

# MOAB VALLEY FIRE PROTECTION DISTRICT

HEADQUARTERS – 45 SOUTH 100 EAST, MOAB, UTAH

## MEETING AGENDA

**Tuesday September 12, 2023**  
**4:00 p.m.**

CALL TO ORDER

PRESENTATION OF 2022 AUDIT-RYAN RASMUSSEN, SMUIN RICH & MARSING

APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

1. August 15, 2023 Regular Meeting Minutes

CITIZENS TO BE HEARD

APPROVE BILLS AND SIGN CHECKS

CHIEF'S REPORT

OLD BUSINESS

1. Annexation
2. Job Descriptions
3. MOU – Castle Valley Fire Protection District
4. Mid-America Pipeline Settlement
5. Equipment Purchases

NEW BUSINESS

1. Draft Budgets

ADJOURN

Executive session if needed  
Workshop session as needed

### **NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.**

*In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend Moab Fire Department Commission meetings are encouraged to contact the Department two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Thursday prior to a regular Commission Meeting and forty-eight (48) hours prior to any Commission Meeting. Information relative to these meetings/hearings may be obtained at the Moab Valley Fire Department 45 S. 100 E. Moab Utah 84532 (435)259-5557*

*Posted by Cathy Bonde*

*On 09/08/2023*

# **Moab Valley Fire Protection District Commission Meeting**

**45 South 100 East, Moab Utah 84532**

**August 15th, 2023 - 4:00 p.m.**

## **A. Call to Order:**

1. The meeting was called to order by Chairman Archie Walker at 4:00 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison
3. Staff Present: Chief T.J. Brewer, Battalion Chief Brandon McGuffee, Administrator Cathy Bonde, Maintenance Manager Donnie McCandless

## **B. General Business:**

1. Commissioner Harrison motioned to approve minutes from the regular Commission meeting held on July 25th<sup>th</sup>, 2023. The motion was seconded by Commissioner McGann, and it passed unanimously.
2. Citizens to be Heard – None were present.
3. Commissioner McGann asked about some payments made, and discussion was had in relation to requirements for testing and certification on the Ladder truck and our pumps. Commissioner Harrison then motioned to approve bills. Commissioner McGann seconded, and the motion passed unanimously.
4. Cathy Bonde and Chief Brewer took the Commissioners line by line through the profit and loss statement as well as provided an accounting of revenue and expenses in relation to the wildland program. Several line items were discussed in detail. Trucks and apparatus were also discussed in relation to current and anticipated future needs of the Department.

## **C. Chief's Report**

1. Chief Brewer reported 28 total calls to service since the last Commission meeting. He also stated we currently have 36 members on the Department.
2. Many meetings have been attended including those related to the radio task force, curriculum development, Certification Council, MIFC, Dispatch, and annexation.

3. EMS Operations Captain Logan Brewer wrote and received a mental health grant on behalf of EMS and Moab Fire. With grant funds, mental health professional Stuart Palmer made a presentation to the Department. We had a good turn out, and participants signed up for individual sessions he offered. He will come down quarterly. The grant also includes the Cordico app to assist with mental health as well as anonymous therapy sessions with the Partridge Group. We will want to consider how we follow through with mental health assistance after the grant runs out.
4. We received the radios that were funded with the State grant we talked about at the last meeting. We will now submit for the grant funding that will reimburse us for part of the cost.
5. Staff and Department photos will be taken on Wednesday, August 30<sup>th</sup> from 4-6:30 p.m. We would like Commissioners to come in for photos during that time. This will be for headshots. These are being done in-house by Kirsten and Carter. They have both been involved in our social media and have contributed a lot to our Department beyond the roles of volunteer firefighters.
6. Our new engine is 900 pounds overweight. Pierce has suggested two options; one being to beef up the rear-end at a cost \$16,000.00 and the other to build a custom water tank with 150 fewer gallons of capacity for a cost of \$4,000.00. Chief Brewer suggested a third option which would be to change the truck to one with a 2500 gallon tank capacity. Discussion was had on the options in relation to operations. General consensus was to make a decision soon, and Commissioner Harrison offered to participate in a phone call with the manufacturer. A decision will be made from there.
7. The Department has acquired a newer 2023 Ford F-150 which will primarily be used as a Chief vehicle but can also be used for travel to trainings.
8. Our Engine 466 broke down again in California. The fix this time cost just over \$400.00 but the truck will need to be looked at by McCandless in Grand Junction to further diagnose and repair.
9. Some of our employees and volunteers will be going to a water mapping class at UFRA on Friday. We are working to find coverage from our volunteer base while a majority of our firefighting staff is out of town.
10. The Department is exploring bringing highly qualified instructors to Moab for a few days to provide training. The training was originally planned for this October but is now in consideration for next fall. The training could be open to participants from other departments for a registration fee.

