

DIXIE STATE COLLEGE OF UTAH POLICIES AND PROCEDURES MANUAL	Section: 3-Faculty
	Policy No: 18
	Approved: 10/27/95 Revised: 06/17/99 Revised: 03/17/06
Policy: FACULTY SALARIES SALARY SCHEDULE	

3-18 FACULTY SALARIES SALARY SCHEDULE

I. Determination of Base Salary

- A. Faculty salary determination will be based on national survey data of similar institutions. Data will be indexed by the rank and discipline for each faculty member.
- B. The survey data used will be determined by the faculty senate Faculty Salary Committee, the Vice President of Academics, and the Executive Director of Human Resources. The survey data will be a compilation of national survey data for like institutions.
- C. The Faculty Salary Committee may request an annual review of the survey data and the equity status of the faculty to ensure that the goal of attracting and retaining quality faculty is being properly served.
- D. To ensure market competitiveness, the Base Salary for newly hired faculty members will be determined on discipline and incoming rank based on the most recent survey data. The base salary will be competitive in the market.
- E. The University President has the ultimate authority in determination of faculty salaries.

18.4 The faculty salaries for continuing faculty members will be determined each year as the base from the current year (C) plus one of the following: a minimum salary increase; a rank advancement increase; or an equity increase.

18.5 The allocation of funds available for continuing faculty salary increases will be 2/3 of the funds for rank advancement increases or equity increases and 1/3 of the funds for minimum salary increases.

18.5.1 If the rank advancement increase or the equity increase for a faculty member is less than the minimum salary increase, then the minimum salary increase will be awarded.

18.6 If funds remain after applying the rank advancement increase and equity increase, the remaining funds will be added to the fund for the minimum salary increase.

18.7 Minimum Salary Increase

18.7.1 The minimum salary increase is calculated using the following formula: Next Year's Salary = C + (n% x C) + (T/F).

18.7.2 The C in the formula refers to the Current Salary.

~~18.7.3 The n% in the formula refers to the percent increase that is going to be given to all full-time faculty. This will be approximately one-third of the total percent that is given to the faculty salary pool. (For example, if the legislative amount allotted for salaries plus all reallocation dollars combined to yield a total of 6%, each faculty member would get one-third of that percentage across the board, or, in this example, 2%.)~~

~~18.7.4 The T in the formula refers to the total dollars remaining in the salary new dollars pool, after one-third of the pool has been given as a standard percentage increase. These dollars are to be given in an equal dollar amount to each of the full-time faculty members.~~

~~18.7.5 The F in the formula refers to the number of full-time faculty.~~

II. Rank Advancement Increases

- A. Merit pay will be determined by rank advancement *promotions*. Faculty ranks and the rank advancement process are outlined in the ~~Rank and Tenure~~ *Faculty Review, Tenure, & Promotion Policy 3-7*.
- B. ~~If funds are available~~ *Based on funding availability, on July 1 following approval of a rank advancement, a faculty member will receive in the year that a rank advancement is approved a salary increase of 10% of the current base salary.*
- C. If the total amount of funds available for rank advancement *increases* is less than the total amount required for faculty rank increases, the increases will be applied so that all faculty *members* are awarded the same percentage of their increase. Any unawarded amount will be awarded ~~in~~ *as part of the next following year's rank advancement increases.*

III. Equity Increases

- A. Faculty members are eligible for equity increases if the average salary for the member's discipline and rank as determined by the survey data is greater than the current salary. The equity adjustment is the difference.
 - ~~i. Faculty members that who receive a rank advancement increase are not eligible to receive an equity increase in the same academic year.~~
- B. If the total amount of funds available for equity increases is less than the total amount of new funding required *for such increases*, the increases will be applied so that all faculty *members* are awarded the same percentage of their increase. *Any unawarded amount will be awarded as part of the following year's equity increases.*

IV. *Post-Tenure Review Increases [this section derived from 3-48 Continuing Status/Post-Tenure Review policy]*

- A. *Typically, and passed on available funding, tenured faculty members who receive favorable reviews in a Post-Probation Review as outlined in Policy 3-7 Faculty Reviews receive a 2% increase in current base salary.*
 - i. In an effort to encourage continued faculty development, faculty members with Continuing Status are not eligible for a salary increase as a result of a Post-Probation Review.*
 - ii. Faculty with non-probationary status are not eligible for a salary increase as a result of a Post-Probation Review.*

iii. *A tenured faculty member may receive only one Post-Probation Review salary increase in any five (5) year period of time.*

iv. *An individual faculty member may not receive more than a total of 10% in Post-Probation Review and rank advancement salary increases within a five (5) year period of time.*

1. *If a faculty member receives a rank advancement salary increase, s/he may not receive a Post-Probation Review salary increase for five (5) years.*

2. *If a faculty member receives a Post-Probation Review salary increase, any rank advancement increase s/he receives within the subsequent five (5) years will be decreased by 2%.*

3. *Such limits exclude equity increases and COLA adjustments.*

B. *If the total amount of funds available for post-tenure increases is less than the total amount required for such faculty increases, the increases will be applied so that all faculty members are awarded the same percentage of their increase. Any unawarded amount will be awarded as part of the following year's post-tenure increases.*

C. *The circumstance of not awarding any or all of a post-tenure increase will not alter the schedule by which the faculty member will be required to submit the next post-tenure review.*

V. ~~Overload~~ & Summer Semester Pay [this section derived from current 3-10 Faculty Workload Policy]

A. *No faculty member shall be obligated to perform more than 12 credits of workload in a semester.*

B. *Members of the full-time faculty who choose to work overload will be compensated at the institutional overload rate.*

C. *Full-time faculty members may request separate summer semester contracts limited to no more than 12 workload credits to be paid at the summer rate. Exceptions are subject to the approval of the Vice President of Academic Services.*

VI. Salary Equity & Overload

A. *Faculty salaries will remain at a level not less than 90% of market equity benchmarks based on rank and discipline insofar as budgetary restrictions allow.*

B. *When all faculty base salaries remain within 10% of market equity benchmarks, each faculty member's overload will be limited to one (1) course with a maximum of five (5) credits per academic year.*

i. *If all faculty base salaries are not within 10% of equity benchmarks, each faculty member's overload shall be limited to two (2) courses with a maximum of 10 credits per academic year.*

ii. *Exceptions to overload limits are subject to the written approval of the Vice President of Academic Services.*

18.10 The College President has the ultimate authority in salary determination.

~~18.11 Professional Development funds are available to help pay expenses for upgrading/training—based upon request and availability of funds.~~

~~18.12 The percent increase that will be applied to faculty salaries will be enhanced as much as possible by other funds and re-allocations. The Faculty Salary Committee will work with the administration to ensure that a maximum effort has been made to accomplish this objective.~~

~~18.13 The faculty salary committee will review annually the available survey data, the equity status of the faculty, and the minimum salary increase formula to ensure that the goal of attracting and retaining quality faculty is being properly served.~~

DIXIE STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Section: **3**

Policy No: **26**
(also listed as 4-30 under Staff)

Approved: **6/5/98**
Revised: **11/17/00**
Revised: **01/24/03**
Revised: **07/01/05**

Policy: **EARLY RETIREMENT / PHASED RETIREMENT**

I. Definitions

- A. Base Salary:** Amount of money paid to an employee in return for work required in a specific position performed within a fiscal year. Base salary does not include overtime, overload, contracted services, or any other remuneration for extra services.
- B. Benefit-Eligible:** Full-time position in which the employee is eligible to enroll in University benefits.
- C. Early Retirement Program:** An arrangement for retirement before Full Retirement Age (FRA) with incentives as provided in a written contract between the University and the retiree, consistent with the provisions of this policy.
- D. Full-Time Equivalent (FTE):** The percentage of workload of a position relative to the normal and expected working time and effort for a full-time equivalent position.
- E. Full Retirement Age (FRA):** The age at which an employee is eligible for 100% of his/her Social Security benefit.
- F. Full-Time Employment:** A position in which the employee is expected to consistently work .75 or greater of the normal and expected working time and effort.
- G. Phased Retirement:** Partial retirement in the form of a reduction in FTE as provided in a written contract between the University and the employee.
- F. Qualifying Years of Service:** All years of full-time employment at DSU combined with any years of full-time employment at another Utah State Higher Education institution (by employees who have transferred directly to DSU from that employment) qualifies for credit.

II. General

- A. In accordance with Utah State Code Annotated 53B-2-106, Dixie State University (DSU) offers eligible employees the opportunity to request Early Retirement if they wish to terminate active employment with the University prior to Full Retirement Age (FRA) and/or Phased Retirement if they wish a reduction in work responsibilities prior to Retirement or Early Retirement.**

i. The Early Retirement program and Phased Retirement program will be reviewed on an annual basis to monitor effectiveness and fiscal implications. The DSU Board of Trustees reserves the right to amend or terminate the Early Retirement program and/or Phased Retirement program at any time, but no amendment or termination of either program will affect any participant who has already been approved for or has entered that program.

~~26.7 The Early Retirement Program will be administered and reviewed on a year-to-year basis to monitor its effectiveness and fiscal implications.~~

~~26.7.1 The Board of Trustees reserves the right to amend or to terminate the Early Retirement Program at any time, but no amendment or termination shall affect any participant who has already retired under its provisions.~~

B. The Early Retirement program and/or Phased Retirement program are neither an entitlement nor a right available to all employees who meet the eligibility criteria. Each request is subject to administrative and Board of Trustees approval of the terms and conditions in the written contract specifying the arrangement under which the employee will be placed in the Early Retirement program or Phased Retirement program. Each request will be reviewed individually and as a separate case. Criteria will have a rational relationship to the legitimate needs, well-being, and overall mission of the University.

~~26.1 At Dixie State College eligible employees, who wish to terminate active employment with the College prior to the age of 65, are given the opportunity to apply for an early retirement financial incentive.~~

~~26.2 Entrance into the early retirement program is not a right and is available to employees who qualify only upon recommendation of the administration and approval of the Board of Trustees.~~

~~26.2.1 The criteria upon which the administration approves or disapproves an application shall have a rational relationship to the legitimate needs, well-being, and overall mission of the College.~~

~~26.5 The Human Resource Office will provide retirement advisement and related information on retirement benefits and services to assist employees with the terms and conditions of early retirement.~~

III. Eligibility for Early Retirement

A. An employee who wishes to request Early Retirement must meet all of the following criteria:

i. The employee must be employed in a full-time, benefit-eligible position at DSU.

ii. The employee must have at least five (5) years of continuous service at DSU immediately prior to the date on which Early Retirement would begin.

iii. The employee's age must be at least 57.

iv. The employee's age added to the qualifying years of service must be equal to or greater than 75.

B. An employee must be serving in a position that is reasonably assured of funding for the duration of the anticipated Early Retirement period.

26.8 In order to be eligible for the early retirement program, employees must meet all three of the following criteria:

26.8.1 Full-time, regular employees with a college appointment of 75 percent or greater are eligible to apply for early retirement;

26.8.2 The addition of age and years of service at Dixie State College must equal at least 75;

26.8.2.1 Years of service are determined by the number of years the employee has been on the College's retirement plan.

26.8.3 And the employee must be 57 years of age or older. The years of early retirement must provide a bridge to Social Security age.

26.2.1.1 For eligible employees in positions funded 50% or more by non-state funds (grants, auxiliaries (self-supporting enterprises)) approval or disapproval may also be determined on the availability of on-going funds from the grant or enterprise.

IV. Early Retirement Incentive

A. Commencing with the date of Early Retirement, the employee will receive an annual financial incentive.

i. The incentive will be based on the lesser of two amounts:

1. 20% of the employee's base salary at the time s/he enters the Early Retirement Program.

