

UTA Board of Trustees Meeting

September 13, 2023



Call to Order and Opening Remarks



My BeUTAHful Community Student Art Competition

2023 Winning Art





Wave – Mariah Babbitt – 12th Grade

“This piece is meant to convey the idea of both hope and intimidation when forming connection with others, but also the strength and power of community when that connection is formed. Waves are beautiful, fierce symbols of nature. They represent the powerful relationship between nature and humanity. By blending the human form with the unique curvature of the wave, this piece voices strength alongside the crash of the ocean.”



Pledge of Allegiance



Safety First Minute



Public Comment

- Live comments are limited to 3 minutes per commenter
- Live comments may be heard from in-person attendees as well as Zoom attendees
- For comments via Zoom, use the “raise hand” function in Zoom to indicate you would like to make a comment
- Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website
- Any comments received through alternate means were distributed to the board for review in advance of the meeting



Consent Agenda

- a. Approval of August 23, 2023, Board Meeting Minutes



Recommended Action

(by acclamation)

Motion to approve consent agenda with the corrections
to the minutes as stated.



Reports



Executive Director's Report

- UTA Commendations
- OGX Public Opening
- U of U v. Florida



Contracts, Disbursements, and Grants



Contract: Light Rail and Commuter Rail Car Cleaning (MasterCorp Inc.)

Recommended Action (by acclamation)

Motion to approve the three-year base contract with MasterCorp Inc. for Light Rail and Commuter Rail Car Cleaning, as presented



Contract: MidValley Connector Lease Agreement (West Valley City)

Recommended Action (by acclamation)

Motion to approve the contract with West Valley City
for MidValley Connector Lease Agreement, as presented



Change Order: On-Call Infrastructure Maintenance

Contract Task Order #23-097 –

Redwood Road Grade Crossing

(Stacy and Witbeck, Inc.)

Recommended Action

(by acclamation)

Motion to approve On-Call Infrastructure Maintenance Task Order #23-097 with Stacy and Witbeck, Inc for Redwood Road Grade Crossing, as presented



Change Order: On-Call Infrastructure Maintenance Contract Task Order #23-117 - Bingham Junction Embedded Grade Crossing (Stacy and Witbeck, Inc.)

Recommended Action (by acclamation)

Motion to approve On-Call Infrastructure Maintenance
Task Order #23-117 with Stacy and Witbeck, Inc for
Bingham Junction Embedded Grade Crossing, as presented



Change Order: Depot District Clean Fuels Technology Center Contract Change Order No. 41 - Winter Paving Conditions (Big-D Construction)

Recommended Action (by acclamation)

Motion to approve Change Order #41 to the Depot District Clean Fuels Technology Center Contract with Big-D Construction for Cost of Winter Paving Conditions, as presented



Pre-Procurements

- Customer Experience Strategic Plan
- Employee Holiday Gift Cards
- Insurance Broker Services
- New Light Rail Vehicles



Service and Fare Approvals



Fare Agreement: Sponsored Fare Agreement: OGX Grand Opening Funding Agreement for Sponsored System-Wide Fare (JF Development Group, LLC)

Recommended Action (by acclamation)

Motion to approve the OGX Grand Opening Funding
Agreement with JF Development Group LLC for Sponsored
System-Wide Fare, as presented



Fare Agreement: Sponsored Fare Agreement: OGX Grand Opening Funding Agreement for Sponsored System-Wide Fare (Mortenson)

Recommended Action (by acclamation)

Motion to approve the OGX Grand Opening Funding
Agreement with Mortenson for Sponsored System-Wide Fare, as presented



Budget and Other Approvals



TBA2023-09-01

Technical Budget Adjustment for Capital Budget Transfers

September 13, 2023



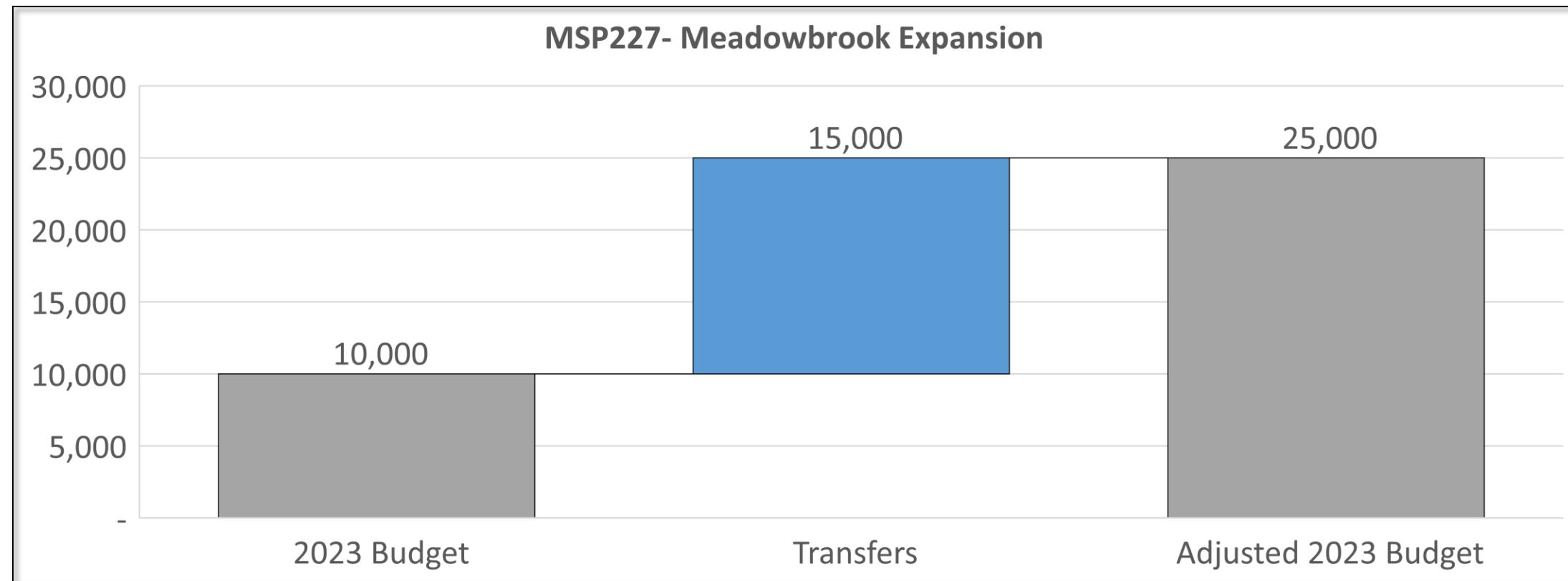
Summary of Budget Request

Request seeks to:

- Transfer \$3.043 million from Contingency, SGR390- Jordan River Bldg 2 Remodel, and SGR398- OCS Rehab/Replace to various projects:
 - \$543 K from Contingency to:
 - MSP227- Meadowbrook Expansion (15 K)
 - MSP266- 3500 South Upgrade (148 K)
 - FMA652- Equipment Managed Reserve (80 K)
 - FMA679- Building Remodels/Reconfiguration (300 K)
 - \$500 K from SGR390 Jordan River 2 Bldg Remodel to:
 - FMA679- Building Remodels/Reconfiguration (500K)
 - Transfer \$2.0 million from SGR398 OCS Rehab/Replace to:
 - SGR397- Traction Power Rehab/Replace
- All funds exist within the current 2023 Capital Budget



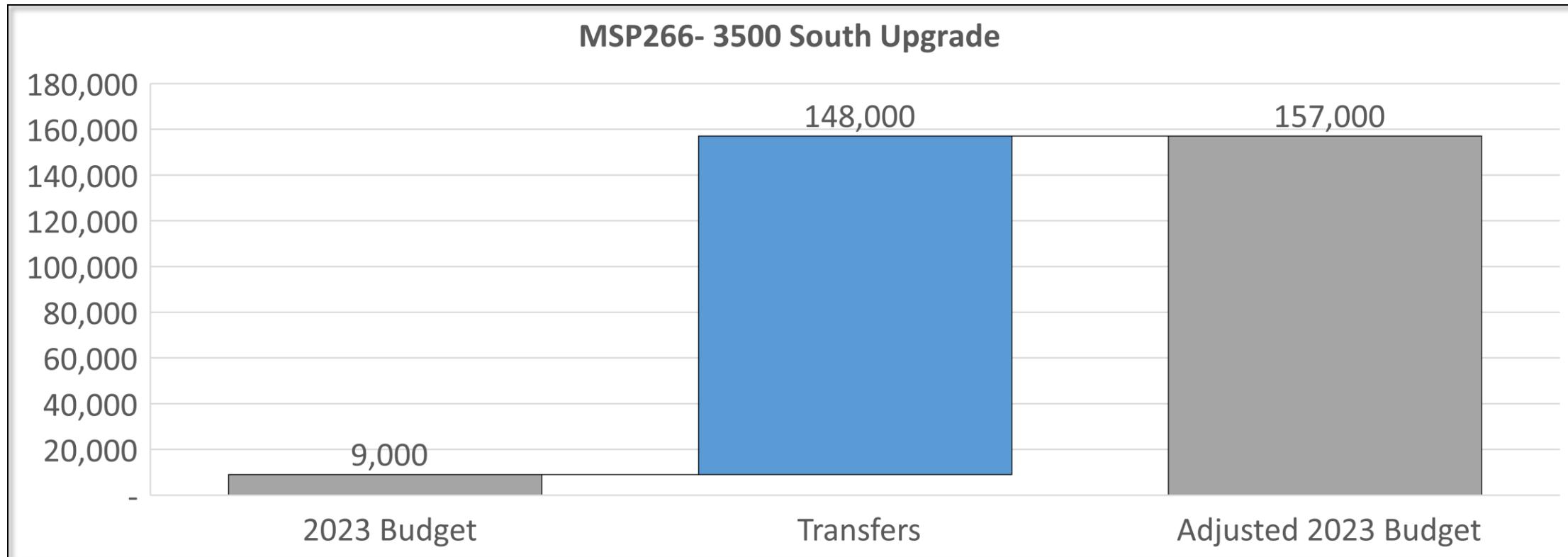
MSP227- Meadowbrook Expansion



Funds used to cover a late 2022 invoice from Contractor



MSP266- 3500 South Upgrade

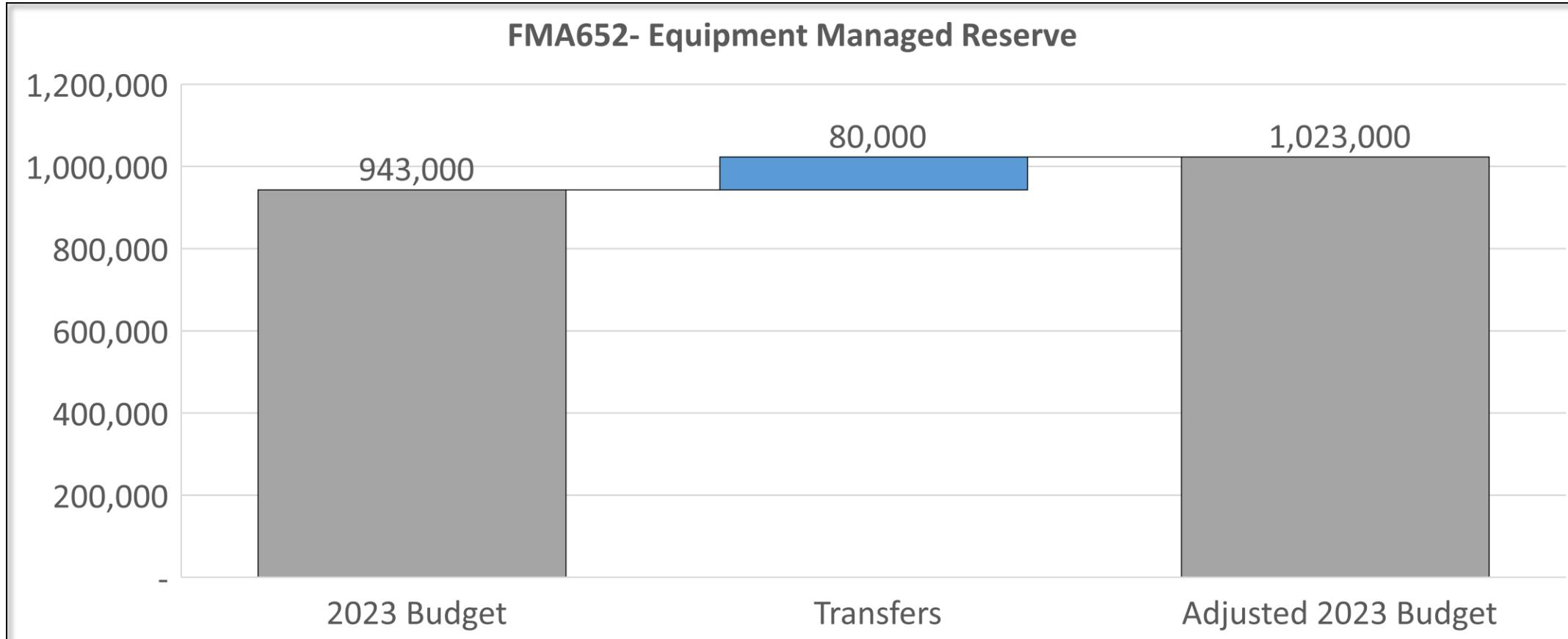


Used for purchase and installation of upgraded components on 43 buses at Meadowbrook



