

COMMISSION MINUTES
March 24, 2014

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this twenty-fourth day of March, 2014. Meeting commenced at 1:30 p.m. with Commissioners Gary Mason, Garth 'Tooter' Ogden and Gordon Topham in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. Clerk/Auditor Steven C. Wall, County Attorney Dale Eyre, and Executive Administrator Malcolm Nash were also present.

Commission business:

Commissioner Mason gave an update on the progress of the bike path from Elsinore to Central Valley.

Minutes of March 10th meeting approved:

Minutes of the March 10th meeting were then reviewed and approved on a motion by Commissioner Mason, second Commissioner Ogden, unanimous.

Business licenses approved:

Business licenses for Robert Wayne Larsen's Footprints Preservation and Production LLC and Stephanie Nielson's Highland Mountain Resort LLC were reviewed and approved at a fee of \$25 per year for the Footprints Preservation and Production LLC and \$100 per year for Highland Mountain Resort LLC on a motion by Commissioner Ogden, second Commissioner Mason, unanimous.

Indigent burial request approved:

The Commission then reviewed a request from Magleby Mortuary for an indigent burial of Pauline Tequida. The matter had been researched by the County Attorney, and approval was recommended. After discussion, Commissioner Mason moved to approve \$1,100 for the indigent burial, second Commissioner Ogden, unanimous.

Travel Council Recommendations accepted:

Tourism/Events Director Kevin Arrington then reviewed with the Commissioners the recommendations from the last Travel Council Meeting. After discussion, Commissioner Ogden moved to approve the expenditures as recommended, second Commissioner Mason, unanimous.

Jones and DeMille Engineering awarded feasibility RFP:

Mr. Arrington and Commissioner Topham then discussed with the Commission the RFP they had put out for an engineering study and site plan for a Visitor's Center on County property on the north end of Richfield near the detention basin to see if the property will work and the proposed footprint of the facility, as well as the approximate cost to construct and to operate to see if the venture would be viable for the area. Mr. Arrington said there were four bids. One was taken out because they had bid on phase 2 of the project instead of phase 1. Two others had no experience in this type of feasibility study, and it was recommended that the bid be awarded to Jones and DeMille Engineering. After discussion, Commissioner Mason moved to approve

awarding the \$15,000 feasibility study for the visitor's center to Jones & DeMille Engineering, second Commissioner Ogden, unanimous.

Vehicles and other items declared surplus:

The Commission then reviewed a request to surplus several vehicles that had been traded in by the Sheriff's Office on new vehicles, as well as a paper shredder that is broken, and two weapons that will be purchased by Deputy Sheriffs. After discussion, Commissioner Ogden moved to declare the items on the list surplus and authorize their disposal as indicated, second Commissioner Mason, unanimous.

Changes to Policy and Procedures approved:

Human Resources Director LeighAnn Wheeler then met with the Commissioners regarding the Sevier County Policies and Procedures Section 23 Records Management & Retention, reviewed some recommended changes from the current policy, and noted that it had been out to the Departments. Ms. Wheeler noted that under the direction of the Records Manager, several of the Departments would be able to fulfill records requests. After discussion, Commissioner Mason moved to adopt Section 23 – Records Management & Retention of the Policies and Procedures, second Commissioner Ogden, unanimous.

Sevier County to Vote by Mail in 2014:

County Clerk/Auditor Steven Wall then reported to the Commissioners that he is intending to do the voting in Sevier County this year by mail. He reviewed the process that the County followed last year with the School Bond Election, noting that it worked very well. Discussion followed concerning the problem of finding pollworkers, the time involved in training and testing the equipment, and that a higher turnout was received when the election was held by mail. Clerk/Auditor Wall said that the law does require, if the election is held by mail, at least two vote centers where the public can go vote if they would like to on Election Day. He said that they would need to bring their unvoted ballot to turn in to be able to vote at the polling location, or they would be required to vote a provisional ballot there allowing time to verify that they had not voted more than once. Further discussion followed concerning vote centers, the plan for one in Richfield and Salina, and that the Commissioners would like to add one in the South Sevier area in Monroe.

There being no further business to come before the Board, meeting adjourned at 2:50 p.m.