2. The predicted Social security benefit the employee will receive at Full Retirement Age (FRA).

ii. The incentive may receive increases based on legislatively appropriated Cost of Living Adjustments (COLA), but the incentive must not exceed the maximum allowable Social Security benefit for a single individual beginning retirement at Full Retirement Age (FRA) in that year.

iii. Incentive payments will be made according to the regular payroll schedule.

iv. Incentive payments will cease on the earlier of two dates:

1. The last day of the month in which the employee reaches Full Retirement Age (FRA).

2. The last day of the 60th month (5 years) after the employee enters the Early Retirement Program.

v. Should the employee's death occur prior to either of those dates, incentive payments will cease two (2) pay periods after the employee's date of death.

B. The Human Resources Office is responsible for administering the Early Retirement Program, including counseling with those interested in the program; responding to requests for information and advice from supervisors, deans, and directors; COLA incentive adjustments; Social Security benefit adjustments; and record keeping.

- ~~26.9.1 The financial incentive is equivalent to 20 percent of the employee's contracted salaried earnings for the 12-month period immediately prior to the actual date of early retirement.~~
- ~~26.9.2 The incentive will be paid in monthly installments for a maximum of five years (60 months) or to age 65, whichever comes first.~~
- ~~26.9.3 Incentive payments will cease the last day of the month of the employee's 65th birthday, or of the last day of the month which totals five years (60 months).~~
- ~~26.9.4 Contracted salaried earnings do not include overtime, consulting, workshops, extension classes, and/or other special pay.~~
- ~~26.9.5 Early retirement for faculty is based on the nine-month contracted salary.~~
- ~~26.9.6 The incentive shall be adjusted annually at a rate determined by the College administration and approved by the Board of Trustees.~~
- ~~26.9.6.1 This annual adjustment will normally be at the same rate as that received by college employees performing at a satisfactory level. —~~
- ~~26.11.1 If the retiree dies before all obligations under the early retirement have been met, remaining financial incentives will terminate two pay periods after the death of the retiree.~~

C. If an employee chooses to participate in Phased Retirement prior to Early Retirement, that employee's Early Retirement base salary will be determined using the employee's FTE percentage prior to Phased Retirement.

V. Early Retirement Benefits

- A. An employee on Early Retirement is eligible to receive the same coverage type (single, double, family) of medical and dental insurance on DSU's group plans that the employee was receiving at the Early Retirement date. Such coverage continues until the earlier of two dates:*
- i. The last day of the month in which the employee reaches 65 years of age.*
 - ii. The last day of the 60th month (5 years) after the employee enters the Early Retirement Program.*
- B. If the employee's death occurs prior to either of those dates, medical and dental insurance coverage will cease at the end of the month in which the employee died.*
- C. The coverage type (single, double, family) may be reduced by a qualifying event but will not be increased after the employee's date of Early Retirement.*
- D. An employee in the Early Retirement Program will have applicable medical and dental premiums deducted from the Early Retirement incentive on the same basis as non-retired, similarly situated employees.*
- E. Under the provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), an employee or an employee's spouse who is under age 65, and/or a dependent who is under age 26, can choose to continue insurance coverage when the employee's benefits cease or when a qualifying event occurs.*
- F. An employee in the Early Retirement Program is not eligible for DSU-funded disability benefits or life insurance coverage, and no contributions to the employee's retirement plan will be made after the date of Early Retirement.*

G. Accrued vacation leave will be paid in a lump sum at the time of Early Retirement at the same salary rate as the employee is receiving on the last date of employment prior to Early Retirement.

~~26.10.1 Medical, dental, and life insurance benefits will be on the same basis as provided to regular full-time college employees and will continue as long as the employee is receiving the early retirement incentive.~~

~~26.10.2 Medical, dental, and life insurance benefits will cease the last day of the month following the employee's 65th birthday, or the last day of the month which totals five years (60 months).~~

~~26.10.3 Continued coverage for medical and dental insurance for retirees and/or their spouses may extend from the time the early retirement incentive ends until the individuals are age 65 and eligible for Medicare. Dependent children of retirees will be covered up to age 26, as long as they continue to meet all other eligibility requirements, or up to the time the continued coverage for the retiree and/or the retiree's spouse ends, whichever occurs first.~~

~~26.10.4 All costs for the continuation of insurance coverage will be paid by the retiree and/or spouse. Complete details regarding the continued coverage, and the employee's spouse's, and dependent's rights, responsibilities, premium charges, enrollment procedures and when coverage ends are available from the Human Resources Office.~~

~~26.10.5 At age 65 the retiree may convert to a Medicare supplement program which covers expenses Medicare does not pay for.~~

~~26.10.6 Accrued vacation leave will be paid for in a lump sum at the time of early retirement and at the salary rate when application for early retirement is made.~~

~~26.10.7 Retirees are ineligible for disability benefits funded by the College.~~

~~26.10.8 No further contribution will be made by the college to the employee's retirement account.~~

~~26.11.4 In the event of an employee's death while on early retirement, life insurance payments will be based on the employee's full salary upon which the early retirement benefit is based, not on the 20% early retirement benefit.~~

VI. Early Retirement Procedures

A. An employee who wishes to request Early Retirement must submit a written request that specifies his/her eligibility criteria and the proposed date of Early Retirement to the Office of Human Resources. The employee must submit the request early enough to allow for a reasonable review cycle, including approval by the Board of Trustees. Typically, an employee should allow at least four to six (4-6) months for processing, review, and required approvals.

i. A staff employee may begin Early Retirement on the first day of any pay period.

ii. A faculty member may begin Early Retirement on July 1 or January 1.

~~26.3 Eligible employees desiring to apply for early retirement must notify, in writing, their immediate supervisor and the Director of Human Resources.~~

~~26.4 Written notification must be received by March 1st, if retirement is to begin with the new contract year, or at least four months prior to the date of requested retirement.~~

~~26.4.1 Exceptions to the notice period must be approved by the President.~~

VII. Phased Retirement

A. Phased Retirement is a reduction in an employee's work responsibilities during a period of time not to exceed two (2) years. While all requests to participate in the Phased Retirement program will be considered, the nature of an individual's work assignment may not lend itself to a reduced schedule or reduction in responsibilities. Phased Retirement allows one of the following reductions in work responsibilities, with commensurate reduction in pay:

i. An eligible staff employee may propose to be reduced to not less than .75 FTE.

ii. An eligible faculty member may propose to be released from up to three (3) workload factors, insofar as the total FTE is not less than .75 of faculty workload.

VIII. Phased Retirement Eligibility

A. An employee requesting Phased Retirement must meet all of the following criteria:

i. The employee must be employed full-time and benefit-eligible.

ii. The employee's age must be at least 55.

iii. The employee's age added to the qualifying years of service must be equal to or greater than 73.

iv. The employee must have at least five (5) years of continuous service immediately prior to the date on which Phased Retirement would begin.

IX. Phased Retirement Incentive

A. Unless specific provision to the contrary is included in the request for Phased Retirement and/or included in the agreement approving Phased Retirement, a participant receives a financial incentive payment to compensate for the reduced retirement contribution resulting from a reduction in the employee's FTE percentage.

i. The financial incentive is the difference between what the University contributed to the participant's DSU retirement program before and after the Phased Retirement takes effect.

ii. The financial incentive will be part of the Phased Retirement agreement and will not be adjusted because of any salary increase.

B. The Human Resources Office is responsible for administering the Phased Retirement Program.

X. Phased Retirement Benefits

A. Because a Phased Retirement employee is still full-time, employee benefits continue at the level and under the conditions of full-time employment. 3

XI. Phased Retirement Procedures

A. An employee who wishes to request Phased Retirement must submit a written request that specifies his/her eligibility criteria, the specific terms of reduction in work responsibilities, and the proposed

date of Phased Retirement to the Office of Human Resources. The employee must submit the request early enough to allow for a reasonable review cycle.

i. A staff employee may begin Phased Retirement on the first day of any pay period.

ii. A faculty member may begin Phased Retirement on July 1 or January 1.

B. Once an employee's FTE is decreased through Phased Retirement, it can only be increased at the discretion of the University.

~~26.6 Early Retirement is separate from, and in addition to, the State Retirement and TIAA/CREF.~~

~~26.6.1 Employees applying for early retirement must contact their regular retirement provider and arrange for those retirement benefits.~~

~~26.10.9 Employees on early retirement may be re-employed by the College less than half-time, without tenure,~~

DIXIE STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Section:

Policy No: [NEW]

Approved:
Revised:

Policy: *Campus Safety and Security*

- I. Introduction**
- II. Emergency Procedures**
- III. Emergency Notifications**
- IV. University Police Scope & Authority**
- V. Reporting Crimes**
- VI. Timely Warnings**
- VII. Annual Security Report**
- VIII. Annual Fire Report**
- IX. Security and Maintenance of Facilities**
- X. Sex Offenders**
- XI. Missing Student Notifications**

I. Introduction

- A. The safety and security of the Dixie State University (DSU) campus and the students, employees, and visitors who use it is of paramount importance to the University's administration. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics (Clery Act), 20 U.S.C. § 1092(f), with implementing regulations in the U.S. Code of Federal Regulations at 34 C.F.R. 668.46, requires all colleges and universities that participate in federal financial aid programs to keep and disclose information about crime on and near their respective campuses. Various amendments since 1990 have enlarged the scope of the Clery Act to include campus emergencies, missing student notifications, and sexual offenses.**
- B. Implementation of this and other policies, especially 5-37 Alcohol, Tobacco, & Other Drugs; 3-X, 4-X Drug-Free Workplace; and x-xx Sexual Misconduct, Relationship Violence, and Stalking, demonstrates DSU compliance with the Clery Act.**

II. Emergency Procedures

- A. Dixie State University (DSU) has a comprehensive emergency plan located at http://www.dixie.edu/safety/emergency_operation_plan.php. Emergency and evacuation procedures can be found online at <http://www.dixie.edu/campus/File/Emergency%20Procedures%20booklet%284%29.pdf> and in print format across campus.**
 - i. Emergency procedures include but are not limited to actions in the event of fire, medical emergency, crime, bomb threat, utility failure, earthquake, and/or hazardous spill.**

ii. Emergency procedures also include information about sheltering in place or evacuating, Building Evacuation Coordinators, and an evacuation map.

B. At least once each year, DSU will conduct at least an announced or unannounced test of the emergency plan in the form of a scheduled drill or exercise with appropriate follow-through activities designed for assessment and evaluation of emergency plans and capabilities. A response to an actual emergency cannot substitute for the test.

i. In conjunction with at least one such test, the emergency and evacuation procedures are publicized on an annual basis in a manner designed to reach all students and employees.

ii. The Office of Risk Management & Safety documents each year's annual test and the result, and retains such documentation for at least seven (7) years.

III. Emergency Notifications

A. DSU employs an extensive Emergency Alert System (EAS) system encompassing an outdoor public address system, the University website, email messages, cellular and landline telephones, text messages, digital bulletin boards throughout campus, and alerts pushed to campus computers. All students and employees are urged to add their cellular telephone numbers to the Emergency Alert System (EAS). Alerts can be issued to a specific segment of the campus community or to a specific category of devices as warranted.

