



Garden City Project Checklist

A complete application packet must be filed with the Garden City Town Clerk **by the due date listed on the "Procedure for Submittal Poster"** for the meeting when your project will be considered. Incomplete packets will not be accepted. Subdivisions, PUD/PRUD, and Condominium projects are required to follow the Subdivision/PUD/PRUD Process, an AEG pre-meeting before turning in this packet is encouraged.

INCOMPLETE APPLICATION PACKETS WILL NOT BE ACCEPTED.

PLEASE REFER TO ORDINANCES FOR A LIST OF REQUIRED DOCUMENTS TO BE INCLUDED WITH THE FOLLOWING PROJECT APPLICATIONS:

- ☒ **Subdivision Plat:** \$3,000 Deposit * 11E
 Preliminary Plat: \$500 per plat + \$10 per lot 11E-400
 Final Plat: \$500 per plat + \$10 per lot 11E-500
 Amended Plat: \$300 per plat
 Subdivision packets must include A, 20 of B, 4 of C, D, E, & F for each plat
- ☐ **Condominium Plat:** \$3,00 Deposit * Must follow Subdivision Ordinance, Chapter 11E and/or Planned Unit Development Ordinance, Chapter 11F and:
 Condominium Plat: \$500 per plat + \$10 per lot 11E-524
 Townhouse Plat: \$500 per plat + \$10 per lot 11E-525
 Condominium packets must include A, 15 of B, 4 of C, D, E, & F for each plat
- ☐ **Planned Unit Development or Planned Residential Development (PUD or PRUD):**
 \$3,000 Deposit * 11C-1950, 11F & 11 E
 Preliminary PUD Development Plan: \$1,000 11F-103
 Final Development Plan: \$1,000 11F-107
 PUD/PRUD packets must include A, 20 of B, 4 of C, D, E, & F for each plat
- ☐ **Readjustment of Lot Lines or Lot Splits:** \$250 11E-506
 Packets must include A, B, C, D, E, & F, Also, a deed for each lot
- ☐ **Vacation of Subdivision:** \$300 11E-523
 Packets must include A, 20 of B, 4 of C, D, E, & F
- ☐ **Conditional Use Permit:** \$300
 CUP packets must include A, 9 of B, D, E, & F
- ☐ **Variance:** \$250 11B-308
 Variance Packets must include A, B, D, E, & F
- ☐ **Annexation:** \$300 for first acre or less, \$20 per acre for each additional acre (Maximum of \$1,000) 11A-300
 Annexation packets must include A, 20 of B, 4 of C, D, E, & F

- ☐ **Zone Change:** \$300 for first acre or less, \$20 per acre for each additional acre
(Maximum of \$1,000) 11A-302
Zone Change packets must include A, 20 of B, 4 of C, D, E, & F
- ☐ **Encumbrance:** \$250
Encumbrance Packets must include A, B, D, E, & F
- ☐ **Un-Encumbrance:** \$250
Un-Encumbrance Packets must include A, B, D, E, & F
- ☐ **Appeal:** \$250
Appeal Packets must include A and a letter from the property owner outlining the reason for the appeal.
- ☐ **Extension of Time:**
Extension of Time Packets must include A, and a letter from the Developer explaining the reason for the extension request.
- ☐ **Other Land Use Permits:** \$50
Packets must include A, B, D, E, & F
- ☐ **Water Share Transfer:**
Water Share Transfer Packets must include A
- ☐ **AEG Meeting, (Affected Entity Group):** \$500 Deposit
Packets must include A, 10 of B

Note:

1. Fees are to cover costs of processing application. Applicants may be billed for additional costs.
2. Changes to land, lot lines, etc. may affect access to water connections.
3. The \$3,000 deposit is used to cover engineer costs, attorney costs, recording fees, etc. The balance will be refunded to the developer.

PACKET DOCUMENTATION REQUIREMENTS

- A. Completed Garden City "Application for Project Review" form.
- B. 11"x14" or 11"x17" plot plan showing lot dimensions and area, and the location, uses dimensions, and set backs of all existing and proposed buildings. Any right-of-ways or easements must be shown if applicable. **Provide 20 readable copies.**
- C. A "D" size (22" x 34") plot plan showing lot dimensions and area, and the location, uses, dimensions, and set backs of all existing and proposed buildings. When appropriate, include the same information for property from which a new lot is being created. Plot at appropriate scale (e.g. 1"=50' or 1"=100')
- D. A legal description and current ownership plat of the property.
- E. A current Title Report or Preliminary Title Report showing ownership. Must match legal description on plat.
- F. An electronic copy of plat.

Please review Garden City ordinances for requirements for each type of project. Garden City ordinances can be found at www.gardencityut.us.

