

Community Renewable Energy Agency Board Meeting Agenda

Public Notice is hereby given that the Community Renewable Energy Agency Board will assemble in a public meeting on September 11th, 2023, at the Millcreek City Hall located at 3330 South 1300 East Millcreek UT, commencing at 1:00 p.m. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom or telephonic communications. The anchor location will be Millcreek City Hall. Members of the public who are not physically present at the anchor location may attend the meeting remotely by electronic means at <https://global.gotomeeting.com/join/890138285>.

REGULAR MEETING of the Board:

1. Welcome, Introduction and Preliminary Matters

- 1.1 Purpose and overview of meeting
- 1.2 Current participation percentages included in Board packet

2. Business Matters

- 2.1 Approval of August 7, 2023 Board Meeting Minutes
- 2.2 Treasurer Report (year-to-date contributions and expenses)
- 2.3 Reports from committees (Communications, Low-Income Plan, Program Design)
- 2.4 Public Comments

Audience members may bring any item to the Board's attention. Comments are subject to the Public Comment Policy and Procedure set forth below.

- 2.5 Discussion and consideration of Resolution 23-07 Resolution of the Board Adopting an Annual Meeting Schedule
- 2.6 Board member comments
- 2.7 Closed Session (if needed): the Board may convene in a closed session to discuss items as provided by Utah Code Ann. §52-4-205

3. Adjournment

In accordance with the Americans with Disabilities Act, the Board will make reasonable accommodation for participation in the meeting. Individuals may request assistance by contacting adainfo@millcreek.us at least 48 hours in advance of the meeting.

Public Comment Policy and Procedure: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Board may be asked to complete a written comment form and present it to the Millcreek City Recorder. In general, the Chair will allow an individual two minutes to address the Board. At the conclusion of the citizen comment time, the Chair may direct staff or Board members to assist the citizen on the issue presented; direct the citizen to the proper entity; or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The Chair may place the item on the agenda under citizen comments; direct staff or Board members to assist the citizen; direct the citizen to the entity; or take no action.

THE UNDERSIGNED HEREBY CERTIFIES THAT A COPY OF THE FOREGOING NOTICE WAS EMAILED OR POSTED TO:

Millcreek City Hall

Utah Public Notice Website

<http://pmn.utah.gov>

DATE: 9/7/23

Emily Quinton

Alex Wendt

Note agenda items may be moved in order, sequence, and time to meet the needs of the Board.

This meeting will be live streamed via <https://millcreek.us/373/Meeting-Live-Stream>.

