

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON AUGUST 16, 2023 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN
STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN AT 7:00
P.M.**

Mayor and Council Members Present:

Mayor Neil Critchlow
Jolene Jenkins
Scott Bevan
Jeff Hutchins (via Zoom)
Darrin Rowberry
Jewel Allen

Council Members Not Present:

Appointed Officers and Employees Present:

Jesse Wilson, City Manager
Brett Coombs, City Attorney
Gina Roberts, Deputy City Recorder
Braydee Baugh, City Recorder
James Waltz, Public Works Director
Dan England, City Engineer
Cavett Eaton, Zoning Administrator

Citizens and Guests Present:

There were many members of the public present in person and via Zoom

Mayor Critchlow asked Shelby Moore and Kasey Foster to lead the Pledge of Allegiance.

AGENDA:

- 1. Public Comments:** Scott Stapley and Kayson Stapley stood for public comment. Mr. Stapley appreciated the speed limit be reduced and the bolted in cones and the Officers increased patrol. Mr. Stapley advised there are still issues with speeding from High Schoolers and Construction vehicles. Would like a stop sign at Clover Meadows Lane or a speed bump.
- 2. Summary Action Items.**
 - a. Approval of Minutes from the August 2nd, 2023 Regular Meetings
 - b. Approval of Bills totaling \$657,767.42

Motion: Councilmember Jenkins made a motion to approve the summary action items.

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

3. Presentation by Jess Clifford with the Small Business Resource Center

Jess Clifford provided a presentation for the Council for the impact the program has had on Tooele County and the Small Business Community. Mr. Clifford would like to recognize Michelle Holyoak, owner of Creative Corner, for the success of her business and will be presented an award for the growth her business has experienced.

Councilmember Allen asked if there was a way for the success stories to be shared on Social Media. Mr. Clifford advised to share the stories the business owners would have to come forward. Councilmember Jenkins asked if the “Start Smart” classes could be offered in Grantsville. Mr. Clifford will reach out to John Ingersoll to coordinate those efforts.

4. Discussion with Merrill Nelson regarding “Grantsville Through the Years” book

Merrill Nelson was present for this item. Mr. Nelson advised the book has been completed. Mr. Nelson advised the plan is to have the “Tooele Transcript” print 1000 books. Mr. Nelson advised the cost of the book is significantly more than what was anticipated. Mr. Nelson advised all the production costs have been covered by Mr. Nelson; the only thing left is the printing cost. Mr. Nelson advised he spoke with City Manager, Jesse Wilson, and Finance Director, Sherrie Broadbent and after the discussion it would be best if the City assumed the cost of printing and treated it like a business transaction. Mr. Wilson advised the City has already set aside \$10,000 for the cost of the book and the remaining balance will be \$13,943.

5. Consideration to approve appropriating the funds for the Hunsaker Well emergency pump repairs

James Waltz was present for this item. Mr. Waltz explained there was a pump for the well that went down. Mr. Waltz advised without the pump, the City will not meet the requirements for testing with the DEQ. Councilmember Hutchins advised he is in favor of this proposal and felt this was necessary to protect the resource. Councilmember Rowberry asked for the timeframe for completion. Mr. Waltz advised timeline is hard to determine due to supply, but Public Works is pressing the suppliers to get a quick turn around. Councilmember Allen asked if there is a way to determine the life of the pumps and if there was a way to be proactive. Mr. Waltz advised there is not a way as the previous pump at North went down after a year.

Motion: Councilmember Allen made the motion to approve appropriating funds for the Hunsaker Well emergency pump repairs

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

6. Consideration of the Police Department Salary Schedule and wage adjustments

Chief Sager was present for this item. Chief Sager advised the numbers for an 8 year step schedule was not reasonable financially. Chief Sager advised he calculated some cost for health benefits. Chief Sager advised this was how to keep attrition low and knows that getting new officers needs to be a slow growth. Councilmember Hutchins advised he can see where compensation is part of attrition but would like to see the other retention processes. Chief Sager advised the last 4 officers that left were for different reasons unrelated to culture. Chief Sager advised the culture is attracting officers to Grantsville but the salary makes it easier to recruit those officers. Councilmember Jenkins advised she appreciated that Chief Sager is not impacting other departments and that it makes no sense to hire two officers if they are going to be leaving. Councilmember Rowberry asked if financially this plan would work. Finance Director, Sherrie Broadbent, advised that this year it will be doable but next year will be tighter. Councilmember Hutchins asked how much increase the Police budget was increased. Ms. Broadbent advised she did not have the numbers; however, Chief Enslin calculated the salaries off controlled overtime and there will be some budget adjustments. Councilmember Hutchins advised he was concerned with increasing salaries because that provides a fixed cost every year. Mayor Critchlow appreciated the opportunity to recruit more tenured officers.