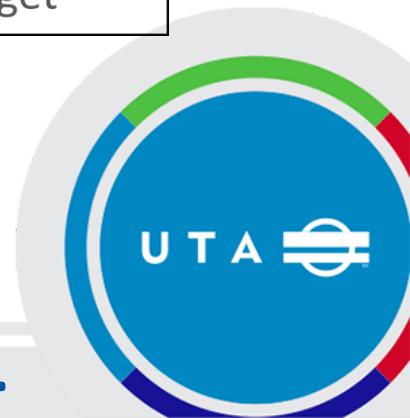
FMA652- Equipment Managed Reserve

UTAH TRANSIT AUTHORITY



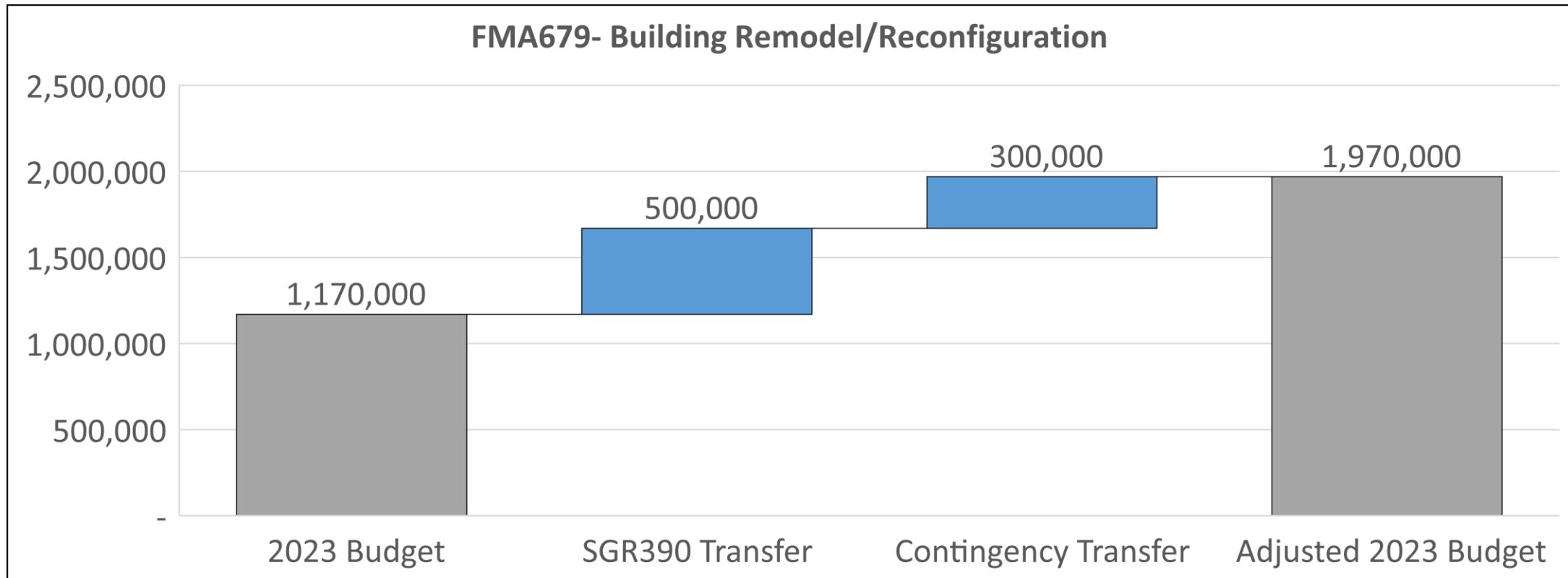
Funds used to purchase a new order picker and forklift for Depot District

Agenda Item 9.a.



FMA679- Building Remodel/Reconfiguration

UTAH TRANSIT AUTHORITY

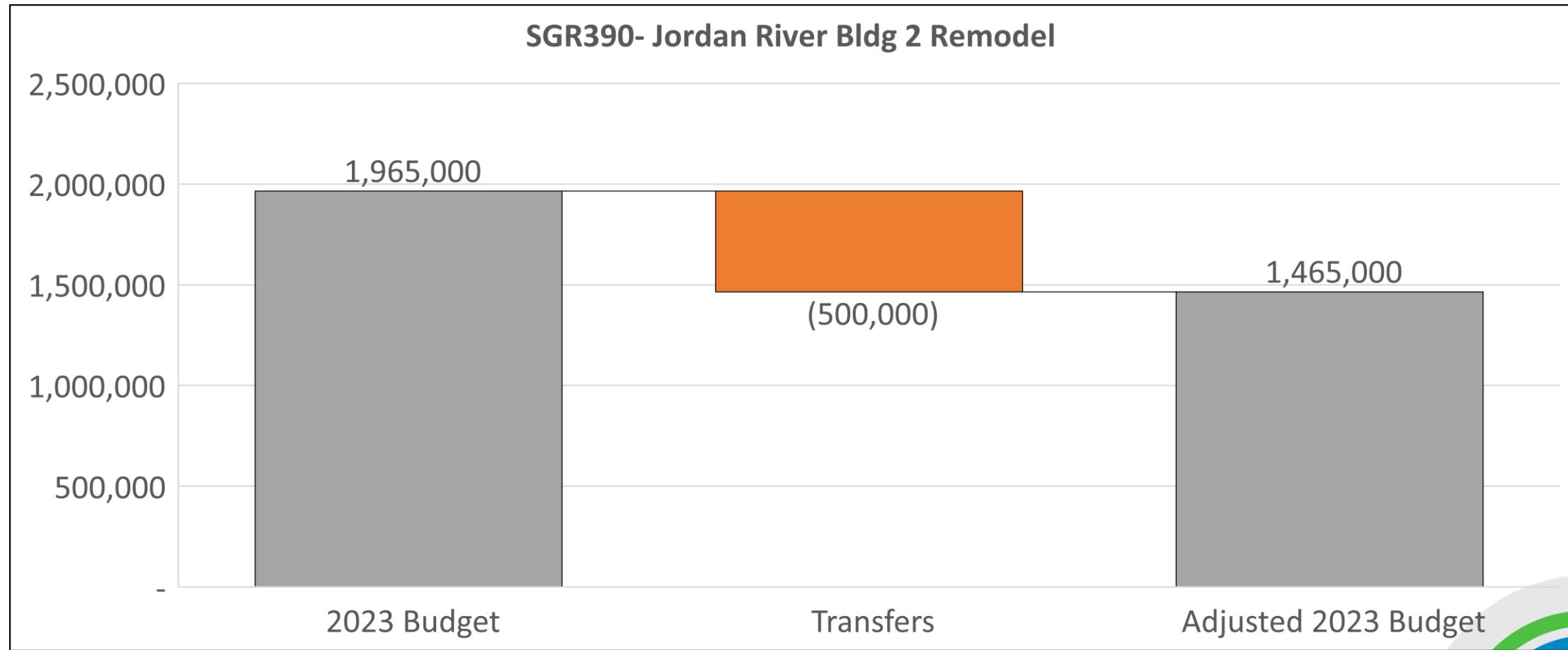


Funds used to advance design efforts at Timp, Riverside, and Meadowbrook 7, and address some additional planned work in 2023

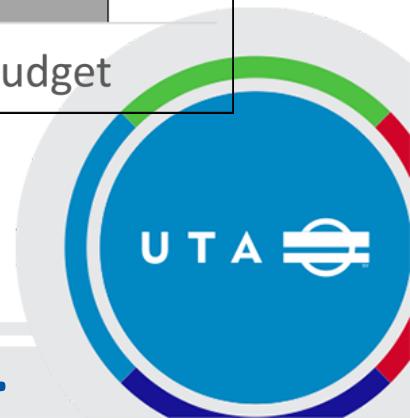
Agenda Item 9.a.