Participation Percentages

								Weighted Votes Occuring After July 31, 2022						
	Signed Agreement to Secretary	Date Deemed Withdrawn	Listed Entities:	Phase 1 Initial Payments (Schedule 1, column D)	Phase 1 Anchor Payment Max (Schedule 2, column D)	Phase 2 Initial Payments (Schedule 1, column E)	Phase 2 Anchor Payment Max (Schedule 2, column G)	Aggregate Total of Actual Phase 1 Initial, Phase 2 Anchor, and Phase 2 Initial Payments	Phase 2 Anchor Proportionate Shares, based on Max Anchor Payments	Phase 2 Remaining Balance Distributed Proportionally Among Anchors (Phase 2 Anchor Payment)	Total Phase 1 and 2 Payment Obligations as of Meeting Date Above	Participation Percentage for Weighted Votes After July 31 2022	Yes vote on Resolution XX-XX Weighted Vote?	Total Yes Percentage on Resolution XX-XX
1	7/1/2021		Grand County	2,109.37	3,110.81	2,109.37	3,110.81	\$ 6,364.78	1.49%	\$ 1,692.07	\$ 8,056.85	1.15%		0.00%
2	10/1/2021		Salt Lake County	11,570.26		11,570.26		\$ 23,140.52	0.00%	\$ -	\$ 23,140.52	3.31%		0.00%
3	7/1/2021		Summit County	10,759.97	15,868.33	10,759.97	15,868.33	\$ 32,466.94	7.61%	\$ 8,631.28	\$ 41,098.22	5.87%		0.00%
4	7/1/2021		Town of Alta	218.93		218.93		\$ 437.86	0.00%	\$ -	\$ 437.86	0.06%		0.00%
5			Bluffdale City	11,088.57		11,088.57		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
6	7/1/2021		Town of Castle Valley	106.74	157.42	106.74	157.42	\$ 322.08	0.08%	\$ 85.63	\$ 407.71	0.06%		0.00%
7	4/28/2022		Coalville City	562.99		562.99		\$ 1,125.98	0.00%	\$ -	\$ 1,125.98	0.16%		0.00%
8	7/1/2021		Cottonwood Heights	10,942.10		10,942.10		\$ 21,884.20	0.00%	\$ -	\$ 21,884.20	3.13%		0.00%
9	6/13/2022		Emigration Canyon Township	456.22		456.22		\$ 912.44	0.00%	\$ -	\$ 912.44	0.13%		0.00%
10	8/3/2021		Francis City	421.54		421.54		\$ 843.08	0.00%	\$ -	\$ 843.08	0.12%		0.00%
11	7/1/2021		City of Holladay	9,387.72		9,387.72		\$ 18,775.44	0.00%	\$ -	\$ 18,775.44	2.68%		0.00%
12			Kamas City	743.49		743.49		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
13	7/13/2021		Kearns	9,606.01		9,606.01		\$ 19,212.02	0.00%	\$ -	\$ 19,212.02	2.74%		0.00%
14	7/1/2021		Moab City	2,237.95	3,300.43	2,237.95	3,300.43	\$ 6,752.75	1.58%	\$ 1,795.21	\$ 8,547.96	1.22%		0.00%
15	7/1/2021		Millcreek	18,421.40	27,167.05	18,421.40	27,167.05	\$ 55,584.39	13.03%	\$ 14,777.00	\$ 70,361.39	10.05%		0.00%
16	4/28/2022		Oakley City	520		520		\$ 1,040.00	0.00%	\$ -	\$ 1,040.00	0.15%		0.00%
17	7/28/2021		Ogden City	35,737.26		35,737.26		\$ 71,474.52	0.00%	\$ -	\$ 71,474.52	10.21%		0.00%
18			City of Orem	31,019.52		31,019.52		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
19	7/13/2021		Park City	6,742.38	9,943.35	6,742.38	9,943.35	\$ 20,344.33	4.77%	\$ 5,408.50	\$ 25,752.83	3.68%		0.00%
20	7/1/2021		Salt Lake City	101,050.33	149,024.48	101,050.33	149,024.48	\$ 304,907.42	71.45%	\$ 81,059.05	\$ 385,966.47	55.14%		0.00%
21	7/1/2021		Town of Springdale	481.26		481.26		\$ 962.52	0.00%	\$ -	\$ 962.52	0.14%		0.00%
22			West Jordan City	37,916.77		37,916.77		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
23			West Valley City	47,899.22		47,899.22		\$ -	0.00%	\$ -	\$ -	0.00%		0.00%
	7/1/2021			350,000.00	208,571.87	350,000.00	208,571.87	586,551.27	100.00%	113,448.73	\$ 700,000.00	100%		0.00%

Community Renewable Energy Agency Board Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, August 7, 2023**, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person

Dan Dugan, Chair, *Salt Lake City*
Drew Quinn, *Holladay*
Emily Quinton, *Summit County*
Christopher Thomas, *Salt Lake City*
Jeff Silvestrini, *Millcreek*

Electronic

Randy Aton, *Springdale*
Holly Smith, *Holladay*
Pamela Gibson, *Castle Valley*
Chris Cawley, *Alta*
Luke Cartin, *Park City*
Kalen Jones, *Moab*
Suzanne Elger, *Springdale*
David Brems, *Emigration Canyon Township*
Alexi Lamm, *Moab*
Roger Armstrong, *Summit County*
Emily Paskett, *Salt Lake County*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*

