

MEETING MINUTES
UTAH CLINICAL MENTAL HEALTH COUNSELOR LICENSING BOARD
JULY 12, 2023
HEBER M. WELLS BLDG
GOOGLE MEETS AND ROOM 474 - 9:00 AM
SALT LAKE CITY, UT 84114

CONVENED: 9:03AM

BOARD MEMEBERS PRESENT:

Kenneth Roach- Acting Chair
Philip Brueck
Naomi Spencer

BOARD MEMBERS EXCUSED:

Catherine Brown
Abigail Crouse

DOPL STAFF PRESENT:

Jana Johansen, Bureau Manager
Erin Jenco, Board Secretary
Jenny Johnson, Compliance

ADMINISTRATIVE BUSINESS: (0:02:50)

REVIEW AND APPROVE MAY 10, 2023, MEETING MINUTES

Mr. Roach made correction to minutes. Profession should list little d and capitol D amendment on Kenneth's profession and Abigail should have PhD after her name. Mr. Brueck made motion to accept minutes with the changes. Naomi Spencer seconded the motion, passed unanimously.
Chair Person Election-Delayed

INTERVIEWS: (0:05:55)

COMPLIANCE REPORT - JENNY JOHNSON

Ms. Johson reviewed her compliance report with the Board at the start of each probationer interview.

JEFFREY STEWART - PROBATION REVIEW (0:06:09)

Mr. Stewart attended his appointment. Ms. Johnson provided the board with the compliance report for Mr. Stewart. Ms. Spencer conducted this interview. Mr. Stewart answered questions from Ms. Spencer regarding his probation.

Ms. Spencer made a motion that Mr. Stewart in compliance and to attend the November meeting for next check in. Mr. Roach accepted the motion, Ms. Spencer seconded the motion, passed unanimously.

ROBERT HJORTH - PROBATION REVIEW (0:10:02)

Mr. Hjorth attended his appointment. Ms. Johnson provided the board with the compliance report for Mr. Hjorth. Mr. Brueck conducted the interview. Mr. Hjorth answered questions from the Board regarding his probation.

Mr. Roach motioned to accept late reports for April and March. Mr. Brueck seconded the motion, passed unanimously. Mr. Brueck motioned Mr. Hjorth in compliance. Ms. Spencer seconded the motion, passed unanimously. Mr. Brueck motioned to have next probation check-in on November 8, 2023. Ms. Spencer seconded the motion, passed unanimously.

ALAN SPENDLOVE - PROBATION REVIEW (0:15:50)

Mr. Spendlove attended his appointment. Ms. Johnson provided the board with the compliance report for Mr. Spendlove. Ms. Spencer conducted the interview. Mr. Spendlove answered questions from the Board regarding his probation.

Ms. Spencer motioned to accept evaluators report. Mr. Roach seconded motion, passed unanimously. Ms. Spencer motioned for Mr. Spendlove in compliance. Mr. Roach seconded the motion, passed unanimously. Ms. Spencer motioned for Mr. Spendlove to attend the November meeting. Mr. Brueck seconded the motion, passed unanimously.

BREAK 9:27AM

Unfortunately, due to a technical problem, a portion of the meeting was not digitally recorded.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Abigail Crouse

9/14/2023

Date Approved

Chairperson, CMHC Licensing Board

Anna Hansen 9/14/23 Date Approved
Bureau Manager, Division of Occupational & Professional Licensing