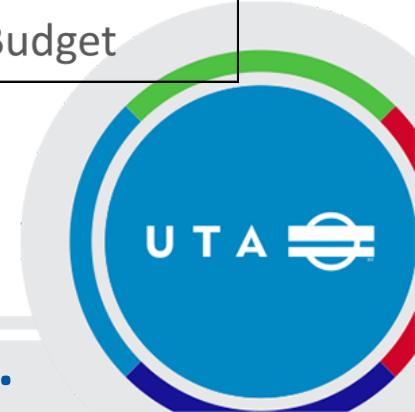
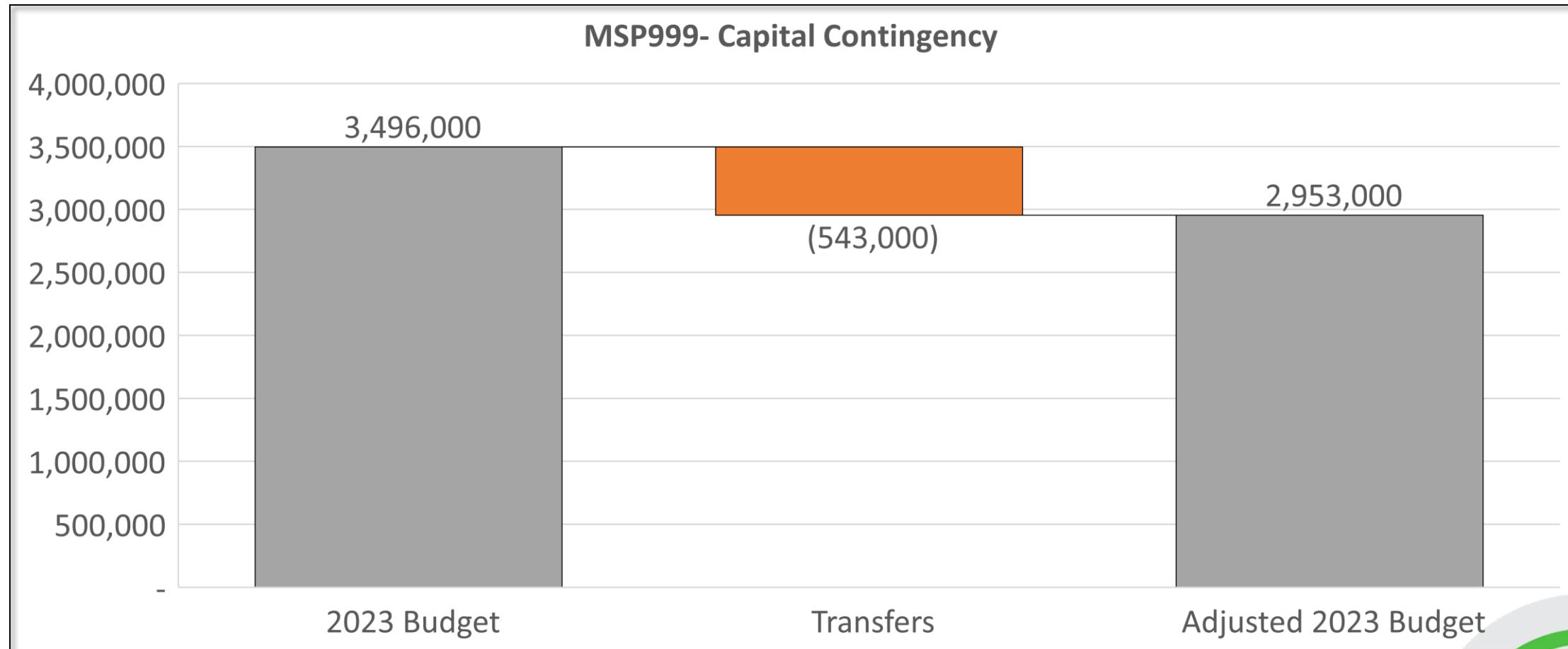
SGR390- Jordan River Bldg 2 Remodel



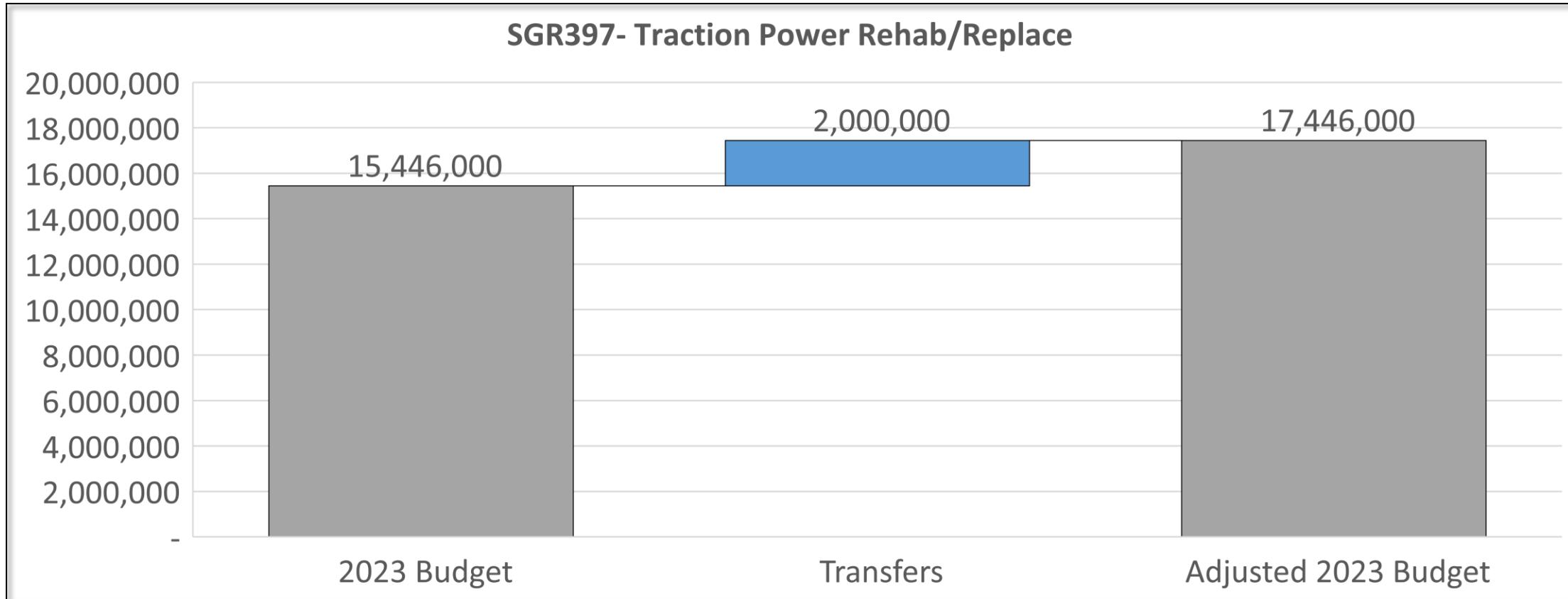
Funding will be moved to FMA679 to help address that shortage