Electronic Attendees: Bob Davis, *Division of Public Utilities*; Brenda Salter, *Division of Public Utilities*; Lorenzo Long, *Ogden City Staff*; Janene Eller-Smith, *Ogden City Staff*; Jeanne Evenden, *Ogden Resident*; Monica O'Malley, *Salt Lake City Staff*; Gordon Bennett, *Emigration Canyon Township staff*; Sam Owen, *Salt Lake City Staff*; Doug Wheelwright, *Division of Public Utilities*; Laura Singer, *Fervo Energy*; Kathryn Calderon, *Salt Lake County staff*; Tim Fitzpatrick, *Salt Lake Tribune*; Carmen Valdez, *HEAL Utah*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:01 p.m.

- 1. Welcome, Introduction, and Preliminary Matters**
 - 1.1 Purpose and Overview of Meeting**
 - 1.2 Current Participation Percentages included in Board Packet**

1.3 September Board Meeting to Take Place on 2nd Monday of the Month Due to Labor Day Holiday.

2. Business Matters

2.1 Approval of July 17, 2023, Board Meeting Minutes

Board Member Silvestrini moved to approve the July 17, 2023, Board Meeting Minutes. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Silvestrini said another legal fee bill has been paid and Penna Powers has submitted their invoice for payment.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Chris Cawley gave the update from the Communication Committee. The Communication Committee is coordinating with Penna Powers on the brand voice document. This is pending while the Board considers the updated branding. The Agency approved new branding by adopting Resolution 23-05. The new color scheme allows more flexibility in designing marketing assets. The Utah outline with plug iconography are examples of this. Board Member Cawley included the brand voice document in the meeting packet. Use the term “Utah Renewable Communities” in most cases when referring to the Agency. It can be shortened to URC. The first monthly newsletter is almost ready to go out after the Penna Powers updates. Penna Powers will draft content and the Committee will review and approve. Content in the newsletter will be brief and may refer to website pages for full-text sources. Articles are written and the August newsletter is ready to send. A draft of the newsletter is in the packet. The next Communication Committee meeting will be on Friday, August 11th.

Board Member Emily Quinton said there were no substantive updates to give this month from the Low-Income Plan Committee.

Board Member Christopher Thomas gave the Program Design Committee update. Proposed edits were sent by Rocky Mountain Power (RMP) to the Utility Agreement. Counsel for the Board will review the edits and determine if they are substantive changes or not. PacifiCorp and members of the Program Design Committee hosted an open house for renewable energy developers. This was attended by 30 people. The Agency submitted an expression of interest in renewable energy projects bid into PacifiCorp 2022 All Source Request for Proposals. Small group meetings with four renewable energy developers are scheduled. The Board approved the Utility Agreement on July 17, 2023. As soon as Utility Agreement language is finalized, all board members will be sent the final version along with a slide deck and memo. Member Communities were requested to execute the agreement by September 1, 2023, but given the delay in finalizing language it is okay to aim for October 1, 2023. Board Member Silvestrini said that the Utility Agreement is a step towards developing the Program, then there is a step to adopt the Program through the Ordinance. Communities have time to evaluate; this is not a final

decision. Program Design Committee members are available to provide briefings.

Board Member Thomas spoke about opt-out notices. A draft of the opt-out notice is in the Board Packet. Notices will be sent to all current customers when the Program launches. There is a residential version and non-residential version. Dates, amounts, and final list of participating communities are highlighted. Please send comments to Mr. Thomas.

Mr. Thomas gave some more detail on the Agency budget. The governance agreement outlined the amount of money budgeted at \$700,000 total. \$200,000 was budgeted to pay for Division of Public Utilities and Office of Consumer Services consultants. Penna Powers not to exceed budget is \$93,500. There is an unallocated portion of the budget of \$106,500. This can help extend legal and technical engagement if negotiations with Rocky Mountain Power stagnate.

