

Council Meeting Minutes

June 6, 2023 / 10:00 a.m. – 2:00 p.m.

This is a virtual meeting.

Attachments: April 2023 Council Meeting Minutes, Executive Committee Minutes, Budget Report, Contract and Grant Report, Meeting Agenda Presentation Slides, Breakout Room Guides, Mindful Moment, State Plan Implementation Activities, Meeting Notes Page

Attendees- Brandy Olsen, Bryn Peterson, Carl Whitmore (12:45) Courtney Edgington, Ian Summer (10:40) James Steed, Ken Gourdin, John Crowley, Lisa Wade, Matthew Huskinson, Pam Norton, Shannon Wilkins, Stephanie Roach, Adina Zahradnikova, Deanna Taylor, Matthew Wappet, Nels Holmgren, Amy Nance, Krissie Summerhays, Mindy Rivera (11:00) Jason Lyons.

Excused: Stephanie Hill, Tamera Dalton.

Absent: Kimberly Jensen, Glen Larsen.

Staff: Libby Oseguera, Rickie Crandall, Eric Stoker, Julie Hanna, Mary Urie

1. Welcome and introductions – Bryn Peterson, Chairperson

Bryn Peterson, chairperson of the Utah Developmental Disabilities Council welcomes everyone to the meeting and calls it to order at 10:02 a.m. on June 6, 2023. This meeting is being held via Google Meet in Salt Lake City, UT. In compliance with Utah's Open Meeting laws, this meeting is being recorded in its entirety. This recording is classified as a public record. All UDDC motions and votes will be recorded in the minutes.

Bryn reminds everyone that citizen members are eligible for a stipend and to talk to Rickie if they are citizen members and would like to get paid the \$25 for being here today.

In the meeting materials, everyone was given information about the breakout room topics we will discuss today. Julie calls attendance and when called upon the members respond with the breakout rooms that they want to attend so we can sort the groups. The choices are The Future of Council Meetings, "Beefing up" Programs and Processes, and Possible Activities. Descriptions are in the materials titled "Breakout Room Guide."

The Executive committee has decided to introduce a few UDDC members each time we meet. Today we will hear from Carl Whitmore, Matthew Huskinson, Stephanie Hill, and Mindy Rivera. They each tell us the following: Membership Role on Council: Citizen, Agency, and Liaison; In 3 sentences, why did you decide to serve on the Council? And an interesting fact about themselves.

2. Public Comment

Bryn Calls for public comment. No member comments, Libby explains the meeting notes document that was sent out in the meeting materials.

3. **VOTE:** Approval of the April 2023 Meeting Minutes (April 2023 Council Meeting Minutes)

Bryn Calls for any discussion about the meeting minutes. Courtney comments and lets staff know that her name is missing from the April minutes. Julie added her name to the in-attendance minutes. Bryn calls for a motion to approve the April minutes. James Steed makes the motion to approve, John Crowley seconds the motion. All are in favor with nobody abstaining.

4. **VOTE:** Member Nominating Committee Recommendations

Bryn thanks our member nominating committee; John Crowley, Pam Norton, and Stephanie Hill for their time interviewing UDDC applicants. John presents their recommendations. Then we discuss and vote on their recommendations.

John explains that we have Brady Hakes, Mindy Rivera, and Roger Downing as the committees' recommendations.

Bryn called for a discussion about the recommendations, but there were no comments. He then calls for a motion to approve the committee's recommendations for member appointments. Lisa Wade makes the motion to approve, and Deanna Taylor seconds the motion. All council members approve, and nobody abstains.

5. Committee Reports – Integrated Support Stars

Each committee reports to the council what the committees are working on. This month is different as we added and utilized the Integrated Support Star at each committee meeting. Council members are encouraged to add their qualities to that goal in each committee's star tool, Libby scribes for each one.

Health and Safety – Amy Nance reports and asks the council if there is anything that should be added. Libby scribes and adds items to the Health and Safety support star as the council shares. Ian asks if there is an app that we could steer people towards during times of crisis. Amy explains that there are a few options and that she will get some info. Over to anyone who would like it.

Leadership and Advocacy – Stephanie Roach reports and asks the council if anyone has assets they want to add to leadership and advocacy. The council adds all the Self-advocacy programs to the community-based section of the star tool.

Transportation – Rickie Crandall reports on the transportation committee she lets the council know that their support star is very small, but they have added a few things. The biggest report regarding transportation is that the UTA travel training went well, and the instructor gave a review of the new app that is up and running. Eric tells the council how helpful the app has been to him, and several other council members commented that the app is very well

done and helpful. The council adds additional items to the star tool for transportation.

Community Access and Supports – Lisa Wade updates on reports the group’s support star and the council adds summer programs, Bryn asks what the UPC does for summer activities. Lisa explains that they compile a complete list of all of Utah’s summer programs into one accessible location for families to access.

6. Advocacy, Leadership, and Policy Success Presentation

In May UDDC completed the third cohort of the ALPS program. We review the program data and outcomes from the past three years and hear from some of the people involved. Bryn says a big Thank you to Julia Pearce who joined us to report and not only helped to develop the program but served as a volunteer facilitator this year. We also heard from participants and a recorded message from Sen. Iwamoto.

7. Stand up and stretch!

We take a 10-minute break.

8. Breakout Conversations

(Breakout Room Guides, State Plan Implementation Activities)

We break into small groups to talk, plan, and problem-solve. While in the smaller groups Bryn asks that we assign a note-taker who can write down what is discussed and email it to Libby. Also, assign a reporter who will share highlights in the recap later in the meeting. Each group will have 30 minutes and Council staff will guide you through the topic and keep track of the time.

9. Civic Engagement – Sondra Cosgrove, History Professor College of Southern Nevada, and Executive Director Vote Nevada

We talked about better understanding and participating in civics. Stephanie Hill recommended her colleague Sondra Cosgrove who has joined us to help us out. Sondra Cosgrove is a history professor at the College of Southern Nevada and the Executive Director of Vote Nevada, a community-oriented civics education nonprofit. Direct democracy is something Sondra promotes as an important tool for strengthening our governing systems. As an educator, Sondra specializes in translating complex ideas into plain-language concepts for the average civic engager. Currently, Sondra chairs the Nevada Statewide Independent Living Council Integrated Workforce Subcommittee. We Welcome Sondra.

10. Breakout Recap

We circle back to breakout topics and hear from the reporter in each group. Libby will combine all of the notes from each group into one document and share it with Council and Staff.

11. Mindful Moment

Libby then leads us through an exercise in forgiveness. A handout was sent in the materials if anyone wanted to follow along.

12. Stand up and stretch!

We take a 10-minute break.

13. Council Culture Activity

Everyone was asked to complete a short survey about who the Council is and what we do. We had a great response, so we thank everyone for participating. Council members talk about what organizational culture is, why it matters, and what we want the UDDC culture to be. Libby and Ian take us through the responses and UDDC's organizational culture.

14. UDDC Budget and Expenditure Report – Rickie Crandall, goes over the *Budget Report, Contract, and Grant Report* and asks if there are any questions or concerns. There are no comments or questions.

15. **VOTE:** Close the meeting

Matthew Huskinson makes the motion to close the meeting John Crowley seconds that motion. All members are in and there are no abstentions.

Future Meetings

Sept. 12, 2023 Hybrid: in-person or online 10 a.m. – 3:30 p.m.

