



MINUTES
Springville City Council Work/Study Meeting - AUGUST 01, 2023

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, AUGUST 01, 2023 AT 6:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Jason Miller EXCUSED
Mike Snelson
Chris Sorensen

City Staff in Attendance: Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Building Official Scott Stewart, Community Development Director Josh Yost, Management Analyst Jack Urquhart, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Public Works Director Brad Stapley, and Public Safety Director Lance Haight.

CALL TO ORDER - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 6:33 p.m.

COUNCIL BUSINESS

1. Calendar

- Aug 08 - Work Study Meeting 5:30 p.m.
- Aug 15 - Work Study Meeting 5:30 p.m., Regular Meeting 6:00 p.m., Truth in Taxation Public Hearing 7:00 p.m.
- Sep 04 - Labor Day Holiday Observation (City Offices Closed - Monday)
- Sep 05 - Municipal Primary Election

2. **DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS**

- a) Invocation - Councilmember Miller
- b) Pledge of Allegiance - Councilmember Crandall
- c) Consent Agenda

5. Approval of the minutes for the July 18, 2023 work meeting and regular meeting.

6. Approval of a Resolution reinstating the Military Waiver for Utilities - Bruce Riddle, Assistant City Administrator/Finance Director

Mayor Packard asked to see information on the Military Waiver and what any previous expenses have been.

3. DISCUSSIONS/PRESENTATIONS

a) Discussion on Building and Zoning Code Enforcement - Scott Stewart, Building Official, and Josh Yost, Community Development Director

Director Yost provided a report on building code enforcement encompassing zoning, business licensing, and building matters. The focus of development compliance, property maintenance, non-permitted construction, and zoning adherence were discussed.

Building Official Stewart highlighted their concentration on addressing non-compliant or unpermitted new constructions like structures, decks, porches, and sheds. While acknowledging that red tags might be issued upon notification of non-compliance, it was noted that the building department was not proactively seeking violations due to time and resource constraints. Structures under 200 square feet were exempt from building inspections, and a suggestion was made to establish a city permit for overseeing smaller constructions.

Councilmember Snelson emphasized that violations were often unintentional, underlining the importance of educating citizens about city codes and the reasons behind restrictions. Councilmember Sorensen expressed openness to exploring a permit process and its potential benefits.

Councilmember Jensen voiced the opinion that reduced government involvement could be beneficial, raising concerns about overreach and associated costs. A need for a streamlined process for neighbors to seek answers from the city was also discussed. Councilmember Crandall suggested improving accessibility to relevant information on the city website.

Mayor Packard proposed the idea of a no-cost permit that would outline rules for construction. Councilmember Crandall proposed a more informational approach available online, rather than labeling it as a permit.

Chief Haight addressed code enforcement, highlighting the goal of achieving compliance rather than focusing on punishment. He noted that commercial properties posed more complex challenges, and sometimes issuing citations was the most effective approach. The significance of codes for the overall well-being of the community was emphasized, and Officer Willardson's role in follow-up and education was commended.

Councilmember Snelson shared positive experiences with Officer Willardson's code enforcement efforts. Director Yost acknowledged the overwhelming workload in code enforcement and suggested the implementation of a consistent standard operating procedure for compliance.

Director Yost explained there was far more work than time to do code enforcement. He asked if a more consistent standard operation procedure for code compliance be implemented.

MAYOR PACKARD, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Packard asked if there was any further discussion. There was none.

ADJOURNMENT CLOSED SESSION IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.

There was none.

ADJOURN

Motion: Councilmember Sorensen moved to adjourn the meeting at 7:00 p.m. **Councilmember Jensen seconded** the motion. **Voting Yes:** Councilmember Crandall, Councilmember Jensen, Councilmember Miller **EXCUSED**, Councilmember Snelson, and Councilmember Sorensen. The motion **Passed Unanimously; 4-0 with 1 excused.**

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, August 01, 2023. I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, August 01, 2023.

DATE APPROVED: August 15, 2023



Kim Crane
City Recorder