This application must be accompanied with the necessary and appropriate materials, as stated on the project checklist, before it will be accepted for processing. The date upon which the project will appear on an agenda is determined by the notification schedule required by the State of Utah. The project will be scheduled for the next meeting for which a legal notice has not yet been prepared, after an application is accepted as complete by the Town Staff.

Ordinance Reference:

- Mailing Address: _____

Property Owner of Record (if different): Olympus Investments Phone #: Same

Mailing Address: Same

Project Start date: Fall 2023 Completion date: Approx. Fall 2025

Describe the proposed project as it should be presented to the hearing body and in the public notices.

195 townhome style dwellings with a clubhouse, pool/
resort area and open space.

Lot Size in acres or square feet: 29.305 Number of dwellings or lots: 195

Non-residential building size: Clubhouse → Approx 5,000 sqft

I certify that the information contained in this application and supporting materials is correct and accurate. **I have read and understand the requirements and deadlines associated with this application.**

TCS

Signature of Applicant

I certify that I am the Owner of Record of the subject property and that I consent to the submittal of this application. **Owner of Record MUST sign the application prior to submitting to Garden City.**

TCS

Signature of Owner of Record

Olympus Investments

Signature of Owner of Record

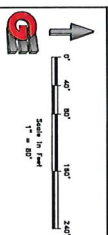
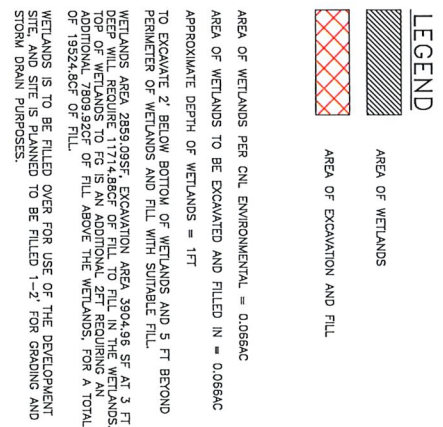
Signature of Owner of Record

Office Use Only

Date Received: 8/16/23

Fee: _____

By: SA



Application for Project Review Garden City, Utah

This application must be accompanied with the necessary and appropriate materials, as stated on the project checklist, before it will be accepted for processing. The date upon which the project will appear on an agenda is determined by the notification schedule required by the State of Utah. The project will be scheduled for the next meeting for which a legal notice has not yet been prepared, after an application is accepted as complete by the Town Staff.

Type of Application (check all that apply):

- ☐ Annexation
- ☐ Appeal
- ☐ Conditional Use Permit
- ☒ Condominium/Townhouse
- ☐ Encumbrance
- ☐ Extension of Time

- ☐ Lot Split/Lot Line Adjustment
- ☐ Plat Amendment (Subdivision)
- ☐ PUD Development Plan
- ☐ PUD Phase Approval/Preliminary or Final
- ☐ PRUD Conceptual
- ☐ PRUD Phase Approval/Preliminary or Final
- ☐ Subdivision
- ☐ Vacation of Subdivision
- ☐ Variance
- ☐ Water Transfer
- ☐ Zone Change
- ☐ AEG Meeting, (Affected Entity Group)

- ☐ Other Land Use Permit _____

Ordinance Reference:

11A-301
11B-400
11C-500
11E-524 or 11E-525

Subdivision 11E-503/PUD or PRUD 11F-107-A-2

11E-506

11C-1950, 11E-100, and 11F-100
11C-1950, 11E-100, and 11F-100
11C-1950, 11E-100, and 11F-100
11C-1950, 11E-100, and 11F-100
11E-100
11E-523
11B-308
13A-1300

Project Name: Harbor View llc Current Zone: _____ Proposed Zone: _____

Property Address: 951 harbor village east drive

Parcel # [REDACTED]

Contact Person: Rod Thompson Phone #: 435-757-6302

E-mail address: rod.ensighomes@hotmail.com

Mailing Address: PO Box 6384 North Logan, UT 84341

Applicant (if different): SAME Phone #: SAME

Mailing Address: SAME

Property Owner of Record (if different): Harbor View Townhomes, llc Phone #: 435-757-6302

Mailing Address: PO Box 6384

Project Start date: COMPLETE Completion date: COMPLETE

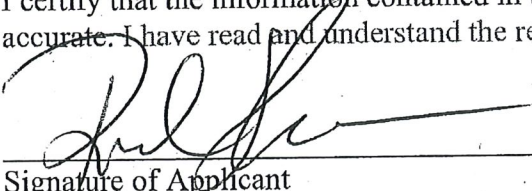
Describe the proposed project as it should be presented to the hearing body and in the public notices.