#### **E. Old Business:**

1. Annexation – Chair Walker asked for a poll of the Commissioners as to their stance on annexation. Commissioner Harrison stated he would like to move forward. Commissioner McGann stated that the impact to taxpayers as presented is making him back out of the proposed annexation. Discussion was had on the impact to taxpayers and the County under a variety of options the County has in order to fulfill its obligation of providing fire protection. Cathy Bonde stated that the County already pays approximately \$169,000.00 for fire protection between Moab Fire and Thompson Fire, so the Department's ask from the County is approximately an additional \$280,000.00 per year for three years above what

they currently pay. After three years, the County would have no further financial obligation to Moab Fire.

In discussion of how annexation impacts the Department, Chief Brewer stated that there is a fire in Willow Basin outside of our current District and once annexed, the fire would be in our District requiring us to send an engine and personnel. Volunteers with other jobs and obligations cannot be expected to have the ability to respond at that distance for an unknown amount of time. Commissioner McGann voiced concern in affording enough paid staff to respond to such incidents. Chief Brewer stated that if we hire 3 people, we can have 7 day coverage. It would not be 24 hour coverage, but there could be limited paid personnel on staff 7 days a week. Volunteers would still be needed.

Chief Brewer asked Commissioner McGann for his ideas. One of his concerns is the cost of moving toward a full time fire department, and a model he presented was Price where they pay a stipend of around \$1200.00 per month per firefighter for firefighters to be on call.

Chief Brewer acknowledged there are many models to consider, but we also need to take into consideration that the dynamics of our community have changed drastically over the years. Our volunteers have other full time jobs with many, including paid staff, having more than one job in order to make ends meet. We have lost some of our committed volunteers to other communities because they could not afford to live in the area any longer. Chief Brewer has spoken directly to volunteers about their availability to respond to the further areas of our County, and he has been told they do not have the availability.

Chairman Walker asked for clarification on financial concerns with annexation and whether they had to do with the request of financial assistance for three years from the County or if the concerns are after that financial assistance ends. Commissioner McGann stated a concern was double taxation with the Fire District charging a fire tax and then the County needing to use tax funds to supplement, causing taxpayers to pay tax to both the Fire District and the County to cover fire service. He stated we raised taxes last year in order to hire more personnel and we have done that, but we really don't know what we are actually going to need when we annex. Chief Brewer stated that not knowing what we actually will need has been a concern of his from the moment annexation discussion began.

Commissioner McGann said he was looking at annexation from the perspective of a taxpayer. He also stated concerns in moving further from a volunteer department to a paid department. A concern is that the more we move to a paid department, the fewer volunteers we will have. Commissioner McGann stated we need to consider our call volume in relation to our ask, and if our call volume is remaining between 300-400 calls per year and is not increasing, increasing our budget cannot be supported. Chief Brewer stated that our call volume has increased but call volume is not the only measure in regards to budget needs. He stated 700 calls per year is usually when a department becomes full time. Year to date we are around 400 calls meaning our call volume is increasing. Our responsibilities are going up and we are doing more as a department including public relations relating with events in the community, work with the schools, meetings, and inspections. Chief Brewer stating that we also have to weigh that against the demographics of people that we have to pull from for volunteers and the time and willingness they have to provide to the Department. The call volume has to be weighed with the willingness to respond. Commissioner McGann stated that his concern is the more paid firefighters we have the

fewer volunteers we will have, and that we have always had 30-40 volunteers and they have always responded. He does understand the need for paid firefighters to respond further out in the County. Chief Brewer reiterated that the demographics of our volunteers have changed. Brandon McGuffee stated that a big change in expansion of the District is the legal obligation to respond which does not currently exist outside our District. Chief Brewer and Commissioner McGann agreed there are multiple issues to consider in annexation including taxation, volunteers, and budget.

Chair Walker stated the County has a legal obligation to provide fire protection outside of our District. Without annexation do we just bill Grand County for services to the north? Commissioner McGann stated that would probably be the option as we have done in the past although it does not fix the issue of double taxation. Commissioner McGann said input from the taxpayers would be valuable.

Chair Walker thanked everyone for the discussion.

2. Job Descriptions – This is ongoing. Staff has been working on refining job descriptions for each position.
3. MOU- Castle Valley Fire Protection District – The outcome of our last Commission meeting was shared with Castle Valley Fire, and their Commission is meeting on August 17<sup>th</sup> to discuss.
4. Mid-America Pipeline Settlement – Cathy Bonde informed the Commission that we are still waiting to find out if interest will be waived if payment is made by a certain date.
5. Equipment Purchases – This was discussed in other parts of the meeting.

#### **G. New Business:**

None

#### **H. Adjourn:**

1. Chair Walker adjourned the meeting at 5:37 p.m.

**Date** \_\_\_\_\_

**Archie Walker, Chair**

**Attest:** \_\_\_\_\_

**Cathy Bonde, Clerk**

MOAB VALLEY FIRE PROTECTION DISTRICT  
Profit & Loss Budget vs. Actual  
January through December 2023

		Jan - Dec 23	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
3017 · Donations	3 Donations: Citizen we helped with burning debris, parents of a Jr. Academy participant, Mill Creek Pueblo HOA	350.00	0.00	350.00	100.0%
3020 · Local taxes	Outstanding & owed to MVF: \$30,479.77. With average collection rate of 60-80%, we should see \$18,000-\$24,000.	0.00	1,048,029.00	-1,048,029.00	0.0%
3020.1 · General		14,508.80	15,000.00	-491.20	96.73%
3020.2 · Delinquent Tax	\$2,400 from AES for SCBA Shields, \$800 from RR 4 Wheelers for Jr. Academy, \$300 from MAC for 4th of July BBQ	67,108.59	58,000.00	9,108.59	115.7%
3020.3 · MISC. Tax		3,500.00	2,000.00	1,500.00	175.0%
3020.4 · Operating Grants					
<b>Total 3020 · Local taxes</b>		85,117.39	1,123,029.00	-1,037,911.61	7.58%
<b>3014 · Sales Service, Contracts</b>					
3014.7 · Emergency Coordinator		38,385.99	51,181.34	-12,795.35	75.0%
3014.1 · Arches National Park		1,500.00	1,500.00	0.00	100.0%
3014.2 · Grand County		100,000.00	100,000.00	0.00	100.0%
3014.3 · San Juan County		46,000.00	46,000.00	0.00	100.0%
3014.4 · State of Utah (Wildland)	One incident not included	92,282.69	10,000.00	82,282.69	922.83%
3014.5 · Miscellaneous	From AES SCBA Training and Rose Petroleum for Hazmat	15.00	500.00	-485.00	3.0%
3014.6 · Fee Schedule Billed					
3014.62 · Other Fee Schedule Billing		16,446.20	5,000.00	11,446.20	328.92%
3014.61 · Inspections	Last month was \$55,864.89	74,034.25	20,000.00	54,034.25	370.17%
<b>Total 3014.6 · Fee Schedule Billed</b>		90,480.45	25,000.00	65,480.45	361.92%
3014.9 · Grand County-District Expansion		7,282.50	10,000.00	-2,717.50	72.83%
<b>Total 3014 · Sales Service, Contracts</b>		375,946.63	244,181.34	131,765.29	153.96%
<b>3011 RENT &amp; MISC</b>					
3011.1 · Apt 1		1,800.00	2,400.00	-600.00	75.0%
3011.2 · Apt 2		1,800.00	2,400.00	-600.00	75.0%
<b>Total 3011 RENT &amp; MISC</b>		3,600.00	4,800.00	-1,200.00	75.0%
3060 · INTEREST	Improved interest rates and less need to draw on balance due to other income sources allowing for more interest income	35,440.96	9,000.00	26,440.96	393.79%
<b>Total Income</b>		500,454.98	1,381,010.34	-880,555.36	36.24%
<b>Gross Profit</b>		500,454.98	1,381,010.34	-880,555.36	36.24%
<b>Expense</b>					
440 · Cont. to Other Gvts.	To LBA for public notice of meetings ad and audit	1,099.00	2,000.00	-901.00	54.95%
465 · Truck Lease		0.00	5,000.00	-5,000.00	0.0%
410 · Bad Debt		0.00	1,000.00	-1,000.00	0.0%
<b>411 · PAYROLL EXPENSES/SALARIES</b>					
<b>Total 411 · PAYROLL EXPENSES/SALARIES</b>		382,118.19	479,771.00	-97,652.81	79.65%
413 · EMPLOYEE BENEFITS		202,651.23	290,000.00	-87,348.77	69.88%
414 · Nonwage Compensation / Mbr Bfts		15,957.04	80,000.00	-64,042.96	19.95%
415 · Professional & Technical Svc	Audit is paid for	0.00	1,000.00	-1,000.00	0.0%
415.1 · Accounting	Lexipol, Pathway & Attorney fees for annexation, additional costs from Smuin Rich & Marsing	5,250.00	6,500.00	-1,250.00	80.77%
415.2 · Audit		14,641.44	20,000.00	-5,358.56	73.21%
<b>Total 415 · Professional &amp; Technical Svc</b>		19,891.44	27,500.00	-7,608.56	72.33%
421 · Dues and Membership		825.00	2,400.00	-1,575.00	34.38%
422 · Advertising and Public Notices		72.00	1,200.00	-1,128.00	6.0%
423 · Travel - Education & Training					

## MOAB VALLEY FIRE PROTECTION DISTRICT

## Profit &amp; Loss Budget vs. Actual

January through December 2023

Education & Travel: Winter Fire School, EMT Certification, Arson Investigation Training, FLS Training, Incident Reporting Training, Leadership Training, Admin Conference, Training materials & publication.

Larger expenses include laptops and office needs for new staff in preparation for annexation, subscription for fire codes access, Emergency Reporting subscription

		Jan - Dec 23	Budget	\$ Over Budget	% of Budget
423.1 · Education	Materials for Fire Prevention education in the schools and in the community	6,195.70	4,000.00	2,195.70	154.89%
423.2 · Fire Prevention		5,122.21	2,262.34	2,859.87	226.41%
423.3 · Fire Convention		3,666.93	4,000.00	-333.07	91.67%
423.4 · Specialty Rescue	Hurst tool batteries, swiftwater rescue training, e-Dispatch, extrication equipment, minor items for Hazmat trailer.	13,087.56	1,500.00	11,587.56	872.5%
423.5 · Travel		14,454.36	14,000.00	454.36	103.25%
423.6 · Wildland Travel	Wildland deployments	12,871.79	1,000.00	11,871.79	1,287.18%
<b>Total 423 · Travel - Education &amp; Training</b>		<b>55,398.55</b>	<b>26,762.34</b>	<b>28,636.21</b>	<b>207.0%</b>
<b>424 · Office Expense</b>		<b>17,173.79</b>	<b>18,000.00</b>	<b>-826.21</b>	<b>95.41%</b>
<b>425 · Equip &amp; Trk Mant - Oper Supplies</b>					
425.1 · Motor Fuels		21,021.95	40,000.00	-18,978.05	52.56%
425.2 · Auto & Truck Repairs & Maint		49,054.17	80,000.00	-30,945.83	61.32%
425.3 · Wildland Supplies	Gear and needs for Wildland deployment	12,251.40	4,500.00	7,751.40	272.25%
425.4 · PPE		855.96	15,000.00	-14,144.04	5.71%
<b>Total 425 · Equip &amp; Trk Mant - Oper Supplies</b>		<b>83,183.48</b>	<b>139,500.00</b>	<b>-56,316.52</b>	<b>59.63%</b>
<b>426 · Building Repair &amp; Maintenance</b>		<b>9,008.75</b>	<b>15,000.00</b>	<b>-5,991.25</b>	<b>60.06%</b>
427 · UTILITIES	Natural gas rates increased. Increases in utilities at both Sta 1 & 2-some mitigation done.	17,846.34	20,000.00	-2,153.66	89.23%
451 · INSURANCE		32,170.01	35,000.00	-2,829.99	91.91%
461 · Small Tools & Minor Equipment		10,105.01	10,000.00	105.01	101.05%
464 · NEW GRANTS		11,975.27	2,000.00	9,975.27	598.76%
472 · Infrastructure (Station 1 Bldg)		0.00	25,000.00	-25,000.00	0.0%
<b>473 · Machinery and Equipment</b>					
473.3 · Ladder 2		8,000.00	8,000.00	0.00	100.0%
473.4 · 28 SCBA		33,992.41	67,010.00	-33,017.59	50.73%
473.5 · CIB Pumper Engine		0.00	21,262.00	-21,262.00	0.0%
<b>Total 473 · Machinery and Equipment</b>		<b>41,992.41</b>	<b>96,272.00</b>	<b>-54,279.59</b>	<b>43.62%</b>
<b>474 · CAPITAL EQUIPMENT</b>		<b>-43.42</b>	<b>100,000.00</b>	<b>-100,043.42</b>	<b>-0.04%</b>
<b>Total Expense</b>		<b>901,424.09</b>	<b>1,376,405.34</b>	<b>-474,981.25</b>	<b>65.49%</b>
<b>Net Ordinary Income</b>		<b>-400,969.11</b>	<b>4,605.00</b>	<b>-405,574.11</b>	<b>-8,707.26%</b>
<b>Other Income/Expense</b>					
<b>Other Income</b>					
611 · . Sale of Asset	Sale of Water Tender	20,001.00	0.00	20,001.00	100.0%
<b>Total Other Income</b>		<b>20,001.00</b>	<b>0.00</b>	<b>20,001.00</b>	<b>100.0%</b>
<b>Other Expense</b>					
700 · Other Expenses	Fees for direct deposit	89.73	250.00	-160.27	35.89%
701 · Interest Expense		998.81	4,355.00	-3,356.19	22.94%
<b>Total Other Expense</b>		<b>1,088.54</b>	<b>4,605.00</b>	<b>-3,516.46</b>	<b>23.64%</b>
<b>Net Other Income</b>		<b>18,912.46</b>	<b>-4,605.00</b>	<b>23,517.46</b>	<b>-410.69%</b>
<b>Net Income</b>		<b>-382,056.65</b>	<b>0.00</b>	<b>-382,056.65</b>	<b>100.0%</b>

Last year at this time: -432,592.36  
Last Month: -310,260.25

**Moab Valley Fire Protection District  
2023 Capital Projects Budget P&L**

**Income**

Balance Forward **380,035.99**

**Total Income**

**380,035.99**

**Expense**

2023 Ford F-150 **65,000.00**

**Total Expense**

**65,000.00**

**Net Income**

**315,035.99**

## MOAB VALLEY FIRE PROTECTION DISTRICT

## Balance Sheet

As of September 6, 2023

Sep 6, 23

## ASSETS

## Current Assets

## Checking/Savings

104 · MACU Checking Acct.	36,638.10
104.1 · MACU Operating	25,000.00
104.2 · MACU Capital Equipment	17,000.00
104.3 · MACU Injury	-6,313.39
104 · MACU Checking Acct. - Other	

Total 104 · MACU Checking Acct. 72,324.71

105 · MACU Savings Acct. 439.12

102 · Desert Rivers CU-MVF Donations 5,841.36

103 · Desert Rivers CU Savings 25.00

120 · PTIF 772,618.71

101 · Wells Fargo

101.1 · Operating 333.86

101 · Wells Fargo - Other -333.86

Total 101 · Wells Fargo 0.00

Total Checking/Savings 851,248.90

## Accounts Receivable

110 · Accounts Receivable 40,376.04

Total Accounts Receivable 40,376.04

## Other Current Assets

12000 · Undeposited Funds 230.00

Total Other Current Assets 230.00

Total Current Assets 891,854.94

## TOTAL ASSETS

891,854.94

## LIABILITIES &amp; EQUITY

## Liabilities

## Current Liabilities

## Accounts Payable

200 · Accounts Payable 52,787.18

Total Accounts Payable 52,787.18

## Other Current Liabilities

220 · Payroll Liabilities

221 · Federal -0.03

222 · STATE W/H 1,401.00

223 · Retirement FFF 3,595.21

226 · 401k 1,302.26

227 · Employer 401K 629.09

220 · Payroll Liabilities - Other 300.00

Total 220 · Payroll Liabilities 7,227.53

Total Other Current Liabilities 7,227.53

Total Current Liabilities

60,014.71

## Total Liabilities

60,014.71

## Equity

320 · Retained Earnings 1,279,011.90

Net Income -447,171.67

## Total Equity

831,840.23

## TOTAL LIABILITIES &amp; EQUITY

891,854.94

MOAB VALLEY FIRE PROTECTION DISTRICT  
Transaction Detail By Account  
August 11 through September 6, 2023

	Type	Date	Num	Name	Memo	Amount
411 · PAYROLL EXPENSES/SALARIES						
Total 411 · PAYROLL EXPENSES/SALARIES						66,874.31
413 · EMPLOYEE BENEFITS						
Total 413 · EMPLOYEE BENEFITS						13,825.48
414 · Nonwage Compensation / Mbr Bfts						
	Bill	08/23/2023	176028	WALKER DRUG	Pins for Mat's Shadow Box	8.28
	Bill	09/01/2023	1310	MACU VISA	City of Moab - Pool Membership-Jed	456.50
	Bill	09/01/2023	1310	MACU VISA	Susie's Branding Iron	40.13
	Bill	09/01/2023	1310	MACU VISA	City of Moab-Pool Membership	456.50
Total 414 · Nonwage Compensation / Mbr Bfts						961.41
423 · Travel - Education & Training						
423.1 · Education						
	Bill	08/30/2023	960548	WALKER'S TRUE VALUE	PVC Pipe, weld kit, PVC pieces for training 08.30.23	58.66
	Bill	08/30/2023	176098	WALKER DRUG	2.5x55 reg noodle - for training 08.30.23	22.45
Total 423.1 · Education						81.11
423.5 · Travel						
	Bill	08/15/2023		BEN RYAN	Mileage Reimbursement & Per Diem for BF & Dinner for Watermapping Class - UFRa	294.64
	Paycheck	09/05/2023	DD	BENJAMIN P RYAN	Per Diem for RR Handcrew - Reimbursed	208.00
Total 423.5 · Travel						502.64
423.6 · Wildland Travel						
	Bill	08/28/2023		MARK MARCUM	Reimburse for Food on CA deployment - would not take CC	78.93
	Bill	09/01/2023	1310	MACU VISA	Hyatt Place	141.25
	Bill	09/01/2023	1310	MACU VISA	Hyatt Place	141.25
	Bill	09/01/2023	1310	MACU VISA	Hyatt Place	135.60
	Bill	09/01/2023	1310	MACU VISA	Jlmyy Johns	38.85
	Bill	09/01/2023	1310	MACU VISA	Fairfield Inn - Clovis CA	205.56
	Bill	09/01/2023	1310	MACU VISA	Fairfield Inn - Clovis CA	205.56
	Bill	09/01/2023	1310	MACU VISA	Fairfield Inn - Clovis CA	205.56
	Bill	09/01/2023	1310	MACU VISA	Applebees-Clovis CA	98.93
	Bill	09/01/2023	1310	MACU VISA	Walmart-Clovis CA	72.59
	Bill	09/01/2023	1310	MACU VISA	Taco Bell-Clovis CA	42.14
	Bill	09/01/2023	1310	MACU VISA	Thai Season-Clovis CA	52.54
	Bill	09/01/2023	1310	MACU VISA	Rally's-Clovis CA	28.98
	Bill	09/01/2023	1310	MACU VISA	Rally's-Clovis CA	29.64
	Bill	09/01/2023	1310	MACU VISA	Applebee's	77.01
	Bill	09/01/2023	1310	MACU VISA	Panda Express	42.22
	Bill	09/01/2023	1310	MACU VISA	Vons	45.11
	Bill	09/01/2023	1310	MACU VISA	Domino's Pizza	50.50
	Bill	09/01/2023	1310	MACU VISA	Domino's Pizza	78.04
	Bill	09/01/2023	1310	MACU VISA	Towneplace Suites-Clovis CA	1,161.36
	Bill	09/01/2023	1310	MACU VISA	Towneplace Suites-Clovis CA	1,161.36
	Bill	09/01/2023	1310	MACU VISA	Towneplace Suites-Clovis CA	1,161.36
	Bill	09/01/2023	1310	MACU VISA	Von's	10.64
	Bill	09/01/2023	1310	MACU VISA	Sprouts Market-Clovis CA	56.00
	Bill	09/01/2023	1310	MACU VISA	Burger King-Clovis CA	24.17
Total 423.6 · Wildland Travel						5,345.15
Total 423 · Travel - Education & Training						5,928.90
424 · Office Expense						
	Bill	08/14/2023	1303763	Les Olson Company	Monthly Contract Billing	50.00
	Bill	08/18/2023	257456	DESERT WEST	push pins, tape, lamination sheets, clipboards, notebooks, index tabs	68.78
	Paycheck	08/20/2023	DD	TIMOTHY J BREWER	Cell Phone Allowance	50.00
	Bill	08/29/2023	07282023	AT&T Moability	FirstNet Phone Services	51.14

MOAB VALLEY FIRE PROTECTION DISTRICT  
Transaction Detail By Account  
August 11 through September 6, 2023

Type	Date	Num	Name	Memo	Amount
Bill	09/01/2023	1310	MACU VISA	Google Suite-Monthly Fee	64.11
Bill	09/01/2023	1310	MACU VISA	Intuit-QB Payroll Monthly Fee	45.00
Bill	09/01/2023	1310	MACU VISA	Google Play	64.11
Bill	09/01/2023	2985	Computer Wise, Inc.	Annual Fee - Shared LogMeIn Account Host	200.00
Paycheck	09/05/2023	DD	TIMOTHY J BREWER	Cell Phone Allowance	50.00
Bill	09/05/2023	39895	ProVelocity	New Windows User on Interactive White Boards	300.00
					<u>943.14</u>
Total 424 · Office Expense					
425 · Equp & Trk Mant - Oper Supplies					
425.1 · Motor Fuels					
Total 425.1 · Motor Fuels					
425.2 · Auto & Truck Repairs & Maint					
Bill	08/17/2023	CP-153921-23	Rhinehart Oil Co., LLC	Monthly Fuel Card	3,513.55
					<u>3,513.55</u>
Total 425.2 · Auto & Truck Repairs & Maint					
425.3 · Wildland Supplies					
Total 425.3 · Wildland Supplies					
426 · Building Repair & Maintenance					
Bill	08/28/2023	960330	WALKER'S TRUE VALUE	RaidMax Fogger	59.97
Bill	08/28/2023	960329	WALKER'S TRUE VALUE	Ant/Termite Killer, Mouse traps, weed killer	133.30
Bill	08/31/2023	960721	WALKER'S TRUE VALUE	V-Belt, spider, hardware, spout oil for swamp cooler at Sta 2	33.76
					<u>227.03</u>
Total 426 · Building Repair & Maintenance					
427 · UTILITIES					
Bill	08/29/2023	5022860000	Dominion Energy	2850 Murphy Lane	6.75
Bill	08/29/2023	5435860000	Dominion Energy	45 S 100 E	34.43
Bill	09/01/2023	IN15423	Zen Communications	PBX Phone Service	168.00
Bill	09/01/2023	10217301	CITY OF MOAB	51 S 100 E	601.85
Bill	09/01/2023	10217401	CITY OF MOAB	79 S 100 E	150.99
Bill	09/01/2023	59195186-001	ROCKY MOUNTAIN POWER	2850 Murphy Lane	162.12
Bill	09/01/2023	59195186-001	ROCKY MOUNTAIN POWER	2850 Murphy Lane	19.87
Bill	09/01/2023	59195186-001	ROCKY MOUNTAIN POWER	4012 Beeman Rd	12.37
Bill	09/01/2023	59195186-001	ROCKY MOUNTAIN POWER	45 S 100 E	734.15
Bill	09/01/2023	59195186-001	ROCKY MOUNTAIN POWER	Short on previous month	0.20
Bill	09/01/2023	9942758057	VERIZON	Duty Officer Ipad 435-210-0797	40.01
Bill	09/01/2023	11.0694.01	GRAND WATER	2850 Murphy Lane	68.50
					<u>1,999.24</u>
Total 427 · UTILITIES					

MOAB VALLEY FIRE PROTECTION DISTRICT  
Transaction Detail By Account  
August 11 through September 6, 2023

	Type	Date	Num	Name	Memo	Amount
451 · INSURANCE						
	Bill	08/16/2023	1608932	Utah Local Governments Trust	Monthly Workers Comp Invoice- Sept. 2023	1,115.44
	Bill	08/16/2023	1608931	Utah Local Governments Trust	Auto Insurance - 2023 Ford F-150	474.18
						<u>1,589.62</u>
Total 451 · INSURANCE						
461 · Small Tools & Minor Equipment						
	Bill	08/14/2023	UKJW96	Standard Plumbing Supply CO.	Body Trap	18.99
	Bill	08/15/2023	676807	CANYONLANDS AUTO & MINING	Wrench	22.04
	Bill	08/24/2023	959996	WALKER'S TRUE VALUE	HD MultiBit Screwdriver	12.99
	Bill	08/28/2023	677855	CANYONLANDS AUTO & MINING	D Earth for Hazmat MM 8.5 Hwy 128	47.95
	Bill	09/01/2023	1310	MACU VISA	Amazon-Ziplock bags for Storage	59.15
						<u>161.12</u>
Total 461 · Small Tools & Minor Equipment						<u><u>111,401.87</u></u>
TOTAL						

# INTER-LOCAL MUTUAL AID AGREEMENT

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between the Moab Valley Fire Protection District and Castle Valley Fire Protection District for the purpose of providing reciprocal fire protection service and backup of equipment and firefighting personnel.

## WITNESSETH

### **RECITAL**

WHEREAS, each of the participants in the Agreement has certain firefighting equipment and personnel which periodically the other participant in the Agreement requests be put online or on standby during firefighting operation; and

WHEREAS, the participating agencies are covered by insurance of various types, including self-insurance and both agencies desire to protect their firefighting equipment and personnel from any loss which may be incurred during a mutual firefighting event; and

WHEREAS, terms and conditions have been agreed upon between the two agencies to provide mutually for firefighting assistance and at the same time securing the fiscal integrity of the participants;

NOW, THEREFORE, the parties mutually covenant and agree as follows:

## **SECTION ONE AGREEMENT**

1. Each of the entities entering into this Agreement agrees upon requests from the other participant to provide firefighting equipment and personnel in case of an emergency occurring in the participating agency's area of response. The amount of equipment committed on a mutual firefighting event shall be by agreement of the respective Fire Chiefs. The Fire Chief providing services will have the last and final decisions on what equipment he/she can provide from the agency's stock, respecting the primary duty to protect his/her own response area. In the event the Fire Chief is absent, then said decision shall be made by his authorized officer in charge (OIC) or other authorized agency official.
2. Any request from the other agency for assistance from the other agency shall be on either one of two levels:
  - A. **BACKUP:** In those circumstances where an agency has an active fire or emergency response, but has sufficient firefighting equipment and personnel to handle the fire with its own resources but requests the other agency to provide standby personnel and/or equipment, the same shall be provided by the other agency on a stand-by basis.

B. ACTIVE FIRE FIGHTING ASSISTANCE: In those circumstances where the agency is faced with an active fire or emergency response requiring actual assistance with the firefighting or emergency response process.

3. All fire protection equipment shall be housed and maintained in the respective fire stations of each Party.
4. Equipment used on wildland fires will meet the minimum standards for wildland firefighting equipment as specified by the Utah Division of Forestry, Fire and State Lands. Refer to section R652-122-400, Utah Administrative Code.

## SECTION TWO INSURANCE AND INDEMNIFICATION

1. Each agency providing personnel and/or equipment on a reciprocal basis will be deemed to have included provisions for paying its own liability insurance, workers compensation insurance, property insurance, and accident insurance to cover its own personnel and equipment.
2. Each cooperating fire department shall have the same immunities and privileges when on call in any agency participating under this Agreement as the said fire department shall have and enjoy in its own agency.

## SECTION THREE TERMS OF AGREEMENT

1. This Agreement shall be in perpetuity commanding with the date hereof. This Agreement is made pursuant to and in conformance with Title 11, Chapter 13 of the Utah Code Annotated, 1953, as amended.
2. The provisions contained in this Agreement constitute all covenants, agreements, obligations, and stipulations agreed on by the parties, and all previous mutual aid agreements, whether verbal or written, are hereby declared by mutual consent to be null and void.
3. This Agreement shall not have any effect on other Agreements entered into by the agencies for the provision of fire protection.
4. This Agreement may be modified or amended by written agreement of both parties, but no oral modification or amendments shall be effective.
5. Any party to this Agreement may withdraw from the same at any time by giving sixty (60) days written notice to the other agency of this Agreement to the following:

FOR MOAB VALLEY FIRE PROTECTION DISTRICT:

Moab Valley Fire Protection District  
45 South 100 East  
Moab, Utah 84532-2637

FOR CASTLE VALLEY FIRE PROTECTION DISTRICT:

Castle Valley Fire Protection District  
HC 64 Box 2109  
Castle Valley, Utah 84532-9602

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Archie Walker, Chairman  
Moab Valley Fire Protection District

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Ron Drake, Chairman  
Castle Valley Fire Protection District

ATTEST:

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Catherine Bonde, Clerk  
Moab Valley Fire Protection District

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Bill Rau, Clerk  
Castle Valley Fire Protection District

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_