UPDATED NOTICE OF REGULAR MEETING OF THE BOARD OF DAVIS COUNTY COMMISSIONERS

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah commencing at **10:00 AM on Tuesday, September 12, 2023**.

Scan the QR Code to access the agenda and meeting items digitally.

Commissioners may conduct this meeting in-person or via phone. Meeting proceedings may be viewed through YouTube live streaming at: https://www.daviscountyutah.gov/commission/meetings. Comments regarding agenda items may be directed to the Commissioners in-person during the meeting or by emailing comments to commissioners@daviscountyutah.gov by 5:00 PM the day before the meeting.

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Davis County Clerk's Office, at 801-451-3508, prior to the meeting.

RECOGNITION, PRESENTATION AND INFORMATIONAL ITEM

1. #893/2023. **Employee Service Awards for September 2023. Recognize employees who have reached milestones in their careers with Davis County — *presented by Commissioner Kamalu***

PUBLIC COMMENTS

BUSINESS/ACTION

ANIMAL CARE

2. #904/2023. **Donation to Animal Care made by Haylee Blackner — *presented by Ashleigh Young, Director***

Financial Information:
- Type: Receivable
- Amount: $139.00
- GL Account #: 1320253-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 08/30/2023
- Ending Date: 08/30/2023

AUDITOR'S OFFICE

3. #932/2023. **Update to financial policy #600 Travel Policies and Procedures — *presented by Curtis Koch, County Auditor***

Financial Information: N/A

Terms: N/A

CLERK'S OFFICE

4. #914/2023. **Appointment of Election Auditors for the 2023 Primary Election — *presented by Brian McKenzie, County Clerk***

Financial Information: N/A

Terms: N/A

COMMISSIONERS' OFFICE

5. #871/2023. **Youth Charities Grant Application from Davis County 4-H. Application for funds to help pay for buses so students from Title I schools can attend Farm Field Days — *presented by Commissioner Elliott***

Financial Information:

- Type: Payable
- Amount: $1,500
- GL Account #: 1010140-540540
- Davis County Match Required: No
- Additional Financial Information: N/A

Terms: N/A

6. #894/2023. **Request for approval of reappointment of Carol Page to the Board of Commissioners of the Davis Community Housing Authority — *presented by Commissioner Stevenson***

Financial Information: N/A

Terms:

- Beginning Date: 10/01/2023
- Ending Date: 9/30/2027

COMMUNITY & ECONOMIC DEVELOPMENT

7. #923/2023. **Grant a Temporary Access License to Bountiful City for access to the Mill Creek Basin (TID 04-069-0135) — *presented by Kent Andersen, Director***

Financial Information: N/A

Terms:

- Beginning Date: 09/15/2023
- Ending Date: 10/14/2023

8. #903/2023. **Appointment of Chris Gorrdio, CenterCal Properties/Station Park, Senior Director Portfolio Operations, to the Davis County Tourism Tax Advisory Board — *presented by Kent Andersen, Director***

Financial Information: N/A

Terms:

- Beginning Date: 09/12/2023
- Ending Date: 12/31/2025

9. #848/2023. **Contract with Fierce Fighting Championships — *presented by Kent Andersen, Director***

Financial Information:

- Type: Receivable
- Amount: $3,876.45
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: NA

Terms:

- Beginning Date: 09/23/2023
- Ending Date: 9/23/2023

10. #907/2023. **Contract with Layton Strikers for Winter Socer Training — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $8,177.40
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 11/14/2023
- Ending Date: 3/1/2024

11. #906/2023. **Contract with American Youth Soccer Organization (AYSO) United Utah for Winter Soccer Training — *presented by Kent Andersen, Director***

Financial Information:
- Type: Receivable
- Amount: $8,094.80
- GL Account #: 1810172-455000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 11/27/2023
- Ending Date: 02/29/2024

FACILITIES

12. #850/2023. **Agreement with Morrison Hershfield for Design Services on the Admin/Library facade replacement project — *presented by Lane Rose, Director***

Financial Information:
- Type: Payable
- Amount: $115,800.00
- GL Account #: 4510910-620720
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 08/29/2023
- Ending Date: 12/31/2024