MSP999- Capital Contingency



SGR397- Traction Power Rehab/Replace

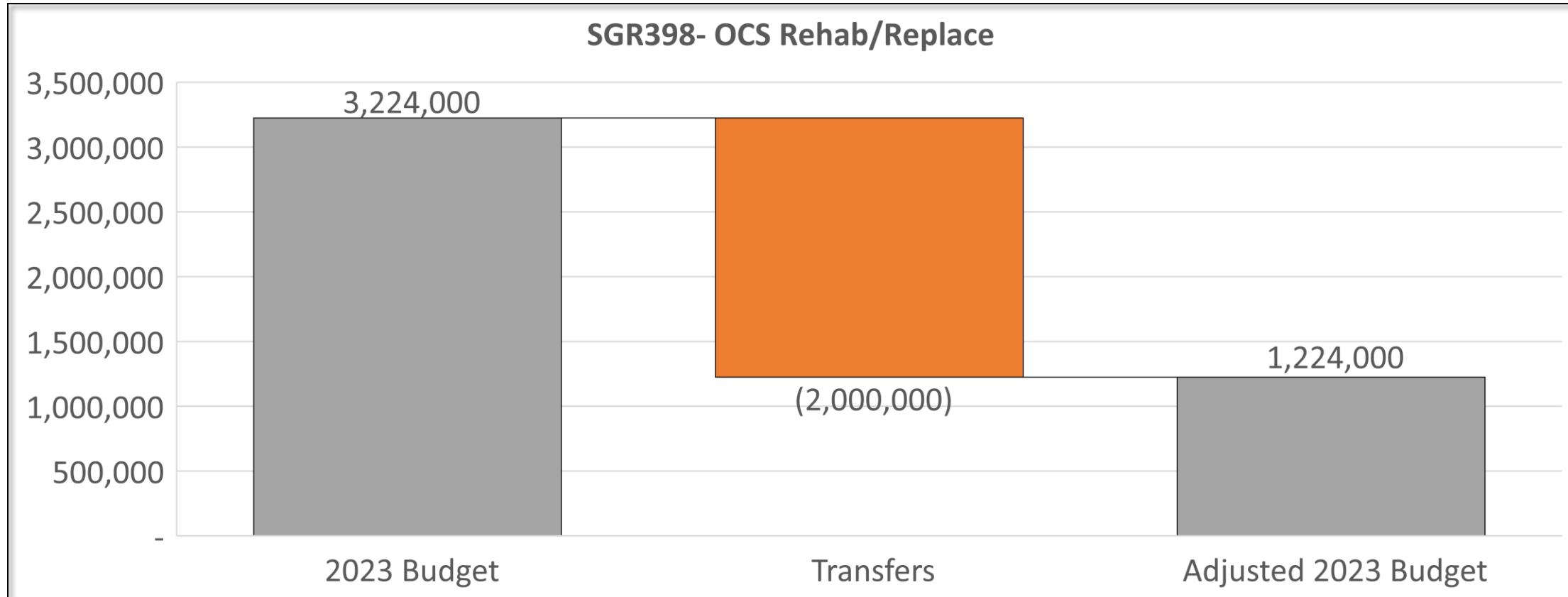


Needed for 2023 Budget Authority Adjustment. Used to cover costs for accelerated material procurement to avoid potential future delays. Funds coming from SGR398- OCS Rehab/Replacement



SGR398- OCS Rehab/Replace

UTAH TRANSIT AUTHORITY



Project closely related to the SGR397- Traction Power Rehab/Replacement.
Adjustment helps to cover costs for accelerated material procurement and right size both budgets with planned work for this year.

Agenda Item 9.a.



Questions?

Agenda Item 9.a.



Recommended Action

(by acclamation)

Motion to approve TBA2023-09-01 Technical Budget Adjustment for Capital Budget Transfers, as presented



Discussion Items



2024 - 2028

Five Year Capital Plan Overview

September 13, 2023

Agenda Item 10.a.



2024-2028 Capital Plan Sequence

- **9/13/2023** - High-level overview of changes coming, major projects, and office initiatives
- **10/11/2023** - Draft 5-Year Capital Plan presented to Board of Trustees for information, input, and approval to take to the Local Advisory Council
- **10/25/2023** - Tentative 2024 Operating and Capital Budget (*including first year of 5-Year Capital Plan*) presented to Board for approval
- **11/29/2023** - Draft 5-Year Capital Plan presented to the Advisory Council to approve and to recommend adoption to the Board of Trustees
- **12/06/2023** - Final 5-Year Capital Plan presented to Board of Trustees for approval
- **12/20/2023** – Final 2024 Budget (*including first year of 5-Year Capital Plan*) presented to the Board for approval and adoption



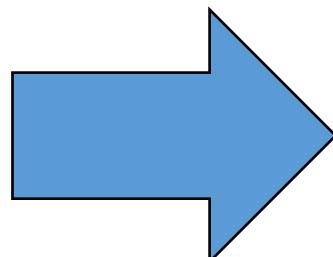
Changes in Visual

- To better align with new agency goals and objectives, budget categories will reflect Chief Office functions rather than high-level general project categories.

Benefits include:

- Promotes more streamlined reporting
- Improves transparency & accountability

Plan Categories (2023-2027 Plan)
5310 Projects
Capital Development
Capital Construction
Facilities- SGR
Information Technology
Infrastructure SGR Projects
Planning
Property/TOC
Revenue/Service Vehicles
Safety and Security



Plan Categories (2024-2028 Plan)
Capital Services
Enterprise Strategy
Executive Director (Safety)
Finance
Operations
People
Planning & Engagement



Office Initiatives

Agenda Item 10.a.



