MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, AUGUST 21, 2023, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present -

Commissioner Irene Hansen, Commissioner Greg Miles, Commissioner Tracy Killian, Deputy Attorney Tyler Allred, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Emergency Management Director Mike Lefler, Human Resource Director Judy Stevenson, Mark Jensen with Jones & DeMille, Community Development Assistant Director Mike Gottfredson, Community Development Director Mike Hyde, Deputy Clerk-Auditor Janet Jenkins, Building & Grounds Director Shane Jenkins, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:02 a.m.)

Chairperson Hansen welcomed everyone to the meeting.

Pledge of Allegiance

(9:03 a.m.)

Public Works Update

(9:04 a.m.)

Public Works Director Mike Casper gave an update on existing projects and upcoming work. At the end of this season, they will have chipped-sealed twenty-two miles of road. They are currently working in Altonah and will then move to Rock Creek. Potholes are being patched, and the bridge on 7000 West is almost complete. The road by the Bridgeland Church flooded again. They will look into a solution before the road is repaved. Public Works Deputy Director Clint Curtis gave an update on the 7000 West Bridge that is being replaced. He stated that the bridge is in and operatable, and the project went well.

Discussion & Consideration to Award Rock Creek Dugway Improvements Bid

(9:16 a.m.)

Commissioner Miles opened the one bid received for the Rock Creek Dugway Improvements at last week's Commission Meeting. Mark Jensen with Jones & DeMille presented a bid schedule for the Rock Creek Dugway Improvements. The schedule shows the Engineer's Probable Cost amount and the Bid Price. Mr. Jensen explains the cost difference for the different items listed. Commissioner Miles asked what the plan was for the soft spots and when we could expect the result from the geotech. The parties discuss the project and the outcome of the road improvements. *Commissioner Miles makes a motion to award the Rock Creek Dugway Road Improvements to Nielson Construction for $1,360,000. Commissioner Killian seconds the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passes.*

Discussion & Consideration of the Road Use Agreement with TransWest Express Transmission Project

(9:24 a.m.)

Deputy Attorney Tyler Allred presented the agreement with TransWest Express (TWE) for the transmission project. TransWest is preparing to construct the TransWest Express Transmission Project, a high-voltage transmission system that will include approximately 52.7 miles of transmission line in Duchesne County. This agreement establishes the terms and conditions on which TransWest and its contractors may use County Roads during the construction of the TWE Project in Duchesne County. Deputy Attorney Allred explained that Commissioner Miles and himself drove most of these roads that will be affected by the project. They felt changes needed to be made, TransWest agreed to them, and the contract reflects the changes. Commissioner Hansen asked if he obtained the contracts from other counties to compare. Deputy Allred stated he received copies of three agreements from Counties in Wyoming and Colorado. The parties discuss the location of the transmission line route. *Commissioner Killian makes a motion to approve the road use agreement with TransWest Express and authorize the chair to sign. Commissioner Miles seconds the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passes.*

Discussion & Consideration of the Mechanical & Plumbing Engineering Services Agreement for the Roosevelt Crossroads HVAC Upgrade
(9:41 a.m.)

Building & Grounds Director Shane Jenkins presented the agreement with VBFA. He explains that the project will consist of replacing the HVAC systems in the Roosevelt Crossroads building in the multipurpose room. The scope of work is to replace two air handlers and their associated condensing units with multiple gas-fired furnaces, new condensing units, and energy recovery units. The agreement includes two site visits. Director Jenkins stated that the current system is only about sixty percent efficient. The units bring in a hundred percent of outside air. The new system will only bring in twenty percent of outside air and is a more efficient unit. The parties discussed the roof repair and the HVAC project. *Commissioner Miles makes a motion to approve the agreement with VBFA for the Mechanical & Plumbing Engineering Services for $12,000. Commissioner Killian seconds the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passes.*

Building & Grounds Update
(9:49 a.m.)

Building & Grounds Director Shane Jenkins gave an update on existing projects and upcoming work. The department is now fully staffed and transitioning the trainees to work independently. There have been 1,551 work orders completed this year, with another 27 non-PM work orders and 29 PM work orders opened. The Weed Control building is almost complete. They are working on a punch list; the cabinets should be installed in September. The parties discussed the name and the landscaping around the building. Director Jenkins presented a picture of the monument sign for the Justice Center. The front of the sign has the departments in the building, and the back will have an officer memorial with bronze plaques.

Discussion & Consideration of the Support Letter for the Ashley National Forest, Duchesne District Small Projects
(10:05 a.m.)

