

# **City of Woodland Hills, UT**

## **City Council Meeting**

### **Minutes**

**Tuesday, July 11, 2023 at 6:00 pm**

Notice is Hereby Given that the City of Woodland Hills City Council will hold their regularly scheduled Work Session, and City Council Meeting on July 11, 2023, at 6:00 p.m. Meetings are held at the City of Woodland Hills City Center, 690 South Woodland Hills Drive, Woodland Hills, Utah as well as virtually through a link with Zoom Video Communications. Please check the City of Woodland Hills Website at <http://www.woodlandhills-ut.gov> for the link to participate and/or view the meeting.

### **Work Session**

#### **1. Road Preservation Presentation- Aaron Eppley, Holbrook Asphalt**

##### **Minutes:**

Aaron Eppley with Holbrook Asphalt went over with the council the best approach when it comes to asphalt preservation pavement preservation and options that would extend the lifecycle of the pavement. His recommendation to the council is to do a HAS treatment which is a high-density mineral bond.

Mayor Winder inquired about the cost to treat a mile of road with the HAS treatment.

Mr. Eppley indicated a mile of road would be roughly \$45,000.

The council discussed looking into assessing residents a transportation utility fee and the recent ruling of the Utah Supreme Court.

A copy of Mr. Eppley's presentation is available for the public to inspect at the city offices.

#### **2. Update: Funding of Culverts on Broadhollow and Oak in Conjunction with the Construction of a Broadhollow Basin-Ted Mickelsen**

##### **Minutes:**

Ted Mickelsen, with Jones and DeMille, reported the state has filed an application with FEMA, that could potentially provide the city with funds to replace and install culverts along Broadhollow in conjunction with the NRCS project. His understanding after talking with the DEM (Department of Emergency Management) is, even if the NRCS project did not happen, the city would still be eligible for the funds for the culverts.

Council Member Kynaston asked if there is an option for a channel and culverts without an additional basin having to be constructed.

Corbett Stephens inquired if the city would need to match any funds.

Ted Mickelsen conveyed the city would be responsible for 10%.

#### **3. Update: West Loafer Drive Project- Ted Mickelsen**

##### **Minutes:**

Ted Mickelsen has met with the Andersons and Haywards. The Andersons are asking that no

trees be destroyed, and they would like some assurance that they could beautify the property that the city is looking to gain an easement on. Mr. Mickelsen hopes es to have the project ready to put out to bid in late fall/early winter.

#### **4. Discussion: Proposed Privacy Policy**

##### **Minutes:**

Council Member Pratt conveyed that the policy the city is looking at adopting is a privacy policy and not a PII policy, as there is no such thing as a PII policy.

#### **5. Discussion: Community Development Charter- Council Member Malkovich**

##### **Minutes:**

Council Member Malkovich reported she is still working on putting together some information for the council to review.

#### **6. Discussion: Recommendation for Appointments to Community Development Committee- Council Member Malkovich**

##### **Minutes:**

Tabled

#### **7. Discussion: Approval of Large Purchases-Chris Helvey**

##### **Minutes:**

Chris Helvey noted no large purchase requests have been submitted.

#### **8. Discussion: April 2023 Financials and Check Disbursements**

##### **Minutes:**

Copies of the April 2023 financials and check disbursements were sent to the council prior to the city council meeting.

#### **9. Discussion: May 2023 Financials and Check Disbursements**

##### **Minutes:**

Copies of the May 2023 financials and check disbursements were sent to the council prior to the city council meeting.

Council Member Lunt would like an explanation for the \$63,000 payment that was made to US Bank.

#### **10. Discussion: Fee Schedule Amendments for Sewer Rate- Chris Helvey**

##### **Minutes:**

For several years now, Payson City has been asking Woodland Hills to take over the maintenance of the sewer lines that are in the city. If the city does not agree to do the maintenance, we run the risk of Payson terminating the contract. Chris Helvey is suggesting that the council increase the amount that the city charges for sewer from \$74.25 to \$94.93. The increase would go to covering the costs incurred by the city to maintain the lines.

#### **11. Discussion: Release of Durability and Performance Bonds for Four Seasons Plat C and D**

##### **Minutes:**

Jody Stones reported that the city has received a letter from Jones and DeMille, the city engineer, authorizing the release of the durability and performance bonds associated with Four Seasons plats C and D.

## 12. Update: City Grants

### **Minutes:**

Council Member Malkovich is working on putting together a Community Development Committee.

- a. UDOT Grant for Community Development- Council Member Malkovich**
- b. ARPA -Council Member Malkovich**

### **Minutes:**

Mark Sovine is planning to make a presentation during the August 22nd city council meeting on potential projects for the funds to be spent on.

- c. Fire- Council Member Kynaston**

### **Minutes:**

Council Member Kynaston has nothing to report.

- d. Park, Trails, and Recreation Grant- Council Member Lunt**

### **Minutes:**

Council Member Lunt reported she is working with Sherry Burger on submitting the previously approved items for the switchback trails.

## 13. City Council Reports

- a. Council Member Hillyard- Public Works (Roads) and Parks, Trails, and Recreation**

### **Minutes:**

Council Member Hillyard had nothing to add to tonight's meeting.

- b. Council Member Kynaston- Public Safety**

### **Minutes:**

Council Member Kynaston had nothing to add to tonight's meeting.

- c. Council Member Lunt- Parks, Trails, and Recreation /City Events and Volunteers, Finance Committee**

### **Minutes:**

Council Member Lunt had nothing to add to tonight's meeting.

- d. Council Member Malkovich- Communication Team and Emergency Management/Preparedness**

### **Minutes:**

Council Member Malkovich mentioned an additional fire center was opening in Bluffdale.

- e. Council Member Pratt- Public Works (Water)**

### **Minutes:**

Council Member Pratt had nothing to add to tonight's meeting.

**f. Mayor Winder- Personnel**

**Minutes:**

Mayor Winder had nothing to add to tonight's meeting.

**14. Possible Items for Upcoming City Council Meetings**

**Minutes:**

By way of information, the city council holds only one meeting in July.

Mayor Winder closed the work session at 8:20 p.m.

**Adjourn**

**City Council Meeting**

**Call to Order**

**15. Call to Order- Mayor Brent Winder**

**Minutes:**

Called the meeting to order at 8:26 p.m.

**16. Invocation- Council Member Lunt**

**Minutes:**

Council Member Lunt offered to give an invocation.

**17. Pledge of Allegiance- Council Member Pratt**

**Minutes:**

Councilperson Pratt invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

**18. Public Comment**

**Minutes:**

No public comment was heard.

**Consent Agenda**

**19. City Council Meeting Minutes June 13, 2023**

**Minutes:**

Approval of the June 13, 2023 City Council Meeting Minutes

MOTION BY: Councilperson Hillyard made a motion to approve the June 13, 2023 City Council Meeting Minutes.

SECONDED BY: Councilperson Malkovich seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt; Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich, Aye (5 Ayes)

**20. April 2023 Financials**

**Minutes:**

April 2023 Financials

MOTION BY: Councilperson Malkovich made a motion to approve the April 2023 financials.

SECONDED BY: Councilperson Lunt seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

**21. May 2023 Financials****Minutes:**

May 2023 Financials

MOTION BY: Councilperson Malkovich made a motion to approve the May 2023 financials.

SECONDED BY: Councilperson Lunt seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

**22. Release of Four Seasons Plat C Performance Bond (Cash) of \$148,384.00 and Plat C Durability Bond (Cash) of \$14,838****Minutes:**

MOTION BY: Councilperson Pratt made a motion to release the performance and durability bonds associated with Four Seasons plat C.

SECONDED BY: Councilperson Hillyard seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

**23. Release of Four Seasons Plat D Performance Bond (Letter of Credit) in the Amount of \$545,203.00 and Plat D Durability Bond (Cash) \$54,520.00****Minutes:**

MOTION BY: Councilperson Pratt made a motion to release the performance and durability bonds associated with Four Seasons plat D.

SECONDED BY: Councilperson Hillyard seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

## **Business and Discussion**

**24. Resolution 2023-20 April Check Disbursement****Minutes:**

MOTION BY: Councilperson Hillyard moved to Adopt Resolution 2023-20 April 2023 Check Disbursements.

SECONDED BY: Councilperson Malkovich seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

**25. Resolution 2023-21 May Check Disbursements**

**Minutes:**

MOTION BY: Councilperson Hillyard moved to Adopt Resolution 2023-21 May 2023 Check Disbursements.

SECONDED BY: Councilperson Malkovich seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

**26. Resolution 2023-22 Amending the City Fee Schedule for the Increase in the Monthly Sewer Fee****Minutes:**

MOTION BY: Councilperson Hillyard moved to Adopt Resolution 2023-22 Amending the City of Woodland Hills Consolidated Fee Schedule.

SECONDED BY: Councilperson Pratt seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

**27. Resolution 2023-23 Appointment of Members to Community Development Committee****Minutes:**

Tabled

**28. Approval of Large Purchase Requests****Minutes:**

No large purchase requests were submitted for approval.

**29. Approval of Policy and Procedure 2023-03- Privacy Policy****Minutes:**

MOTION BY: Councilperson Pratt moved to Adopt the Policy and Procedures 2023-03 Privacy Policy.

SECONDED BY: Councilperson Malkovich seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

**Closed Session may be called pursuant to Utah Codes 54-4-204 and 54-4-205**

**30. Closed Session****Minutes:**

MOTION: Councilperson Pratt made the motion to move into a closed session to discuss pending litigation matters.

SECONDED BY: Councilperson Lunt seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

The meeting adjourned at 8:33 p.m.

### 31. Adjourn

#### **Minutes:**

MOTION: Councilperson Pratt made the motion to move from a closed session and reconvene the regular city council meeting.

SECONDED BY: Councilperson Malkovich seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

The regular city council meeting was reconvened at 9:04 p.m.

MOTION: Councilperson Malkovich made the motion to adjourn the city council meeting.

SECONDED BY: Councilperson Kynaston seconded the motion.

VOTE: Councilperson Hillyard; Aye, Councilperson Pratt Aye, Councilperson Kynaston; Aye, Councilperson Lunt; Aye, Councilperson Malkovich; Aye, (5 Ayes)

The meeting adjourned was adjourned at 9:06 p.m.

## **Adjournment**

### **Posting and Zoom Information**

A copy of the foregoing agenda was posted on this 10th day of July 2023. According to Utah Code 52-4-202.

Date Posted: July 10, 2023 Jody Stones, City Recorder

Zoom link

<https://zoom.us/j/4186586561?pwd=c2ZmelpjellxSDA0ZXNKaVEyTHNxUT09>

- Some members may attend by electronic device
- The order of agenda items may change to accommodate the needs of the City Council and or Staff