Board Member Quinton asked if the opt-out notice will have Rocky Mountain Power branding since it is coming from RMP? Chair Dugan asked if opt-out notices would be only letters or letters and emails? Board Member Thomas said that the current working idea is that a letter would be sent and an email to people who have opted for email noticing from RMP.

2.4 Public Comments

There were no public comments.

2.5 Board Member Comments

Chair Dugan thanked the Low Income Plan Committee, the Communication Committee, and the Program Design Committee for their work.

2.6 Closed Session (If needed): The Board may convene in a closed session to discuss items as provided by Utah Code Ann. 52-4-205

3. Adjournment

Board Member Silvestrini moved to adjourn the meeting at 1:41 p.m. Board Member Quinn seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: _____ **Date**
Dan Dugan, Chair

ATTEST:

Emily Quinton, Secretary

Community Renewable Energy Agency Board

Treasurer's Report for 9/11/23 Meeting

Billing report (p. 1 of 2)

For Date Range: 09/01/2021 - 09/05/2023

CRE - CRE MEMBERSHIP

Date Billed	Name	Account Name	Amount
9/15/2021	GRAND COUNTY	Membership Fee - Phase I Initial Payment	2,109.37
9/15/2021	SUMMIT COUNTY	Membership Fee - Phase I Initial Payment	10,759.97
9/15/2021	TOWN OF ALTA	Membership Fee - Phase I Initial Payment	218.93
9/15/2021	TOWN OF CASTLE VALLEY	Membership Fee - Phase I Initial Payment	106.74
9/15/2021	COTTONWOOD HEIGHTS	Membership Fee - Phase I Initial Payment	10,942.10
9/15/2021	FRANCIS CITY	Membership Fee - Phase I Initial Payment	421.54
9/15/2021	CITY OF HOLLADAY	Membership Fee - Phase I Initial Payment	9,387.72
9/15/2021	KEARNS	Membership Fee - Phase I Initial Payment	9,606.01
9/15/2021	MOAB CITY	Membership Fee - Phase I Initial Payment	2,237.95
9/15/2021	MILLCREEK	Membership Fee - Phase I Initial Payment	18,421.40
9/15/2021	OGDEN CITY	Membership Fee - Phase I Initial Payment	35,737.26
9/15/2021	PARK CITY	Membership Fee - Phase I Initial Payment	6,742.38
9/15/2021	SALT LAKE CITY	Membership Fee - Phase I Initial Payment	101,050.33
9/15/2021	SPRINGDALE CITY	Membership Fee - Phase I Initial Payment	481.26
10/19/2021	SALT LAKE COUNTY	Membership Fee - Phase I Initial Payment	11,570.26
11/10/2021	GRAND COUNTY	Anchor Payment - Phase I	2,146.04
11/10/2021	SUMMIT COUNTY	Anchor Payment - Phase I	10,947.00
11/10/2021	TOWN OF CASTLE VALLEY	Anchor Payment - Phase I	108.60
11/10/2021	MOAB CITY	Anchor Payment - Phase I	2,276.85
11/10/2021	MILLCREEK	Anchor Payment - Phase I	18,741.59
11/10/2021	PARK CITY	Anchor Payment - Phase I	6,859.57
11/10/2021	SALT LAKE CITY	Anchor Payment - Phase I	102,806.76

Billing report (p. 2 of 2)

