

NOTICE OF REGULAR MEETING OF THE BOARD OF DAVIS COUNTY COMMISSIONERS

PUBLIC NOTICE is hereby given that the Board of Davis County Commissioners, Farmington, Utah, will hold a Commission Meeting at the Davis County Administration Building, 61 South Main Street, Suite 303, Farmington, Utah commencing at **10:00 AM on Tuesday, August 29, 2023.**



Scan the QR
Code to access
the agenda
and meeting
items digitally.

Commissioners may conduct this meeting in-person or via phone. Meeting proceedings may be viewed through YouTube live streaming at: <https://www.daviscountyutah.gov/commission/meetings>. Comments regarding agenda items may be directed to the Commissioners in-person during the meeting or by emailing comments to commissioners@daviscountyutah.gov by 5:00 PM the day before the meeting.

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Davis County Clerk's Office, at 801-451-3508, prior to the meeting.

RECOGNITION, PRESENTATION AND INFORMATIONAL ITEM

1. #845/2023. Notice of Intent to Engage in Contract Negotiations with Brodart Books and Library Services — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

2. #864/2023. Register Report for Davis County Lobbying Consulting Services RFP — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

PUBLIC COMMENTS

BUSINESS/ACTION

ANIMAL CARE

3. #862/2023. Donation to Animal Care made by Heather Sorensen — *presented by Ashleigh Young, Director*

Financial Information:

- Type: Receivable
- Amount: \$1,000.00
- GL Account #: 1320253-493000
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 08/18/2023
- Ending Date: 08/18/2023

AUDITOR'S OFFICE

4. #863/2023. Notice of Intent to Engage in Contract Negotiations with Psomas for Landscape Architecture Services — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

5. #872/2023. Update to the financial policy #400 Purchasing Policy — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

6. #873/2023. Update to financial policy #600 Travel Policies and Procedures — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

7. #874/2023. Update to financial policy #300 Contracting — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

8. #875/2023. Update to financial policy #420 Gift Cards — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

9. #876/2023. New Policy #460 Write-Off Policy — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

10. #878/2023. Notice of Intent to Engage in Contract Negotiations with CureMD.com — *presented by Curtis Koch, County Auditor*

Financial Information: N/A

Terms: N/A

CLERK'S OFFICE

11. #870/2023. Amendment No. 2 to Contract 2019-302 with Runbeck Election Services for Ballot Print and Mail Services — *presented by Brian McKenzie, County Clerk*

Financial Information:

- Type: Payable
- Amount: Per Fee Schedule
- GL Account #: 1010141-540606
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: Upon Signature
- Ending Date: Per Terms of Contract 2019-302

COMMISSIONERS' OFFICE

12. #865/2023. An Order Calling a Special Meeting of the Board of Davis County Commissioners — *presented by Commissioner Kamalu*

Financial Information: N/A

Terms:

- Beginning Date: 09/01/2023
- Ending Date: 9/1/2023

FACILITIES

13. #849/2023. Western Sports Park Construction project Guaranteed Maximum Price Amendment with Layton Construction — *presented by Lane Rose, Director*

Financial Information:

- Type: Payable
- Amount: \$55,012,606.00
- GL Account #: 4210248-600702
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 08/29/2023
- Ending Date: 12/31/2024

14. #851/2023. Contract with Ultimate Bunker for installation of ballistic glass in the 2nd floor voting observation area — *presented by Lane Rose, Director*

Financial Information:

- Type: Payable
- Amount: \$148,000.00
- GL Account #: 1010142-620720
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 08/29/2023
- Ending Date: 12/31/2023

HEALTH

15. #820/2023. Recommendation Letter for Appointment to the Davis County Health Department Board of Health — *presented by Brian Hatch, Director*

Financial Information: N/A

Terms:

- Beginning Date: 08/22/2023
- Ending Date: N/A

16. #860/2023. Summary sheet: Acumen, Home Helpers, Reaching Independence Through Educating Self and Society (RITES) Utah, Bingocize — *presented by Brian Hatch, Director*

Financial Information:

- Type: Payable
- Amount: Variable
- GL Account #: 1510325-550620
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: Various
- Ending Date: Various

17. #861/2023. Contract with Utah Department of Health & Human Services for Medical Reserve Corp (MRC) State, Territory and Tribal Nations, Representative Organizations for Next Generation (STTRONG) to support the Utah Medical Reserve Corps — *presented by Brian Hatch, Director*

Financial Information:

- Type: Receivable
- Amount: \$93,333.00
- GL Account #: 1530311-474502
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 08/15/2023
- Ending Date: 05/31/2025

18. #868/2023. Summary sheet for Retired and Senior Volunteer Program (RSVP) agreements — *presented by Brian Hatch, Director*

Financial Information: N/A

Terms:

- Beginning Date: Various
- Ending Date: Various

19. #869/2023. Grant agreement with the Federal Transit Authority (FTA) and Utah Transit Authority (UTA) for preventive maintenance on existing 5310 vehicles — *presented by Brian Hatch, Director*

Financial Information:

- Type: Receivable
- Amount: \$42,400.00
- GL Account #: 1510325-474601
- Davis County Match Required: N/A
- Additional Financial Information: N/A

Terms:

- Beginning Date: 10/01/2022
- Ending Date: 09/30/2025

HUMAN RESOURCES

20. #877/2023. Davis County Personnel Policies & Procedures #140 Parental Leave Addition — *presented by Chris Bone, Director*

Financial Information: N/A

Terms:

- Beginning Date: 08/29/2023
- Ending Date: N/A

SHERIFF'S OFFICE

21. #852/2023. Training Agreement with Makay Neal Weitz for Special Function Officer (SFO) – Basic Corrections Officer (BCO) certification — *presented by Andrew Oblad, Chief Deputy*

Financial Information:

- Type: Receivable
- Amount: \$16,260.00
- GL Account #: 1020230-495200
- Davis County Match Required: N/A
- Additional Financial Information: This contract begins on the day that trainee is hired and runs for two years from that date. This becomes a receivable if at any time trainee defaults on the contract.

Terms:

- Beginning Date: date of hire
- Ending Date: two years from the beginning date

22-28. #853/2023. This is an agreement for this individual to participate in the 24/7 SCRAM continuous transdermal alcohol monitoring program — *presented by Andrew Oblad, Chief Deputy*

22. #853/2023
23. #854/2023
24. #855/2023
25. #856/2023

26. #857/2023
27. #858/2023
28. #859/2023

Financial Information for Items 22-28:

- Type: Receivable
- Amount: see additional financial information
- GL Account #: 1020230-472000
- Davis County Match Required: N/A
- Additional Financial Information: \$30.00 enrollment fee, \$10.00 per day continuous alcohol monitoring fee, \$2.00 per intoxilyzer test, and \$6.00 per liquid drug screen test.

Terms for Items 22-28:

- Beginning Date: Upon final signature
- Ending Date: Until this individual is no longer under court order to participate in the program

BOARD OF EQUALIZATION

29. #866/2023. Property Tax Register 08-29-2023 — *presented by Curtis Koch, County Auditor*

CONSENT ITEMS

30. #867/2023. Abatement Register 08-29-2023 — *presented by Commissioner Kamalu*

CLOSING REMARKS

August 25, 2023

Posted by the Davis County Clerk's Office