

Hinckley Town Council
Town Council Chambers
161 East 300 North Hinckley, UT
Digital Recording
Thursday, August 17, 2023

Invocation Tresa Taylor

I. PLEDGE

Mayor Brian Florang asked all to rise and join in the Pledge of Allegiance.

Mayor Brian Florang called the meeting to order at 7:08 PM.

II. ROLL CALL

Mayor Brian Florang
Councilmembers: Leon Lewis, Ray Searle, Donald Brown
Absent: Councilmember LeeAnn Terry
Maintenance Employees: Joe Stevens, Trey Ross
Hinckley Town Clerk: Tresa Taylor

III. GUESTS:

Kelly Smith, Skip Taylor

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Mayor Brian Florang asked for corrections or a motion to approve the meeting minutes for August 3, 2023. Councilmember Ray Searle made a motion to approve the meeting minutes as presented for August 3, 2023. Councilmember Leon Lewis seconded the motion, all voted aye. Motion carried.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None.

VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:

Councilmember Ray Searle informed the Council the Planning and Zoning Commission reviewed and approved an application for a building permit for Janet McDermaid. There was some discussion about Janet McDermaid's application and building without a building permit. Mayor Florang explained the Commission approved her application for a building permit and now her permit and building plans will go before Sunrise Engineering for approval and inspections.

Councilmember Donald Brown informed the Council that Mike Palmer has bids for bucking chutes for the arena and Mayor Florang asked Clerk Tresa Taylor to put this item on the agenda for the next town council meeting.

VII. STAFF REPORTING

Maintenance employee Trey Ross informed the Council of the following:

WATER - The water distribution system recently had three service line breaks and the service lines have been fixed with new pipe, fewer connections, and fittings to strengthen the system.

Trey said the water system is experiencing water hammering and explained the water booster pump station may be losing a leg of power noting the alarm code on the system indicates a power failure coming from entrance.

Clerk Tresa Taylor said Rocky Mountain Power was contacted on 08/17/2023 and a power quality report was requested for the power service providing power to the water booster pump.

Councilmember Ray Searle said he spent time looking into a water alarm system that would provide the water operators notification when the water system trips.

Trey said a pump and VFD representative from MountainLand Supply will come and look at the water booster pump system next week.

Trey noted new water and sewer connection services were installed on August 16, 2023, for the new home at 289 W Center St., owned by Newsom.

SEWER – The sewer lagoon is at 14” and water is being supplemented via the old town well.

John Chartier will be here on Tuesday, August 22, 2023, at 1:00 to inspect the lagoon.

Clerk Tresa Taylor will contact Daniel Hawley and ask him to provide a Sewer Master Plan update at the meeting for the Water Master Plan.

Councilmember Ray Searle asked Trey if the sniffer for sewer manholes and lift stations is working, and Trey said no, it needs a new charger. Councilmember Searle asked Trey to order a charger.

Trey will reach out to Matt Player to schedule the installation of the sewer flow meter part at the sewer lift station on 1000 W Center. Mayor Brian Florang asked Trey to make this a priority.

ROADS- Trey informed the Council that road patch material will be needed to repair the road at 483 W Center Street, due to a water service line repair. Trey said he saved the asphalt at 145 N Main St. from the water service line repair, and hopes it can be reused.

PARKS- Trey stated a lot of dog waste was removed from the town park lawn by an individual needing to fulfill community service hours.

Councilmember Ray Searle asked if the fountains at the park are working, and Trey said the front park fountain works but the fountain on the restroom entrance wall is not working and has not been in service for several years.

VIII. NEW BUSINESS

1. Kelly Smith – Recreational Vehicle Living Application Expired 06/19/2023 @ 67 E 200 S, Hinckley

Mayor Brian Florang invited Kelly Smith to the podium. Mayor Brian Florang explained the recreational vehicle living application expired on June 19, 2023.

Kelly said he has plans to move the recreational vehicle out of town and is currently working on this. There was some discussion about proposed changes to the zoning ordinances for recreational vehicle use.

Mayor Florang informed Kelly the recreational vehicle needs to be unoccupied and vacated by September 19, 2023, and asked for council discussion or a motion to extend the application. Councilmember Leon Lewis made a motion to extend the Recreational Vehicle Living Application for Kelly Smith until September 19, 2023. Councilmember Donald Brown seconded the motion, all voted aye. Motion carried.

2. Fraud Risk Assessment

Mayor Brian Florang lead discussion for the town's annual fraud risk assessment required by the Office of the State Auditor. First, the Council reviewed and discussed each question on the questionnaire of basic separation of duties. Then, reviewed and scored the fraud risk assessment form. The town's score for the Fraud Risk Assessment is 325 points out of 395 total points and the risk level is low.

There was discussion about the town not having a licensed or certified CPA as part of its management team and the possibility of asking a town member that holds CPA certification to serve as an internal auditor for the town.

3. Review Interlocal Agreement for Municipal Election Services with Millard County.

The Council reviewed and discussed the Interlocal Agreement for Municipal Election Services with Millard County and Mayor Brian Florang signed the agreement.

IX. OUSTANDING BUSINESS

1. Mini Split Install, Restroom & Breakroom Update

No discussion.

2. Water System Master Plan

The water master plan kickoff meeting will be held with Daniel Hawley, Jones and DeMille Engineering on Thursday, August 24, 2023, at 3 pm.

3. Park Pavilion

No discussion.

4. Review Hinckley Town General Plan

No discussion.

6. Review proposed changes to amend Hinckley Town Code, Title 10, Zoning Ordinances, Chapter 20, Recreational Vehicles/Trailer

No discussion.

7. Sewer System Master Plan

No discussion.

X. MISCELLANEOUS DISCUSSION

Councilmember Donald Brown said the Rodeo Committee will hold their appreciation dinner at the park on Wednesday, August 30, 2023, at 6 pm.

The Council discussed the dates for the 2024 Hinckley Town Celebration and decided to hold the 2024 Celebration on Friday, July 19, 2024 & Saturday, July 20, 2024.

Clerk Tresa Taylor asked Mayor Brian Florang for approval to sign the submittal for reimbursement request forms for Sewer Master Plan expenses. Mayor Florang gave Clerk Tresa Taylor approval to sign the reimbursement request forms.

XI. PAYMENT OF BILLS

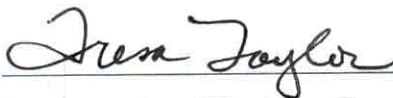
Councilmember Ray Searle made a motion to accept the following purchase orders: PO # 575370 to Millard Chronicle Progress, \$3,312.70, for celebration advertising, PO # 575371 to First Professional Services, \$560.00, for ambulance standby at the rodeo on 07/22/2023.

Councilmember Donald Brown seconded the motion to accept the purchase orders, all voted aye. Motion carried.

Councilmember Leon Lewis made a motion to pay bills. Councilmember Ray Searle seconded the motion, all voted aye. Motion carried.

XII. ADJOURNMENT

Councilmember Leon Lewis made motion to adjourn at 8:15 PM. Councilmember Donald Brown seconded the motion, all voted aye. Motion carried.



Tresa Taylor, Hinckley Town Clerk
Dixie Talbot, Hinckley Town Clerk

Mayor Brian Florang