



WEST HAVEN CITY COUNCIL MEETING MINUTES

August 02, 2023 6:00 PM
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

5:00 Council Workshop – In City Council Chambers

NO ACTION CAN OR WILL BE TAKEN ON ANY CITY COUNCIL MEETING AGENDA ITEMS DISCUSSED DURING
PRE-COUNCIL WORKSHOP - DISCUSSION OF SUCH ITEMS IS FOR CLARIFICATION OF AGENDA ITEMS.

MEETING TO ORDER: MAYOR VANDERWOOD

REPORTS AND DISCUSSION AS FOLLOWS:

1. DISCUSSION-COUNCIL UPDATES

Councilmember Dixon said they are adding historical information to the newsletter asking the community for help. She said the Youth Council needs adult advisors and that we plan on adding that to social media to see if we can get some volunteers. She said that in the budget process they added a scholarship fund and asked if it was appropriate for her to outline the process for it.

City Council agreed that she could outline the process for the scholarship.

Amy Hugie said that Brock will be adding speed limit signs to the trail. She said that the tractor and truck that were previously surplussed are up for auction currently. She said they plan on adding caution signs for the riverbank at the trail heads.

Mayor Vanderwood said he hadn't gotten an opportunity to look in the Trail Foundation of Northern Utah but will.

2. PRESENTATION-COMMUNITY DEVELOPMENT-SHARI PHIPPEN

Shari Phippen gave a presentation on the projects the Community Development Department has coming up.

3. DISCUSSION-PERSONNEL POLICY

City Council went over the personnel policy.

6:00 PM REGULAR CITY COUNCIL MEETING

1. **MEETING CALLED TO ORDER-MAYOR VANDERWOOD**

*The Council met at their regularly scheduled meeting held in the council chambers.
Mayor Vanderwood brought the meeting to order at 6:01 pm. and welcomed those in attendance.*

2. **OPENING CEREMONIES**

A. PLEDGE OF ALLEGIANCE-COUNCILMEMBER CALL

B. PRAYER/MOMENT OF SILENCE-COUNCILMEMBER DIXON

3. **PUBLIC PRESENTATION:** Resident(s) attending this meeting will be allotted 2 minutes to express a concern or ask a question about any issue that **IS NOT ON THE AGENDA** No action can or will be taken on any issue(s) presented.

No one came up at this time.

4. **UPCOMING EVENTS**
Senior Lunch Bunch-August 23, 2023-11:30 Am
Fall Rodeo-September 15-16, 2023
Evening of Art-September 23, 2023-3:00 PM

5. **COUNCIL UPDATES**

Mayor Vanderwood said the Weber County Fair is coming up and we have a resident that is putting together a city display for us.

Councilmember Saunders said the City Beautification Committee needs volunteers and they meet every 2nd Monday at City Hall.

*****AGENDA ACTION ITEMS*****

6. **ACTION ON CONSENT AGENDA**

A. CITY COUNCIL MINUTES-MEETING HELD-JULY 19, 2023

B. STAKER PARSON COMPANIES-\$499,892.27-INV.213851-2

Mayor Vanderwood asked about the progress on adding curbing and gutter to 3300 S.

Amy Hugie said she would follow up on that information.

Carrie Call made a motion to approve. Nina Morse seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

7. **PRESENTATION-2023 WEST HAVEN DAYS UPDATE-JON AND JULIE PRICE**

Jon and Julie Price gave a presentation on the 2023 West Haven Days.

Sheri Bingham gave a report of the expenditures and revenues for the 2023 West Haven Days.

8. **DISCUSSION-GENERAL PLAN UPDATE-SHARI PHIPPEN**

Shari Phippen gave an update on the General Plan.

9. **DISCUSSION-CITY MANAGER UPDATE-GREEN FARM OPEN SPACES AND FENCE VARIANCE**

Amy Hugie said that Mike Flood the project manager for Green Farm sent over a table of timelines of their project and department heads looked into the project and wrote an analysis. She said Mr. Flood would be coming to the August 16, 2023, meeting. She said the fence issue that was brought up during public comment in the last meeting is that they would like a taller fence than the ordinance allows. She said the height for the fence is set in the ordinance so that it does not impede line of sight.