Significant Office Initiatives

- Capital Services
 - 10-Year Capital Plan
 - Facility Strategic Master Plan
 - Mid-Valley Connector
 - State of Good Repair Program
 - Being good partners for Regional Transportation Plan execution
- Enterprise Strategy
 - Operations & EAM Systems
 - State of Good Repair Program
 - Radio System Replacement



Significant Office Initiatives

- Executive Director (Primarily Safety Focused)
 - Cameras
 - Arc Flash Analysis
- Finance
 - Fares Replacement Program
 - 5310 Program Administration
- Operations
 - State of Good Repair
 - Police projects
 - Facility upgrades



Significant Office Initiatives

- People
 - New HRIS System Implementation
 - CareATC Location Buildout at Timp
 - Bus Training Simulator
- Planning and Engagement
 - Wayfinding
 - AOPP: Paratransit Forward Study
 - UTA On Demand Program
 - Bus Speed and Reliability Program



Budget Summaries



2024-2028 High-Level Overview

Row Labels	2024	2025	2026	2027	2028	Grand Total
Funded	234,950,000	325,811,000	267,009,000	201,746,000	264,975,000	1,294,491,000
Capital	184,438,000	274,672,000	231,033,000	175,250,000	236,386,000	1,101,779,000
Enterprise Strategy	7,823,000	14,323,000	6,139,000	3,308,000	2,885,000	34,478,000
Executive Director	3,095,000	2,383,000	2,372,000	2,363,000	1,229,000	11,442,000
Finance	28,535,000	19,110,000	18,780,000	16,496,000	20,466,000	103,387,000
Operations	6,504,000	10,309,000	5,830,000	3,180,000	2,860,000	28,683,000
People	1,000,000	1,570,000	1,180,000	-	-	3,750,000
Planning & Engagement	3,555,000	3,444,000	1,675,000	1,149,000	1,149,000	10,972,000
Unfunded	9,141,000	70,400,000	145,814,000	110,992,000	20,450,000	356,797,000
Capital	5,500,000	67,989,000	145,644,000	110,992,000	20,450,000	350,575,000
Planning & Engagement	3,641,000	2,411,000	170,000	-	-	6,222,000
Grand Total	244,091,000	396,211,000	412,823,000	312,738,000	285,425,000	1,651,288,000

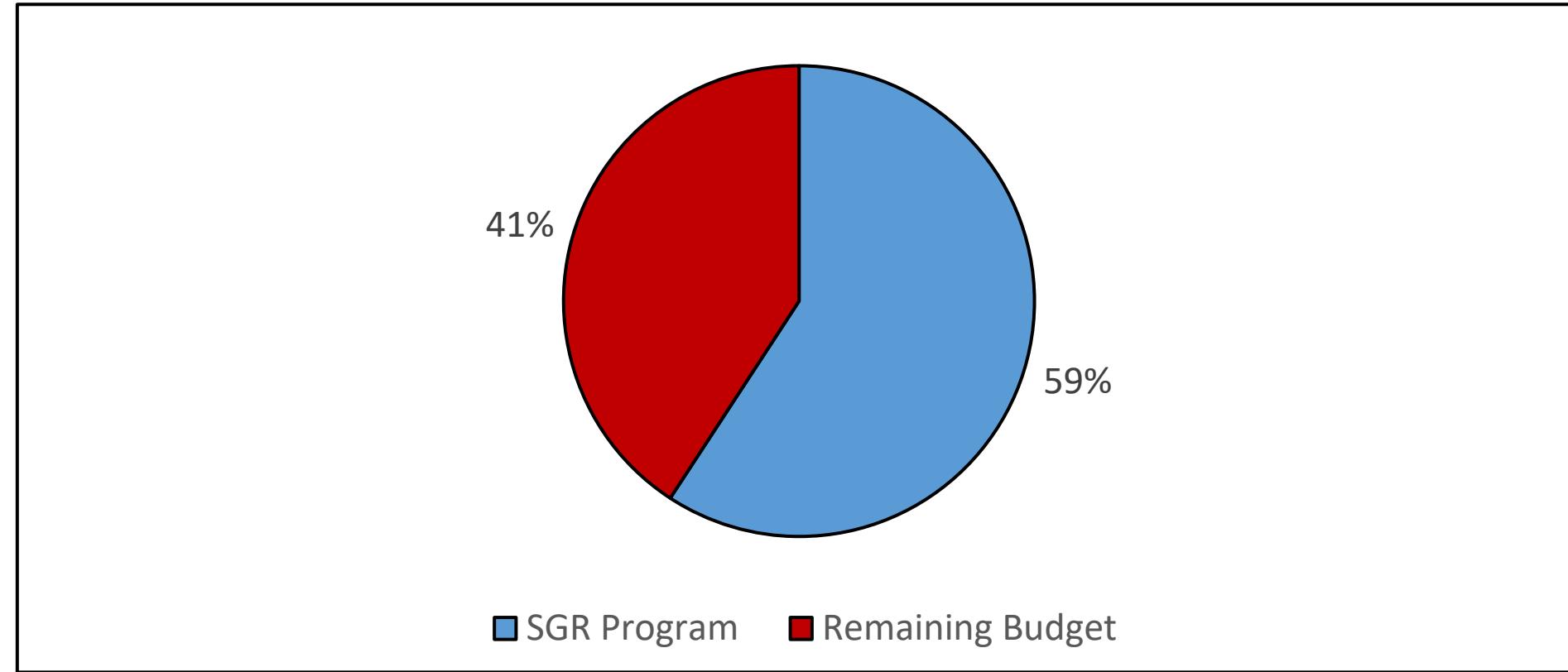


Budget Breakdown 2024-2028 Capital Plan

Office	Percentage
Capital Services	86.5%
Enterprise Strategy	2.1%
Executive Director (Safety)	0.7%
Finance	7.7%
Operations	1.7%
People	0.3%
Planning & Engagement	1.1%
Grand Total	100.0%



2024-2028 State of Good Repair Program



Next Steps

- Budget preparation over next month:
 - Continue to work with Chief Offices to refine budget
 - Start final budget approval presentation cycle in October



Questions?

