

Trappers Loop Water Improvement District Board of Trustees:
General Session Meeting Minutes

Meeting Date: Wednesday, March 15, 2023

Meeting Location:

The Grand America Hotel

The Vienna Room

555 South Main Street

Salt Lake City, UT 84111

AND

Virtual- Microsoft Teams

Meeting Time: 2:30 PM

Attendance:

Jim Hill – Chair

Steve Issowits – Board Trustee/Member

Ryan Woolsey – Board Trustee/Member

Brent Rose – District Counsel

Michael Jensen – CLA, District Manager

Shelby Clymer – CLA, District Accountant

1 - Call to Order: Chairman Hill called the meeting to order at 2:47 pm.

2 - Public Comment: The Chair noted that there was no one from the public in attendance or participating electronically.

3 – Consent Agenda:

3.1 - Minutes from January 25, 2023 Board meeting and Work Session: Trustee Issowits made a motion to approve the minutes as presented. Trustee Woolsey seconded the motion. The motion passed unanimously.

4 – Public Hearings: None

5 – Discussion Items:

5.1 – Administrative Policies and Procedures: Trustee Issowits made a motion to approve the Resolution 2023-02 Administrative Policies and Procedures. Trustee Woolsey seconded the motion. The motion passed unanimously.

5.2 Utilizing Bill.com: Trustee Woolsey made a motion to approve the utilization of Bill.com noting the signers/ approvers will be Trustee Issowits and Trustee Woolsey. Trustee Issowits seconded the motion. The motion passed unanimously. It was noted that Ms. Clymer and Mr. Jensen are reviewers as well.

6 – Other Internal Business from Board Members and Staff: Mr. Jensen noted the audit committee needs to be set. It was discussed that the committee would be comprised of Trustee Issowits, Ms. Clymer and Mr. Hendon from Snowbasin. Trustee Woolsey made a motion to create an Audit Committee comprised of Trustee Issowits, Ms. Clymer and Mr. Henden. Trustee Hill seconded the motion. The motion passed unanimously.

Trustee Issowits made a motion to adjourn at 2:30 pm. Trustee Woolsey seconded the motion. The motion passed unanimously.

Chairman Hill



Date:

8/18/2023

Attest: Clerk/Manager



Date:

8/18/2023