B. Emergency notifications are issued when there is a significant emergency or a dangerous situation occurring on the DSU campus that involves an immediate threat endangering the health or safety of students or employees. Emergency and dangerous situations may include but are not limited to fire, earthquake, flood, building collapse, weather-related situations, power outages, water emergencies, threat of violent crime, situations where the identity or location of a suspect is not known, Clery Act crimes, and crimes not covered under the Clery Act.

i. Containing an emergency is the first priority, but the next priority is notifying the campus community. An emergency notification is issued without delay, taking into account the safety of the campus community. The only exceptions are if issuing an emergency notification would compromise efforts to assist a victim or to contain or respond to the emergency, or otherwise mitigate the response to the emergency.

ii. The phrase "Campus Alert" will be used prominently in all emergency notifications.

C. The DSU Emergency Alert Team makes decisions about when to issue an emergency notification, including the method of distribution, message content, and intended audience of the notification.

i. The Emergency Alert Team, led by the Vice President of Student Services, is comprised of the following positions, and others as appropriate:

- 1. Risk Manager / Safety Officer*
- 2. Executive Director of Campus Services*
- 3. Director of Campus Police*
- 4. Campus Police Officer*
- 5. Dean of Students*

- ii. *Determinations about emergency notifications are made in the professional judgment of responsible authorities with emergency response expertise.*
- iii. *In evaluating emergency situations, the following criteria will be applied to determine if an emergency notification should be issued and to whom it should be issued.*
 - 1. *The nature of the threat.*
 - 2. *The mitigation that emergency notification might provide.*
 - 3. *Whether emergency notification would compromise law enforcement or other efforts to resolve the emergency.*

E. The DSU Campus Alert system is tested at least once each year, either separately or in conjunction with the annual emergency response test. The test may be announced or unannounced, and documentation of the date and results of test will be retained by the Vice President of Student Services for seven (7) years. Use of the Campus Alert system in an actual emergency cannot be used to substitute for the annual test.

F. In conjunction with the annual test of the Campus Alert system, DSU's emergency procedures will be publicized to all students and employees in order to inform the campus community of what to expect and what they should do in the event of an emergency.

IV. University Police Scope & Authority

A. Dixie State University (DSU) has an authorized police agency established by Utah Code Annotated (UCA) §53B-3-105, which states that DSU Police officers "have all the powers possessed by policemen in cities and by sheriffs, including the power to make arrests on view or on warrant of violation of state statutes and city or county ordinances ... [and] also have the power to enforce all rules and regulations promulgated by the board as related to the institution." UCA §53-13-102 adds that DSU Police officers are "sworn and certified peace officers whose primary and principal duties consist of the prevention and detention of crime and the enforcement of criminal statutes or ordinances." DSU Police officers are also tasked with enforcing University policies.

i. The DSU Police Department works with other local law enforcement agencies. According to the UCA §76-8-716, "If, in the judgment of the chief administrative officer of any school or institution of higher education, his agent, or representative, the police or security department of that institution lacks sufficient manpower to deal effectively with any condition of unrest existing or developing on a campus or facility of the institution, he may request assistance from state and local law enforcement authorities. All state and local law enforcement officers while rendering assistance shall serve in cooperation with the chief administrative officer of the institution or his agent or representative and without expense to the institution."

C. DSU Police undertake all investigations of crimes that occur on campus, and other local law enforcement agencies can be called upon to assist as needed. All campus crimes are investigated by DSU Police unless DSU determines that outside assistance is needed.

- i. Crimes that occur at a nearby off-campus location and in which both the perpetrator and the victim are students may at the discretion of St. George Police Department be transferred to DSU Police.*

V. Reporting Crimes

A. In the case of an emergency, use 911. All members of the DSU campus community are asked to promptly report any criminal or suspicious activity, any emergency or potential emergency, or any dangerous situation as accurately and promptly as possible to DSU Police, other local law enforcement, or a Campus Security Authority. Specific reporting procedures for sexual misconduct are covered in a separate policy ([NEW] Sexual Misconduct, Relationship Violence, & Stalking).

- i. At least once each year, DSU students and employees will receive notification of the process for reporting crimes and crime prevention measures, including practices to encourage students and employees to be responsible for their own safety and the safety of others.*

B. DSU employees are required to report campus crimes they witness and/or of which they have knowledge.

- i. Members of the DSU community can make a report of a crime and request that it remain confidential. The DSU Police officer will comply with the request to keep the reporter's identity confidential to the extent allowed by law. Reporting the crime may provide information that helps keep the DSU campus safe, provide accurate records of the number of on-campus incidents, contribute to determining if there is a pattern of crime, and alert the University community to potential dangers. Reports of crimes filed with a request for confidentiality are included in the Daily Crime Log and the Annual Security Report (ASR).*

- ii. Crimes that would be included in the ASR report but are reported in the context of privileged or confidential information to an employee working as licensed mental health counselor or a pastoral counselor are exempt from the employee reporting requirement. Crimes in that manner are not subject to the timely warning requirement if the licensed mental health counselor or pastoral counselor was acting in a professional counseling capacity and the information was offered in the context of privileged (confidential) communication. Professional mental health and pastoral counselors are encouraged to exercise reasonable care to protect a foreseeable victim from danger and to urge the individual being counseled to report the crime to a law enforcement agency.*

C. A crime is considered as having been officially reported to the institution when it is brought to the attention of an individual or organization designated as a Campus Security Authorities (CSAs) according to the standards of the Clery Act or when it has been reported to local law enforcement.

- i. Campus Security Authorities include but are not limited to the following individuals and organizations:*

1. Campus police department.

- 2. Any individual (or organization) having responsibility for campus security but not constituting or a member of the campus police department.***

3. *Any individual to whom or any organization to which students and/or employees may report crimes.*
4. *Any official of the institution who has significant responsibility for student and campus activities, including but not limited to student housing, including resident assistants and resident managers; Dean of Students and professional staff; employees dealing with student discipline and/or campus judicial proceedings; all advisors to student clubs and organizations; coordinator of internships, mentoring programs, study abroad, etc.; Human Resources staff; and ombuds.*

VI. Timely Warnings

- A. *Timely warnings are issued in response to the specific crimes covered by the Clery Act and included in the ASR, which include but are not limited to offenses such as criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, arson, and hate crimes that represents an ongoing threat to student and employee safety or a threat that may be repeated. The purpose of a timely warning is to enable people to protect themselves.*
 - i. *A timely warning is issued by DSU Police in response to a serious or continuing threat related to a Clery Act crime that is endangering the health or safety of DSU students and/or employees. In an extraordinary circumstance, a timely warning can be issued at the direction of the president or any vice-president.*
 - ii. *Clery Act crimes that occur on-campus, on public property immediately accessible to campus, or at DSU premises outside the immediate campus must be evaluated for a possible timely warning.*
 - iii. *All crimes that must be reported under the Clery Act must be evaluated on a case-by-case basis to determine whether a timely warning is appropriate. Information used to decide whether a timely warning is appropriate includes but is not limited to the nature of the crime, location of the crime, frequency of the offense, likelihood for additional occurrence(s), continuing danger to the University community, and risk of compromising law enforcement efforts to resolve the case in a timely manner. A timely warning may be issued for a non-Clery Act Crime when warranted.*
 - iv. *In evaluating crimes, the following criteria will be applied to determine if a timely warning should be issued.*
 1. *Has the incident been reported to DSU Police, any other local law enforcement authority, a Campus Security Authority (CSA) as defined above?*
 2. *Has the incident been identified as a crime included in the Clery Act?*
 3. *Is the crime considered to represent a serious or continuing threat to DSU students, faculty, staff, or campus visitors?*
- v. *A timely warning is issued as soon as the pertinent information is available, usually within 48 hours or two (2) working days. Generally, a timely warning will include information to*

promote safety and enable members of the campus community to protect themselves. Timely warnings are disseminated to the entire campus community.

vi. The phrase "Crime Alert" will be used prominently in all timely warnings. The warning will include but is not limited to a short description of the crime; time, date, and location of the incident; reported offense; weapon used (if any); suspect vehicle (if any); and method of operation used to facilitate the crime. In no case will a timely warning identify a crime victim. The notification should also include personal safety and/or crime prevention information as appropriate.

1. Status updates as to the resolution or disposition of the crime will be similarly disseminated when appropriate.

vii. Timely warnings can be issued using the Campus Alert System (CAS) described in the Emergency Notifications section above or through other appropriate distribution channels.

VI. Daily Crime Log / Annual Security Report

A. DSU Police are required to maintain a Daily Crime Log of all crimes committed on campus that are reported to DSU police. Data is entered as soon as possible after a crime is reported, including third-hand reports. Entering data in the log does not mean an investigation must be performed.

i. The Daily Crime Log for the previous 60 days is available for public inspection at the DSU Police office during regular business hours. Portions of the Daily Crime Log older than 60 days are made available within two (2) business days.

ii. DSU Police must make a good faith effort to obtain statistics for all crimes covered by the Clery Act occurring on campus, including outlying properties, and on public property surrounding campus from other local law enforcement agencies.

iii. Hate crimes reported under the Clery Act must include at least the following categories of bias: race, gender, religion, sexual orientation, ethnicity/national origin, and disability.

B. DSU Police are required to gather statistics from the Daily Crime Log and elsewhere and to create an Annual Security Report (ASR), which is published on or before October 1st each year. In addition, Campus Crime Statistics focusing on specific crimes committed on the DSU campus are made available at the same time.

C. The ASR and Campus Crime Statistics are available on the University website, and all students and employees are annually made aware of the information's availability. Prior to October 1 each year, the ASR must be distributed to all DSU students and employees. Prospective students and employees must also be informed as to the availability of the report. Notices of the report's availability must be separate from any other notices and must include:

i. Availability of report and list of report contents with brief descriptions.

ii. Exact URL of report.

iii. Statement that DSU will provide paper copy of ASR upon verbal or written request at no cost.

D. An ASR must be retained by the DSU Police for at least three years.

VII. Fire Log / Fire Safety Report

A. Fires on the DSU campus should be reported to the DSU Fire Marshall and DSU Police. A Fire Log of all reported fires occurring in on-campus housing facilities must be maintained by the Fire Marshall. The Fire Log is available for public inspection in the Campus Services Office during regular business hours.

i. The annual Fire Safety Report includes descriptions of fire safety systems in residential facilities; rules regarding fire hazards, dangerous materials, smoking, and prohibited items; procedures for evacuation in case of a fire; fire safety education and training for Housing & Resident Life staff; plans for addressing future improvements in fire safety; and fire statistics for each on-campus housing facility.

B. The annual Fire Safety Report will be published each year before October 1. The annual Fire Safety Report includes statements from DSU policy; descriptions of fire safety systems in residential facilities; rules regarding fire hazards, dangerous materials, smoking, and prohibited items; procedures for evacuation in case of a fire; fire safety education and training for Housing & Resident Life staff; plans for addressing future improvements in fire safety; and fire statistics for each on-campus housing facility.

C. Current students and employees must be informed of the availability of the Fire Safety Report. Prospective students and employees must be also informed of the availability of the report. The Fire Safety Report can be combined with the Annual Security Report.

VIII. Security and Maintenance of Facilities

A. DSU Campus Services maintains the safety of campus facilities. DSU is committed to installing and maintaining a safe level of exterior lighting on campus. Exterior lighting deficiencies are corrected as soon as possible after being reported. Inspections of buildings are conducted to ensure safety and security, including a fire and life safety inspection and a risk management assessment, are performed annually.

B. During business hours, most DSU academic and administrative buildings and facilities are open to the public.

i. A significant exception is residence halls. Each DSU residence room and apartment has individually keyed exterior access doors; there are no interior halls. Residents are trained on the importance of keeping their doors locked when they are both present and absent from the residence. In the event that a residence room or apartment is deemed unsecure or unsafe, DSU Campus Services makes repairs, replaces locks, or performs other maintenance as soon as possible.

ii. All DSU buildings are locked at the close of business or following the last class or activity in the evening. DSU Police perform patrols of residence halls and other buildings, campus streets, parking areas, and grounds.