Councilmember Saunders suggested seeing if they were in violation of the nuisance ordinance.

10. **DISCUSSION AND POSSIBLE ACTION-STAKER FARMS MASTER DEVELOPMENT AGREEMENT**

Amy Hugie said that she looked into the Master Development Agreement for Staker Farms in relation to the park. She said we cannot hold them in default, but they have been very good about working with us. She suggested a second amendment to get the park established.

11. **ACTION ON RESOLUTION 33-2023-AGREEMENT BETWEEN WEST HAVEN CITY AND AMY HUGIE FOR INTERIM**

CITY MANAGER SERVICES

Amy Hugie suggested changing to contract to 25 hours a week based off of the billing she totaled.

Councilmember Dixon agreed to change it to 25 hours a week.

Councilmember Morse asked if the record request was because of Attorney duties or City Manager duties.

Amy Hugie said it would because of City Manager duties.

Councilmember Saunders agreed to change the contract to 100 hours a month.

Councilmember Morse agreed to change to contract to 100 hours a month.

Councilmember Swapp agreed to change to contract to 100 hours a month.

Ryan Saunders made a motion to adopt resolution 33-2023 with the change of up to 100 hours.. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

12. DISCUSSION AND POSSIBLE ACTION-GRANTS

Sheri Bingham went over grant possibilities.

City Council asked for a special meeting to review city owned properties to better plan based off of the City's specific needs what grants will work best.

13. DISCUSSION-FALL RODEO-AMY HUGIE AND SHERI BINGHAM

Sheri Bingham went over some of the possibilities for the Fall Rodeo. She suggested a veterans discount for tickets and a military demonstration where the Queens would carry the flags. She suggested a unique meal for our City to sell at the rodeo.

Councilmember Swapp asked what the possibility of ticket sales are.

Amy Hugie said we have 1,047 seats.

Councilmember Swapp suggested cross advertising a food truck night with the event to bring in more people.

City Council agreed on a veteran's discount.

14. DISCUSSION AND POSSIBLE ACTION-FFA-WEBER JR LIVESTOCK ASSOCIATION DONATION

Kim Dixon made a motion to approve a \$2000 donation to the Weber Jr. Livestock Association. **Ryan Saunders** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

15. ACTION ON RESOLUTION 32-2023-CORE VALUES

Nina Morse made a motion to adopt resolution 32-2023. **Ryan Swapp** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
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NAYS:	
RECUSED:	

16. **BID AWARD-2023 ROAD MAINTENANCE PROJECT**

Carrie Call made a motion to award schedule A to Staker Parson in the amount of \$56,104.00, schedule, B to Staker Parson in the amount of \$273,905.55, and schedule C to Anderson Asphalt in the amount of \$215,882.33.. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

17. **EXECUTIVE SESSION-THE COUNCIL WILL ENTER INTO A CLOSED MEETING FOR THE PURPOSE OF A STRATEGY SESSION TO DISCUSS THE CHARACTER AND PROFESSIONAL COMPETENCE OF AN INDIVIDUAL; TO BE HELD IN ACCORDANCE WITH THE PROVISIONS OF UTAH CODE 52-4-205**

Ryan Saunders made a motion Enter into Executive Session. **Nina Morse** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

Kim Dixon made a motion Leave Executive Session. **Carrie Call** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

Mayor Vanderwood said the executive session was used to discuss the character and professional competence of an individual.

18. **ADJOURNMENT**

Nina Morse made a motion to adjourn at 7:45 PM. **Ryan Saunders** seconded the motion.

AYES:	Councilmember Call, Councilmember Saunders, Councilmember Morse, Councilmember Dixon, Councilmember Swapp
NAYS:	
RECUSED:	

Emily Green
City Recorder

Date Approve: 8/16/23