



Regular City Council Meeting

Minutes

Tuesday, August 22, 2023 at 6:00 pm

AGENDA

A regularly scheduled meeting of the Duchesne City Council will be held at the Duchesne City Office Building, 500 East Main, Duchesne, UT at the above date and time. The agenda will be as follows:

1. Roll Call, Prayer, Pledge

Minutes:

Mayor Rodney Rowley conducted the meeting. City Recorder, Kim Hanson, took minutes. City Council Members present were Jenny Adams, Bryce Hamilton, Cody Ivie, Danny Peatross, and Jason Baker. Council Member Adams offered the prayer.

Public Attendees: Lane Genereaux, Carl Conrad, Nate Zilles, Kevin Yack, Laurie Brummond, Susan Hamilton, and Deb Herron.

2. Minutes

Minutes:

MOTION by Council Member Peatross, seconded by Council Member Hamilton to approve the minutes from July 25, 2023.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

3. Bills

Minutes:

MOTION by Council Member Baker, seconded by Council Member Adams to pay the bills.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

4. Business License

Minutes:

There were no business licenses brought before the Council.

5. Flu Shoot Out- Kurt Benge -Tri County Health

Minutes:

Kurt Benge from Tricounty Health asked if they would be able to set up a mobile flu shot location in the parking lot at the City office on October 4th & 5th. The Council gave him permission to do so.

6. LAA Program Announcement - Community Survey Results - Nate Zilles , UBAG

Minutes:

Nate Zilles with UBAG (Uintah Basin Association of Governments) approached the council to talk about a new program they are offering: Local Administrative Advisor (LAA). It is a program that offers support for management throughout rural Utah communities. He passed out a flyer and had a slide show presentation to explain the program. It is a free pilot program available to members of ULCT (Utah League of Cities and Towns), to help small cities with anything they may need with ordinances, budgets, state code, among many other things. Nate assured the Council that his office will never try to force the City into doing anything they don't want to do. The final decisions will be made by the City. The Council discussed what needs we have and how this might be very helpful. Mayor Rowley will be the contact person for the city.

MOTION by Council Member Ivie, seconded by Council Member Peatross to be a part of the LAA Program

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

7. Approve and Sign FAA Grants AIP 12 And AIP 13 when offered - Kim Silvester , J-U-B

Minutes:

Kim Silvester could not be in attendance. Mayor Rowley explained the grants. There was some discussion between the Council about authorizing the Mayor to sign the grants AIP 12 and AIP 13 when offered.

MOTION by Council Member Adams, seconded by Council Member Hamilton to approve the Mayor to sign grants AIP 12 and AIP 13 when offered.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

8. Video Project of the Pope House

Minutes:

Council Member Ivie presented the bid to create a virtual tour and walk through for the Pope house. He explained what each part of the cost breakdown meant. The Wardle family requested the blacksmith equipment they previously donated be returned to them. Carl Conrad from UBAG

said he needs a project for a college class he is taking and offered to do a comprehensive written history of the Pope house. There was some discussion about when the videographer and Carl could meet at the Pope house. They also discussed names of some people who were related or had a connection to the Pope house they may want to interview.

MOTION by Council Member Adams, seconded by Council Member Baker to approve the V-6 Media plan. - Council Member Adams– Aye - Council Member Baker– Aye - Council Member Hamilton– Aye - Council Member Ivie - Aye - Council Member Peatross - Aye

Motion carried by unanimous vote.

9. Planning And Zoning

Minutes:

Nothing to report.

10. 15-Minute Open Session

Minutes:

- Lane approached the Council to discuss changing the office hours and the hours for the guys. The office hours will be 8:30-5:00 pm Monday- Friday. Lane will keep two of the guys working 4-10's and two guys working 5-8's. That way there will be someone working during office hours.
- Main Street is a work in progress
- Several projects have been talked about including moving some water lines. These projects are dependent upon funding.
- Council Member Ivie asked about the sewer line on D- hill. Lane gave an update on the progress.
- New sander and bed have been ordered for 2 of the City trucks.
- Jay is out for 5 weeks after surgery on his shoulder. Lane reported this is not a Workers Comp case.
- The Annual Walleye Tournament is coming up on September 8th. Dinner will be served at the Centennial building at 5:00 pm. Lane will let the council know what their assignments are.

11. Book Of Complaints, Concerns And Comments

Minutes:

Nothing new written in the book.

12. Mayor And Council Review Of Old Business

Minutes:

- Shawn from Gencom will be at the next meeting to discuss upgrades to the sound system in the chamber.
- The certified letter sent to the Griffin's about the weeds at their business in Main Street has not been picked up at the post office. Mayor Rowley has yet to hand deliver the letter to them.
- Changes to the plat map for the bowling alley have been submitted and will be made. Mayor Rowley still needs to talk to an electrician about how they will handle the power at Wallace Park. Superintendent Young said the School District will work with the electrical issues as they come up.
- There was discussion about who owns the artifacts at the Pope House. Council Member

Peatross feels very strongly about the City maintaining ownership. There was discussion about why the Pope House is being sold. Council Member Baker will get a price for a 20x30 building to house the artifacts.

- Council Member Baker asked Mayor Rowley where he's at with cleaning up Hogan Park. Mayor Rowley explained what his tenant is doing. Council Member Baker asked Mayor Rowley if he has any standards for the RV park. Mayor Rowley said he has rules for skirting ,dogs ,and vehicles, but not for how the trailer looks. Council Member Adams said the trailer park is a source of contention with residents of Duchesne because of the state of disrepair.
- The Council discussed the weed problem around town.
- Council Member Baker redirected back to the trailer park. Mayor Rowley said he is going to evict the tenant but he is not going to pay \$600 to go through the court system. The Council discussed sending a letter to each of the residents of the trailer park and mental health issues. Council Member Ivie asked when the ordinances for mobile home parks were changed in the code book. Duchesne City ordinances about this contradict each other.
- The Council discussed animal control issues. Mayor Rowley said that Debbie Fabrizio will start Monday as the Animal Control Officer. Mayor Rowley talked about a situation with Clint Ivies' dogs. The Council discussed law enforcement issues concerning animal control. Mayor Rowley is trying to have a meeting with the Sheriff and the County Attorney to discuss the issues.
- Lane asked how many hours Debbie would be working a week and whether or not the on-call person would still have to take animal control calls. Mayor Rowley said Debbie will be working 29 hours a week. The Council discussed giving Debbie a specific schedule and what the agreement would look like.
- Council Member Peatross asked about the sanitary survey Joe Hadlock from Tricounty Health recently did. He wondered if the fence we were told we didn't need right now would be required in the future. Lane said it is just a suggestion right now but may be required in 10-12 years. Council Member Ivie asked about CIB money and how it works. Mayor Rowley explained the process. He also said that Chuck Richins from Horrocks is working on a new grant through the state.

13. Work Session

Minutes:

There was no work session.

14. Executive Session

Minutes:

There was no executive session.

15. Adjournment

Minutes:

MOTION by Council Member Ivie, seconded by Council Member Baker to adjourn the regular City Council meeting at 7:54 pm.

- Council Member Adams– Aye
- Council Member Baker– Aye
- Council Member Hamilton– Aye
- Council Member Ivie - Aye
- Council Member Peatross - Aye

Motion carried by unanimous vote.

Attest:

Kim Hanson, Recorder: _____

Rodney Rowley, Mayor: _____

Contact: Kim Hanson (khanson@duchesnecity.com 435-738-2464) | Minutes published on 09/13/2023, adopted on 09/12/2023