C. DSU's "Key Policy" (6-81) addresses the issuance and use of keys to University buildings as well as building closing procedures.

IX. Sex Offenders

A. The Campus Sex Crimes Prevention Act (CSCPA) provides for the tracking of convicted sex offenders enrolled, employed, working, or volunteering at institutions of higher education. In Utah, sex offender registrants are required by law to inform the Utah Department of Corrections of their enrollment or employment at an institution of higher education (77-41-110), and the agency is required to notify University law enforcement officials when a convicted sex offender has enrolled or has been employed (77-41-103).

i. The Family Educational Rights and Privacy Act of 1974 (FERPA) was amended in 2002 to ensure that institutions of higher education can disclose information concerning sex offenders.

ii. The University is required to inform the campus community that a registration list of sex offenders enrolled or employed at DSU will be maintained and is available at the DSU Police Department office.

iii. In addition, a list of all registered sex offenders in Utah is available from The Utah Department of Corrections online at <http://corrections.utah.gov/index.php/probation-parole/sex-offender-registry-unit.html>.

X. Missing Student Notifications

A. The Housing & Resident Life Department maintains written, step-by-step procedures to be followed in the event a student residing in on-campus housing is reported as missing for more than 24 hours. The intent of a missing student notification process is to minimize confusion and potential delays and delineate responsibilities.

B. When a student applies for on-campus housing at DSU, the student is given the opportunity to designate a confidential emergency contact who will advocate for the student if the student is missing. The emergency contact can be anyone of the student's choosing; s/he does not have to be a relative.

i. By law, the emergency contact individual's identify and contact information will be kept confidential, accessible only to University personnel, and will only be disclosed to law enforcement officers conducting a missing person investigation.

ii. Emergency contact data is kept confidential in a secure database according to DSU IT guidelines. Access is limited to trained and authorized Housing & Resident Life employees.

C. Students who reside in on-campus housing must be informed of the legal requirement for DSU to refer missing students reports to law enforcement, and, if the student is under age 18, to inform the student's custodial parent or guardian unless the student is emancipated.

D. All members of the campus community are encouraged to report as missing any student residing in on-campus housing who they believe has been missing for more than 24 hours.

i. A report of a missing student who resides in on-campus housing can be submitted to any Resident Assistant, Resident Manager, or other Housing & Resident Life staff member.

ii. Any staff member other than the Director will inform the Director of Housing & Resident Life at the same time. The director or his/her designee will refer the missing student report to either DSU Police or the St. George Police Department within 24 hours of receiving that information.

iii. The Director or his/her designee is required by law to notify a custodial parent or guardian of a non-emancipated student under 18-years of age within 24 hours of the determination that the student is missing.

iii. If the missing student has designated a contact person, the Director or his/her designee will notify the contact person that the student is missing within 24 hours of the determination that the student is missing.

iv. Notification procedures can begin earlier than 24 hours if it is determined that the student is missing.

DIXIE STATE UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Section:

Policy No: **NEW**

Approved:
Revised:

Policy: *Sexual Assault, Relationship Violence, & Stalking*

- I. General**
- II. Definitions**
- III. Reporting**
- IV. Investigations**
- V. Student Disciplinary Proceedings**
- VI. University Services and Programs**
- VII. Student Amnesty for Reporting Sexual Assault**
- VIII. Recordkeeping**

I. General.

- A. Dixie State University (DSU) employees, students, and visitors are expected to conduct themselves in a manner that demonstrates respect for others and does not infringe upon the rights of others. DSU is firmly committed to maintaining an environment that is safe for work and education activities. All forms of sexual harassment, sexual assault, domestic violence, dating violence, and stalking are strictly prohibited. Retaliation against individuals who report or may report any of these offenses is also strictly prohibited. When these offenses are reported to the University, DSU will take prompt action to investigate, convey the availability of support services, end the misconduct, prevent its recurrence, provide recourse for those whose rights have been violated, and provide resolution through equitable grievance procedures and appropriate sanctions.**
- B. DSU encourages all victims to report any instance or knowledge of sexual assault, relationship violence, stalking, or retaliation. Any person may file a report or make a complaint against any student, employee, or campus visitor about sexual harassment, sexual assault, relationship violence, or stalking, or in retaliation for reporting any of those offenses, whether the offense took place on-campus or off-campus. See policies 3-30, 4-33, and 5-34 Discrimination & Sexual Harassment.**
- C. Employees who engage in any form of sexual assault, relationship violence, stalking, or other discriminatory offenses are subject to disciplinary sanctions up to and including termination of employment. Procedures for complaints and disciplinary action against employees are specified in policies 3-30 and 4-33 Discrimination & Sexual Harassment.**
- D. Students who engage in any form of sexual assault, relationship violence, stalking, or retaliation are subject to disciplinary sanctions up to and including suspension and dismissal. A student who is also an employee may be subject to both student and employee disciplinary action for a single offense.**
- E. Nothing in this policy or its addenda should be construed as legal or medical advice. Readers are urged to consult the Utah State Code, a law enforcement officer, an attorney, and/or a health practitioner for specific information about their circumstance.**

F. The DSU Title IX Coordinator is responsible for conducting an annual review of this policy and all procedures and programs associated with it to ensure compliance.

II. Definitions.

A. Addendum 1 contains the State of Utah definitions for all listed crimes and for consent.

B. Sexual misconduct includes the following offenses, all of which are violations of DSU policy.

i. Sexual harassment is any unwanted conduct of a sexual nature, including unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the conduct is made as a term or condition of an individual's employment or academic performance; when the acceptance or refusal of such conduct is used as the basis or a factor in decisions affecting an individual's employment, education, living environment; or when participation in any aspect of the University community, or creates an intimidating, hostile, or offensive environment for that individual's employment, education, living environment, or participation in the University community (hostile environment).

ii. Sexual discrimination of all kinds, including acts of verbal, non-verbal, or physical aggression, intimidation, and hostility based on gender, even if those acts do not involve conduct of a sexual nature, is prohibited. See policies 3-30, 4-33, and 5-34.

1. Sexual harassment includes all forms of sexual assault and many actions and behaviors that do not meet the definition of sexual assault or other criminal conduct.

2. Actions and behaviors that do not meet the definition of sexual harassment may meet the definition for discrimination, which is the prejudicial treatment of any individual(s) based on race, color, religion, gender, sexual orientation, gender expression, national or ethnic origin, age, pregnancy, disability, or veteran status.

3. Sexual harassment and discrimination are covered by DSU Discrimination & Sexual Harassment policies 3-30, 4-33, and 5-34 based on Title IX and Equal Opportunity laws and are referred to herein only insofar as they relate to sexual assault, domestic violence, dating violence, stalking, and retaliation.

ii. Sexual assault, according to the Utah State Code, is defined as intentionally touching a non-consenting person's intimate body parts; forcing a non-consenting person to touch intimate body parts; sexual intercourse without consent, rape, object rape, and all other forms of rape; forcible sodomy or sodomy on a child; all forms of sexual abuse; or the attempt to commit any of those crimes.

1. For the purposes of this policy, sexual assault includes other forcible and non-forcible offenses, such as sexual battery, sexual exploitation of a minor, sexual exploitation of a vulnerable adult, unlawful sexual activity with a minor (14-15 years old when the perpetrator is at least three years older than the victim), sexual abuse of a minor (14-15 years old when the perpetrator is at least seven years older than the victim), unlawful sexual conduct with a 16- or 17-year old (when the perpetrator is at least seven years older than the victim), possession or distribution of

child pornography, and distribution of intimate images will be considered sexual assault in the campus disciplinary process.

2. For the purposes of this policy, lewdness and voyeurism may be considered sexual assault in the campus disciplinary process.

iii. Consent to a sexual act, according to the Utah State Code, is implied or assumed, except when the use of force, element of surprise, or threat of retaliation is involved. A victim must express non-consent through the use of "words or conduct" to express a lack of consent to any sexual act. A victim can express non-consent at any time. The victim's age or various physical and mental impairments can remove the need to express non-consent. No one under age 14 can legally consent to sexual activity.

1. For the purposes of this policy and within the campus disciplinary process, consent means words or action that show an active, knowing, and voluntary agreement to engage in a mutually agreed-upon sexual activity. Consent is not automatic even if the activity was previously engaged in between the parties. Consent can be withdrawn at any time during an activity.

C. Relationship violence, a form of sexual violence, is comprised of two crimes, both of which are also violations of DSU policy.

i. Cohabitant abuse (also known as domestic violence) refers to any criminal offense involving violence or physical harm or threat of violence or physical harm committed by one cohabitant against another. Cohabitant includes a number of relationships other than sharing a single residence.

ii. Dating violence means any criminal offense involving violence or physical harm, or threat of violence or physical harm, when committed by a person against a current or sought after dating partner or any attempt, conspiracy, or solicitation to commit such as offense.

D. Stalking is intentionally or knowingly engaging in a course of conduct directed at a specific person knowing, or reasonably should know, that the course of conduct would cause a reasonable person to fear for the person's own safety or the safety of a third person or suffer other emotional distress, whether or not the motive or motivation of the actor was an intent to cause the victim fear or other emotional distress. A victim of stalking does not have to give notice that the course of conduct is unwanted.

E. Retaliation, for the purposes of this policy, is making a threat of harm or causing harm against a witness, victim, or informant or a "closely associated" person believing that an official proceeding or investigation of sexual assault is pending, is about to be instituted, or has been concluded as retaliation or retribution against the witness, victim, or informant. Retaliation also includes any intentional differentiation subjecting a person to discrimination in response to a complaint.

F. Campus Security Authority (CSA) is a term designated by the Clery Act to designate employees or offices to which individuals may or are likely to report criminal behavior. Although the University encourages reporting to appropriate channels as listed in this policy; Campus Safety & Security policy [NEW]; Discrimination & Sexual Harassment policies 3-30, 4-33, and 5-34; and other policies, the University has designated the following positions / departments as "Campus Security Authorities" (CSAs) which will receive specialized training in responding to reports of criminal behavior.

i. DSU police.

ii. Any official of the institution who has significant responsibility for student and/or campus activities including but not limited to Dean of Student and professional staff in that office, student affairs and activities professional staff, student housing employees (including Resident Managers and Resident Assistants), individuals designated to receive reports of crime, individuals involved with the student conduct disciplinary process, advisors to any student club or organization, intercollegiate athletics professional staff and coaches, supervisors of mentoring and Study Abroad programs, human resources employees, individuals serving on the Emergency Alert Team or similar committee, ombuds, Title IX Coordinator, and any other individual having significant responsibility for student and/or campus activities and/or the ability to impact etc.

iii. Any individuals who have responsibility for campus security but are not officially part of a campus police department, including temporary or part-time employees and/or those who provide monitoring and/or serve as safety escorts, even on a voluntary basis.

III. Reporting.

A. Addendum 2 contains specific information on reporting and resources for victims.

B. The first priorities of an individual who has been subject to a violent crime, including sexual assault, should be to get to a place of safety and then to obtain necessary medical treatment.

i. A victim of sexual assault may seek and receive medical care free of charge from the Dixie Regional Medical Center Emergency Department, whether or not they decide to report the incident to law enforcement or to the University.

C. Victims of sexual assault are urged to preserve all evidence as proof of a criminal offense. Time is a critical factor in evidence collection.

D. Any individual subjected to sexual assault, relationship violence, dating violence, stalking, or retaliation by a DSU student or employee on- or off-campus or who has knowledge of such an incident is urged to report the incident to one of the following University offices.

i. DSU Police.

ii. Dean of Students.

iii. Housing and Resident Life.

iv. DSU Title IX Coordinator or designee.