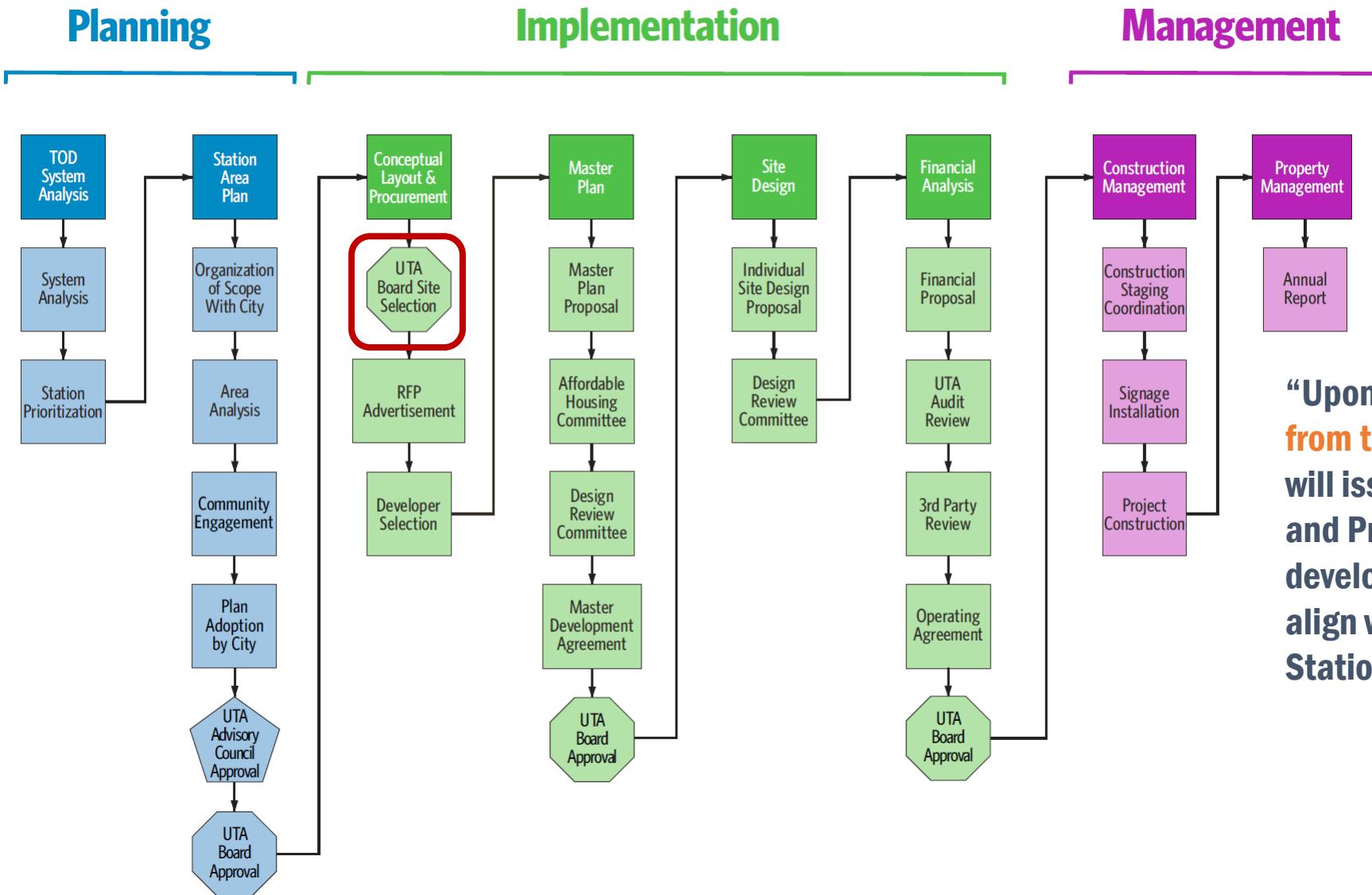
Agenda Item 10.a.



Transit Oriented Development (TOD) Designation for Farmington and Lehi Stations



UTA TOC Planning and Development Process



“Upon site selection and authorization from the Board of Trustees, the Authority will issue a Request for Qualifications and Proposals (“RFQ-P”) to solicit developers whose skills and expertise align with the vision identified in the Station Area Plan.”

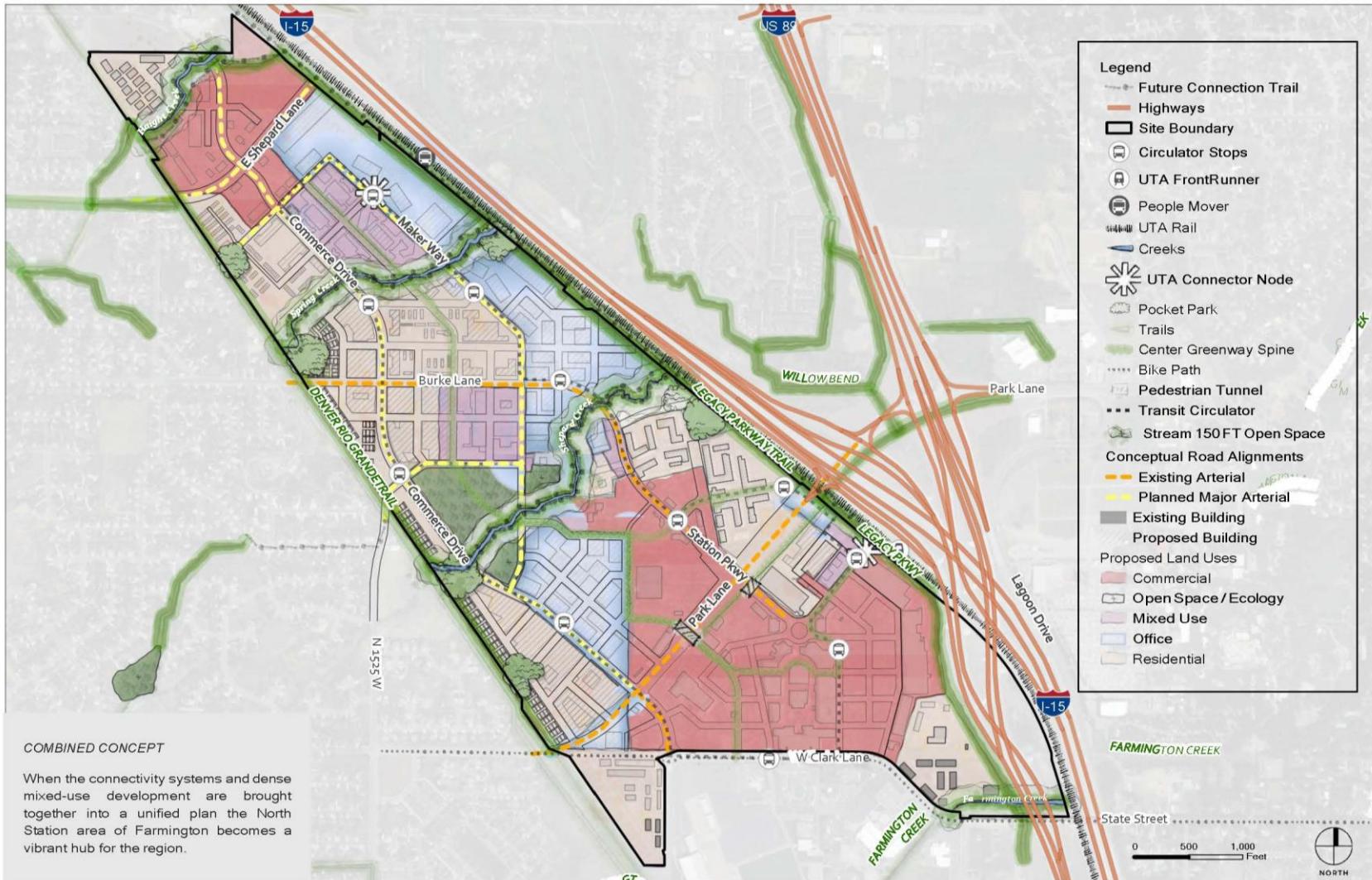
-Board of Trustees Policy No 5.1, III.C.2

Agenda Item 10.b.