4/12/2022 GRAND COUNTY	Membership Fee - Phase II Initial Payment	2,109.37
4/12/2022 SUMMIT COUNTY	Membership Fee - Phase II Initial Payment	10,759.97
4/12/2022 TOWN OF ALTA	Membership Fee - Phase II Initial Payment	218.93
4/12/2022 TOWN OF CASTLE VALLEY	Membership Fee - Phase II Initial Payment	106.74
4/12/2022 COTTONWOOD HEIGHTS	Membership Fee - Phase II Initial Payment	10,942.10
4/12/2022 FRANCIS CITY	Membership Fee - Phase II Initial Payment	421.54
4/12/2022 CITY OF HOLLADAY	Membership Fee - Phase II Initial Payment	9,387.72
4/12/2022 KEARNS	Membership Fee - Phase II Initial Payment	9,606.01
4/12/2022 MOAB CITY	Membership Fee - Phase II Initial Payment	2,237.95
4/12/2022 MILLCREEK	Membership Fee - Phase II Initial Payment	18,421.40
4/12/2022 OGDEN CITY	Membership Fee - Phase II Initial Payment	35,737.26
4/12/2022 PARK CITY	Membership Fee - Phase II Initial Payment	6,742.38
4/12/2022 SALT LAKE CITY	Membership Fee - Phase II Initial Payment	101,050.33
4/12/2022 SPRINGDALE CITY	Membership Fee - Phase II Initial Payment	481.26
4/12/2022 SALT LAKE COUNTY	Membership Fee - Phase II Initial Payment	11,570.26
5/4/2022 COALVILLE CITY	Membership Fee - Phase I Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase I Initial Payment	520.00
5/4/2022 COALVILLE CITY	Membership Fee - Phase II Initial Payment	562.99
5/4/2022 OAKLEY CITY	Membership Fee - Phase II Initial Payment	520.00
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase I Initial Payment	456.22
6/15/2022 EMIGRATION CANYON METRO TOWNSHIP	Membership Fee - Phase II Initial Payment	456.22
9/27/2022 GRAND COUNTY	Anchor Payment - Phase II	1,692.06
9/27/2022 SUMMIT COUNTY	Anchor Payment - Phase II	8,631.28
9/27/2022 TOWN OF CASTLE VALLEY	Anchor Payment - Phase II	85.62
9/27/2022 MOAB CITY	Anchor Payment - Phase II	1,795.21
9/27/2022 MILLCREEK	Anchor Payment - Phase II	14,777.01
9/27/2022 PARK CITY	Anchor Payment - Phase II	5,408.50
9/27/2022 SALT LAKE CITY	Anchor Payment - Phase II	81,059.05