Community Development Assistant Director Mike Gottfredson presented the support letter to Kristy Groves with Ashley National Forest. The letter's first paragraph reads: The Duchesne County Commission supports the new, small projects announced in August 2023, specifically the Anthro Re-Entry Lop and Scatter project, the Harmston Canyon ATV Trail project, and the Yellowstone ATV project. These projects benefit our County and are supported by the Duchesne County General Plan, Resource Management Plan, and the 2020 Duchesne County Trails Master Plan. The parties discuss the projects. *Commissioner Miles makes a motion to approve the support letter for the Ashley National Forest, Duchesne District, small projects. Commissioner Killian seconds the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passes.*

Recess 10:13 a.m. to 10:22 a.m.

Discussion & Consideration of the Letter for Supplemental Draft Environmental Impact Statement (EIS) Associated with the High Uintas Domestic Sheep Analysis
(10:22 a.m.)

Community Development Director Mike Hyde presented the addressed letter to David Whittekiend, Forest Supervisor Uinta-Wasatch-Cashe National Forest, and Susan Eickhoff, Forest Supervisor Ashley National Forest. The letter refers to the Supplemental Draft EIS – High Uintas Wilderness Domestic Sheep Analysis. The first scoping comments Duchesne County submitted by letter were on June 18, 2014, and then again on February 29, 2016. On June 24, 2019, we commented on the Draft EIS letter and again on November 14, 2022. These comments are incorporated as a part of this letter by reference. A portion of the letter reads: Pages 10, 25-26: Duchesne County agrees with the conclusion and project-specific plan amendment recognizing that "Forest-wide sub-goal (3i) in the Wasatch-Cashe Forest Plan cannot be met for bighorn sheep in the planning area alone. The core herd home range for this metapopulation of bighorn sheep extends across two forests and two states and includes multiple jurisdictions, including Forest Service, state, private, and Bureau of Land Management managed lands. Based on its current distribution, the viability of the bighorn sheep metapopulation affected by the Project cannot be maintained on the Wasatch-Cashe plan area independent of the other lands associated with the population." In other words, even if the two allotments with a risk of contact on the national forest were to be closed, Rocky Mountain bighorn sheep would likely come into

contact with domestic sheep and mountain goats on lands administered by the BLM or under state and private management.

In conclusion, Duchesne County commends the Forest Service for finding a way to move forward in a manner that preserves the cultural and historical use of the lands in the High Uintas for domestic sheep grazing while seeking to protect translocated Rocky Mountain bighorn sheep from potential disease transmission. This is a good compromise based on several years of effort to find common ground and allow continued multiple uses of these public lands. *Commissioner Miles makes a motion to approve the Supplemental Draft EIS on the High Uintas Domestic Sheep Analysis prepared by Mike Hyde. Commissioner Killian seconds the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passes.*

Auditors Office – Vouchers
(10:31 a.m.)

Deputy Clerk-Auditor Janet Jenkins presented the vouchers for August 21, 2023, check numbers 162255 through 162321, for $184,570.04. The parties review the vouchers submitted. *Commissioner Miles makes a motion to approve the voucher for August 21, 2023, including the check for the stream alteration application. Commissioner Killian seconds the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passes.*

Review County Board Appointments
(10:39 a.m.)

Commission Executive Assistant Melissa Hughes presented a list of the County Boards. Highlighted in pink are the seats that are expiring this year. The parties review the list and discuss the different boards.

Discussion of Possible Subjects for the Next Meeting
(10:53 a.m.)

Calendaring & Weekly Update on Events
(10:54 a.m.)

Consideration of Minutes for Combined Commission Meeting held August 14, 2023
(10:58 a.m.)

Parties review the combined Commission meeting minutes held on August 14, 2023. *Commissioner Killian makes a motion to approve the minutes for August 14, 2023, as corrected. Commissioner Miles seconds the motion. Commissioner Killian voted aye, Commissioner Miles voted aye, and Commissioner Hansen voted aye. The motion passes.*

Human Resource Update
(11:03 a.m.)

Human Resource Director Judy Stevenson gave an update for the HR Department. She has received the new labor posters and will hang them in the buildings. The random drug testing will begin next week.

Closed Meeting – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual;
(11:05 a.m.)

Commissioner Miles makes a motion to go in and out of a closed meeting for a strategy session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Killian seconds the motion. Commissioner Miles voted aye, Commissioner Killian voted aye, and Commissioner Hansen voted aye. The motion passes.

Commissioner Miles left the meeting at 11:30 a.m.

Back in Session
(11:50 a.m.)

No action is to be taken.

Adjournment
(11:51 a.m.)

Commissioner Killian makes a motion to adjourn the meeting at 11:51 a.m. Commissioner Hansen seconds the motion. Commissioner Killian voted aye, and Commissioner Hansen voted aye. The forum adjourned.

Read and approved this on the 28th day of August, 2023.

Irene Hansen
Commission Chair

Chelise Jessen
Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes