

Paunsaugunt Cliffs Special Service District Quarterly Meeting
Town of Hatch Community Center
June 12, 2023

BOARD CHAIRMAN: Todd Eggleston

BOARD MEMBERS PRESENT: Dennis Davenport
Patty Christensen

BOARD MEMBERS ABSENT: None

STAFF: Kerri Justus, Clerk & Dan Thornton, Water Operator.

STAFF ABSENT: None.

PUBLIC PRESENT: Teresa Ballif, Ton Schless, Barbara Casablanca, Dave Schlaf and Larry Kern.

A. Meeting Called to Order

The meeting was called to order at 6:30 p.m.

B. Approval of Previous Minutes

1. March 6, 2023

The minutes were previously reviewed by all board members. Dennis Davenport MOVED to accept the March 6, 2023, minutes; Patty Christensen SECONDED the motion. The motion passed unanimously.

C. Review Checkbook Register & Budget

The board members previously reviewed the checkbook register & budget. Todd Eggleston MOVED to approve the checkbook register and budget; Patty Christensen SECONDED the motion. The motion passed unanimously.

D. Public Hearing

The Public Hearing opened at 6:35 p.m.

1. Adoption of Ordinance 2023-3 (Establishing Fees & Assessments for Water Use)

The board reviewed Ordinance 2023-3 pertaining to establishing fees & assessments for water use. Discussion was had between board members and the public about the water system and if there is enough water allocated to our system to provide service to everyone; the reasons why the board decided on the rate increase and to move to a tiered monthly billing system; and the maintenance for our system which is over 20 years old. The board stated that the water study we had completed a couple years ago by Ensign Engineering has been very beneficial in understanding our water system. Dennis Davenport MOTIONED to adopt Ordinance 2023-3, Patty Christensen SECONDED the motion. The motion passed unanimously.

The public hearing closed at 7:00 p.m.

E. Report of Officers.

1. Water Operator - Dan Thornton

a. Meter Reading Report

All meters were read. The gallons of water billed is listed below.

March 2023 - 91,000 gallons

April 2023 - 76,000 gallons

May 2023 - 207,000 gallons

b. Well Production

March 2023 - 120,404 gallons

April 2023 - 143,630 gallons

May 2023 - 244,802 gallons

c. Water Sample Tests

Bacteria water sample tests have all come back negative, with no issues.

All of our water tests for Antimony have come back well within normal limits.

F. Petitions, Remonstrations, and Communications.

1. Utah Water Use Data Report 2022 – adoption

Dan Thornton completed this report and sent it into the Utah Division of Water Rights. The board previously reviewed the report. Patty Christensen MOVED to adopt the Utah Water Use Data Report 2022, Dennis Davenport SECONDED the motion. The motion passed unanimously.

2. Consumer Confidence Report 2022 (Cross Connection/Education) – adoption

The Consumer Confidence Report has been completed and submitted to the State by Dan Thornton. Dennis Davenport MOVED to adopt the Consumer Confidence Report 2022; Patty Christensen SECONDED the motion. The motion passed unanimously. The cross connection education has previously been mailed out to all lot owners with the February 2023 billing statements.

3. Water Bills - Delinquents

There are no delinquent water accounts as of this meeting.

4. Financial Statements for 2022 (Financial Survey & Self-Evaluation Form) – adoption

The board reviewed the Financial Statements for 2022 previous to this meeting. Kerri Justus completed the Financial Survey and had the board review it. The Self Evaluation Form has also been completed. Patty Christensen MOVED to adopt the Financial Statements for 2022 and the Self-Evaluation Form; Dennis Davenport SECONDED the motion. The motion passed unanimously.

5. Lease with Town of Hatch

Our lease with the Town of Hatch for use of office space and meetings is due in July. Last year we paid \$800.00 for the year. This included \$700 for rent and then \$25 per meeting. The Town of Hatch has decided to charge the same amount for the next year. Kerri Justus will pay the Town of Hatch \$800.00. Dennis Davenport MOVED to accept the lease with the Town of Hatch; Patty Christensen SECONDED the motion. The motion passed unanimously.

G. Introduction and Adoption of Resolutions and Ordinances.

H. Unfinished Business.

1. Board Member Training

All board members have completed the annual training.

I. New Business.

Dan Thornton applied for a grant with the Small System Assistance Program for the Lead & Copper Inventory Rule. Paunsaugunt Cliffs Special Service District did receive the grant and on April 28, Dan Thornton met with Sunrise Engineering to provide a tour of our water system. Sunrise Engineering was also provided a current list of customers and our recent water master plan. A survey will be mailed out to our customers and Sunrise Engineering will also check with the county building department records. Once Sunrise has all the information they need, Sunrise Engineering will complete the Lead & Copper Inventory for us.

Dan Thornton and Todd Eggleston are working together to inventory which water valve lid covers in the road need repaired prior to the county chip sealing the roads this summer. They will prioritize which ones are the worst and see about fixing those since we don't have the budget to do all of them this year.

J. Adjournment.

Dennis Davenport MOTIONED to adjourn; Patty Christensen SECONDED the motion. The motion passed unanimously. The meeting was adjourned at 7:24 p.m.