E. Sexual harassment can be reported to:

i. Any employee supervisor.

ii. Human Resources.

iii. Title IX Coordinator or designee.

F. Individuals are encouraged to file a police report regarding knowledge of any crime occurring on- or off-campus, including sexual assault, domestic violence, dating violence, stalking, or retaliation. Filing a police report does not obligate a person who has been the victim of a crime to pursue a complaint through the criminal process, and it will not subject that person to scrutiny or judgmental opinions from law enforcement officers.

i. Filing a police report will:

- a. Ensure that an individual who has been victimized by sexual assault receives the necessary medical treatment and tests at no expense to that individual.***
- b. Provide the opportunity for collection of evidence helpful in prosecution that cannot be obtained at a later time.***
- c. Alert authorities to a situation that may continue to be dangerous to the victim or others.***

G. Any student or employee who reports to the University that s/he has been the victim of sexual assault, domestic violence, dating violence, or stalking will be provided written information listed in Addendum 3 and which includes the following.

i. Right to and limits of confidentiality.

ii. Information on a student's option to notify appropriate law enforcement and/or campus authorities after a sexual offense has been committed.

1. Option to inform on-campus and/or local police agencies.

2. Option to decline to notify such authorities.

iii. Option for the student to request institutional personnel to assist in notifying these authorities.

iv. Applicable rights of victims and the institution's responsibilities regarding orders of protection, no contact orders, restraining orders, or similar lawful orders.

v. Specific rights within the campus disciplinary process, including seeking a no-contact order, right to file a follow up complaint, right to have someone present during disciplinary hearings, and right to know the outcome of any campus disciplinary proceedings.

vi. Right to file a complaint through the DSU disciplinary process, a description of that process, and the range of possible sanctions or protective measures the institution may impose following a final determination of an institutional disciplinary procedure regarding sexual assault, domestic violence, dating violence, dating violence, stalking, or retaliation.

vii. Statement that both the accuser and the accused will simultaneously be informed in writing of the final determination with respect to the alleged offense and the outcome, including any sanction that is imposed against the accused of any institutional disciplinary proceeding that is brought alleging sexual assault, domestic violence, dating violence, or stalking.

viii. *Notification to student victims who report to the institution about options for and available assistance in changing academic, living, transportation, and working situations, if requested by the victim and if such accommodations are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement, if such changes are requested by the victim and are reasonably available.*

ix. *Potential right to file a Title IX complaint.*

x. *Availability of on- and off-campus medical services, legal assistance, community victim advocacy, and confidential counseling resources.*

H. *An individual who has been victimized by sexual assault, domestic violence, dating violence, stalking, or retaliation may choose to pursue or not to pursue the matter as a complainant through the criminal justice system and/or through the campus disciplinary system. State of Utah law requires peace officers who respond to instances of domestic and dating violence to arrest or cite any person that the officer has probable cause to believe has committed an act of violence.*

I. *The University's actions will be guided by the goals of empowering victims and allowing victims to retain as much control over the process as possible, but no employee other than an employee working as licensed mental health counselor or licensed health care provider at the time of disclosure can or should promise confidentiality.*

J. *DSU employees, including student employees and law enforcement, are mandatory reporters.*

i. *All DSU employees who have any knowledge of on- or off-campus sexual assault, domestic violence, dating violence, stalking, or retaliation that involves a DSU student as victim or alleged perpetrator are required to report the incident to DSU Police, Dean of Students, Housing & Resident Life Director, or Title IX Coordinator.*

ii. *All DSU employees who have any knowledge of on-campus sexual assault, domestic violence, dating violence, stalking, or retaliation that involves a DSU employee as a victim or alleged perpetrator are required to report the incident to DSU Police, Dean of Students, Housing & Resident Life Director, or Title IX Coordinator.*

iii. *All DSU employees who have any knowledge of sexual harassment or discrimination occurring on-campus, are required to report the incident to an employee supervisor, Human Resources, or the Title IX Coordinator. See policies 3-30, 4-33, and 5-34.*

iv. *All DSU employees who have any knowledge of off-campus sexual harassment or discrimination toward a student by a DSU employee or another student are required to report the incident to an employee supervisor, Human Resources, or the Title IX Coordinator. See policies 3-30, 4-33, and 5-34.*

v. *Employees are required to report; reporting is not a violation of a request for confidentiality as the matter will remain strictly confidential, and any further notifications will be approved by the individual who was victimized and/or that individual's identity will not be divulged.*

vi. *Both direct (first-hand) and indirect (second- or third-hand) disclosures must be reported.*

vii. The only exemption to mandatory reporting is private communication with an employee who is a licensed mental health counselor or a licensed health care professional acting in that role when the disclosure is made, although such employees are encouraged to report crimes without violating privacy (“Jane Doe” Report) or voluntarily report crimes when possible.

viii. An employee supervisor, CSA, or DSU Police who receives such a report is required to inform the Title IX Coordinator within one business day.

K. Addendum 3 contains written procedures for required actions and processing of reports or complaints about sexual harassment, sexual assault, domestic violence, dating violence, stalking, or retaliation.

L. An individual who knowingly and intentionally makes a false accusation concerning a sexual assault, domestic violence, dating violence, stalking, or retaliation, or who knowingly and intentionally provides false information in connection with an accusation, investigation, or disciplinary proceeding will be subject to discipline under the Student Code (Policy 5-33), appropriate employee policies including but not limited to 4-26 Corrective & Disciplinary Action and 3-4 Faculty Rights & Responsibilities, and/or civil penalties under applicable law.

IV. Investigations.

A. DSU Police and the Title IX Coordinator are responsible for developing a working relationship that encourages reporting, supports victims, and results in the institutional actions required by the Clery Act and Title IX.

i. DSU law enforcement employees must report all incidents of sexual harassment, sexual assault, domestic violence, dating violence, stalking, or retaliation to the Title IX coordinator.

ii. DSU law enforcement employees must receive copies of Title IX policies and annual training about Title IX grievance procedures and procedures for reports of sexual violence.

iii. Law enforcement employees must notify complainants of their right to file a Title IX sex discrimination complaint with the University in addition to or in place of filing a criminal complaint and/or student conduct complaint.

B. On- and off-campus law enforcement agencies are responsible for conducting criminal investigations according to State of Utah regulations. On- or off-campus law enforcement agencies can make referrals to the student conduct disciplinary process.

C. The DSU Title IX Coordinator must process all complaints – regardless of where conduct occurred – in accordance with established procedures. The University has an obligation to respond to all reports of sexual harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation, including:

i. Incidents involving students or employees that occurred on campus or during a University educational program or University activity.

ii. Student-on-student and employee-on-student incidents which initially occurred off-campus or outside institution’s educational programs or University activities.

iii. Incidents involving students or employees reported by a third party, including parents and community members.

D. The DSU Title IX Coordinator is responsible for conducting or directing a prompt, thorough, and impartial inquiry about each reported incident of sexual harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation to determine if sexual discrimination has occurred. This inquiry is separate from any law enforcement investigation. In order to undertake and complete the inquiry in a timely manner, the Coordinator is not required to wait until a law enforcement investigation or proceeding has concluded.

i. The purpose of the inquiry is to provide a prompt and effective remedy to the complainant. In addition, the University has a responsibility to exercise "reasonable" care in protecting the campus community based on information derived from this or a law enforcement investigation.

1. The Title IX coordinator may impose interim remedies including accommodations or safety measures during the duration of the Title IX investigation.

ii. If a victim requests confidentiality or asks that a complaint not be pursued through the campus disciplinary system, the University will take all reasonable steps to conduct the required Title IX inquiry and respond to the complaint in order to prevent prohibited conduct and limit its effects consistent with the request.

iii. If a victim insists that his/her name or other identifiable information not be disclosed to alleged perpetrator, the University must inform him/her that its ability to respond may be limited unless the inquiry reveals information that allows the University to act as complainant in the campus disciplinary procedures.

iv. The University is required by federal law to include these and other incidents without including identifying information as part of annual data collection and reports.

v. All employees and students are required to cooperate in the investigation process.

E. Based on the results of the inquiry and using a preponderance of the evidence standard, the Title IX Coordinator can resolve the complaint including an outcome letter, refer the matter for DSU student conduct or employee disciplinary proceedings, and/or determine and impose a prompt and effective interim or permanent remedy outside of that process according to 3-30, 4-33, and 5-34.

i. Reports / allegations of sexual harassment, including sexual assault and sexual violence, must be resolved, including an "outcome" letter, within the designated and published "reasonably prompt time frames" typically not to exceed 60 calendar days although cases involving multiple incidents may take longer.

ii. The Title IX Coordinator will follow-up with complainants to determine whether any retaliation or new incidents of sexual harassment have occurred.

F. The DSU Title IX Coordinator has oversight responsibility for all complaints that fall under Title IX and is responsible for developing written procedures for processing reports of sexual harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation and for

identifying and addressing any patterns or systematic problems that arise related to such complaints.

G. Other than DSU Police in the course of their official duties, no employee is authorized to investigate or resolve complaints concerning sexual harassment, sexual assault, domestic violence, dating violence, stalking, or retaliation without the involvement of the Title IX Coordinator.

V. Student Disciplinary Procedures.

A. Specific DSU disciplinary procedures for a student accused of committing sexual assault are set forth in the DSU Code of Student Rights & Responsibilities ("Student Code," policy 5-33, section 2).

i. The Vice President of Student Services may suspend a student or restrict a student's access to University premises and/or activities for which the student might otherwise be eligible prior to an initial inquiry, hearing, or determination when there is reasonable cause to believe that a student poses a danger to him or herself, endangers the safety of other persons or property, or is an ongoing threat of disrupting the academic process or other function of the University.

ii. A disciplinary hearing for sexual assault, domestic violence, dating violence, stalking, or retaliation can be only held by the Student Conduct Committee or by a committee designed only to hear allegations of those crimes. In either case, the confidentiality of the victim will be respected, including allowing a victim to testify remotely as needed.

iii. A DSU student charged with or found responsible for sexual assault, domestic violence, dating violence, stalking, or retaliation through either DSU disciplinary proceedings or a court of law may incur any of the penalties included in the Student Code as sanctions, including but not limited to warning or reprimand, disciplinary probation, exclusion from specific campus areas or activities; loss of privileges for a specific period of time or until specific conditions are met; community service; change in academic schedule or program; modification to work and/or living arrangements; restitution; referral; registration or records hold; disciplinary suspension; or disciplinary dismissal. Failure to abide by the terms of a sanction will incur further progressive penalties.

1. Informal resolution is often not appropriate in instances of alleged sexual assault. A DSU student charged with or found responsible for sexual assault through either DSU disciplinary proceedings or a court of law may be suspended or dismissed, even for a first offense. DSU disciplinary action is not predicated on and does not preclude criminal prosecution or other civil action.

iv. A sanction imposed by the Dean of Students or a finding and/or sanction imposed by a disciplinary committee can be appealed to the Vice President of Student Services by either the accuser or the accused.

vi. The effective remedy imposed by the Title IX Coordinator may be appealed by either party to the President of the University. A sanction imposed by a hearing committee can be appealed to the Vice President of Student Services by either the accuser or the accused.

vii. Even if the University does not confront the accused because an individual who has made a complaint about sexual harassment has requested confidentiality, the University may

pursue other reasonable steps to limit the effects of the alleged sexual harassment and prevent its recurrence.