Motion: Councilmember Jenkins made the motion approve Police Department Salary Schedule and wage adjustments

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

7. Consideration of Ordinance 2023-49 approving amendments to the employee handbook and increasing the hours for City Hall operations

Jesse Wilson stood for this item. Mr. Wilson advised the hours of operations would be 8-6:30 Monday through Friday and allow for the employees to work a 4 day 10 hour work week. Mr. Wilson advised there were also updates to the employee handbook. Councilmember Hutchins asked if staggering schedules would mean there would not be employees present on Mondays. Councilmember Hutchins was concerned with the

holiday pay for employees who are off on Mondays. Mayor Critchlow advised he has talked to the employees and the plan has been worked out. Mayor Critchlow would like to go over the changes in the employee handbook but would like to approve the increase to City Hall hours of operation.

Motion: Councilmember Bevan made a motion to approve Ordinance 2023-49 approving amendments to the employee handbook and increasing the hours for City Hall operations with further discussion on the amendments that are unrelated to the hours of operation.

Second: Councilmember Jenkins seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

8. Consideration of Resolution 2023-50 appointing Tana Dixon as a Library Board Trustee

It was noted this would get the library board to full membership.

Motion: Councilmember Jenkins made the motion to approve the Resolution 2023-50 appointing Tana Dixon as a Library Board Trustee

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, “Aye”, Councilmember Hutchins, “Aye”, Councilmember Bevan, “Aye”, Councilmember Allen “Aye”, and Councilmember Jenkins, “Aye”. The motion carried.

9. Discussion regarding the Rezone for 218 North Burmester Road to a C-S zone designation

Ashley Sager was present for this item. Councilmember Hutchins asked for clarity on the business. Ms. Sager advised the property will be mostly used for RV storage and 4-wheelers. Ms. Sager advised she also rents out travel trailers and are working on their Dealers license. Councilmember Jenkins asked if the neighbors were notified. Ms. Sager advised the neighbors were notified and received not negative feedback. Councilmember Hutchins asked how much of the 2 acres would this cover. Ms. Sager advised there would be about 1.3 acres used for this business.

10. Discussion regarding the proposed final plat for Northstar Ranch Phase 9

Nick Mingo was present for this item. Councilmember Jenkins asked for an overview of the project. Mr. Waltz asked about tying into the 12” line. Mayor Critchlow advised the

state came out and advised the City does not have the capacity. Mr. Mingo advised they are waiting on the West Bank study to be completed to identify tank locations. Mr. England advised the tank locations are in the facility master plan. Councilmember Jenkins asked if there was a plan for fire flow due to the water pressure complaints the City gets.

11. Council Reports

Councilmember Jenkins: Reminded everyone about back to school tomorrow. Kudos to Chief Sager for checking safety of the schools that a resident was concerned about. 350 people attended the back to school bbq. Appreciated Police Department and Public Works for their help with the Summer of Fun events. Appreciates Christy Montierth for looking into the cost of porta-potty. Youth Council is active after the summer break.

Councilmember Hutchins: Would like to confirm time for primary canvass. It was confirmed the Canvass will be September 19th at 6:30

Councilmember Allen: Submitted for COG Grant for Nygreen Paving.

Mayor Critchlow: Would like to remind everyone of the hero's bowl. It is the medical officers vs. the fire department. They will be raising money for the Jordyn Byrd foundation. Wants participants for the homecoming parade at 4:00pm. Appreciates the stop signs at Cooley. Discussed the debate for congressional candidates.

12. Closed Session (Personnel, Imminent Litigation)

Motion: Councilmember Allen made the motion to enter into a closed session

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, "Aye", Councilmember Hutchins, "Aye", Councilmember Bevan, "Aye", Councilmember Allen "Aye", and Councilmember Jenkins, "Aye". The motion carried.

Closed Session began at 8:24 pm

13. Adjourn.

Motion: Councilmember Allen made the motion to adjourn

Second: Councilmember Rowberry seconded the motion.

Vote: The vote was as follows: Councilmember Rowberry, "Aye", Councilmember Hutchins, "Aye", Councilmember Bevan, "Aye", Councilmember Allen "Aye", and Councilmember Jenkins, "Aye". The motion carried.