13. #901/2023. **Amendment #1 to the contract with Total Building Commissioning, Inc. (TBCx) commissioning services on the Western Sports Park (WSP) project for additional water testing services — *presented by Lane Rose, Director***

Financial Information:
- Type: Payable
- Amount: $6,000.00
- GL Account #: 4210278-600702
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 09/12/2023
- Ending Date: 7/31/2025

14. #902/2023. **Agreement with Robert I. Merrill Company for suppling doors and frames on the voting observation project — *presented by Lane Rose, Director***

Financial Information:
- Type: Payable
- Amount: $17,935.00
- GL Account #: 1010142-620720
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 09/12/2023
- Ending Date: 12/31/2023

HEALTH

15. #920/2023. **Master Services Agreement, Statement of Work, and Essential Workflows for Accela Environmental Health Implementation — *presented by Brian Hatch, Director***

Financial Information:
- Type: Payable
- Amount: $318,150.00
- GL Account #:
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 09/12/2023
- Ending Date: N/A

16. #921/2023. **Order Form for Accela Environmental Health software licenses and support — *presented by Brian Hatch, Director***

Financial Information:
- Type: Payable
- Amount: $340,607.92
- GL Account #:
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:
- Beginning Date: 09/29/2023
- Ending Date: 09/28/2029

HUMAN RESOURCES

17. #924/2023. **Davis County Personnel Policies & Procedures #340 Drug & Alcohol-Free Workplace Revision — *presented by John Robinson, Deputy Director***

Financial Information: N/A

Terms:
- Beginning Date: 9/12/2023
- Ending Date: N/A

18. #925/2023. **Davis County Personnel Policies & Procedures #455 Background Checks — *presented by John Robinson, Deputy Director***

Financial Information: N/A

Terms:
- Beginning Date: 9/12/2023
- Ending Date: N/A

INFORMATION SYSTEMS

19. #926/2023. **Structure Works contract for Election area door access and cameras — *presented by Mark Langston, Director***

Financial Information:

- Type: Payable
- Amount: $28,422.79
- GL Account #: 1010142-620720
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 09/12/2023
- Ending Date: 09/12/2024

20. #928/2023. **Amendment to Contract with Hyland Software with regard to future Subscription Software Licenses — *presented by Mark Langston, Director***

Financial Information:

- Type: Payable
- Amount: N/A
- GL Account #: 1010136-555265
- Davis County Match Required: N/A
- Additional Financial Information: Amendment needed to be in place before future license fees can be determined. 2016-396 orig contract.

Terms:

- Beginning Date: 09/12/2023
- Ending Date: 09/12/2026

SHERIFF'S OFFICE

21. #908/2023. **Amendment #1 to Interlocal Cooperation Agreement (2022-398) between Davis County and South Weber City for Law Enforcement Services — *presented by Andrew Oblad, Chief Deputy***

Financial Information:

- Type: Receivable
- Amount: $602,153.04
- GL Account #: 1020210-452000
- Davis County Match Required: N/A
- Additional Financial Information: $301,076.52 annual* (July-June 2024) $25,089.71* monthly (2 year contract) *Will be reviewed January 2024 to establish actual costs for July-June 2025. Bailiff Services remain the same at $50 per hour with an additional 1 hour added for travel/prep time and mileage for one round trip from Farmington to the court billed at $1.00 per mile.

Terms:

- Beginning Date: 07/01/2023
- Ending Date: 06/30/2025

22. #913/2023. **Amendment #4 to Interlocal Agreement (2019-488) between Davis County and West Point City for Law Enforcement Services — *presented by Andrew Oblad, Chief Deputy***

Financial Information:

- Type: Receivable
- Amount: $1,852,260.44
- GL Account #: 1020210-452000
- Davis County Match Required: N/A
- Additional Financial Information: $463,065.11 annual* (July 2023 – June 2024) $38,588.76 month* (4 year contract) Will be reviewed each year for amendment or termination

Terms:

- Beginning Date: 07/01/2023
- Ending Date: 06/30/2027

23. #918/2023. **Interlocal Agreement between Davis County and the Board of Education of Davis School District for School Resource Officers — *presented by Andrew Oblad, Chief Deputy***