Changing 7 townhomes to 14 Condos

Lot Size in acres or square feet: _____ Number of dwellings or lots: 14

Non-residential building size: N/A

I certify that the information contained in this application and supporting materials is correct and accurate. I have read and understand the requirements and deadlines associated with this application.


Signature of Applicant

I certify that I am the Owner of Record of the subject property and that I consent to the submittal of this application. **Owner of Record MUST sign the application prior to submitting to Garden City.**


Signature of Owner of Record

Signature of Owner of Record

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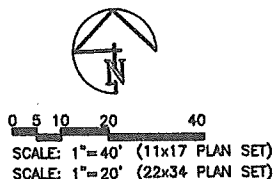
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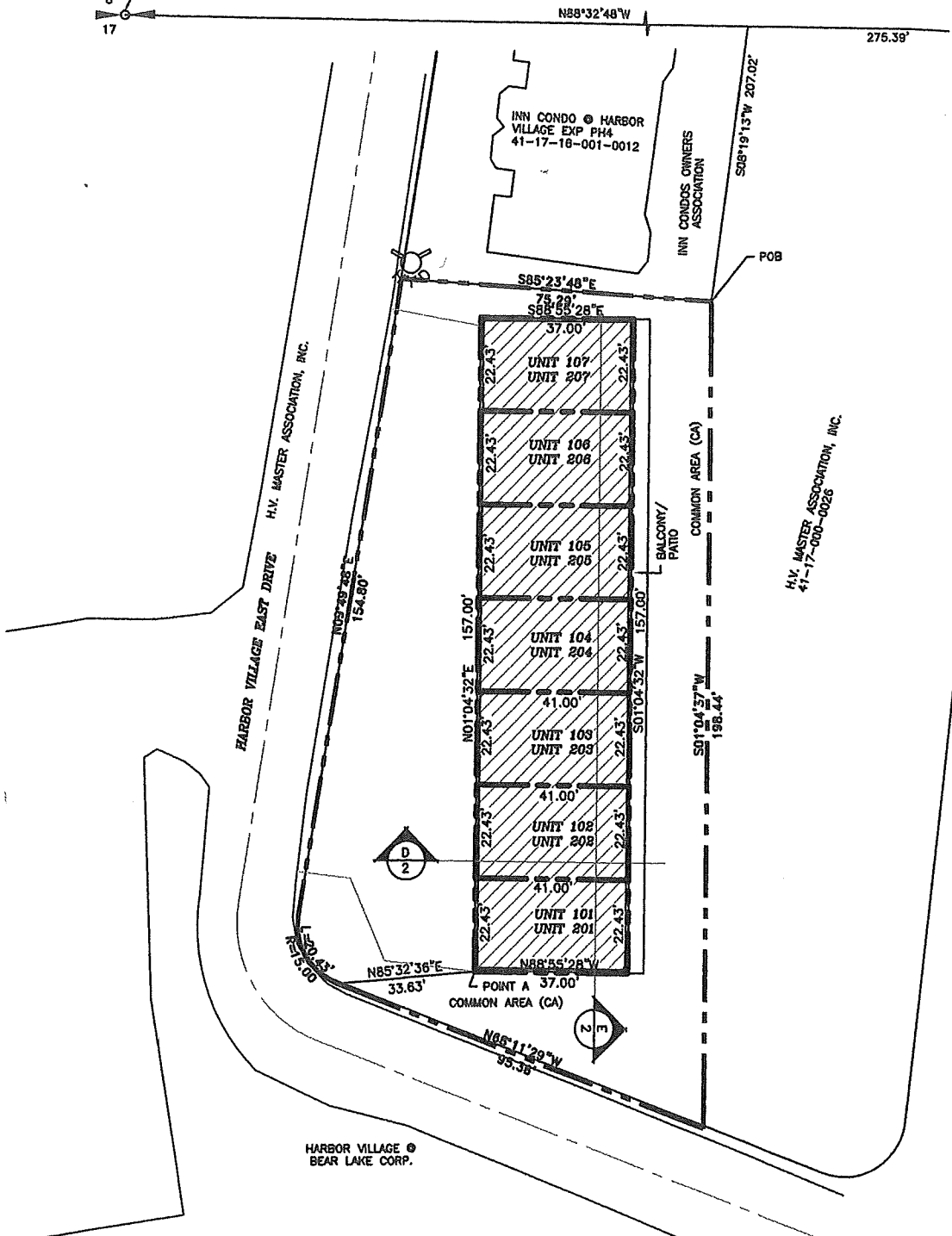
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HARBOR VIEW CC