B. In addition to the disciplinary procedures outlined in the DSU Code of Student Rights & Responsibilities and the DSU Sexual Harassment/Discrimination policy:

- i. Proceedings about allegations of sexual harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation must be conducted by officials who receive specialized annual training.*
- ii. The accuser and the accused are entitled to similar timely access to any information that will be used at the hearing.*
- iii. The accuser and the accused are afforded the same opportunity to have someone present during any institutional disciplinary proceeding.*
- iv. The accuser and the accused will have the same rights to present relevant witnesses and other evidence.*
- v. The accuser and the accused must receive written notification of the University's final determination and any sanction that is imposed as the result of an institutional disciplinary proceeding or Title IX inquiry alleging a sex offense at the same time. If alleged victim is deceased, next of kin is notified. Such notification must include the right and process for either party to appeal.*
- vi. Either the accused or the accuser can file an appeal according to the procedure outlined in the Student Code (policy 5-33).*

C. The standard of proof in all disciplinary proceedings regarding sexual harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation is a preponderance of the evidence, or a conclusion that a considered comparison of the evidence leads to the finding that the complaint is more likely to be true than not.

D. The University is not restricted in disclosing the outcome of a disciplinary proceeding in instances where a determination is made that student is alleged perpetrator of a crime of violence or a non-forcible sex offense in violation of institutional policy.

VI. University Services and Programs.

A. DSU offers any student or employee who makes an institutional report of sexual harassment, sexual assault, domestic violence, dating violence, stalking, or retaliation that occurred on- or off-campus counseling through the DSU Health & Wellness Center Mental Health Services. The fees for such counseling may be waived in specific circumstances.

B. DSU will, upon request, assist a student victim in notifying law enforcement authorities about sexual assault, domestic violence, dating violence, stalking, or retaliation.

- i. Housing & Resident Life will be responsible for providing such assistance to students living in on-campus housing. The Dean of Students will be responsible for providing such assistance to all other students.*

C. DSU will, upon request, make reasonable changes to the on-campus living, academic, or work situation(s) of a student or employee victimized by sexual harassment, sexual assault, domestic violence, dating violence, stalking, or retaliation in order for that individual to avoid a hostile environment if such changes are reasonably available.

D. The Division of Student Services is responsible for developing and implementing student and community awareness, education, and prevention programs about sexual harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation as follows.

- i. Comprehensive community awareness and student education and prevention programs.*
- ii. Up-to-date, evidence-based programs for incoming students (freshmen, transfer students, and others taking courses for credit on campus for the first time).*
- iii. Addendum 4 lists the specific minimum content contained required in awareness, education, and prevention programs.*

E. The DSU Office of Human Resources is responsible for providing or facilitating training about this policy for University employees, including student employees. The Office of Human Resources will provide the following services and resources:

- i. Training for all employees and for new employees within 90 days of hire, with each employee taking refresher training not less than once every two years.*
- ii. Specialized annual training for CSAs and individuals involved with student conduct disciplinary proceedings for sexual harassment, sexual assault, domestic violence, dating violence, stalking, and retaliation.*
- iii. Specialized annual training for law enforcement about Title IX reporting, inquiry, and processing requirements.*
- iv. Annual training for all employee supervisors about responding to reports of sexual harassment in any form.*
- v. Addendum 4 lists the specific minimum content required in each training program.*

VII. Student Amnesty for Reporting Sexual Assault.

A. A student who voluntarily reports a sexual assault or knowledge of a sexual assault that occurred on- or off-campus and who requests amnesty will not be subject to DSU disciplinary sanctions or proceedings for an alcohol or other drug violation that occurred contemporaneously to the sexual assault, in circumstances where the reporter voluntarily reports the assault before being accused of the other offense(s).

- i. Such amnesty refers solely to DSU disciplinary procedures and does not preclude criminal or civil action.*
- ii. An individual victimized by sexual assault or an individual reporting knowledge of a sexual assault who seeks amnesty may be asked to complete an educational program on alcohol or other drugs, and/or may be asked to take an assessment about alcohol and other drugs, but*

will not incur a disciplinary hold or be liable for fees associated with the educational program.

VIII. Recordkeeping.

- A. DSU Police will include statistical information about all instances of on-campus domestic violence, dating violence, sexual assault, and stalking in the Daily Crime Log and the Annual Security Report. Statistics regarding sexual assault and other crimes on campus can be found on the DSU website.***
- B. The DSU Title IX Coordinator will provide centralized reporting and statistical recordkeeping for Title IX compliance.***
- C. The Division of Student Services will maintain records of student attendance at education programs related to this policy.***
- D. The Office of Human resources will maintain records of employee training on this policy.***

Addendum 1: Resources for Victims of Sexual Assault

Addendum 2: Flow Chart of Reporting Procedures

Addendum 3: Written Information for Reporters and Victims

Addendum 4: Procedures for Processing Reports of Crimes and Sexual Harassment

Addendum 5: Content required in Awareness, Education, Prevention, and Training Programs



MARJORIE ANN ENO
2014 Baccalaureate Valedictorian

Marjorie Ann Eno is a returning adult student who is graduating with her Bachelor's degree in Art with an emphasis in Painting and Drawing. After her oldest daughter started grade school, Marjorie's husband encouraged her to go back to college to earn her degree – something she had previously given up on in order to help support her family. Starting with the goal of obtaining a degree in biology, Marjorie enrolled at Dixie State.

While taking an array of courses at Dixie, Marjorie discovered an interest in art and illustration. She instantly connected to the challenge of bringing a vision to life on paper and canvas. At the prompting of her friends and family and driven by her excitement to create, she switched her degree and followed her heart. In 2012, she won first place in 3-D Design for her piece "Mother" in the Student Art Show and was honored as the Best 3-D Design Student that year. In 2013, Marjorie won Best in Show for her painting "The Cephalopod Society of Propriety" in the Student Art Show, was nominated for Best Art Student of the year, and received a Certificate of Achievement as the Most Creative 2-D Student for that year.

She is incredibly grateful for all the support and encouragement she received from her friends and family, especially her husband and daughters who have cheered her on since day one. Marjorie is also extremely grateful for the patience and devotion of her professors who spent so much time mentoring her and helping her succeed. She hopes that her own journey to find and follow her passion for art will inspire her daughters and other students to follow their own dreams and achieve success.



NIJAT ALIYEV
Associate Degree Student Speaker

Nijat Aliyev is representing the Dixie State University Associate Degree Graduating Class of 2014. Nijat was born in Baku, the capital city of Azerbaijan. He always dreamt of getting his education either in the United Kingdom or the United States, but his family was not fortunate enough to be able to afford such an expensive journey. While it seemed like his future was predetermined by his origin, fate gave the boy a chance to follow his dreams. At the age of 12, Nijat met Neil McDougall, who agreed to sponsor his education. Upon his graduation from the British School in Baku in 2012, Nijat was admitted into Dixie State University.

His American journey began on August 15, 2012. During his freshman year, Nijat focused primarily on his education, leaving very little to no time for extracurricular activities. Over time, however, it became clear that school was only a small portion of what the St. George community had to offer. In the beginning of his sophomore year, he began employment with Dixie State's tutoring center, where he continues to work today as a biology, chemistry and calculus tutor. Along with his new working experience, Nijat was introduced to community service in the Rural Health Scholars class, and over the course of his second academic year, volunteering had become an integral part of his college life. For his junior year at Dixie State, Nijat is hoping to become a member of student government and dedicate himself to a year of service to his fellow students.

Once he graduates from Dixie State University with a Bachelor's degree in biology and a minor in chemistry, he wants to pursue a career in medicine and become a cardiothoracic surgeon. If given the opportunity, he plans to share the kindness that was once bestowed upon him and sponsor three students from different parts of the world, providing them with everything they need to achieve their full potential.

William J. Christensen, Ph.D.
Executive Vice President
Chief Academic Officer

15 April 2014

Dear President Nadauld,

With feelings of sadness for the loss of one of our good students I humbly recommend and request your approval, and the approval of the DSU Board of Trustees, to award a posthumous Bachelor's degree in Criminal Justice on behalf of Jennie Kartchner (ID# 00214737).

Jennie passed away on September 12, 2013, at her home in Washington, Utah, after suffering a series of illnesses. She was 23 years old. She was last enrolled at DSU in Fall semester 2013 and carried a cumulative GPA of 3.29. Jennie had earned 82 credit hours at DSU and only had 16 credit hours remaining to complete her degree. Jennie is survived by her parents, husband Tyler Gowers, son Taiden Gowers, and other family members.

This request was initiated within the Criminal Justice department and has been endorsed by Dean Don Hinton. DSU Dean of Students, Del Beatty, in consultation with Don Reid, Director of Security, found no behavioral issues that might preclude this action. This request is being made pursuant to DSU policy 5-20 GRADUATION, Section XV. A review of the policy requirements indicates that all policy conditions have been met.

I add my endorsement of this request and forward it to you and the Board of Trustees for consideration and approval.

Sincerely,



William J. Christensen

March 20, 2014

Stephen D. Nadauld, President
Dixie State University
225 South 700 East
St. George, Utah 84770

President Nadauld,

In accordance with DSU policy 3.38 (Faculty Emeritus Status), the following faculty are eligible for emeritus status, have received a supporting vote from their peers, and have been nominated by their schools to receive emeritus status.

Tim Eicher
Janet Hansen
Brent Hanson
Philip Lee
Scott Mortensen
Peter VanValkenburg

As the Chief Academic Officer of Dixie State University I add my recommendation to the President and Board of Trustees to confer emeritus status on these individuals, each of whom has served our institution for at least fifteen years.

In addition, I wish to express my sincere gratitude, and the gratitude of students, faculty, staff, and administrators for the many years of service provided.

Sincerely,



Dr. William J. Christensen
Executive Vice President
Chief Academic Officer



March 11, 2014

Dr. Stephen D. Nadauld
President, Dixie State University

Dear President Nadauld:

Pursuant to DSU Policy 3.48 (Continuing Status / Post-Tenure Review), the University Post-Tenure Review Committee has reviewed the following applications for Continuing Status and has recommended a "favorable review".

Glen Blakley (Professor of Art)
Tim Bywater (Professor of English)
Addison Everett (Associate Professor of Spanish)
Lynn Hunt (Associate Professor of Math)
Philip Lee (Professor of Business)
Gordon Russell (Associate Professor of Math)
Peter Van Valkenburg (Associate Professor of Geology)
David Zielke (Library Faculty)

The University Post-Tenure Review Committee also reviewed the following applications for Continuing Status and has recommended an "unfavorable review". The Committee's recommendation of an "unfavorable review" appears to be based on deficiencies in material submitted. I hope and believe a more complete portfolio of their scholarly, creative, research, and service work will paint a much better and more accurate picture of their value to DSU. The applicants are encouraged to address the deficiencies outlined by the Post-Tenure Committee and resubmit their applications next year.

Joe Green (Associate Professor of Political Science)
Ace Pilkington (Professor of English)

I endorse the recommendation of the Post-Tenure Committee, adding my recommendation and requesting your final approval of those that received a "favorable review". According to policy a 2% base salary increase is associated with receiving this favorable post-tenure review, to be effective 1 July 2014. Also according to policy your approval is final, with Trustee approval not being required.

I wish to express my gratitude, personally and on behalf of DSU for applicants' service to our students and institution.

Sincerely,

A handwritten signature in black ink, appearing to read "William Christensen", written over a light blue horizontal line.