*Grand County Invoice resent on February 7, 2023

Total Billed \$ 700,000.00

Revenue report (p. 1 of 2)
For Date Range: 09/01/2021 - 09/05/2023

CRE - CRE MEMBERSHIP

Post Date	Receipt Name	Account Number	Account Name	Amount
9/24/2021	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase I Initial Payment	218.93
9/24/2021	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase I Initial Payment	9,606.01
9/24/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase I Initial Payment	106.74
9/27/2021	CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase I Initial Payment	9,387.72
9/27/2021	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	10,759.97
9/29/2021	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase I Initial Payment	10,942.10
9/30/2021	MILLCREEK	701-3450-0000	Membership Fee - Phase I Initial Payment	18,421.40
10/4/2021	CITY OF MOAB	701-3450-0000	Membership Fee - Phase I Initial Payment	2,237.95
10/4/2021	OGDEN CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	35,737.26
10/4/2021	SALT LAKE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	101,050.33
10/8/2021	FRANCIS CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	421.54
10/8/2021	TOWN OF SPRINGDALE	701-3450-0000	Membership Fee - Phase I Initial Payment	481.26
10/28/2021	PARK CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	6,742.38
11/10/2021	GRAND COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	2,109.37
11/23/2021	PARK CITY	701-3450-0000	Anchor Payment - Phase I	6,859.57
11/23/2021	SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase I	10,947.00
11/23/2021	SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase I	102,806.76
11/29/2021	MILLCREEK	701-3450-0000	Anchor Payment - Phase I	18,741.59
11/29/2021	TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase I	108.60
11/29/2021	CITY OF MOAB	701-3450-0000	Anchor Payment - Phase I	2,276.85
12/7/2021	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase I Initial Payment	11,570.26
2/17/2022	GRAND COUNTY	701-3450-0000	Anchor Payment - Phase I	2,146.04
4/18/2022	COTTONWOOD HEIGHTS	701-3450-0000	Membership Fee - Phase II Initial Payment	10,942.10
4/21/2022	KEARNS -GREATER SALT LAKE MUNICIPAL SERVICES	701-3450-0000	Membership Fee - Phase II Initial Payment	9,606.01
4/21/2022	TOWN OF ALTA	701-3450-0000	Membership Fee - Phase II Initial Payment	218.93
4/25/2022	TOWN OF CASTLE VALLEY	701-3450-0000	Membership Fee - Phase II Initial Payment	106.74
4/25/2022	PARK CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	6,742.38
5/2/2022	SUMMIT COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	10,759.97
5/10/2022	GRAND COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	2,109.37
5/19/2022	OAKLEY CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	520.00
6/1/2022	COALVILLE CITY	701-3450-0000	Membership Fee - Phase I Initial Payment	562.99
6/1/2022	SPRINGDALE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	481.26
6/21/2022	SALT LAKE COUNTY	701-3450-0000	Membership Fee - Phase II Initial Payment	11,570.26
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase I Initial Payment	456.22
6/27/2022	EMIGRATION CANYON METRO TOWNSHIP	701-3450-0000	Membership Fee - Phase II Initial Payment	456.22

Revenue report (p. 2 of 2)

7/7/2022 MILLCREEK	701-3450-0000	Membership Fee - Phase II Initial Payment	18,421.40
7/19/2022 SALT LAKE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	101,050.33
7/27/2022 OGDEN CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	35,737.26
7/27/2022 CITY OF HOLLADAY	701-3450-0000	Membership Fee - Phase II Initial Payment	9,387.72
7/29/2022 COALVILLE CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	562.99
7/29/2022 FRANCIS CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	421.54
7/29/2022 CITY OF MOAB	701-3450-0000	Membership Fee - Phase II Initial Payment	2,237.95
8/8/2022 OAKLEY CITY	701-3450-0000	Membership Fee - Phase II Initial Payment	520.00
10/6/2022 SUMMIT COUNTY	701-3450-0000	Anchor Payment - Phase II	8,631.28
10/6/2022 SALT LAKE CITY	701-3450-0000	Anchor Payment - Phase II	81,059.05
10/6/2022 CITY OF MOAB	701-3450-0000	Anchor Payment - Phase II	1,795.21
10/17/2022 MILLCREEK	701-3450-0000	Anchor Payment - Phase II	14,777.01
10/27/2022 TOWN OF CASTLE VALLEY	701-3450-0000	Anchor Payment - Phase II	85.62
11/16/2022 PARK CITY	701-3450-0000	Anchor Payment - Phase II	5,408.50
3/3/2023 GRAND COUNTY	701-3450-0000	Anchor Payment - Phase II	1,692.06

Total Received \$ 700,000.00

Accounts payable report:

For Date Range: 09/01/2021 - 09/05/2023

Post Date	Vendor	Account Number	Account Name	Amount
12/21/2021	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,425.50
1/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	5,184.00
3/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,615.00
3/29/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,481.35
4/12/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	23,526.27
6/21/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	20,222.91
6/30/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	6,242.87
8/9/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,643.00
10/11/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	26,701.25
10/25/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	15,702.75
11/8/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	2,320.25
12/13/2022	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	9,047.50
1/10/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,118.50
2/14/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,243.25
3/7/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	18,049.50
5/2/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	11,833.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	562.50
5/16/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	1,312.50
5/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	3,096.00
6/21/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	12,683.00
6/21/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	7,375.00
7/18/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	5,766.75
7/26/2023	PENNA POWERS, INC.	701-7110-3100	Professional Services	812.50
7/26/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	7,818.50
8/31/2023	JAMES DODGE RUSSELL & STEPHENS, P.C.	701-7110-3100	Professional Services	8,926.00