PART OF THE NORTHEAST QUARTER
SECTION 16, TOWNSHIP 14 NORTH
LAKE BASELINE
GARDEN CITY
FINAL



N 1/4 SECTION 17,
T14N, R5E, SLB&M
FND 1" REBAR

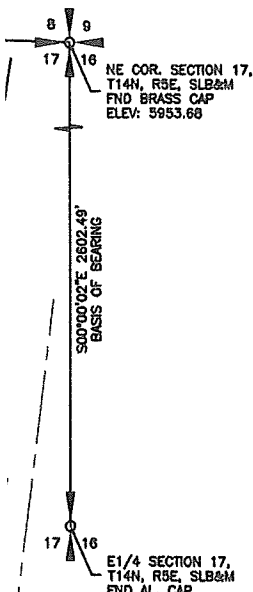


BEAR LAKE SPECIAL SEWER DISTRICT APPROVAL APPROVED THIS _____ DAY OF _____, 20____ BY THE BEAR LAKE SPECIAL SEWER DISTRICT	TOWN ATTORNEY APPROVAL APPROVED THIS _____ DAY OF _____, 20____ BY THE GARDEN CITY ATTORNEY	UTILITIES APPROVAL THE UTILITY EASEMENTS SHOWN ON THIS PLAN APPROVED. ROCKY MOUNTAIN POWER REPRESENTATIVE
GARDEN CITY FIRE DISTRICT APPROVED THIS _____ DAY OF _____, 20____ BY THE GARDEN CITY FIRE DISTRICT	CITY COUNCIL APPROVAL AND ACCEPTANCE PRESENTED TO THE GARDEN CITY CITY COUNCIL THIS _____ DAY OF A.D., 20____, AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.	PLANNING AND ZONING APPROVAL APPROVED BY THE GARDEN CITY PLANNING AND ZONING COMMISSION THIS _____ DAY OF _____
TOWN ENGINEER APPROVAL APPROVED THIS _____ DAY OF _____, 20____ BY THE GARDEN CITY ENGINEER	MAYOR _____ DATE _____ ATTESTED: _____ TOWN CLERK _____ DATE _____	_____

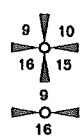
MINIUMS

OF SECTION 17 OF
ANGE 5 EAST, SALT
IDIAN

1



LEGEND

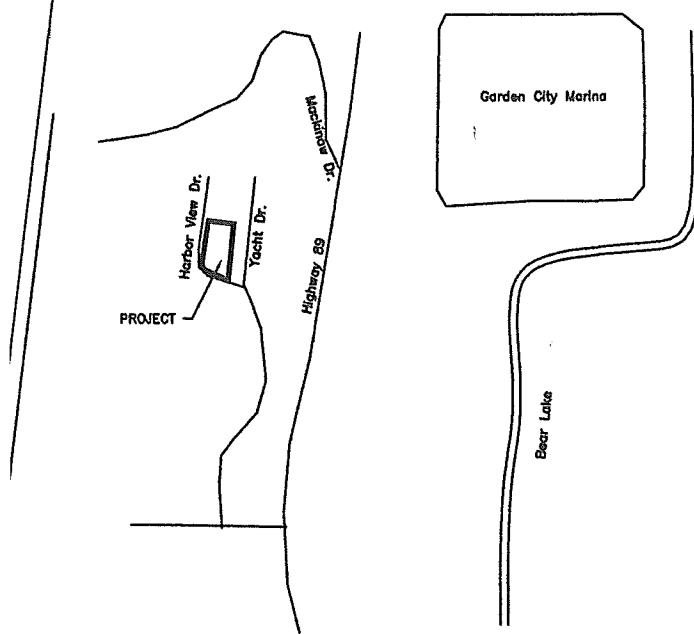


- SECTION CORNER
- QUARTER SECTION CORNER
- FOUND MONUMENT
- SET 5/8"x24" REBAR
w/ CAP #275617
- BOUNDARY LINE
- STREET
CENTERLINE
- PRIVATE
- COMMON AREA
(SEE NOTE 7)
- FIRE HYDRANT

ADDRESS TABLE

UNIT	ADDRESS
101	951 Harbor Village East Drive Unit 1
201	951 Harbor Village East Drive Unit 2
102	947 Harbor Village East Drive Unit 1
202	947 Harbor Village East Drive Unit 2
103	943 Harbor Village East Drive Unit 1
203	943 Harbor Village East Drive Unit 2
104	939 Harbor Village East Drive Unit 1
204	939 Harbor Village East Drive Unit 2
105	935 Harbor Village East Drive Unit 1
205	935 Harbor Village East Drive Unit 2
106	931 Harbor Village East Drive Unit 1
206	931 Harbor Village East Drive Unit 2
107	927 Harbor Village East Drive Unit 1
207	927 Harbor Village East Drive Unit 2

