

MINERAL LEASE

MINUTES

June 26, 2023 | 5:00 P.M. *Meeting called to order by* **Michael Moss**

In Attendance:

Board Members: Michael Moss, Kerry Kunzler, Mike Rudd, Dale Barnett, Brian Hardy

Excused:

Also in Attendance: Shirlene Larsen

Attended by phone: None

Approval of Minutes

The minutes were reviewed from March 15, 2023

There are two addendums that need to be made to the March 15, 2023 minutes

- There was no action taken on the Brush Fire Truck this will be tabled until another time
- There was no action taken on the RestRoom Trailer this will be tabled until another time

Entertain a Motion to approve the minutes with the two corrections by, Mike Rudd

Seconded by Kerry Kunzler

No Discussion

Minutes were approved unanimously.

Former Agenda Item

Michael Moss

- Michael Moss calls the meeting to order.
 - Progress Reports on Projects:
 - No Staff came to the meeting to give any progress Reports
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Procedure and Protocols

Michael Moss

- Michael Moss Meeting Procedures and Protocols:
 - Michael Moss proposes that when an entity would like to make a request of funds from Mineral Lease that they put that request in writing (email) including item descriptions, justifications and all bids.
 - Chrisee Bennett explains that the procedure of posting on the Public Notice Website
 - A packet will be prepared 1 to 2 weeks before the scheduled Mineral Lease meeting.
 - Brian Hardy contributes his thoughts on reaching out to other entities in unincorporated areas in the county that would qualify for funds.
 - Kerry Kunzler cautions not to put it out for advertisement to too many people.
 - Michael Moss discusses getting an updated bylaws for Mineral Lease parameters.

- Kerry Kunzler suggests that there needs to be a time limit on the projects. Or they will lose their funding.
- Progress reports are not optional. All representatives or someone in their place from entities that have unfinished projects are required to come to the Mineral Lease meeting and give an update.
 - Emails may be used in place as an in person update for extenuating circumstances.
- It was decided that no vote was required to adopt these procedures.

Title III Monies

Michael Moss

- Michael Moss shares what he learned in his meeting with the Forest Service and the Title III monies.
 - There are new guidelines on how funds may be spent coming from Title III monies
 - Discussion Follows
 - An email needs to be sent to Kevin Lloyd and see if he has spent the monies he was dispersed.
 - There is discussion about whether the monies need to be spent by September or spent on something else.
 - USADF needs a yearly accounting now of how funds are spent.
 - By July 21, 2023 the board needs to decide how they want to receive the funds disbursed in Title I, Title II or Title III
 - Kerry Kunzler suggests that all Funds will be disbursed under Title I
 - Shirlene Larse explains the monies we receive are under 100,000.00 which qualifies to have all funds dispersed in Title 1
 - Every year the board will have to declare how they want the funds disbursed
 - Brian Hardy makes a motion to have all monies disbursed in Title I
 - Discussion Follows
 - Seconded by Kerry Kunzler
 - Motion passed unanimouslySecond by Kerry Kunzler.
 - Motion passes unanimously.

Adjournment

- Michael Moss calls the meeting to end.
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Next Meeting

- September 11,2023
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