Total Paid	\$	243,710.15
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Balance Unspent	\$	456,289.85
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Community Renewable Energy Agency Budget Status:

Budget usage	Vendor	Budget	Spent	Remaining
Legal & technical	James Dodge Russell & Stephens P.C.	\$300,000	\$227,880.90	\$72,119.10
Communications	Penna Powers (not to exceed)	\$93,500	\$15,829.25	\$77,670.75
Division of Public Utilities and Office of Consumer Services	Third-party consultants (not to exceed)	\$200,000	\$0.00	\$200,000.00
Unallocated portion of Agency budget	TBD	\$106,500	\$0.00	\$106,500.00
	Total	\$700,000	\$243,710.15	\$456,289.85

Low-Income Plan Committee Update

Community Renewable Energy Board Meeting
September 2023



What does the Outreach Consist Of?

As we've reviewed, there are five outreach steps for each organization identified on your Low-Income Plan.

1. Invite the organization to a quarterly meeting hosted by the Low-Income Plan Committee.
2. Add the organization to the Agency ListServ
3. Meet with the organization.
4. Provide organization with informational poster.
5. Provide organization with informational email template.

Who Will do the Outreach?

As we've also reviewed, some of the organizations from your plan will be contacted by the Low-Income Plan Committee. These organizations are those which were listed by the majority of communities.

The remaining organizations from your plan are your responsibility to contact, potentially in coordination with another community if applicable.

Earlier this summer, you were sent a breakdown of which organizations are the Committee's responsibility, and which are yours.

Who Will do the Outreach?

That said, within the subset of organizations that are your responsibility, the Low-Income Plan Committee will actually take care of the first two steps on for you, given the logistics behind them. These include:

1. Invite the organization to a quarterly meeting hosted by the Low-Income Plan Committee.
2. Add the organization to the Agency ListServ

For Organizations
Which Were Listed by
the Majority of
Communities

I.E. AARP

1. INVITE TO A
QUARTERLY MEETING

2. ADD TO OUR
LISTSERV

3. MEET WITH THEM

4. PROVIDE POSTER

5. PROVIDE TEMPLATE
EMAIL

Low-Income Plan
Committee Responsibility

For Organizations
Which Were NOT
Listed by the Majority
of Communities

I.E. Whitmore Library

1. INVITE TO A
QUARTERLY MEETING

2. ADD TO OUR
LISTSERV

3. MEET WITH THEM

4. PROVIDE POSTER

5. PROVIDE TEMPLATE
EMAIL

Low-Income Plan Committee
Responsibility

Community Responsibility
(Can partner with another
community who also listed the
organization, if applicable)

When Should We Do the Outreach?

Communities should start their outreach once the PSC has approved the Program.

They should provide the informational poster and template email to the organizations by the time the opt-out window closes.

They should meet with the organizations 1:1 within a year of the Program being approved.



The outreach email you received earlier this summer includes all the information about which organizations are the committee's responsibility for outreach, versus which are yours.

Samantha will be resending this email this fall, with these updated timeline details.

Please **respond back** to confirm its receipt, and include any questions.

Low-Income Plan Committee Update

Community Renewable Energy Board Meeting
September 2023



Agenda Item 2.3 Program Design Committee Update

Utah Renewable Communities (URC) Board Meeting
September 2023



UTAH
RENEWABLE
COMMUNITIES

100% Committed to Clean Energy

Program Design Committee Membership

- Summit County
- Holladay
- Millcreek
- Ogden
- Park City
- Salt Lake City
- Springdale

[Resolution 21-05](#)

[Resolution 21-06](#)