VICINITY MAP



ROCK MOUNTAIN POWER NOTE

- Pursuant to Utah Code Ann § 54-3-27 this plat conveys to the owner(s) or operators of utility facilities a public utility easement along with all the rights and duties described therein.
- Pursuant to Utah Code Ann § 17-27a-603(4)(c)(ii) Rocky Mountain Power accepts delivery of the PUE as described in this plat and approves this plat solely for the purpose of confirming that the plat contains public utility easements and approximates the location of the public utility easements, but does not warrant their precise location. Rocky Mountain Power may require other easements in order to serve this development. This approval does not affect any right that Rocky Mountain Power has under:
 - A recorded easement or right-of-way
 - The law applicable to prescriptive rights
 - Title 54, Chapter 8a, Damage to Underground Utility Facilities, or
 - Any other provision of law

SURVEYOR'S CERTIFICATE

I, Brian G. Lyon, a Registered Land Surveyor, hold Certificate No. 275617, as prescribed by the laws of the State of Utah, and do hereby certify that by authority of the owners, I have made a survey of the tract of land shown on this plat, which is accurately described herein, and have subdivided said tract of land into lots and streets to be hereafter known as HARBOR VIEW TOWNHOMES, and that the same has been surveyed and staked on the ground as shown on this plat. I further certify that this map was prepared in accordance with Utah Law and represents a true and accurate map of the land and buildings thereon to the best of my knowledge and belief.



LEGAL DESCRIPTION

Part of the Northeast Quarter of the Northeast Quarter of Section 17; Township 14 North, Range 5 East of the Salt Lake Meridian, located in Rich County, Utah described as follows:

Commencing at the Northeast Corner of said Section 17, Township 14 North, Range 5 East of the Salt Lake Meridian monumented with a 4" Brass Cap, thence N88°32'48"W 275.39 feet along the north line of the Northeast Quarter of said Section 17; thence S08°19'13"W 207.02 feet to the POINT OF BEGINNING and running

thence S 01°04'37" W 188.44 feet to the north line of Harbor Village East Drive right of way;
thence along said 30 foot right of way for the following three courses:
1) thence N 68°11'29" W 95.36 feet;
2) thence Northwestwary, 20.43 feet along a curve to the right having a radius of 15.00 feet, a central angle of 78°01'17" and a chord that bears N 29°10'51" W 18.88 feet;
3) thence N 09°49'48" E 154.80 feet;
thence S 85°23'48" E 75.29 feet to the point of beginning, containing 0.37 acres, more or less.

NOTES/NARRATIVE

- THE PURPOSE OF THIS SURVEY WAS TO CREATE A CONDOMINIUM PLAT FROM THE SUBJECT PROPERTY. THE SURVEY WAS REQUESTED BY ROD THOMPSON
- THE BASIS OF BEARING IS S 00°00'02" E 2602.49 BETWEEN NORTHEAST CORNER MONUMENTED WITH A BRASS CAP AND THE EAST QUARTER CORNER MONUMENTED WITH AN ALUMINUM CAP OF SECTION 17, TOWNSHIP 14 NORTH, RANGE 5 EAST OF THE SALT LAKE BASELINE AND MERIDIAN.
- THE PROPERTY WAS ESTABLISHED BY FOUND REBAR AS SHOWN ON THIS MAP
- ALL COMMON AND LIMITED COMMON AREAS ARE CONSIDERED TO BE AN EASEMENT FOR ALL UTILITY, IRRIGATION AND DRAINAGE PURPOSES. THIS INCLUDES THE INGRESS/EGRESS AREA.
- ALL EXPENSES INVOLVING THE NECESSARY IMPROVEMENTS OR EXTENSIONS FOR A CULINARY WATER SYSTEM, SEWER SYSTEM, GAS SERVICE, ELECTRICAL SERVICE, TELEPHONE SERVICE, CABLE TELEVISION SERVICE, GRADING AND LANDSCAPING, STORM DRAINAGE SYSTEMS, CURBS AND GUTTERS, FIRE HYDRANTS, PAVEMENT, SIDEWALKS, SIGNAGE, STREET LIGHTING AND OTHER IMPROVEMENTS SHALL BE PAID FOR BY THE SUBDIVIDER.
- ALL DRIVEWAYS, PATIOS, DECKS AND BALCONIES AS SHOWN ON EACH UNIT CONTAINED WITHIN THE PROJECT ARE CONSIDERED LIMITED COMMON AREAS. THEY ARE SET ASIDE AND RESERVED FOR THE USE OF THE RESPECTIVE UNIT TO WHICH THEY ARE ATTACHED AND/OR APPURTENANT.
- ALL OTHER AREAS CONTAINED WITHIN THE PROJECT, BUT NOT SHOWN WITH DIAGONAL STRIPES OR SHADING ARE CONSIDERED COMMON AREA, INCLUDING PARKING, PRIVATE STREETS, STORM WATER DETENTION AND DRAINAGE EASEMENT AREA.
- CONSTRUCTION OF THIS PROJECT WAS NOT COMPLETE AT THE TIME THIS PLAT WAS PREPARED. AN AMENDED PLAT MAY BE REQUIRED IN THE EVENT OF CHANGES IN CONSTRUCTION MATERIALS OR FINAL IMPROVEMENT LOCATIONS.
- THIS PLAT IS SUBJECT TO CERTAIN RIGHTS AND DUTIES AS SET FORTH IN CO&R'S WHICH MAYBE AMENDED FROM TIME TO TIME.

