

**MINUTES OF THE
MIDWAY SANITATION DISTRICT
BOARD OF TRUSTEES REGULAR MEETING**

Monday August 14, 2023, at 6:30p.m.

Minutes of the Midway Sanitation District Board of Trustees Regular Meeting held Monday, August 14, 2023, at 3:00 p.m. Notice of the meeting and agenda was posted at the Midway City Office Building, Ridley's Express, 7-Eleven and the Midway City Post Office. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

Call to Order, Opening Remarks or Invocation

Roll Call:

Don Huggard, Chairman
Celeste Johnson, Mayor
Scott Kettle, Engineer

Clair Provost, Vice-Chairman
Wes Johnson, Engineer
Becky Wood, Manager

General Consent Calendar

- a. Agenda for the August 14, 2023 Regular Meeting
- b. Minutes of the June 12, 2023 Regular Meeting
- c. Minutes of the June 30, 2023 Special Meeting
- d. Warrants and Financials

Note: Copies of items a, b, c and d are contained in the supplemental file.

The board discussed having public works add more information and documentation to the note field on the timeclock program to identify which projects are being worked on.

Motion: *Clair Provost made a motion to approve the consent calendar, minutes, and warrants. Don Huggard seconded the motion that carried with all members voting aye.*

Operators Report – The district manager informed the board that there was no grease trap reports from this month or the previous month. The board discussed the need to inspect the grease traps. It was determined that the district manager would inspect the grease traps going forward and have a public works member accompany for assistance as needed.

Resolution 2023-06 (Policies and Procedures Update) – The board discussed billing refunds and backlot sewers. It was determined that Wes and Don would further review the backlot sewer policy and bring recommendations to the next board meeting for approval.

Motion: *Celeste Johnson made a motion to table Resolution 2023-06 Updates to the Policies and Procedures for further review and return to next month's meeting with a clear resolution and language to show why we are making these changes. Clair Provost seconded the motion that carried with all members voting aye.*

H2S Odor Mitigation – The board discussed the study performed by Twin D, Inc. testing the amount of Hydrogen Sulfide gases in regard to the recent odor issues at the Heber Valley Special Service District treatment plant. It was determined that the H2S gases were minimal, under control and well under OSHA standards. The district manager was asked to provide an update to HVSSD. The board also discussed the use of solid lids vs. vented lids and tray inserts in areas of higher odor.

Motion: *Celeste Johnson made a motion to direct staff to provide an [odor] update to HVSSD for posting and for staff to purchase an H2S Sensor for ongoing testing. Don Huggard seconded the motion that carried with all members voting aye.*

Shared Lateral Agreement – The board discussed executing a “Shared-Lateral Agreement” for a home located at 170 South Fox Den Road. The owners purchased a home with separate living quarters to the rear of the property. The 2nd dwelling was connected to the sewer line through the original home unknowingly to the new owners. The owners would like to correct the situation and bring the connection into compliance. A shared lateral agreement would make the line in-compliance, assign responsibility to maintain the line to the property owner(s) and absolve the district of any liability on the line.

Motion: *Celeste Johnson made a motion to approve the shared-lateral agreement to the current homeowner, set up a second billing account and due to the situation waive the impact fee incurred by the previous owner. Clair Provost seconded the motion that carried with all members voting aye.*

Customer Billing Charges Discussion: *This item was removed from the agenda at the applicants request, no further action will be taken on the matter.*

Engineer Reports:

Scott Kettle updated the board on district flows. Wes Johnson updated the board on the Whitaker Farms, Lot 20 (garage built over the sewer line) issue noting that work to relocate the sewer main began that day. Wes Johnson also updated the board on the status of the Homestead Drive capital improvement project noting that the sewer line has been installed nearly to The Links.

Manager Report: The board discussed training and approving the housing stipend for the district manager.

Motion: *Clair Provost made a motion to approve the housing stipend for the district manager. Don Huggard seconded the motion that carried with all members voting aye.*

Trustee Reports:

There were no Trustee Reports.

Adjourn:

Celeste Johnson made a motion to adjourn the meeting at 8:23p.m. that carried with all members voting aye.

Don Huggard
Don Huggard, Chairman

Becky Wood
Becky Wood, District Clerk