Program Application – Required Items 9/7

Agency Working Committee

Name and boundary map for each eligible community	Drafted and Sent 4/27	Accepted 8/7	N/A
Proposed ordinance language	Recommended	--	Approved
Customer count by schedule, monthly load by class	Reviewing data	Provided data	
10-year load forecast by class	Awaiting 8/3	Complete 4/28	N/A
Projected program rates for each customer class		Assigned 3/21	
Process for periodic rate adjustment filings		Assigned 3/21	
Proposed tariff changes		Drafting 3/21	
Utility Agreement	Revised 8/21	Reviewing 8/21	Approved
Governance Agreement	Complete		
Plans for low-income assistance (Programmatic)	Recommended	Reviewed	Approved
Proposed resource solicitation process	Drafted and Sent 6/5	Reviewing 6/5	
Proposed form of opt-out notices	Drafted and Sent 8/2	Reviewing 8/2	
Projected implementation date	Conceptual Discussions		
Other informational materials	Not Started		
Explanation how other customers and utility not subject to costs	Conceptual Discussions		

Key Activities

- Committee met three times in August
- Small group met four times to discuss resource valuation, procurement, and financial backstop
- Held meetings with four different renewable energy developers (Qcells, Fervo, NextEra, and PNE USA)
- Technical consultants for the Division and the URC scheduled to meet on Sep 13
- Requested an itemized list of custom third-party programming features and costs required by Rocky Mountain Power to implement the URC Program

Utility Agreement

- Rocky Mountain Power attorneys have gone silent, with no communication since we agreed to their only remaining requested change on August 21
- If there are any outstanding issues Rocky Mountain Power wants to address in the agreement, those have not been communicated from their attorney to our attorney
- Pushing to have Rocky Mountain Power finalize the agreement as soon as possible and telling them we want our communities to be able to sign by October 1
- Will send the finalized Utility Agreement to Board members for community signature as soon as it is available

EPA – Climate Pollution Reduction Grants

- The state of Utah announced the [Beehive Emission Reduction Plan](#), the state's planning effort under the EPA Climate Pollution Reduction Grants
 - Request for ideas on measures to reduce Greenhouse Gas emissions throughout the state of Utah, due **Oct 13 2023**
- Question: Should the URC Board submit our program to the state's process for consideration?
 - Propose to work with the Program Design Committee to formulate answers to the state's questions and bring to the **Oct 2 Board** meeting to request approval before submitting prior to Oct 13
 - The state may decline to consider our program as a measure for its climate plan
- The Salt Lake metro area planning process is running in parallel, and will likely include the URC program as a measure even if the state's does not

Next Steps

Requests for member communities

- Keep your eye out for final Utility Agreement, presentation slides, and memo
- Please review the opt-out notice draft and send your question or concerns to Christopher.Thomas@slcgov.com

THE COMMUNITY RENEWABLE ENERGY BOARD RESOLUTION 23-07

A RESOLUTION OF THE BOARD ADOPTING A REGULAR MEETINGS SCHEDULE

WHEREAS, the Community Renewable Energy Board ("Board") met in a special meeting on September 11, 2023, to consider, among other things, adopting a regular meeting schedule; and,

WHEREAS, Utah Code Ann. § 52-4-202(2) provides that any public body which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule, specifying the date, time, and place of the scheduled meetings; and

WHEREAS, the Board finds it necessary to revise its regular meeting schedule;

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

- (i) The Board shall hold regular meetings on the first Monday of each month beginning at 1:00 p.m., in the Millcreek City Hall located at 3330 South 1300 East, Millcreek, UT, and
- (ii) When the first Monday is a legal holiday, the Board shall hold its regular meeting on the second Monday, and
- (iii) The Secretary is directed to give notice hereof as required by Utah Code Ann. § 52-4-202.

This Resolution assigned No. 23-07, shall take effect immediately.

PASSED AND APPROVED by the Board this 11th day of September 2023.

COMMUNITY RENEWABLE ENERGY BOARD

Dan Dugan, Chair

ATTEST

Emily Quinton, Secretary