Dr. William J. Christensen
Executive Vice President and Chief Academic Officer

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University
Proposed Title: Faculty Center for Teaching and Learning Excellence
Currently Approved Title: n/a
School or Division or Location: Holland Building / Dixie State University
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): n/a
Current Classification of Instructional Programs (CIP) Code (for existing programs): n/a
Proposed Beginning Date (for new programs): 08/01/2014
Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	(CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	(GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input checked="" type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: William Christensen, Ph.D.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: *Dixie State University*
Proposed Title: *eMarketing Certificate*
Currently Approved Title: *N/A*
School or Division or Location: *Udvar-Hazy School of Business*
Department(s) or Area(s) Location: *Business Department*
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): *52.1401*
Current Classification of Instructional Programs (CIP) Code (for existing programs): *N/A*
Proposed Beginning Date (for new programs): *07/01/2014*
Institutional Board of Trustees' Approval Date: *MM/DD/YEAR*

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input checked="" type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input checked="" type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: *William Christensen*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page – Full Template

Institution Submitting Request: Dixie State University
Proposed Title: Baccalaureate of Science Degree in Health Information Management
School or Division or Location: School of Health Sciences
Department(s) or Area(s) Location: Health Information Management
Recommended Classification of Instructional Programs (CIP) Code¹: 51.0706
Proposed Beginning Date: 08/01/2016
Institutional Board of Trustees' Approval Date: **MM/DD/YEAR**

Proposal Type (check all that apply):

Regents' Agenda Items		
<i>R401-4 and R401-5 Approval by Committee of the Whole</i>		
SECTION NO.		ITEM
4.1.1	<input type="checkbox"/>	(AAS) Associate of Applied Science Degree
4.1.2	<input type="checkbox"/>	(AA) Associate of Arts Degree
	<input type="checkbox"/>	(AS) Associate of Science Degree
4.1.3	<input type="checkbox"/>	Specialized Associate Degree
4.1.4	<input checked="" type="checkbox"/>	Baccalaureate Degree
4.1.5	<input type="checkbox"/>	K-12 School Personnel Programs
4.1.6	<input type="checkbox"/>	Master's Degree
4.1.7	<input type="checkbox"/>	Doctoral Degree
5.2.2	<input type="checkbox"/>	(CER C) Certificate of Completion
5.2.4	<input type="checkbox"/>	Fast Tracked Certificate

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: **MM/DD/YEAR**

Printed Name: Dr. William Christensen

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page – Full Template

Institution Submitting Request: Dixie State University
Proposed Title: Associate of Applied Science in Health Information Technology
School or Division or Location: School of Health Sciences
Department(s) or Area(s) Location: Health Information Management
Recommended Classification of Instructional Programs (CIP) Code¹: 51.0707
Proposed Beginning Date: 08/01/2015
Institutional Board of Trustees' Approval Date: **MM/DD/YEAR**

Proposal Type (check all that apply):

Regents' Agenda Items	
<i>R401-4 and R401-5 Approval by Committee of the Whole</i>	
SECTION NO.	ITEM
4.1.1	<input checked="" type="checkbox"/> (AAS) Associate of Applied Science Degree
4.1.2	<input type="checkbox"/> (AA) Associate of Arts Degree
	<input type="checkbox"/> (AS) Associate of Science Degree
4.1.3	<input type="checkbox"/> Specialized Associate Degree
4.1.4	<input type="checkbox"/> Baccalaureate Degree
4.1.5	<input type="checkbox"/> K-12 School Personnel Programs
4.1.6	<input type="checkbox"/> Master's Degree
4.1.7	<input type="checkbox"/> Doctoral Degree
5.2.2	<input type="checkbox"/> (CER C) Certificate of Completion
5.2.4	<input type="checkbox"/> Fast Tracked Certificate

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: **MM/DD/YEAR**

Printed Name: Dr. William Christensen

¹ CIP codes **must** be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University

Proposed Title: Minor in Digital Forensics

Currently Approved Title: N/A

School or Division or Location: School of Humanities

Department(s) or Area(s) Location: Social and Behavioral Sciences Department - Criminal Justice/Digital Forensics

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 43.0116

Current Classification of Instructional Programs (CIP) Code (for existing programs): 00.0000

Proposed Beginning Date (for new programs): 01/01/2015

Institutional Board of Trustees' Approval Date:

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1 X	Minor*
5.1.2	Emphasis*
5.2.1	(CER P) Certificate of Proficiency*
5.2.3	(GCR) Graduate Certificate*
5.4.1	New Administrative Unit
	Administrative Unit Transfer
	Administrative Unit Restructure
	Administrative Unit Consolidation
5.4.2	Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	New Center
	New Institute
	New Bureau
5.5.1	Out-of-Service Area Delivery of Programs
5.5.2	Program Transfer
	Program Restructure

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University

Proposed Title: Criminology Minor

Currently Approved Title: N/A

School or Division or Location: School of Humanities

Department(s) or Area(s) Location: Social and Behavioral Sciences Department/Criminal Justice Program

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 45.0401

Current Classification of Instructional Programs (CIP) Code (for existing programs): 45.0401

Proposed Beginning Date (for new programs): 07/01/2015

Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input checked="" type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	(CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	(GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

**Requires "Section V: Program Curriculum" of Abbreviated Template*

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: Name of CAO or Designee

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page – Full Template

Institution Submitting Request: Dixie State University
Proposed Title: Bachelor of Science in Chemistry
School or Division or Location: Dixie State University
Department(s) or Area(s) Location: Physical Sciences Department
Recommended Classification of Instructional Programs (CIP) Code¹ : 40.0501
Proposed Beginning Date: 07/01/2015
Institutional Board of Trustees' Approval Date: *MM/DD/YEAR*

Proposal Type (check all that apply):

Regents' Agenda Items	
<i>R401-4 and R401-5 Approval by Committee of the Whole</i>	
SECTION NO.	ITEM
4.1.1	<input type="checkbox"/> Associate of Applied Science Degree
4.1.2	<input type="checkbox"/> Associate of Arts Degree
	<input type="checkbox"/> Associate of Science Degree
4.1.3	<input type="checkbox"/> Specialized Associate Degree
4.1.4	<input checked="" type="checkbox"/> Baccalaureate Degree
4.1.5	<input type="checkbox"/> K-12 School Personnel Programs
4.1.6	<input type="checkbox"/> Master's Degree
4.1.7	<input type="checkbox"/> Doctoral Degree
5.2.2	<input type="checkbox"/> Certificate of Completion
5.2.4	<input type="checkbox"/> Fast Tracked Certificate

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: *MM/DD/YEAR*

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University

Proposed Title: Colorado Plateau Field Institute

Currently Approved Title: N/A

School or Division or Location: School of Science & Technology

Department(s) or Area(s) Location: Physical Sciences Department

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 00.0000

Current Classification of Instructional Programs (CIP) Code (for existing programs): 00.0000

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	(CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	(GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input type="checkbox"/>	New Center
	<input checked="" type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: Dr. William Christensen

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University

Proposed Title: Computer and Information Technology w/ Digital Design Emphasis

Currently Approved Title: NA

School or Division or Location: School of Science & Technology

Department(s) or Area(s) Location: CIT Department

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 09.0702

Current Classification of Instructional Programs (CIP) Code (for existing programs): NA

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input checked="" type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University
Proposed Title: Integrated Studies w/ Digital Design Emphasis
Currently Approved Title: NA
School or Division or Location: School of Education
Department(s) or Area(s) Location: Interdisciplinary Arts & Sciences
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 09.0702
Current Classification of Instructional Programs (CIP) Code (for existing programs): NA
Proposed Beginning Date (for new programs): 07/01/2014
Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input checked="" type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University

Proposed Title: Computer and Information Technology w/ Web Design & Development Emphasis

Currently Approved Title: NA

School or Division or Location: School of Science & Technology

Department(s) or Area(s) Location: CIT Department

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 11.0801

Current Classification of Instructional Programs (CIP) Code (for existing programs): NA

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1	<input type="checkbox"/> Minor*
5.1.2	<input checked="" type="checkbox"/> Emphasis*
5.2.1	<input type="checkbox"/> Certificate of Proficiency*
5.2.3	<input type="checkbox"/> Graduate Certificate*
5.4.1	<input type="checkbox"/> New Administrative Unit
	<input type="checkbox"/> Administrative Unit Transfer
	<input type="checkbox"/> Administrative Unit Restructure
	<input type="checkbox"/> Administrative Unit Consolidation
5.4.2	<input type="checkbox"/> New Center
	<input type="checkbox"/> New Institute
	<input type="checkbox"/> New Bureau
5.5.1	<input type="checkbox"/> Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/> Program Transfer
	<input type="checkbox"/> Program Restructure
	<input type="checkbox"/> Program Consolidation
5.5.3	<input type="checkbox"/> Name Change of Existing Programs
5.5.4	<input type="checkbox"/> Program Discontinuation
	<input type="checkbox"/> Program Suspension
5.5.5	<input type="checkbox"/> Reinstatement of Previously Suspended Program
	<input type="checkbox"/> Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University
Proposed Title: Integrated Studies w/ Web Design & Development Emphasis
Currently Approved Title: NA
School or Division or Location: School of Education
Department(s) or Area(s) Location: Interdisciplinary Arts & Sciences
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 11.0801
Current Classification of Instructional Programs (CIP) Code (for existing programs): NA
Proposed Beginning Date (for new programs): 07/01/2014
Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input checked="" type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University

Proposed Title: Computer and Information Technology w/ Software Development Emphasis

Currently Approved Title: Computer and Information Technology w/ Computer Science Emphasis

School or Division or Location: School of Science & Technology

Department(s) or Area(s) Location: CIT Department

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 11.0299

Current Classification of Instructional Programs (CIP) Code (for existing programs): 11.0199

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input checked="" type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University
Proposed Title: Integrated Studies w/ Software Development Emphasis
Currently Approved Title: Integrated Software w/ Computer Science Emphasis
School or Division or Location: School of Education
Department(s) or Area(s) Location: Interdisciplinary Arts & Sciences
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): 11.0299
Current Classification of Instructional Programs (CIP) Code (for existing programs): 11.0199
Proposed Beginning Date (for new programs): 07/01/2014
Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input checked="" type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University

Proposed Title: NA

Currently Approved Title: Computer and Information Technology w/ Visual Technologies Emphasis

School or Division or Location: School of Science & Technology

Department(s) or Area(s) Location: CIT Department

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): NA

Current Classification of Instructional Programs (CIP) Code (for existing programs): NA

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input checked="" type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page - Abbreviated Template/Abbreviated Template with Curriculum

Institution Submitting Request: Dixie State University

Proposed Title: NA

Currently Approved Title: Integrated Studies w/ Visual Technologies Emphasis

School or Division or Location: School of Education

Department(s) or Area(s) Location: Interdisciplinary Arts & Sciences

Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs): NA

Current Classification of Instructional Programs (CIP) Code (for existing programs): NA

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input checked="" type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Institution Submitting Request: Dixie State University

Proposed Title: Minor in Art

Currently Approved Title:

School or Division or Location: School of Visual and Performing Arts

Department(s) or Area(s) Location: Art Program

Recommended Classification of Instructional Programs (CIP) Code (for new programs): 36.0110

Current Classification of Instructional Programs (CIP) Code (for existing programs): 00.0000

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: 01/31/2014

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input checked="" type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: William Christensen

Institution Submitting Request: Dixie State University

Proposed Title: Minor in Art History

Currently Approved Title:

School or Division or Location: School of Visual and Performing Arts

Department(s) or Area(s) Location: Art Program

Recommended Classification of Instructional Programs (CIP) Code (for new programs): 50.0703

Current Classification of Instructional Programs (CIP) Code (for existing programs): 00.0000

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: 01/31/2014

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation: Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input checked="" type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: William Christensen

Institution Submitting Request: Dixie State University

Proposed Title: Minor in Theatre

Currently Approved Title:

School or Division or Location: School of Visual and Performing Arts

Department(s) or Area(s) Location: Theatre Program

Recommended Classification of Instructional Programs (CIP) Code (for new programs): 55.0501

Current Classification of Instructional Programs (CIP) Code (for existing programs):

Proposed Beginning Date (for new programs): 07/01/2014

Institutional Board of Trustees' Approval Date: 01/31/2014

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation: Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.1.1	<input checked="" type="checkbox"/>	Minor*
5.1.2	<input type="checkbox"/>	Emphasis*
5.2.1	<input type="checkbox"/>	Certificate of Proficiency*
5.2.3	<input type="checkbox"/>	Graduate Certificate*
5.4.1	<input type="checkbox"/>	New Administrative Unit
	<input type="checkbox"/>	Administrative Unit Transfer
	<input type="checkbox"/>	Administrative Unit Restructure
	<input type="checkbox"/>	Administrative Unit Consolidation
5.4.2	<input type="checkbox"/>	New Center
	<input type="checkbox"/>	New Institute
	<input type="checkbox"/>	New Bureau
5.5.1	<input type="checkbox"/>	Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/>	Program Transfer
	<input type="checkbox"/>	Program Restructure
	<input type="checkbox"/>	Program Consolidation
5.5.3	<input type="checkbox"/>	Name Change of Existing Programs
5.5.4	<input type="checkbox"/>	Program Discontinuation
	<input type="checkbox"/>	Program Suspension
5.5.5	<input type="checkbox"/>	Reinstatement of Previously Suspended Program
	<input type="checkbox"/>	Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: William Christensen

Institution Submitting Request: Dixie State University
Proposed Title: Restructure Fine Arts Department
Currently Approved Title: Fine Arts Department
School or Division or Location: School of Visual and Performing Arts
Department(s) or Area(s) Location: Fine Arts Department
Recommended Classification of Instructional Programs (CIP) Code¹ (for new programs):
Current Classification of Instructional Programs (CIP) Code (for existing programs):
Proposed Beginning Date (for new programs):
Institutional Board of Trustees' Approval Date: MM/DD/YEAR

Proposal Type (check all that apply):

Regents' General Consent Calendar Items	
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>	
SECTION NO.	ITEM
5.1.1	<input type="checkbox"/> Minor*
5.1.2	<input type="checkbox"/> Emphasis*
5.2.1	<input type="checkbox"/> (CER P) Certificate of Proficiency*
5.2.3	<input type="checkbox"/> (GCR) Graduate Certificate*
5.4.1	<input type="checkbox"/> New Administrative Unit
	<input type="checkbox"/> Administrative Unit Transfer
	<input checked="" type="checkbox"/> Administrative Unit Restructure
	<input type="checkbox"/> Administrative Unit Consolidation
5.4.2	<input type="checkbox"/> Conditional Three-Year Approval for New Centers, Institutes, or Bureaus
5.4.3	<input type="checkbox"/> New Center
	<input type="checkbox"/> New Institute
	<input type="checkbox"/> New Bureau
5.5.1	<input type="checkbox"/> Out-of-Service Area Delivery of Programs
5.5.2	<input type="checkbox"/> Program Transfer
	<input type="checkbox"/> Program Restructure
	<input type="checkbox"/> Program Consolidation
5.5.3	<input type="checkbox"/> Name Change of Existing Programs
5.5.4	<input type="checkbox"/> Program Discontinuation
	<input type="checkbox"/> Program Suspension
5.5.5	<input type="checkbox"/> Reinstatement of Previously Suspended Program
	<input type="checkbox"/> Reinstatement of Previously Suspended Administrative Unit

*Requires "Section V: Program Curriculum" of Abbreviated Template

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: *Name of CAO or Designee*

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page – New Programs Follow-up Report Template

Institution Submitting Request: Dixie State University
Program Title: Bachelor of Arts/Science in Music Education
School or Division or Location: School of Visual & Performing Arts
Department(s) or Area(s) Location: Music Department
Recommended Classification of Instructional Programs (CIP) Code¹: 13.1312
Board of Regents' Approval Date: October 29, 2010

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.6.1	<input checked="" type="checkbox"/>	Three-Year Follow-Up Report of Recently Approved Programs
5.6.2	<input type="checkbox"/>	Two-Year Follow-Up Report of Fast Tracked Certificate

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: April 14, 2014

Printed Name: Dr. William Christensen

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page – New Programs Follow-up Report Template

Institution Submitting Request: Dixie State University
Program Title: Physical Therapist Assistant
School or Division or Location: School of Health Sciences
Department(s) or Area(s) Location: Physical Therapist Assistant
Recommended Classification of Instructional Programs (CIP) Code¹: 51.0806
Board of Regents' Approval Date: 09/5/2008

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.6.1	<input checked="" type="checkbox"/>	Three-Year Follow-Up Report of Recently Approved Programs
5.6.2	<input type="checkbox"/>	Two-Year Follow-Up Report of Fast Tracked Certificate

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: MM/DD/YEAR

Printed Name: Dr. William Christensen

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

Cover/Signature Page – New Programs Follow-up Report

Institution Submitting Request: Dixie State University
Program Title: Theatre Program
School or Division or Location: School of Visual & Performing Arts
Department(s) or Area(s) Location: Fine Arts Department
Recommended Classification of Instructional Programs (CIP) Code¹: 36.0117
Board of Regents' Approval Date: April 1, 2010

Proposal Type (check all that apply):

Regents' General Consent Calendar Items		
<i>R401-5 OCHE Review and Recommendation; Approval on General Consent Calendar</i>		
SECTION NO.		ITEM
5.6.1	X	Three-Year Follow-Up Report of Recently Approved Programs
5.6.2		Two-Year Follow-Up Report of Fast Tracked Certificate

Chief Academic Officer (or Designee) Signature:

I certify that all required institutional approvals have been obtained prior to submitting this request to the Office of the Commissioner.

Signature

Date: XX/XX/XXXX

Printed Name: Bill Christensen

¹ CIP codes must be recommended by the submitting institution. For CIP code classifications, please see <http://nces.ed.gov/ipeds/cipcode/Default.aspx?y=55>.

DIXIE STATE UNIVERSITY
103rd ANNUAL COMMENCEMENT EXERCISES
May 2, 2014 – 10:00 a.m.
M. Anthony Burns Arena

P R O G R A M

PROCESSIONAL	Dixie State Symphony Orchestra Dr. Paul Abegg, Director <i>Pomp and Circumstance No. 1, Op. 39 – by Sir Edward Elgar</i>
PRESENTATION OF THE MACE	Professor Glen Blakley <i>Dixie State University Marshal</i>
OPENING FANFARE	Dixie State University Herald Trumpeters <i>Nadauld Fanfare – by Glenn Webb</i> <i>The Star-Spangled Banner, by Francis Scott Key, arranged by John Stafford Smith</i> Orchestra and Audience
WELCOME	Dr. Stephen D. Nadauld <i>President, Dixie State University</i>
RETIRING STAFF MEMBERS	Ms. Gail Bunker Ms. Susan Garner Ms. Beverly Goodrich Mr. Bob Reed Ms. Joan Smith
RETIRING FACULTY MEMBERS	Mr. Timothy P. Eicher Ms. Janet L. Hansen Dr. Brent L. Hanson Dr. Philip B. Lee Mr. Scott L. Mortensen Ms. Betty Stokes Mr. Peter Van Valkenburg Ms. Lucille Wilson
PRESENTATION OF PROFESSOR EMERITUS AWARDS	Mr. Timothy P. Eicher Ms. Janet L. Hansen Dr. Brent L. Hanson Dr. Philip B. Lee Mr. Scott L. Mortensen Mr. Peter Van Valkenburg
PRESENTATION OF DISTINGUISHED CITIZEN AWARDS	Ms. Gail Bunker Mr. Frank Habibian Ms. Terri L. Kane

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Convocation Exercises

Dixie State University Commencement Day
Friday, May 2, 2014

- **11:45 a.m. – Associate of Arts and Science Degrees**
Dr. William Christensen, Executive Vice President and Chief Academic Officer
Awarding Associate of Arts and Science Degrees
Location: M. Anthony Burns Arena

- **12:00 p.m. – School of Humanities**
Dr. Don Hinton, Dean
Awarding Bachelor and Associate Degrees
Location: M. K. Cox Performing Arts Center

- **12:00 p.m. – School of Education**
Dr. Brenda Sabey, Dean
Awarding Bachelor, Associate, and Applied Associate Degrees
Location: Student Activities Center (Old Gym)

- **2:00 p.m. – School of Business & Communication**
Dr. Philip Lee, Interim Dean
Awarding Bachelor, Associate, and Applied Associate Degrees
Location: M. Anthony Burns Arena

- **2:00 p.m. – School of Science & Technology**
Dr. Eric Pedersen, Dean
Awarding Bachelor and Applied Associate Degrees
Location: M. K. Cox Performing Arts Center

- **2:00 p.m. – School of Health Sciences**
Dr. Carole Grady, Dean
Awarding Bachelor and Applied Associate Degrees
Location: Student Activities Center (Old Gym)

- **2:00 p.m. – School of Visual & Performing Arts**
Dr. Brent Hanson, Dean
Awarding Bachelor Degrees
Location: Eccles Mainstage Theatre



Dixie State University
DOCUTAH
Southern Utah International Documentary Film Festival

Dixie State University presents: DOCUTAH:
The Southern Utah International Documentary Film Festival.

The mission of DOCUTAH is to cultivate global connections with DSU, enhance local culture, advertise southern Utah to the world, and bring in visitors to boost the economy.

About 50 of the best submitted films are screened at indoor and outdoor venues among the red rocks and wonderful weather of Southern Utah and Southern Nevada.

Attendees come for the films, but then stay to enjoy some of the cleanest air in the US, crystal clear starry nights, the scenery and the many recreational opportunities like golf, hiking, biking and watersports at spectacular world class venues.

DSU ensures that DOCUTAH offers an academic component. In addition to student submissions, DSU and DOCUTAH offer master class seminars and filmmaker panels where students and amateur filmmakers can discuss and learn more about the art of filmmaking from prestigious visiting professionals. Academic credit is offered to students looking for additional credit hours.

2014 will celebrate DOCUTAH's 5th birthday and its meteoric rise to success.



DIXIE STATE UNIVERSITY
ST. GEORGE, UTAH

Development Office

DONATION REPORT

April 21, 2014

<i>Month</i>	<i>Cash Donations</i>	<i>Gifts-In-Kind</i>	<i>Total</i>
July	\$22,358.22	-0-	\$22,358.22
August	\$26,391.15	\$9,787.00	\$36,178.15
September	\$167,976.96	\$8,009.00	\$175,985.96
October	\$43,143.80	\$434.56	\$43,578.36
November	\$186,170.75	\$125.00	\$186,295.75
December	\$95,453.76	\$450.00	\$95,903.76
January	\$22,891.00	\$1,030.00	\$23,921.00
February	\$113,923.14	-0-	\$113,923.14
March	\$1,365,513.06	\$5,399.00	\$1,370,912.06
April			
May			
June			
TOTAL	\$2,043,821.84	\$25,234.56	\$2,069,056.40

March CASH DONATION SUMMARY

Athletics	\$ 19,357.73	PN Paver Project	\$ 9,900.00
Beverley Taylor Sorenson		Scholarships	\$30,899.97
Endowed Chair	\$1,150,000.00	Scholarship Associates	\$ 4,485.00
Celebrity Concert Series	\$ 1,730.00	Sears Art Show	\$11,574.76
Dixie College Foundation		SEED Web Development	\$50,000.00
2013 Fire & Ice Proceeds	\$ 87,565.60		

TOTAL CASH DONATIONS

\$1,365,513.06