn at 9:10 p.m. DAVID HOUGAARD seconded the motion. MOTION CARRIED with Ryan Adams for, David Hougaard for, Kory Wilde for and Trevor Gardner for.

Meeting adjourned at 9:10 p.m.

The foregoing minutes were taken and typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

ATTEST:

DATE APPROVED: 9/13/23



Brittiny Chlarson

Brittiny Chlarson – Clerk/Recorder

Bruce Nelson

Bruce Nelson - Mayor