Financial Information:

- Type: Receivable
- Amount: $245,500.00* See Additional Financial Information
- GL Account #: 1020210-493300
- Davis County Match Required: N/A
- Additional Financial Information: 5 year contract. Estimated annual amount $49,100.00* *(TBD annually) The District shall annually compensate the County for services provided, as agreed to annually, no later than Jan 15th of each calendar year for the current school year

Terms:

- Beginning Date: 08/29/2023
- Ending Date: 08/29/2028 (unless terminated by mutual consent)

24. #880/2023. **Training Agreement with Elijah Alexis Elizabeth Robison for Special Functions Officer (SFO) – Basic Corrections Officer (BCO) certification — *presented by Andrew Oblad, Chief Deputy***

Financial Information:

- Type: Payable
- Amount: $16,260.00
- GL Account #: 1020230-495200
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract.

Terms:

- Beginning Date: Date of hire.
- Ending Date: To years from the beginning date.

25. #890/2023. **Training Agreement with Brycen Robert Ives for Law Enforcement Officer (LEO) certification — *presented by Andrew Oblad, Chief Deputy***

Financial Information:

- Type: Payable
- Amount: $28,685.00
- GL Account #: 1020210-495200
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day of hire and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract.

Terms:

- Beginning Date: Day of hire
- Ending Date: Two years from the beginning date

26. #909/2023. **Training Agreement with Austin Troy Martinez for Special Functions Officer (SFO) – Basic Corrections Officer (BCO) certification — *presented by Andrew Oblad, Chief Deputy***

Financial Information:

- Type: Payable
- Amount: $16,524.00
- GL Account #: 1020230-495200
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract.

Terms:

- Beginning Date: Date of hire
- Ending Date: Two years from the beginning date

27. #919/2023. **Reimbursement agreement with Joel Elliott — *presented by Andrew Oblad, Chief Deputy***

Financial Information:

- Type: Payable
- Amount: $4,538.66
- GL Account #: 1020230-495200
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day of hire and runs for one year from that date. This becomes a receivable if at any time trainee defaults on the contract.

Terms:

- Beginning Date: Day of hire
- Ending Date: One year from the beginning date

28-44. A**greements with individuals to participate in the 24/7 SCRAM continuous transdermal alcohol monitoring program — *presented by Andrew Oblad, Chief Deputy***

28. #881/2023
29. #882/2023
30. #883/2023
31. #884/2023
32. #885/2023
33. #886/2023
34. #887/2023
35. #888/2023
36. #889/2023
37. #896/2023
38. #897/2023
39. #898/2023
40. #899/2023
41. #900/2023
42. #910/2023
43. #911/2023
44. #912/2023

Financial Information for Items 29-45:

- Type: Receivable
- Amount: See additional financial information.
- GL Account #: 1020230-472000
- Davis County Match Required: N/A
- Additional Financial Information: $30.00 enrollment fee, $10 per day continuous alcohol monitoring fee, $2.00 per intoxilyzer test, and $6.00 per liquid drug screen test.

Terms for Items 29-45:

- Beginning Date: Upon final signature
- Ending Date: Until this individual is no longer under court order to participate in the program.

BOARD OF EQUALIZATION

45. #929/2023. **Property Tax Register 09-12-2023 — *presented by Curtis Koch, County Auditor***

CONSENT ITEMS

46. #930/2023. **Abatement Register 09-12-2023 — *presented by Commissioner Kamalu***

47-51. Approval of Meeting Minutes — *presented by Commissioner Kamalu*

47. #892/2023. **Regular Commission Meeting Minutes for August 15, 2023**
48. #916/2023. **Regular Commission Meeting Minutes for August 22, 2023**
49. #915/2023. **Work Session Meeting Minutes for August 15, 2023**
50. #917/2023. **Work Session Meeting Minutes for August 22, 2023**
51. #905/2023. **Work Session Meeting Minutes for August 29, 2023**

CLOSING REMARKS

September 8, 2023
Posted by the Davis County Clerk's Office