OWNERS CERTIFICATE

Know all by these presents that we the undersigned owners of the above-described tract of land, having caused the same to be subdivided into townhome lots, streets and common areas to be hereafter know as HARBOR VIEW CONDOMINIUMS, do hereby dedicate for the perpetual use of the owners of Harbor View HOA, Inc. all areas shown as private streets and common areas on this plat, subject to declarations of covenants, conditions and restrictions for the project recorded in the Office of the County Recorder of Rich County, Utah, concurrently with the recording of this plat under Filing No. _____. The undersigned further consents to the recordation of this plat in accordance with Utah State Law. We also dedicate easements as shown hereon to the public for the installation and maintenance of utilities. Also hereby convey to any and all public utility companies a perpetual non-exclusive easement over the public utility easements shown on this plat, the same to be used for the installation, maintenance, and operation of utility lines and facilities. Furthermore, we incorporate all notes and restrictions as listed hereon.

In witness whereof the undersigned have hereunto set their signatures this ____ day of _____ 2023.

RODNEY THOMPSON, MANAGER
HARBOR VIEW TOWNHOMES, LLC

LIMITED LIABILITY COMPANY ACKNOWLEDGEMENT

COUNTY OF _____ } ss
On this ____ day of _____, in the year 2021, before me _____, a notary public, personally appeared Rodney Thompson, Manager Member of Harbor View Townhomes, LLC, proved on the basis of satisfactory evidence to be the person whose name is subscribed to this document, and acknowledged that said document was signed by him in behalf of said Harbor View Townhomes, LLC by authority of its bylaws.
Notary Public Signature _____
Notary Public Full Name _____
Commission Number _____
My Commission Expires _____
A Notary Public Commissioned in Utah

COUNTY RECORDER'S CERTIFICATE

STATE OF UTAH
COUNTY OF RICH
THIS IS TO CERTIFY THAT THIS PLAT WAS FILED FOR RECORDING IN THE RICH COUNTY RECORDERS OFFICE ON THE ____ DAY OF _____ 20__ AT ____ O'CLOCK AND IS DULY RECORDED
FILING NO. _____
COUNTY RECORDER
COUNTY CLERK

ALLIANCE CONSULTING
ENGINEERS
760 WEST 200 NORTH SUITE 8
LOGAN, UTAH 84321
(435)755-5121
allianceengr@qwest.net

Subdivider:
Harbor View Townhomes, LLC
P.O. Box 6384
Noral Logan, Utah 84341

DATE	REVISIONS / SUBMISSIONS	REVIEWED	PROJECT NO.

HARBOR VIEW CONDOMINIUMS
PART OF THE NORTHEAST QUARTER OF SECTION 17
OF SECTION 16, TOWNSHIP 14 NORTH, RANGE 5
EAST, SALT LAKE BASELINE & MERIDIAN
GARDEN CITY, UTAH
FINAL PLAT

DATE: AUG, 2023
DRAWING No. 1
1 of 2

Application for Project Review Garden City, Utah

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Type of Application (check all that apply):

- ☐ Annexation
- ☐ Appeal
- ☐ Conditional Use Permit
- ☐ Condominium/Townhouse
- ☐ Encumbrance
- ☐ Extension of Time

- ☒ Lot Split/Lot Line Adjustment
- ☐ PUD Conceptual
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- ☐ Subdivision
- ☐ Vacation of Subdivision
- ☐ Variance
- ☐ Water Transfer
- ☐ Zone Change
- ☐ AEG Meeting, (Affected Entity Group):
- ☒ Other Land Use Permit Amended Subdivision

Ordinance Reference:

11A-301
11B-400
11C-500
11E-524 or 11E-525

Subdivision 11E-503/PUD or PRUD
11F-107-A-2
11E-506
11C-1950, 11E-100, and 11F-100
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11C-1950, 11E-100, and 11F-100
11C-1950, 11E-100, and 11F-100
11E-100
11E-523
11B-308
13A-1300

Project Name: _____ Current Zone: _____ Proposed Zone: _____

Property Address: 231 East Sunburst Drive, Garden City, UT.