System Analysis Results

Rank	Overall	Growth Opportunity	Affordable Housing
1	West Jordan City Center	West Jordan City Center	Murray Central
2	Farmington	American Fork Station	Midvale Fort Union
3	Murray Central	Roy Station	Ballpark
4	American Fork Station	History Sandy	West Jordan City Center
5	Orem Central Station	Lehi Station	Fashion Place West
6	Roy Station	Draper Town Center Station	Farmington
7	Murray Fort Union	Fashion Place West Station	Draper Town Center
8	Midvale Center	5651 W Old Bingham Hwy (West Jordan)	Midvale Center Street
9	Ballpark	Pleasant View	Lehi Station
10	Draper Town Center	2700 W Sugar Factory Rd	Kimballs Lane

Farmington Station Area Plan



Agenda Item 10.b.

Lehi Station Area Plan

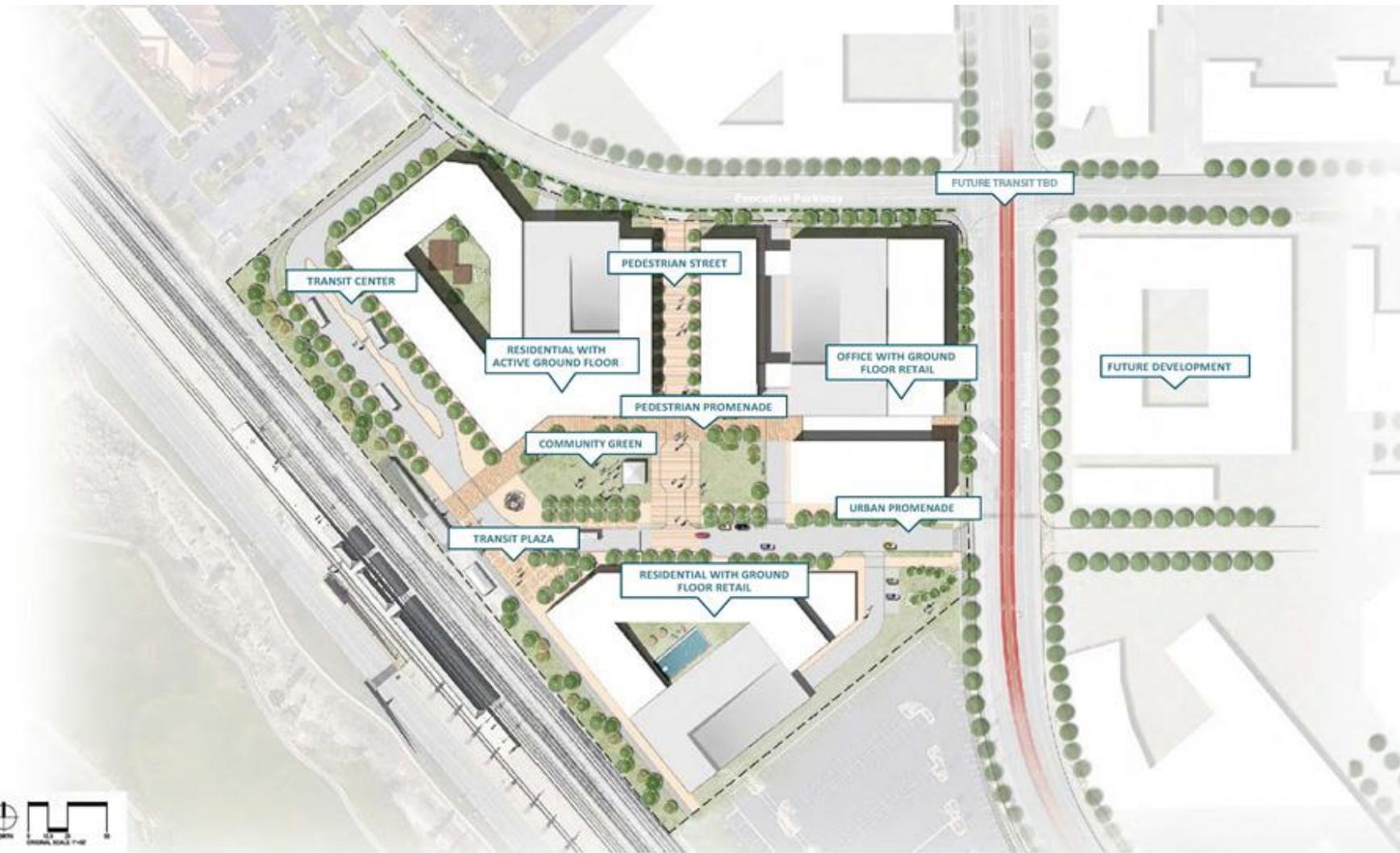


Figure 4: Illustrative Plan

Agenda Item 10.b.

Travel Training Program Update



Program Background

- National background
- UTA background
 - Worked within Special Services Department
 - Reorganized with Community Engagement Department in 2022
 - Received 5310 funds for one additional Travel Trainer to make a team of 3
 - Hired 3 new travel trainers in 2022
 - Hired a manager for Transit Connections Program, to include Travel Training
 - Accessible Transportation, Education, Mobility Independence



Agenda Item 10.c.



UTA's Travel Training Program

- Key Focus areas: state, city, community organizations and schools that serve people with disabilities, aging populations, students, English language learners, New Americans, and displaced groups.
- Menu of Services
- Training Pass Program

Program Criteria: open to any member of the public living within or visiting the UTA service area.

Agenda Item 10.c.



2022-2023 Quick Stats

Individual: **202**

Education Trainings: **2,156**

Geographic Reach: **UTA Service Area (TT Support for Northern & Southern rural areas)**

Train-the Trainer: **15**

Training Pass Programs: **28**

Partner Trainings (ind. Trips): **95,000**

Agenda Item 10.c.



2022-2023 Key Initiatives

Resource Library

- Rail safety video
- Using the bus with a mobility device

New Americans Monthly Classes

Language Support

Agenda Item 10.c.



2022-2023 Feedback

Support Service Improvements

- On Demand
- Accessibility
- App (Option for Blind or Low Vision)
- Bus Stop/shelter TEAMS Chat
- Transit App Feedback
- Operator recognition/suggestions
- Paratransit rider communication

Agenda Item 10.c.



Events & Key Partners

US Aging Conference

ATI Conference

Refugee community

Disability community

Local
Coordinating
Councils

Senior Centers

School
Districts

Agenda Item 10.c.



Goals & Areas for Growth

- UTA Strategic Plan
- Training Resource Library
 - Website updates
 - Community stories
- Utah Travel Training Network

Agenda Item 10.c.

Questions & Discussion



Agenda Item 10.c.

Other Business

- a. Next Meeting: Wednesday, September 27, 2023, at 9:00 a.m.



Closed Session

- a. Strategy Session to Discuss the Purchase, Exchange, or Lease of Real Property



Recommended Action

(by acclamation)

Motion to move to closed session to discuss the Purchase, Exchange, or Lease of Real Property



Closed Session



Open Session



Adjourn