Parcel # 41 - 29 - 050 - 0044

Contact Person: Connie Dunn Phone #: (801) 698-1960

E-mail address: _____

Mailing Address: 12 West 1800 South, Kayville, UT. 84037

Applicant (if different): Travis Gardner Phone #: (801) 698-5910

Mailing Address: Same as above

Property Owner of Record (if different): _____ Phone #: _____

Mailing Address: _____

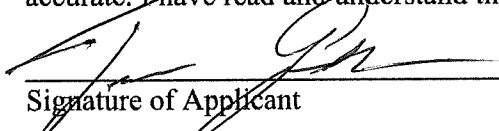
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Lot Size in acres or square feet: _____ Number of dwellings or lots: _____

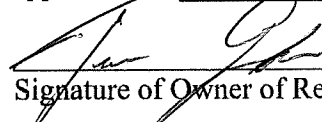
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Signature of Applicant

I certify that I am the Owner of Record of the subject property and that I consent to the submittal of this application. **Owner of Record MUST sign the application prior to submitting to Garden City.**



Signature of Owner of Record

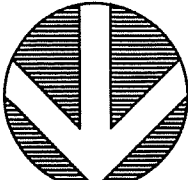
Signature of Owner of Record

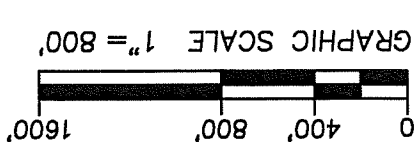
Email Form

Signature of Owner of Record

Office Use Only

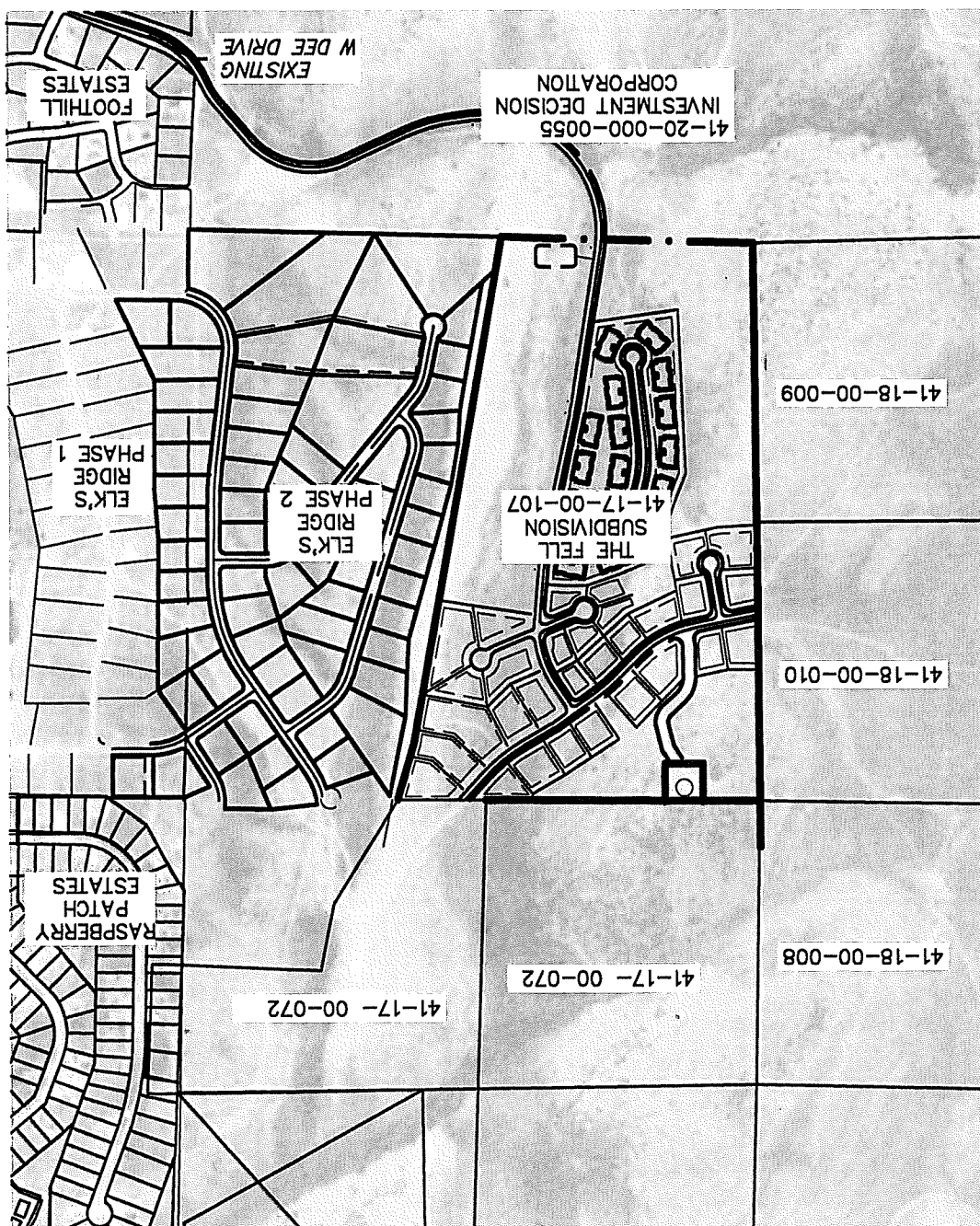
Date Received: 6-27-23
Fee: 300.00
By: Travis Gardner

SHEET NO.: PROJECT NUMBER: 22040ELK APPROVED BY: L. ANDERSON CHECKED BY: L. ANDERSON DRAFTING BY: W. HENDRICKSON DATE: 7 SEPTEMBER 2023			55 W. Golf Course Rd Suite 101 Provo, UT 84601 801.733.0999 C. J. Finkbeiner Surveyor License # 10101 C. J. Finkbeiner Surveyor License # 10101	APPROVED _____ PROFESSIONAL ENGINEER DATE _____
		VICINITY MAP		
		THE FELL SUBDIVISION		



REVIEWED SEP 14 2023

TOWN COUNCIL



DRAFT

ORDINANCE # 23-17

AN ORDINANCE UPDATING CLUSTER DEVELOPMENT ROAD GRADES

WHEREAS, the town of Garden City is a town duly incorporated under the general law of the State of Utah; and

WHEREAS, the Garden City Town Council is the governing body for the Town of Garden City and must administer the Garden City Municipal Code; and

WHEREAS, The Garden City Town Council is authorized to govern the health, safety and wellness of the citizens and visitors of the Town of Garden City.

NOW THEREFORE, it be ordained by the Garden City Town Council and the Planning Commission that Ordinance #11A-20-24 be changed as follows:

24. Cluster Development A grouping of residential properties on a development site in order to use the extra land as open space and preserve natural habitat. Open space must be a minimum of 70% of the development. All roads **grades** within the cluster development, including ingress and egress must be no greater than ~~8% grade.~~ **what is required under Street Improvement Requirements 11E-514.**

APPROVED AND ADOPTED this 14th day of September, 2023

APPROVED:

ATTEST:

Mike Leonhardt, Mayor

Cathie Rasmussen, Town Clerk

Voting:

	Aye	Nay
Argyle	___	___
Hansen	___	___
Menlove	___	___
Parry	___	___
Leonhardt, Mayor	___	___

ORDINANCE NO. 23-18

DRAFT

**AN ORDINANCE UPDATING ZONING CONFORMITY
FOR BUILDING PERMIT**

WHEREAS, the Town of Garden City is a town duly incorporated under the general law of the State of Utah; and

WHEREAS, the Garden City Town Council is the governing body for the Town of Garden City and must administer the Garden City Municipal Code; and

WHEREAS, The Garden City Town Council is authorized to govern the health, safety and wellness of the citizens and visitors of the Town of Garden City; and

WHEREAS, the Garden City Town Council shall update the rules and procedures of conformity for a Building Permit in the Town of Garden City,

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF GARDEN CITY TOWN COUNCIL THAT ORDINANCE #11C-101 SHALL BE UPDATED AS FOLLOWS:

11C-101 Zoning Conformity for Building Permit. The building inspector shall not issue any building permit for any building, construction, or repair of any building unless such fully conforms to all zoning regulations or ordinances of this municipality in effect at the time of application. Refer to Garden City Municipal Code 8-401 for the current building code requirement.

- A. Prior to obtaining a building permit to construct any structure in the Town of Garden City, a refundable deposit must be made to the Town of Garden City, by the property owner or contractor, in an amount established by Resolution. The deposit will be refunded, to the person who originally paid the fee, after a final inspection has been completed and a Certificate of Occupancy has been issued.
- B. The Building Permit Deposit will become void and not returnable if:
 - 1. All inspections, according to the approved building code, have not been completed **prior to building permit expiration** and a Certificate of Occupancy issued, or
 - 2. Any person has moved into the residence prior to obtaining the Certificate of Occupancy.

APPROVED AND ADOPTED this 14th day of September 2023.

APPROVAL:

Attest:

Michael Leonhardt, Mayor

Cathie Rasmussen, Town Clerk

Voting	Aye	Nay
Argyle	_____	_____
Hansen	_____	_____
Menlove	_____	_____
Parry	_____	_____
Leonhardt, Mayor	_____	_____